

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

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FROM: Economic Development Agency /Facilities Management

SUBMITTAL DATE:
May 4, 2011

SUBJECT: Proposed Fiscal Year 2011/12 Productive Hourly Rates for Real Estate Services

RECOMMENDED MOTION: That the Board of Supervisors approve and adopt the proposed productive hourly rates for the Economic Development Agency's Real Estate Division as specified in Attachment "A" for FY 2011/12.

BACKGROUND: The Economic Development Agency (EDA) is proposing the productive hourly rates be adopted for FY 2011/12 to recover costs associated with the provision of real estate services to its customers as specified in Attachment "A". In accordance with Board Policy B-4 and B-28, EDA brings cost recovery rates to the Board of Supervisors for approval and adoption on an annual basis. The department's current approved productive hourly rates for real estate services were last adopted in FY 2010/11.

(Continued)

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2011/12

COMPANION ITEM ON BOARD OF DIRECTORS AGENDA: No

SOURCE OF FUNDS: Reimbursement for Services, Right-of Way Services	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE
BY:
County Executive Office Signature Jennifer L. Sargent

- Policy
- Consent
- Dep't Recomm.:
- Per Exec. Ofc.:

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Buster, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: June 28, 2011
xc: EDA, Auditor

Kecia Harper-Ihem
Clerk of the Board
By:
Deputy

Prev. Agn. Ref.: 3.14 of 5/25/10 | District: All | Agenda Number: **3.52**

BACKGROUND: (Continued)

Current Fiscal Year 2010/11 is the first year the EDA Real Estate Services Division is operating as an Internal Service Fund (ISF) and must recover its operating costs through charges to its customers. Real Estate rates were derived by combining direct and indirect costs incurred to run and operate the division.

The Real Estate Services Division provides two types of services, acquisition and leasing. Acquisition projects are billed based on the number of hours worked. Customers will be billed the board approved hourly rate multiplied by the hours worked providing real estate services. Leasing services are billed based on the management fee and is applied to the lease amount.

EDA has complied with Board Policy B-4 and B-28 by building the FY 2011/12 budget within the same budgetary limits as the FY 2010/11 budget, and the rate has remained the same. Based on the Auditor-Controller's recommendations, further analysis is required and another rate review will be forth coming during mid year.

ATTACHMENT A
Proposed EDA FY 2011/12
Real Estate Services Productive Hourly Rates

	<u>FY 10/11 Current</u>	<u>FY 11/12 Proposed</u>	<u>FY 10/11 Current OT</u>	<u>FY 11/12 Proposed OT</u>
Real Estate Services	\$125.83	\$125.83	\$146.17	\$144.88
Leasing Services	3.79%	3.79%		