

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

349



FROM: Stanley Sniff, Sheriff - Coroner - PA

SUBMITTAL DATE:
03/22/12

SUBJECT: Acceptance of a High Intensity Drug Trafficking Areas (HIDTA) Program Grant Award

RECOMMENDED MOTION: Move that the Board of Supervisors approve acceptance of a High Intensity Drug Trafficking Areas (HIDTA) grant award in the amount of \$1,357,405, and authorize the Sheriff or his designee to sign the grant award agreement and to sign grant payment requests, progress reports, modifications and amendments for the 2012 HIDTA grant program project initiatives on behalf of the Board.

BR 12-077 (Continued on Page 2)

[Signature]

Stanley L. Sniff, Jr., Sheriff - Coroner - PA
Will Taylor, Director of Administration

| | | | | |
|-----------------------|-------------------------------|-------------|-------------------------|---------|
| FINANCIAL DATA | Current F.Y. Total Cost: | \$1,043,500 | In Current Year Budget: | No |
| | Current F.Y. Net County Cost: | \$0 | Budget Adjustment: | No |
| | Annual Net County Cost: | \$0 | For Fiscal Year: | 2011-12 |

| | | |
|---|----------------------------------|--------------------------|
| SOURCE OF FUNDS: HIDTA Federal Grant Funding | Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
| | Requires 4/5 Vote | <input type="checkbox"/> |

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

BY: *[Signature]*
Elizabeth J. Olson

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: April 10, 2012
xc: Sheriff

Kecia Harper-Ihem
Clerk of the Board
By: *[Signature]*
Deputy

3.40

FORM APPROVED COUNTY COUNSEL 3/28/12
BY: NEAL R. KIPNIS DATE
Departmental Concurrence

Consent Policy
 Consent Policy

Dep't Reconn.: WILLIAMSON THE BOARD
Per Exec. Ofc.:

ACCEPTANCE OF HIDTA GRANT PROGRAM FUNDS FOR MULTIPLE COUNTY INITIATIVES (RMTF, INCH & INCA) BR 12-077

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BACKGROUND: The U.S. Office of National Drug Control Policy (ONDCP) has notified the Riverside County Sheriff's Department that it has been allocated HIDTA Program funds for this year. The proposed grant award period will be from January 1, 2012 through December 31, 2013. County Counsel has approved the award documents as to form.

For over twenty years, Riverside County has participated in the HIDTA program, which fosters cooperation among law enforcement agencies in their efforts to eliminate drug trafficking locally and nationally. The LA-HIDTA is comprised of the Los Angeles, Orange, Riverside, and San Bernardino counties. The Office of National Drug Control Policy and LA-HIDTA have confirmed that Riverside County's allocation for this grant award cycle is \$1,357,405.

Based on this award, grant funds will be distributed among the County project initiatives in the following manner:

Regional Methamphetamine Task Force (RMTF) \$460,843
Inland Narcotics Clearing House (INCH) \$533,786
Inland Crackdown Allied Task Force (INCA) \$362,776

No County match is required.

Operating with a focus throughout the entire LA-HIDTA region, the primary mission of the RMTF is to target major methamphetamine production, distribution, and Drug Trafficking Organizations (DTO) by investigating, disrupting, and arresting person(s) and organizations involved in illicit sales and trafficking of methamphetamine thereby improving the quality of life for all citizens, both regionally and nationally.

Statistics indicate that methamphetamine availability remains a constant concern and narcotics traffickers typically use well-established highways and pipelines to smuggle, ship and move methamphetamine and other illicit narcotics. In an effort to combat the availability of these narcotics, RMTF, using grant funds, will continue the deployment of highway interdiction teams, comprised of three narcotics detecting canines and their respective handlers. These teams will be used to identify, disrupt, and arrest DTOs that regularly use these highways and trafficking routes to further their criminal enterprise(s).

INCH will also aid the task forces by providing connectivity to the Statewide Integrated Narcotics Systems (SINS). Additionally, INCH will assist by providing necessary case support and serve as a clearing house for the dissemination of narcotics related intelligence.

INCH funds 50% of a Sheriff's Network Administrator. Also, as initiated in FY 10-11, Riverside County will continue to use INCH grant funds to pay for Criminal and Intelligence Analysts in FY 2012-13. The County will also continue to purchase the service of these Analysts from a "human resource management" company, Strategic Contracting Services (SCS), at a cost not to exceed \$295,500.00 per fiscal year. The Board approved the use of SCS as a single source provider of this service on 05/04/10 3.70).

**ACCEPTANCE OF HIDTA GRANT PROGRAM FUNDS FOR MULTIPLE
COUNTY INITIATIVES (RMTF, INCH & INCA) BR 12-077**

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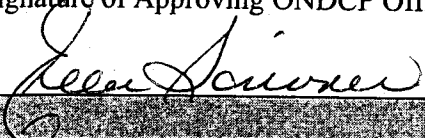
INCA, established in 1996, will support the efforts of the State Department of Justice in enforcing the controlled substance laws of California. The INCA task force is comprised of numerous law enforcement agencies within the jurisdiction of the LA-HIDTA. This cooperative effort, coupled with their ability to jointly work with similar Crackdown Task Forces, has proven to be highly effective in the investigation of DTOs within the region. Investigative overtime for the participating agencies is budgeted at \$232,176 through INCA funding.

The grant will also continue to provide funding for an accounting staff position at the Sheriff's Special Investigations Bureau, which the Department has filled at the Accounting Technician I level.

