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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
August 4, 2011

**SUBJECT:** Consulting Services Agreement for Job Order Contracting – Agreement Extension

**RECOMMENDED MOTION:** Ratify the attached Amendment No. 2 to the Consulting Services Agreement between the County of Riverside and The Gordian Group (Gordian) extending the period of performance through September 30, 2012 or the expiration of Job Order Contract (JOC) No. 004, whichever comes first, and authorize the Chairman to sign the Amendment.

**BACKGROUND:** On November 14, 2006, the Board of Supervisors approved a consulting services agreement with Gordian to provide management services for JOC. Gordian was selected through a Request for Qualification (RFQ) process and the term of service was extended via Amendment No. 1 to July 13, 2011.

(Continued)

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 63,600	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2011/12

**COMPANION ITEM ON BOARD OF DIRECTORS AGENDA:** No

<b>SOURCE OF FUNDS:</b> Interfund-Reimbursement for Services	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY:   
Jennifer L. Sargent

**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Buster, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: August 16, 2011  
xc: EDA Auditor

Kecia Harper-Ihem  
Clerk of the Board  
  
Deputy

Prev. Agn. Ref.: 3.24 of 7/12/11; 3.12 of 10/05/10 | District: ALL | Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.33

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY:   
DATE: 8/11/11  
Departmental: SAMUEL WONG

FORM APPROVED COUNTY COUNSEL  
BY:   
MARSHA L. VICTOR

Dep't Recomm.:  Consent  
Per Exec. Ofc.:  Consent

**BACKGROUND: (Continued)**

JOC is a procurement system that enables public entities to accomplish small and medium-sized projects with a single, stand alone, competitively bid contract. Job Order Contracts allow the Economic Development Agency (EDA) to complete many remodel, renovation and upgrade projects in a timely and cost effective manner. The use of JOC and the associated consulting services provided by Gordian also creates cost benefits to the county by reducing the overall project management fees.

Under the existing agreement there was no initial cost for Gordian to assist the county in establishing the JOC program. They provided development of Construction Task Catalogues (CTC), modification to bidding and contract documents, access to JOC management software, and management assistance for the three Job Order Contracts the county has awarded to date. This all occurred under the supervision of EDA personnel.

The fees for Gordian were established in the Consulting Services Agreement as follows:

- Gordian receives 5% of the value of each approved job order for the first \$6,000,000 in construction projects.
- Gordian's fee will reduce to 1.95% of the value of each approved job order for amounts over \$6,000,000 in perpetuity.

To date EDA has completed \$5,832,769 of work through JOC #001, JOC #002 and JOC #003. On July 12, 2011 the Board approved the specifications for JOC #004 and EDA anticipates presenting the contract to the Board for award during September 2011. If the county has not exceeded the \$6,000,000 before JOC #003 expires on July 13, 2011, it will reach that amount during JOC #004 which will lead to the reduction of Gordian's fee and provide additional cost savings to the county.

Extending the Gordian agreement will benefit the county by providing continued use of Gordian's management software system and assistance to ensure contractors provide cost effective proposals and quality work. Gordian also provides consulting on the use of the CTC which was developed in cooperation with EDA personnel and is the technical basis for the Job Order Contracts.

Gordian has provided quality service at the agreed upon rate and has been a beneficial partner in helping EDA deliver small and medium-priced construction projects in a timely manner for competitive prices. Gordian continues to successfully provide these services for the Counties of Los Angeles, San Diego, Kern, Sacramento, Ventura, Santa Clara, and San Luis Obispo as well as numerous California State Universities and University of California campuses.

In order to provide opportunities for other firms who provide similar consulting services, EDA intends to conduct a new RFQ for JOC consulting services prior to the expiration of the extension recommended herein.

Gordian's fees will be reimbursed by user departments who initiate the projects through EDA's Form 5 project request system. The fees will also be reimbursed for Deferred maintenance projects and other project types that have been previously approved by the Board. No additional net county cost obligations will be incurred as a result of the extension of this agreement.

**AMENDMENT NO. 2 TO AGREEMENT FOR CONSULTING SERVICES  
BETWEEN COUNTY OF RIVERSIDE AND  
GORDIAN GROUP WITH REGARD TO JOB ORDER CONTRACT SYSTEM**

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**THE COUNTY OF RIVERSIDE and THE GORDIAN GROUP, INC.** hereby agree to amend that certain Agreement for consulting services associated with the Job Order Contract System entered into on November 14, 2006, and first amended on October 5, 2010, Agenda item 3.12, effective July 13, 2011:

**ARTICLE I. TERM** shall be modified to read as follows:

“County hereby retains Consultant as County’s JOC consultant for the term commencing on the date of this Agreement and expiring on September 30, 2012, or the expiration of Job Order Contract #004, whichever occurs first, unless terminated or extended as provided for herein.”

Except as modified herein, all other terms and conditions of the Agreement shall remain the same and in full force and effect.

COUNTY OF RIVERSIDE

THE GORDIAN GROUP INC.

By: Bob Buster  
BOB BUSTER  
Chairman, Board of Supervisors

By: David L. Mahler  
Title: V. P. of Finance

Address: 140 Bridges Rd, Suite E  
Mauldin, SC 29662

ATTEST:

Kecia Harper-Ihem, Clerk

By: Kecia Harper-Ihem  
Deputy

3011 2E6 50 1111: 23

FORM APPROVED COUNTY COUNSEL

BY: Marshall Victor 8/2/11  
MARSHALL VICTOR DATE

AUG 16 2011 3:33

2011-9-109573