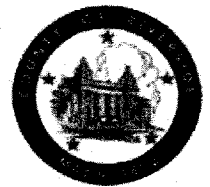


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

233



FROM: Stanley L. Sniff Jr., Sheriff-Coroner-PA

SUBMITTAL DATE:
02/28/12

SUBJECT: Approval of the FY 2011-12 Operating and Financial Plans with the U. S. Department of Agriculture, Forest Service

RECOMMENDED MOTION: Move that the Board of Supervisors approve the FY 2011-12 Operating and Financial Plans, Exhibits A and B, pursuant to the Cooperative Law Enforcement Agreement with the U.S. Department of Agriculture, Forest Service and authorize the Chairperson and Sheriff to sign all copies of the documents.

BACKGROUND: On July 26, 2011 (3.70), the Forest Service and the Sheriff's Department renewed their Cooperative Agreement with a term extending until December 31, 2014. The Agreement provides for law enforcement patrols in the Cleveland and San Bernardino National Forest. Each year, the Sheriff and the Forest Service execute Operating and Financial Plans pursuant to this Agreement.

(Continued on Page 2) BR 12-071

Will Taylor

Stanley L. Sniff Jr., Sheriff-Coroner-PA
Will Taylor, Director of Administration

FINANCIAL DATA	Current F.Y. Total Cost:	\$15,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	No
	Annual Net County Cost:	\$0	For Fiscal Year:	FY 2011-12

SOURCE OF FUNDS: Federal funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY *Elizabeth J. Olson*
Elizabeth J. Olson
Deputy

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Benoit, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: March 27, 2012
xc: Sheriff

Kecia Harper-Ihem
Clerk of the Board
By *Dei E. E. E.*
Deputy

3.34

ATTACHMENTS FILED
 Dep't Registrar THE CLERK OF THE BOARD
 Per Exec. Ofc.:
 Policy Policy
 Consent Consent
 FORM APPROVED COUNTY COUNSEL
 BY NEAL R. KIPNIS
 Environmental Concurrence
 3/7/12

Under the FY 2011-12 Annual Operating and Financial Plan-Exhibit A, Sheriff's Deputies from the Hemet and Lake Elsinore Sheriff's stations will conduct patrols on National Forest System lands, as necessary. The operating budget shall not exceed \$17,000.

Under the FY 2011-12 Controlled Substance Annual Operating and Financial Plan-Exhibit B, the Sheriff's Department will be reimbursed up to \$30,000 for detection and investigation of persons producing or trafficking controlled substances on National Forest System lands.

All patrols provided pursuant to these Plans are conducted on Overtime. All costs for the service are recovered at Board-approved rates. The term of each Plan is from October 1, 2011 to September 30, 2012. County Counsel has approved the Master Cooperative Agreement and the Operating and Financial Plans as to form.



USDA, Forest Service

OMB 0596-0217
FS-1500-8A

FS Agreement No. 11-LE-11051360-230
Mod 03

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
RIVERSIDE COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
CLEVELAND AND SAN BERNARDINO NATIONAL FORESTS**

2012 PATROL ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Riverside County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Cleveland and San Bernardino National Forests, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11051360-230 executed on August 1, 2011. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2011 and ending September 30, 2012.

FY-2012 Total Patrol Annual Operating Plan: \$17,000.00

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Lake Elsinore Station Captain, Dave Fontneau 333 Limited Avenue Lake Elsinore, CA 92530 Telephone: 909-245-3300	Bob Meyers, Administrative Manager 4095 Lemon St., 1 st . Floor Riverside, CA 92501 Telephone: 909-955-2722
Hemet Station Captain, Scot Collins 43950 East Acacia Ave., Ste B Hemet, CA 92544 Telephone: 909-791-3400	



The Patrol Captain will determine designated patrol activities and locations for the rural areas of the Cleveland and San Bernardino National Forests. The Patrol Captain or designee shall make requests for personnel to the County. Personnel assigned to these details shall be Deputies, Reserve Deputies or Sergeants normally assigned to the Patrol Division.

- Patrol in the following campgrounds, developed sites, or dispersed areas:

Total reimbursement for this category shall not exceed the amount of: \$17,000.

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-K for additional information.

Total reimbursement for this category shall not exceed the amount of: \$1,000 and shall be approved by the Forest Service (Designated Representative or Alternate Representative).

Total reimbursement for training may not exceed: \$1,000.

IV. EQUIPMENT AND SUPPLIES:

See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.

(If purchase is determined necessary, document the need for such a determination and make the documentation part of the Cooperative Law Enforcement Agreements' official file)

Total reimbursement for this category shall not exceed the amount of: 10% of the total Agreement, or by authorization of the Forest Service (Designated Representative or Alternate Representative) if greater expenditures are necessary. All expenditures in this category shall be approved by the Forest Service (Designated Representative or Alternate Representative). The estimated useful life of the equipment under the law enforcement agreement provisions IV-J and IV-D (5) shall be provided at the time the documents are filed.

Total reimbursement for equipment shall not exceed: (10% of the total amount)

Total reimbursement for patrol activities, including training and equipment described above, shall not exceed the amount of \$17,000

V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.



