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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Riverside County Information Technology (RCIT)

**SUBMITTAL DATE:**  
October 11, 2011


**SUBJECT: APPROVE THE SOLE SOURCE PURCHASE WITH TEAGARDEN FUEL SERVICE, INC.  
TO PROVIDE DIESEL FUEL DELIVERY TO SANTA ROSA PEAK FOR RIVERSIDE  
COUNTY INFORMATION TECHNOLOGY (RCIT)**

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Receive and file notice of the proposed increase of \$30,000 to the annual purchases of diesel fuel with Teagarden Fuel Service, Inc. in the annual amount of \$80,000, which also contains an option to renew the purchase for four additional one-year periods, and;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459.4, to sign the purchase orders, exercise the renewal option based on the availability of fiscal funding that does not change the substantive terms of the purchase, and will not exceed the annual CPI rates.

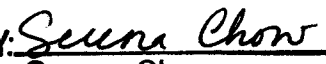
**BACKGROUND:** The Santa Rosa Peak communication site is a critical communication site powered by a diesel fueled generator which uses two 2000 gallon tanks to store the fuel. The site will be an integral communication site for the PSEC System once the system goes into operation. This, along with the continued communication needs of Fire and CORNET will require replacing the current fuel tank with two 10,000 gallon tanks. This request is in anticipation of the increased fuel needs to operate the generators.


(Continued on Page 2)

  
**DEAN DEINES**  
Interim Chief Information Officer

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 80,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 2011/12

<b>SOURCE OF FUNDS:</b> RCIT Operating Budget	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**  
**APPROVE**  
BY:   
**Serena Chow**  
**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**  
  
On motion of Supervisor Buster, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.  
  
Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: November 1, 2011  
xc, JT, Purchasing  
  
Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

Departmental Concurrence  
Purchasing Agent  
Mark Seller, Assistant Director

Dep't Recomm.:  Consent  Policy   
Per Exec. Ofc.:  Consent  Policy



**BOARD OF SUPERVISORS**

**FORM 11: APPROVAL OF THE SOLE SOURCE PURCHASE WITH TEAGARDEN FUEL SERVICE, INC. TO PROVIDE DIESEL FUEL DELIVERY TO SANTA ROSA PEAK FOR RIVERSIDE COUNTY INFORMATION TECHNOLOGY (RCIT)**

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**BACKGROUND (Continued)**

Due to this site's elevation (approx. 7,500 feet), and its remote location, fuel delivery to this site is very difficult. If delivery is not made and the site runs out of fuel, communications would be lost for an entire cell of the 800 MHz public safety radio system serving the Anza, Idyllwild, Garner Valley, Palm Springs, and Indio areas, transmitters for Riverside County Fire, and much of the County's CORNET and telephone networks. Based on fuel delivery history, Santa Rosa Peak requires a minimum of four to five deliveries of diesel fuel per year at approximately 2,000 gallons of fuel per delivery. The tanks are also topped off in mid-November prior to winter snowfall.

Previously, County Purchasing recommended to RCIT that the current County awarded fuel vendor, Southern Counties Oil Co., provide the fuel deliveries to Santa Rosa Peak. Southern Counties Oil Co. made two deliveries to Santa Rosa Peak, and then advised the County that due to vehicle safety issues they would no longer service this site. County Purchasing, through a market survey, determined that no other company in the geographical area can deliver the quantity of fuel, or be willing to drive up to Santa Rosa Peak, other than Teagarden Fuel Delivery. Teagarden Fuel Delivery, the vendor who has provided diesel fuel delivery to this site since it was established in 1991, has the properly equipped vehicle that can hold the quantity of fuel needed, and transverse dirt roads during adverse weather conditions such as icy or rained-out roads, which makes the road impassible for other fuel service vehicles. The access road from Highway 74 is 12 miles of very rough terrain.

**PRICE REASONABLENESS**

Teagarden is the only vendor in the geographic area that can deliver to this location. Teagarden charges Oil Price Information Service (OPIS) price per gallon with a flat fee for delivering fuel to this remote location. Annual purchase will not to exceed \$80,000.00.

