

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

716A



**FROM:** Office on Aging

**SUBMITTAL DATE:**

06-22-2011

**SUBJECT:** Senior Community Service Employment Program (SCSEP) FY 2010/11 Regular Contract Extension to December 31, 2011.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and Authorize Chair to execute Standard Agreement Amendment #2 (TV-1011-21) for FY 2010-2011 with the California Department of Aging (CDA).
2. Return four (4) Standard Agreements to the Office on Aging for further processing.

**BACKGROUND:** Standard Agreement TV-1011-21 Amendment # 1 with the California Department of Aging (CDA) was approved on June 9, 2010, Agenda Item 3.21. The original term of the agreement was July 1, 2010 through June 30, 2011. Amendment # 2 changes the ending date of the original Standard Agreement TV-1011-21 to December 31, 2011. The expended funds from FY 2010-11 will be allowed to be carried over to FY 2011-12. We are requesting the Board to approve this contract extension. The funds will be available in FY 2011-12 after an additional amendment is executed for carryover funds. All other terms in the agreement remain in effect.

*Edward F. Walsh*  
Edward F. Walsh, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ 0	For Fiscal Year:	11/12

<b>SOURCE OF FUNDS:</b> Federal 100%	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE  
BY: *Lani Sioson*  
Lani Sioson  
**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Buster, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: August 16, 2011  
xc: office on Aging, Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By: *[Signature]*  
Deputy

AUG 16 2011

Prev. Agn. Ref.: 3.21 6/09/2010 District: All Agenda Number:

3.67

ATTACHMENT IS FILED WITH THE CLERK OF THE BOARD

FISCAL PROCEDURES APPROVED  
 PAUL ANGULO CPA, AUDITOR-CONTROLLER  
 BY: *[Signature]* 8/11/11  
 SAMUEL WONG  
 Departmental Controller  
 DATE: 8/11/11  
 APPROVED COUNTY COUNSEL  
 BY: NEAL R. KIPNIS  
 Policy  Consent   
 Policy  Consent   
 Dept't Recomm.:  
 Per Exec. Ofc.:

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 0 Pages

AGREEMENT NUMBER <b>TV-1011-21</b>	AMENDMENT NUMBER <b>2</b>
REGISTRATION NUMBER	

- This Agreement is entered into between the State Agency and Contractor named below:  
 STATE AGENCY'S NAME California Department of Aging  
 CONTRACTOR'S NAME COUNTY OF RIVERSIDE
- The term of this Agreement is July 1, 2010 through December 31, 2011
- The maximum amount of this Agreement after this amendment is: \$ 884,612.00 Eight hundred eighty-four thousand six hundred twelve and 00/100
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

WHEN DOCUMENT IS FULLY EXECUTED RETURN  
**CLERK'S COPY**  
 to Riverside County Clerk of the Board, Stop 1010  
 Post Office Box 1147, Riverside, Ca 92502-1147  
 Thank you.

This Amendment 2, changes the ending date of this Agreement from June 30, 2011 to December 31, 2011 and the execution of this amendment is contingent upon a no-cost extension being granted by the federal Department of Labor.

Additional time is needed to process an Amendment 3 to allow for expenditure of carryover funds in FY 2011-12.

No funds may be obligated or expended after June 30, 2011 until Amendment 3 is executed.

ATTEST:  
 KEONA HARPER-IHEM, Clerk  
 By: [Signature]  
 DEPUTY

FORM APPROVED COUNTY COUNSEL  
 BY: [Signature] DATE 7/11/11  
 NEAL R. KIPNIS

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

<b>CONTRACTOR</b>		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) <u>COUNTY OF RIVERSIDE</u>		
BY (Authorized Signature) <u>[Signature]</u>	DATE SIGNED (Do not type) <u>8/10/11</u>	
PRINTED NAME AND TITLE OF PERSON SIGNING <b>BOB BUSTER</b> CHAIRMAN, BOARD OF SUPERVISORS		
ADDRESS 6296 RIVERCREST DRIVE, SUITE K RIVERSIDE CA 92507		
<b>STATE OF CALIFORNIA</b>		
AGENCY NAME <u>California Department of Aging</u>		<input checked="" type="checkbox"/> Exempt per: Mello Grunland Older Californians Act RECEIVED RIVERSIDE COUNTY CLERK
BY (Authorized Signature) <u>[Signature]</u>	DATE SIGNED (Do not type) <u>9-2-11</u>	
PRINTED NAME AND TITLE OF PERSON SIGNING <u>Rachel de la Cruz, Manager, Contracts and Business Services Section</u>		
ADDRESS 1300 National Drive, Sacramento, CA 95834		

AUG 16 2011 307  
 2011-9-109371

## CALIFORNIA DEPARTMENT OF AGING

1300 NATIONAL DRIVE, SUITE 200

SACRAMENTO, CA 95834

Internet: www.aging.ca.gov

TDD Only: 1-800-735-2929

FAX: (916) 928-2267

TEL: (916) 419-7500



May 19, 2011

Edward F. Walsh, Director  
County of Riverside  
Office on Aging  
6296 Rivercrest Drive, Suite K  
Riverside, California 92507

**SUBJECT: Senior Community Service Employment Program (SCSEP) FY 2010/11  
Regular Contract Date Extension to December 31, 2011.**

Dear Mr. <sup>Ed</sup> Walsh:

The California Department of Aging (CDA) has applied to the U.S. Department of Labor (DOL) for approval of a No Cost Extension for the FY 2010/11 SCSEP regular grant. This letter transmits Amendment 2, which extends the FY 2010/11 SCSEP contract end date from June 30, 2011, to December 31, 2011.

**Upon approval by DOL, CDA will do the following:**

1. Notify AAAs that the No Cost Extension has been granted by DOL.
2. Inform AAAs of any special requirements for DOL.
3. Request each AAA to submit its FY 2010/11 SCSEP regular contract year-end closeout no later than August 1, 2011. This will allow CDA to determine unspent funds for the FY 2010/11 SCSEP regular contract period.
4. Transmit revised FY 2010/11 SCSEP regular contract budget displays to each AAA once the closeout is completed via Contract Amendment 3.

Please be advised that AAAs may not expend unspent funds until CDA executes Contract Amendment 3 and approves the revised FY 2010/11 Budget. AAAs will use a revised Monthly Expenditure Report/Request for Funds (CDA 29) to report monthly No Cost Extension expenditures and requests for funds.

All SCSEP contract requirements will remain the same including, but not limited to, the following:

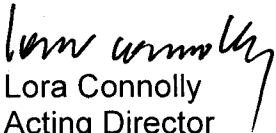
- AAAs must continue to track funding for the FY 2010/11 SCSEP separately from the federal funds allocated to AAAs for the other SCSEP contracts.

Edward F. Walsh, Director  
May 19, 2011  
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- AAAs will be required to meet the contract match requirement.
- AAAs must spend a minimum of 79 percent of the federal contract on participant wages and fringe benefits.
- AAAs may use no more than eight percent of their allocation for administration.

If you have any questions regarding this letter, please contact Michael Alward, Policy Manager, Program Support Services, at (916) 419-7557 or [malward@aging.ca.gov](mailto:malward@aging.ca.gov).

Sincerely,

  
Lora Connolly  
Acting Director