VI. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

A. Mail copies of itemized billing statements to:

Anthony Rose, Patrol Captain
USFS Law Enforcement
10845 Rancho Bernardo Rd., Ste 200
San Diego, CA 92127

Curtis Davis, Patrol Captain
USFS – Law Enforcement
602 S. Tippecanoe Ave.
San Bernardino, CA 92408

Send hard copy invoices to:

US Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101 B Sun Ave NE
Albuquerque, NM 87109

Or fax to: 877-687-4984

Or e-mail scanned invoice to: asc_ga@fs.fed.us

Final billings for reimbursement must be received by the Forest Service before December 31, 2012 in order to receive payment. Please see agreement provision IV-V regarding use of funding in succeeding years.

B. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.


Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$17,000	N/A
Training	\$1,000	N/A
Equipment and Supplies		10%
Special Enforcement Situations		N/A
Total	\$17,000	N/A

C. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. See Cooperative Law Enforcement Agreement Provision IV-D.

D. Annually update the CCR registration of the County Sheriff's DUNS# on the Central Contractors Registration (CCR) website at www.ccr.gov for the verification of the EFT (Electronic Funds Transfer) banking information.

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147

	USDA, Forest Service	Thank you. OMB 0596-0217 FS-1500-8A
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FS Agreement No. 11-LE-11051360-230
Cooperator Agreement No. _____
Modification No. 004

EXHIBIT B

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
RIVERSIDE COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
SAN BERNARDINO and CLEVELAND NATIONAL FORESTS**

2012 CONTROLLED SUBSTANCE ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Riverside County Sheriff's Department, hereinafter referred to as "RCS," and the USDA, Forest Service, San Bernardino and Cleveland National Forests, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11051360-230 executed on August 01, 2011. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 01, 2011 and ending September 30, 2012.

FY-2012 Annual Operating Plan: \$30,000

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Stanley Sniff, Sheriff 4095 Lemon Street, 2 nd Floor Riverside, CA 92502 951-955-2400 FAX: 951-955-2428 <p style="text-align: center;">Or</p> Narcotics Unit Representative 4095 Lemon Street, 2 nd Floor Riverside, CA 92502 951-955-2400	Bob Meyers, Administrative Manager 4095 Lemon Street, 2 nd Floor Riverside, CA 92502 951-955-2722 FAX: 951-955-2428 Email: bmeyers@riversidesheriff.org



- b. Aerial reconnaissance to identify and inventory locations and activities associated with producing or trafficking controlled substances. Reconnaissance shall be performed using a U.S. Forest Service approved aircraft with a minimum of one U.S. Forest Service observer on board, unless waived by the U.S. Forest Service.
2. To reimburse **RCS** for certain expenses resulting from investigative activities associated with investigating cases involving the illegal production or trafficking of controlled substances on or affecting the administration of National Forest system lands, including:
 - a. Surveillance operations to identify persons illegally producing or trafficking controlled substances.
 - b. Apprehension of persons suspected of producing or trafficking controlled substances.
 - c. Collection of evidence to support prosecution of persons suspected of illegally producing or trafficking controlled substances.
 - d. Prosecution of persons suspected of producing or trafficking controlled substances.
3. To reimburse **RCS** for expenses resulting from the removal of cannabis plants from National Forest System lands. When circumstances indicate that removal of the cannabis plants is required before an investigation to determine the person(s) responsible can be completed, eradication operations must be approved by the U.S. Forest Service prior to taking place.

Note: **RCS** retains the authority to eradicate cannabis plants from National Forest System lands without reimbursement from the U.S. Forest Service at its discretion.

4. To reimburse **RCS** for the costs of purchasing supplies and equipment used exclusively for activities described in items A.1, A.2 and A.3 of this Plan. Purchases must be agreed to and approved by the U.S. Forest Service.

Purchases may **not exceed 10% of the total allocation** without prior approval by the U.S. Forest Service Designated Representative.

B. RCS agrees:

1. Within its capability, to perform the following activities on National Forest System lands:



- a. Mail copies of itemized billing statements (Attachment A) to:

Gerri Bordash, LEA
Pacific Southwest Regional Office - LEI
1323 Club Drive
Vallejo, CA 94592

Send photo copy to:
Greg Meese, Special Agent
Cleveland National Forest
10845 Rancho Bernardo Rd., Ste 200
San Diego, CA 92127-2107

- b. **Send hard copy invoices to:**

U.S. Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101 B Sun Ave NE
Albuquerque, NM 87109

Or fax to: (877) 687-4894

Or e-mail scanned invoice to: ASC_GA@fs.fed.us

- c. Final billings for reimbursement on this Annual Operating Plan (AOP) must be received by the U.S. Forest Service before December 31, 2012 in order to receive payment.
- d. **Annually update the CCR registration of the County Sheriff's DUNS# on the Central Contractors Registration (CCR) website at www.ccr.gov for the verification of the EFT (Electronic Funds Transfer) banking information.**

Law Enforcement Billing Summary
Drug Enforcement

	Agreement #: 11-LE-11051360-230
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USDA Forest Service, NF: SAN BERNARDINO & CLEVELAND	County: RIVERSIDE
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Law Enforcement Billing Summary	Month:	Year:
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Check appropriate block: Coop Patrol Controlled Substance Ops

A. Total Labor Hours:	
B. Rate per Hour:	\$
C. Total Salary Reimbursement: (subtotal 1)	\$
D. Other Allowable Reimbursements: (mileage, dispatch, court, clerical, equipment, etc.)	
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
E. Total of D1 - D4 (subtotal 2)	\$
F. Total Expenditures:	\$
G. Total Invoice Reimbursement per Op Plan:	\$

Certification Statement

County Sheriff		USFS – Special Agent	
I certify this billing/invoice is accurate and complete.		I certify services have been received as stated.	
Sheriff	Date	US Forest Service	Date