



**SUBMITTAL DATE:** January 31, 2012  
**DEPT:** FIRE -OES  
**SUBJECT:** Resolution No. 2012-039, Acceptance of the FY11 Homeland Security Grant Program Award  
**PAGE:** 2

**BACKGROUND:**

On September 13, 2011, the County Board of Supervisors ratified agenda item 3.54 approving submittal of the grant application and designating Authorized Agents for the FY11 HSGP. The California Emergency Management Agency (CalEMA) has awarded the Riverside County OA federal pass-through funding in the amount of \$3,297,881 to enhance local agencies and jurisdictions abilities to prevent, deter, respond to and recover from threats and incidents of terrorism and catastrophic events. The Riverside County OA will, in turn, pass \$2,368,263 through to cities and agencies. The remaining will be retained for Fire/OES projects. The HSGP grant award includes both State Homeland Security Funding (SHSGP) and Metropolitan Medical Response Systems (MMRS) funding. The MMRS funds are available only to the County's Department of Public Health.

Public Health was awarded SHSGP funding to purchase and maintain a cache of pharmaceuticals for first responders and their families. The goal of the cache is to provide a three-day supply of medication, thereby sustaining the first responder community until additional resources can be obtained through regional or state caches or from the federally deployed Strategic National Stockpile (SNS). Public Health will purchase pharmaceuticals to enhance the stockpile of antibiotics. Public Health will also fund a Registered Nurse that will enhance the First Responder Prophylaxis Plan, manage and maintain the pharmaceutical inventory, develop and update protocols, and update the CHEMPACK plan.

MMRS activities will focus on the recruitment, enhancement, and retention of the Medical Volunteer Program. Planning activities will also focus on developing a Standard Operating Guidelines, Departmental Operations procedures and an All Hazard Emergency Operations Plan for a medical response within the county. The Bio-Watch Program is an important part of the MMRS function within the county. The plan will be updated and enhanced, and an exercise will test the capabilities of the plan. Phase 2 of the UHF radio repeater site project will begin. This infrastructure will afford better interoperability between all EMS providers.

Riverside County Sheriff's Department will purchase interoperable radio equipment for their aircraft. The completion of this project will provide the Sheriff's Aviation Unit (SAU) the means to effectively and efficiently communicate with most if not all other allied agencies in the region to include local, state, and federal government and first responders. In addition to providing a solution for the existing critical gap in interoperability of communications in SAU current fleet of aircraft, this project will also provide a critical safety upgrade to the departments Cessna 182.

Riverside County Fire Department will purchase a Hazardous Materials Vehicle to replace the aging vehicle that is currently in service. OES will continue to update and create various plans for emergency response as well as purchase satellite phones on behalf of the operational area. OES will also continue to provide Citizen Emergency Response Training (CERT) so that our citizens are better prepared to help themselves and others in a catastrophic event. OES will also continue to support the Mass Care & Shelter project.

The lead agency for the HSGP grant is Riverside County Fire - OES, on behalf of the OA.

(continued on page 3)

**SUBMITTAL DATE:** January 31, 2012  
**DEPT:** FIRE -OES  
**SUBJECT:** Resolution No. 2012-039, Acceptance of the FY11 Homeland Security Grant Program Award  
**PAGE:** 3

**BACKGROUND (continued):**

On December 18, 2002, item 3.26, the County Board of Supervisors appointed the Anti-Terrorism Approval Authority (ATAA) as the review board used for determining the utilization and distribution of HSGP funds. For FY11, ATAA has recommended, and the OA has been awarded, funding for the following projects. The benefit of these 13 projects will be realized among 26 cities and agencies throughout Riverside County:

<u>Agency</u>	<u>Project</u>	<u>Amount</u>
Community Health Agency	Pharmaceuticals for First Responders	\$335,000
Community Health Agency	MMRS	\$281,693
Riverside County OA	Hazmat Operations	\$500,000
Riverside County Sheriff	Aviation Communication	\$490,000
Riverside County Fire	Hazmat Vehicle	\$500,000
Riverside County OES	COOP & COG Plan	\$105,379
Riverside County OES	M & A	\$150,809
Riverside County OA	CERT	\$300,000
Riverside County OA	Satellite Phones	\$200,000
Riverside County OA	Mass Care & Shelter	\$20,000
Banning PD	Mobile Interoperability Conversion	\$150,000
Beaumont PD	Motorola Enhancement	\$250,000
Riverside Fire	Cross Band Repeaters	<u>\$15,000</u>
	<b>TOTAL:</b>	<b><u>\$3,297,881</u></b>

The current Fiscal Year total cost of \$1,245,001 represents the total of Schedule A (\$929,618 Fire and \$315,383 CHA).

