

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

635



**SUBMITTAL DATE:**  
August 4, 2011

**FROM:** Economic Development Agency

**SUBJECT:** Closeout of Sub-grant No. R970556 between the County of Riverside and the State of California, Employment Development Department, Workforce Investment Division

**RECOMMENDED MOTION:** That the Board of Supervisors authorize the Chairman of the Board to sign the documents necessary to close out Sub-grant No. R970556 dated April 1, 2008 through June 30, 2011 including Subrecipient Release; Assignment of Refunds, Rebates and Credits; and a Contract Closeout Tax Certification.

**BACKGROUND:** The State of California, Employment Development Department requires the attached documents to be completed and submitted as part of the subgrant closeout process. The closeout is a requirement and, any and all further interests or claims against the subgrant are assigned to the State of California Employment Development Department. The Economic Development Agency's Workforce Development Division has fulfilled all sub-grant requirements.

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2011/12

**COMPANION ITEM ON BOARD OF DIRECTORS AGENDA:** No

**SOURCE OF FUNDS:** N/A

Positions To Be Deleted Per A-30   
Requires 4/5 Vote

**C.E.O. RECOMMENDATION:** APPROVE

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Buster, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: August 16, 2011  
xc: EDA, Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By: Deputy

Prev. Agn. Ref.: 3.30 of 6/24/08

District: All

Agenda Number: 3.25

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

FISCAL PROCEDURES APPROVED  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY: DATE: 7-27-11  
 ANITA C. WILLIS  
 FORM APPROVED COUNTY COUNSEL  
 BY: DATE: 7-27-11  
 ANITA C. WILLIS

Consent  
 Policy  
 Consent  
 Policy  
 Dept's Recomm.:  
 Per Exec. Ofc.:

**WORKFORCE INVESTMENT ACT  
SUBRECIPIENT RELEASE**

(Use only for a full subgrant or interagency agreement closeout)

Pursuant to the terms of Subgrant or Interagency Agreement No. R970556

with a total allocation amount of \$39,507,255 (dollars/cents),

a total expenditure amount of \$39,507,255 (dollars/cents),

and a total cash paid (drawn) amount of \$39,507,255 (dollars/cents),

Riverside County Economic Development Agency

3133 Mission Inn Ave., Riverside, CA 92507

(Subrecipient's Name and Address)

hereafter called the Subrecipient or to its assignees, if any, the Subrecipient upon payment of the said sum by the State of California, Employment Development Department, hereafter called the State, does remit, release, and discharge the State, its officers, agents, and employees, of and from all liabilities, obligations, claims and demand whatsoever under or arising from the said Subgrant or Interagency Agreement.

IN WITNESS WHEREOF, this release has been executed this 16<sup>th</sup> day of August, 2011.

Subrecipient's Authorized Representative

**BOB BUSTER**

Name (please print)

Bob Buster

Signature

**CHAIRMAN, BOARD OF SUPERVISORS**

Title

ATTEST:  
KECIA HARPER-JHEM, Clerk  
BY [Signature]  
DEPUTY

FORM APPROVED COUNTY COUNSEL  
BY: [Signature] 7-27-11  
ANTIA C. WILLIS DATE

**WORKFORCE INVESTMENT ACT**  
**SUBRECIPIENT'S ASSIGNMENT OF REFUNDS, REBATES AND CREDITS**

(Use only for a full subgrant or interagency agreement closeout)

Subrecipient Name Riverside County Economic Development Agency

Subgrant/Interagency Agreement No. R970556

Street Address 3133 Mission Inn Ave

City, State, & Zip Riverside, CA 92507

Pursuant to the terms of Subgrant/Interagency Agreement No. R970556, and for the total allocation of \$39,507,255 and in consideration of the reimbursement costs and payment of fee, as provided in the said agreement and any assignment thereunder the Riverside County Economic Development Agency (hereafter called the Subrecipient) does hereby:

Assign, transfer, set over and release to the Workforce Services Division, Employment Development Department, the State of California (hereafter called WSD), all right, title and interest thereon, arising out of the performance of said Subgrant together with all the rights of action accrued or hereafter accrue thereunder.

Agree to take whatever action may be necessary to effect prompt collection of all such refunds, rebates, credits, or other amounts (including any interest thereon), due or which may become due, and forward to WSD checks (made payable to the Employment Development Department), for all proceeds so collected. The reasonable costs of any such action to effect the collection shall constitute allowable costs when approved by the Chief of WSD, as stated in the said contract and may be applied to reduce any amounts otherwise payable to the WSD under the terms thereof.

Agree to cooperate fully with WSD as to any claims or suit in connection with such refunds, rebates, credits, or other amounts due (including any interest thereon); to execute any protest, pleading, application, power of attorney, or other papers in connection therewith; and to permit WSD to represent it at any hearing, trial or other proceeding arising out of such claim or suit.

IN WITNESS WHEREOF, this assignment has been executed on this 14th day of August, 2011.

Subrecipient's Authorized Representative  
**BOB BUSTER**

Name (please print)

Bob Buster  
Signature

CHAIRMAN, BOARD OF SUPERVISORS  
Title

ATTEST:  
KECIA HARPER-IHEM, Clerk  
By Kecia Harper-Ihem  
DEPUTY

FORM APPROVED COUNTY COUNSEL

BY: Anita C. Willis 7-27-11 3/10  
ANITA C. WILLIS DATE

**WORKFORCE INVESTMENT ACT  
CONTRACT CLOSEOUT TAX CERTIFICATION**  
(Use only for a full subgrant or interagency agreement closeout)

Development Agency \_\_\_\_\_ Subrecipient's Name Riverside County Economic

Employer ID No. 95-6000930

In the performance of Subgrant/Interagency Agreement No. R970556, I certify that I have complied with the requirements of the law, and the Workforce Services Division, Employment Development Department, State of California, regarding the obtaining of employer identification/account numbers, collection, payment, deposit, and reporting of federal, State and local taxes and the provision of W-2 forms to employees who are not now my employees. For present employees, formerly under the award, W-2 forms will be required as per the California Employers Guide. Information on W-2 form reporting requirements is contained in Internal Revenue Service publication, "Employer's Tax Guide," (Publication 15, Circular E).

IN WITNESS WHEREOF, this certification has been executed this 16th day of August, 2010.

Subrecipient's Authorized Representative

**BOB BUSTER**

\_\_\_\_\_  
Name (please print)

Bob Buster  
\_\_\_\_\_  
Signature

**CHAIRMAN, BOARD OF SUPERVISORS**  
\_\_\_\_\_  
Title

ATTEST:  
KECIA HARPER-IHEM, Clerk  
By [Signature]  
DEPUTY

FORM APPROVED COUNTY COUNSEL  
BY: [Signature] 7-27-11  
ANITA C. WILLIS DATE