

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

640



FROM: Department of Mental Health

SUBMITTAL DATE:

SUBJECT: Appoint the Director of Mental Health as the Authorized Official to Execute Medicare Program Enrollment Applications on behalf of the County and Sign Medicare Application Letter for Riverside County Department of Mental Health.

RECOMMENDED MOTION: Move that the Board of Supervisors approve and:

1. Authorize the Riverside County Chairman of the Board of Supervisors to sign the attached Medicare application letter on behalf of the Riverside County Department of Mental Health; and
2. Appoint the Director of the Riverside County Department of Mental Health as the authorized official to legally and financially bind the County to execute future Medicare applications and related agreements.

BACKGROUND:

The Riverside County Department of Mental Health (RCDMH) is currently in the process of completing its Medicare Program Enrollment Application as required by the Centers for Medicare **(Continued on Page 2)**

JW:DC:SL

Jerry Wengerd

 Jerry Wengerd, Director
 Riverside County Department of Mental Health

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	11/12

SOURCE OF FUNDS: 100% Federal	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature BY: *Debra Courmoyer*
 Debra Courmoyer

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Buster, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: November 1, 2011
 xc: Mental Health

Kecia Harper-Ihem
 Clerk of the Board
 By: *Kecia Harper-Ihem*
 Deputy

3.25

FORM APPROVED COUNTY COUNSEL
 BY: ANNA W. WANG
 DATE: 10/20/11
 Departmental Concurrence

Policy
 Consent
 Policy
 Consent

Dept's Recomm.:
 Per Exec. Ofc.:

SUBJECT:

Appoint the Director of Mental Health as the Authorized Official to Execute Medicare Program Enrollment Applications on behalf of the County and Sign Medicare Application Letter for Riverside County Department of Mental Health

BACKGROUND (CONTINUED):

and Medicaid Services (CMS). The Medicare application process requires the County to agree to accept certain financial obligations in order to enroll in the Medicare Program. Moreover, as part of the application process, federal administrators will require additional agreements by the County in order to renew or supplement the Medicare application. The Director of Mental Health does not currently have the appropriate authorization to execute such Medicare applications. The Director of Mental Health, as provided in Policy A-30, seeks the Board's authority to execute the current Medicare Program Enrollment Applications as well as all future applications and necessary agreements needed to effectuate such applications.

The current CMS Medicare Enrollment Application highlights in *Section 5 titled "Ownership Interest and/or Managing Control Information of Organizations* that "any Medicare application letter must be signed by an "authorized official" of the government agency who has the authority to legally and financially bind the government to the laws, regulations, and program instructions of Medicare. Therefore, the RCDMH is requesting that the Riverside County Board of Supervisors authorize the Chairman of the Board to sign the attached Medicare application letter on behalf of the RCDMH for the completion of its Medicare application. In the future, the Director of Mental Health will constitute the authorized official to execute these applications.

PERFORMANCE PERIOD:

This Medicare application will be in effect for FY 11/12 and will continue until CMS requires the RCDMH to update and/or renew its Medicare application.

FINANCIAL IMPACT:

The funding would be in the form of Medicare/Medicaid funds, and no County funds are required.



RIVERSIDE COUNTY DEPARTMENT OF MENTAL HEALTH

Jerry A. Wengerd, Director

Reply to: **Riverside County Department of
Mental Health Administration
4095 County Circle Drive
Riverside, CA 92503**

November 1, 2011

**Re: Riverside County Department of Mental Health
State of California Medicare Application**

To Whom It May Concern:

This letter is Riverside County Department of Mental Health's official declaration of the following:

I, Bob Buster, the Chairman of the Riverside County Board of Supervisors, attests, on behalf of the Riverside County Department of Mental Health and its applicable program clinics, that RCDMH will be legally and financially responsible for any outstanding debt owed to the Centers for Medicare and Medicaid Services (CMS) as it relates to the rendering of mental health services.

Sincerely,

A handwritten signature in cursive script that reads "Bob Buster".

Bob Buster
Chairman, Riverside County Board of Supervisors

JW/stl