**Financial Information:**

100% Federal Funding

Schedule A

**Fire Department**

<b>Increase Appropriations</b>		
10000-2700200000-527780	Special Program Expenses	\$429,618
10000-2700200000-546340	Vehicles- Fire Trucks	\$500,000
	<b>Total</b>	<b>\$929,618</b>

<b>Increase Estimated Revenue:</b>		
10000-2700200000-767220	Fed-Other Operating Grants	\$929,618

**Community Health Agency**

<b>Increase Appropriations</b>		
10000-4200100000-510040	Regular Salaries	\$54,002
10000-4200100000-518100	Budgeted Benefits	\$25,381
10000-4200100000-525440	Professional Services	\$236,000
	<b>Total</b>	<b>\$315,383</b>

<b>Increase Estimated Revenue:</b>		
10000-4200100000-767220	Fed-Other Operating Grants	\$315,383

2 RESOLUTION NO. 2012-039

3  
4 **ACCEPTANCE OF THE FY11 HOMELAND SECURITY**  
5 **GRANT PROGRAM AWARD**

6  
7 BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Supervisors of the  
8 County of Riverside, State of California, in regular session on January 31, 2012, accept  
9 the FY11 Homeland Security Grant Program Award and projects submitted by Riverside  
10 County that were reviewed and approved by the Anti-Terrorism Approval Authority,  
11 appointed by the Board of Supervisors on December 18, 2002 (3.26). The FY11 HSGP  
12 Award in the amount of \$3,297,881 includes the following projects:

- 13
- 14 Project A: Pharmaceuticals
- 15 Project B: Haz Mat Operations
- 16 Project C: CERT training and Equipment
- 17 Project D: Satellite Phones
- 18 Project E: Aviation Interoperability
- 19 Project F: Haz-Mat Vehicle
- 20 Project G: COOP & COG Plans
- 21 Project H: Mass Care & Shelter
- 22 Project I: Interoperable Communications
- 23 Project J: MMRS
- 24 Project K: Management and Administration (M&A)

25 ROLL CALL:

26 Ayes: Buster, Tavaglione, Stone, Benoit, and Ashley  
27 Nays: None  
28 Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM, Clerk of said Board

By: \_\_\_\_\_

FORM APPROVED COUNTY COUNSEL  
BY: *Synthia M. Gunzel* 1-18-12  
DATE  
SYNTHIA M. GUNZEL

EDMUND G. BROWN JR.  
GOVERNOR

MIKE DAYTON  
ACTING SECRETARY



**Cal EMA**  
CALIFORNIA EMERGENCY  
MANAGEMENT AGENCY

NOV 18 2011 11:28 AM

November 18, 2011

Peter Lent  
Riverside County  
4080 Lemon St., Basement Room #8  
Riverside, CA 92501

**SUBJECT: NOTIFICATION OF SUBGRANTEE APPLICATION APPROVAL**  
FY 2011 Homeland Security Grant Program (HSGP)  
Grant #2011-SS-0077, Cal EMA ID# 065-00000  
Subgrantee Performance Period: November 18, 2011 to April 30, 2014

Dear Mr. Lent:

The California Emergency Management Agency (Cal EMA) has approved your FY 11 Homeland Security Grant Program (HSGP) award in the amount of \$3,297,881. Once your completed application is received and approved, you may request reimbursement of eligible grant expenditures using the Cal EMA financial management forms workbook available at [www.calema.ca.gov](http://www.calema.ca.gov).

During the review process, a Cal EMA representative examined and evaluated your FY11 HSGP grant application. As a result of this review, some of your funded projects may have been assigned performance milestones shorter than the subgrantee performance period, based in part on information provided in your application and submitted workbook. Performance milestones will be used by Cal EMA to both determine the appropriate date to disencumber funds awarded under this grant and re-direct them to other needs across the State and as indicators of performance and grant management capacity in future competitive grant applications.

<u>Activities:</u>	<u>Amount</u>	<u>Completion Date</u>
ALL PROJECTS	\$1,200,000	NOVEMBER 30, 2012

Additionally, Aviation/Watercraft requests, Establish/Enhance Emergency Operations Center (EOC) projects, projects requiring EHP review and sole source procurement requests will require additional approvals from Cal EMA. For that reason, Projects B, C, E, I, and J are not approved at this time, pending receipt of required supplemental documentation and/or approval from DHS. Subgrantees must obtain written approval for these activities prior to incurring any costs, in order to be reimbursed for any related costs under this grant. Subgrantees are required to obtain a performance bond for any equipment item over \$250,000, or any vehicle, aviation, or watercraft (regardless of the cost) financed with homeland security dollars.

Following acceptance of this award, you must enter your grant information into the US Office of Grants and Training, Grant Reporting Tool (GRT), for the December 2011-Biannual Strategy Implementation Report (BSIR) period. The GRT can be accessed online at <https://www.reporting.odp.dhs.gov/>.

