

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

452



**FROM:** Community Action Partnership of Riverside County

**SUBMITTAL DATE:**  
July 14, 2011

**SUBJECT:** Amendment #1 to the 2010 Community Services Block Grant, Discretionary Agreement #10F-4109 for the Food Security Project

**RECOMMENDED MOTION:** That the Board of Supervisors ratify and:

1. Authorize the Chairman of the Board to sign Amendment #1 to the 2010 Community Services Block Grant Discretionary Agreement #10F-4109 between the State of California, Department of Community Services and Development (CSD) and Community Action Partnership of Riverside County (CAP Riverside) to modify provisions relating to the Close-Out Report.

*[Signature]*  
\_\_\_\_\_  
Maria Y. Juárez, CCAP, Executive Director

Continued (3-pages total)

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$0	In Current Year Budget:	NA
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	NA
	Annual Net County Cost:	\$ 0	For Fiscal Year:	10/11

<b>SOURCE OF FUNDS:</b> 100% Federal	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *[Signature]*  
Debra Cournoyer

**County Executive Office Signature**

FORM APPROVED COUNTY COUNSEL  
BY: NEAL R. KIPNIS  
DATE: \_\_\_\_\_  
Departmental Concurrence

Consent     Policy  
 Consent     Policy

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Buster, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Stone, Benoit and Ashley  
 Nays: None  
 Absent: Tavaglione  
 Date: July 26, 2011  
 xc: CAP

Kecia Harper-Ihem  
 Clerk of the Board  
 By: *[Signature]*  
 Deputy

Dept's Recomm.:  
 Per Exec. Ofc.:

**Prev. Agn. Ref.:** 6/22/10 (#3.5) | **District:** All | **Agenda Number:**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.14

**FROM:** CAP Riverside

**DATE:** July 14, 2011

**SUBJECT:** 2010 Community Services Block Grant  
Discretionary Agreement #10F-4109 with  
Department of Community Services and  
Development

**PAGE:** 2 of 2

**BACKGROUND:**

On June 22, 2010 (#3.5), the Board approved the Community Services Block Grant Discretionary Agreement #10F-4109 to fund the Food Security Project for the term June 30, 2010 through June 30, 2011 in the amount of \$100,000.

Community Action Partnership of Riverside County (CAP Riverside) developed a Food Security Project to serve 1,000 low-income households throughout Riverside County. The project will help to modify unhealthy behaviors by leveraging CAP Riverside's food support resources with community partners who provide healthy living activities/education and/or food. These resources help to support low-income households as they change their behaviors. Community resources, budgeting, financial management, healthy living information, and referrals to food support programs all establish a foundation for healthy, nutritious, active, and financially sound green living for poor households.

Amendment #1 modifies provisions relating to preparing and submitting the Close-Out Report.

**FINANCIAL IMPACT:** No County General Funds will be required.

**CONCURE/EXECUTE:**

MYJ:KA:jb

WHEN DOCUMENT IS FULLY EXECUTED RETURN  
**CLERK'S COPY**  
 to Riverside County Clerk of the Board, Stop 1010  
 Post Office Box 1147, Riverside, Ca 92502-1147  
 Thank you.

AGREEMENT NUMBER <b>10F-4109</b>	AMENDMENT NUMBER <b>1</b>
REGISTRATION NUMBER <b>eP 1106546.1</b>	

- This Agreement is entered into between the State Agency and the Contractor named below  
 STATE AGENCY'S NAME  
**Department of Community Services and Development**  
 CONTRACTOR'S NAME  
**Community Action Partnership of Riverside County**
- The term of this Agreement is : **June 30, 2010 through June 30, 2011**
- The maximum amount of this Agreement is: **\$ 100,000.00**
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

- The maximum amount of this Agreement payable to Contractor by the State remains unchanged at **\$100,000.00.**

RECEIVED  
 CONTRACT SERVICES UNIT  
 2011 AUG 22 PM 2:36

ATTEST:  
 KECIA HARPER-IHEM, Clerk  
 By *[Signature]*  
 DEPUTY

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

**CONTRACTOR**

CALIFORNIA  
 Department of General Services  
 Use Only

CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)  
**Community Action Partnership of Riverside County**  
 BY (Authorized Signature) *[Signature]* DATE SIGNED (Do not type) 7/31/11  
 PRINTED NAME AND TITLE OF PERSON SIGNING  
**BOB BUSTER** CHAIRMAN, BOARD OF SUPERVISORS  
 ADDRESS  
 2038 Iowa Ave, Suite B-102, Riverside, CA 92507  
 STATE OF CALIFORNIA

AGENCY NAME  
**Department of Community Services and Development**  
 BY (Authorized Signature) *[Signature]* DATE SIGNED (Do not type) 8.26.2011  
 PRINTED NAME AND TITLE OF PERSON SIGNING  
**Leisa Maestretti, Chief Financial Officer**  
 ADDRESS  
 2389 Gateway Oaks Drive, Suite 100, Sacramento, California 95833

FORM APPROVED BY COMMUNITY COUNSEL  
 BY: *[Signature]* DATE 7/31/11  
 NEAL R. HIPKINS

I hereby certify that all conditions for exemption have been complied with, and this document is exempt from the Department of General Services approval.

*Ranonda Pinos*

Exempt per \_\_\_\_\_

2011-10-109902

JUL 26 2011 3.14

2010 CSBG Discretionary Targeted Initiative  
Amendment No. 1

2. Exhibit B, Budget Detail and Payment Provisions, Section 6, Reporting Requirements, item C. Close-Out Report/Work Plan –Progress Report, is replaced in its entirety with Exhibit B, Section 6. C. Close-Out Report, as follows:

C. Close-Out Report

Contractor shall submit a final narrative report on agency letter head within thirty (30) calendar days after the expiration date of this agreement, outlining the accomplishments of the outcomes detailed in the work plan.

Ensure the following:

1. Final expenditures must be submitted by entry onto EARS.
2. All adjustments must reflect the actual expenditure period and be submitted by entry onto EARS.
3. Final reimbursement to contractor, if owed, shall be contingent upon receipt of the final narrative report by CSD.

All other terms and conditions shall remain the same.