3650 SCHRIEVER AVENUE, MATHER, CA 95655  
HOMELAND SECURITY, PROP1B AND EMERGENCY MANAGEMENT BRANCH  
(916) 845-8310 • (916) 324-5902 FAX

Peter Lent  
Page Two  
November 18, 2011

Semi-annual performance reports must be prepared and submitted to Cal EMA via the GRT for the duration of the grant period or until all activities are completed and the grant is formally closed. Failure to submit performance reports could result in grant reduction, termination, or suspension.

This grant is subject to all policies and provisions of the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

Your dated signature is required on this letter. Please sign and return the original to your Cal EMA program representative within ten days of receipt, and keep a copy for your files. For further assistance, please feel free to contact your Cal EMA program representative or the Homeland Security Grants Section (HSGS) at (916) 845-8510.

Sincerely,



**BRENDAN A. MURPHY**  
Acting Undersecretary

  
\_\_\_\_\_  
Peter Lent, Authorized Agent,  
Riverside County

11.28.11  
\_\_\_\_\_  
Date



**Cal EMA**

CALIFORNIA EMERGENCY  
MANAGEMENT AGENCY

December 19, 2011

Mr. Peter Lent  
County of Riverside  
4080 Lemon St. Basement Room 8  
Riverside, CA 92501

**SUBJECT: NOTIFICATION OF SUBGRANTEE APPLICATION UPDATE**  
FY 2011 Homeland Security Grant Program (HSGP)  
Grant #2011-SS-0077, Cal EMA ID# 065-00000  
Subgrantee Performance Period: November 18, 2011 to April 30, 2014

Dear Mr. Lent:

The California Emergency Management Agency (Cal EMA) has approved your Fiscal Year (FY) 2011 Homeland Security Grant Program (HSGP) application. Thank you for submitting the missing documentation. As of the date of this letter, you may request reimbursement of eligible grant expenditures using the Cal EMA financial management forms workbook (FMFW). The FMFW is available online at [www.calema.ca.gov](http://www.calema.ca.gov).

This grant is subject to all policies and provisions of the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

Thank you for your work in protecting California. We look forward to your continued collaboration towards our homeland security strategy and appreciate your cooperation and support. For further assistance, please feel free to contact your Cal EMA program representative or the Homeland Security Grants Section (HSGS) at (916) 845-8510.

Sincerely,

Ursula Harelson, Chief  
Homeland Security Grants Section



**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

873



**FROM:** Riverside County Fire - OES

**SUBMITTAL DATE:**  
September 13, 2011

**SUBJECT:** Adoption of Riverside County Resolution Number 2011-234, to designate the Authorized Agent and to make application under the FY11 State Homeland Security Grant Program administered by the California Emergency Management Agency.

**RECOMMENDED MOTION:** Move that the Board of Supervisors: Adopt Resolution Number 2011-234, authorizing the Riverside County Fire Chief as the Authorized Agent and the Deputy Director of OES, and the Administrative Services Supervisor of OES, as alternates in processing and coordinating all inquiries and requirements necessary to obtain financial assistance on behalf of the entire Operational Area provided by the federal Department of Homeland Security and sub-granted through the California Emergency Management Agency.

**BACKGROUND:** All applicants for FY11 State Homeland Security Grant Program (SHSGP) are required to submit a new Authorized Agents Application Approval Resolution with their FY11 SHSGP application.

*Peter Leht*

By Peter Leht, Deputy Director, County Fire, OES  
For John R. Hawkins, County Fire Chief

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:
	Annual Net County Cost:	\$ N/A	For Fiscal Year:

<b>SOURCE OF FUNDS: 100% Federal funds 0% County</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

County Executive Office Signature: *Robert Tremaine*  
By: Robert Tremaine

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Buster, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Benoit and Ashley  
Nays: None  
Absent: Stone  
Date: September 13, 2011  
xc: Fire/OES

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
Deputy

Prev. Agn. Ref.: 2011-005	District: ALL	Agenda Number:
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3.54

FORM APPROVED COUNTY COUNSEL  
BY: *Synthia M. Gunzel* 8-30-11  
DATE: \_\_\_\_\_  
SYNTHIA M. GUNZEL  
Departmental Concurrence

Policy  Policy   
Consent  Consent

Dep't Recomm.: \_\_\_\_\_  
Per Exec. Ofc.: \_\_\_\_\_

ATTACHMENT TO FORM 11

**SUBMITTAL DATE:** September 13, 2011  
**DEPT:** Riverside County Fire, OES  
**SUBJECT:** Adoption of Riverside County Resolution Number 2011-234,  
to designate the Authorized Agent and to make application  
under the FY11 State Homeland Security Grant Program  
administered by the California Emergency Management  
Agency.

**BACKGROUND (Continued):** Therefore, the attached resolution identifies those individuals who by title/position are the designated Authorized Agents for the County of Riverside and who are required to complete transactions to obtain financial aid through the SHSGP.