Per the procedure enunciated in two Sheriff's Form 11's and approved by the Board on 2/1/11 3.16 and 3/15/11 3.40, the Board should note that the State Department of Justice, the Riverside and San Bernardino Police Departments will participate on the HIDTA task force, and the Sheriff's Department will reimburse them in excess of \$25,000 annually for service and equipment expenses and/or overtime hours logged during task force activities. By this notification, the Board exempts the Purchasing Agent from reporting these agencies as sole source project partners for the term of the grant project and authorizes the Purchasing Agent to contract with these partners in amounts approved by the HIDTA grant.

**Executive Office of the President
Office of National Drug Control Policy**

Grant Agreement

| | | | |
|---|---------------------------|--|----------------|
| 1. Recipient Name and Address Sheriff Stan Sniff Riverside County Sheriff's Department PO Box 512 Riverside, CA 92502 | | 4. Award Number: G12LA0007A | |
| | | 5. Grant Period: From 01/01/2012 to 12/31/2013 | |
| 1A. Recipient IRS/Vendor No.: 1956000930B2 | 6. Date: 2/27/2012 | 7. Action <input checked="" type="checkbox"/> Initial Supplemental | |
| Subrecipient Name and Address | 8. Supplement Number | | |
| 2A. Subrecipient IRS/Vendor No.: | 9. Previous Award Amount: | | |
| 3. Project Title Multiple | 10. Amount of This Award: | | \$1,357,405.00 |
| | 11. Total Award: | | \$1,357,405.00 |
| 12. This Grant is approved subject to such conditions or limitations as are set forth on the attached four (4) pages. | | | |
| 13. Statutory Authority for Grant: Public Law 112-74 | | | |
| AGENCY APPROVAL | | RECIPIENT ACCEPTANCE | |
| 14. Typed Name and Title of Approving Official Ellen Scrivner, Ph.D. National HIDTA Director | | 15. Typed Name and Title of Authorized Official Stan Sniff Riverside County Sheriff's Department | |
| 16. Signature of Approving ONDCP Official  | | 17. Signature of Authorized Recipient/Date | |
| AGENCY USE ONLY | | | |
| 18. Accounting Classification Code DUNS: 602420888 EIN: 1956000930B2 | | 19. HIDTA AWARD OND10B3SE1213 OND2000000 OC4101 | |

FORM APPROVED COUNTY COUNSEL

BY: MEAL R. KIPNIS

DATE 3/26/12

GRANT CONDITIONS

A. General Provisions

1. This grant is subject to:
 - OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Government; or, if applicable, OMB Circular A-21, Cost Principles for Educational Institutions;
 - OMB Circular A-102, Grants and Cooperative Agreements with State and Local Governments; or, if applicable, OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations;
 - OMB Circular A-133, Audits of States, Local Governments and Non-Profit Institutions;
 - Government-wide Debarment and Suspension (Non procurement), codified at 21 CFR § 1401 et. seq.;
 - Government-wide Requirements for Drug-Free Workplace (Grants), codified at 21 CFR § 1401 et. seq.;
 - New Restrictions on Lobbying, codified at 18 USC § 1903 and 31 USC § 1352;
 - Nondiscrimination in Federally Assisted Programs and Equal Opportunity Plans requirements are codified at USC, Title VI (42 USC § 2000d et seq.); and
 - Immigration and Naturalization Service Employment Eligibility Verification Form (I-9).
2. Audits conducted pursuant to OMB Circular A-133, "Audits of State and Local Governments", must be submitted no later than 9 months after the close of the grantee's audited fiscal year. A copy of the audit report and management letter must be sent to:

EOP/ONDCP

Attention: Michael Reles

GSD/RDF (202) 395-6608

Anacostia Naval Annex

Bldg 410/Door 123

250 Murray Lane, SW

Washington, DC 20509

or:

mreles@ondcp.eop.gov

3. Grantees are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Other reporting requirements are specified in the HIDTA Program Policy and Budget Guidance.
4. The recipient gives the awarding agency or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
5. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the HIDTA, its fiscal agent(s), HIDTA employees, HIDTA contractors, as well as state, local, and federal HIDTA participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.

B. Special Conditions HIDTA Grants

The following special conditions are incorporated into each award document.

1. This grant is awarded for the initiative(s) named above. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e. the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6-12 of the HIDTA Program Policy and Budget Guidance.
6. The grant recipient agrees to account for and use program income in accordance with the "Common Rule" and the HIDTA Program Policy and Budget Guidance. Asset forfeiture proceeds generated by the HIDTA-funded initiatives shall not be considered as program income earned by HIDTA grantees.

7. Property acquired with these HIDTA grant funds is to be used for activities of the Los Angeles HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA's Executive Board for use by other HIDTA participants.
8. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

C. Payment Basis

1. A request for Advance or Reimbursement shall be made using the HHS/DPM system (www.dpm.psc.gov). Copies of invoices or payroll registers must accompany the payment confirmation number to provide documentation for the reimbursement request. Requests for advances must be accompanied by details specifying the need for the advance. Documentation of how the advance was spent must be submitted within 21 days and before another advance or reimbursement will be approved.
2. The HIDTAs, or their respective grantees, must utilize the HIDTA program Financial Management System's (FMS) Disbursement module each time they submit a disbursement request to the NHAC. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered into the FMS. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be FDIC insured. The account must be interest bearing.
3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination Act (23 U.S.C. 450), grantees and subgrantees shall promptly, but at least quarterly, remit interest earned on advances to HHS/DPM at the address provided below. When submitting your checks, please provide a detailed explanation which should include: reason for check (remittance of interest earned on HIDTA advance payments), check number, grantee name, grant number, interest period covered, and contact name and number.

Ms. Janet Fowler
Division of Payment Management
Department of Health and Human Services

Via U.S. Postal Mail:
P.O. Box 6021
Rockville, MD 20852

Via FedEx:
7700 Wisconsin Avenue
10th Floor
Bethesda, MD 20814

4. The grantee or subgrantee may keep interest amounts up to \$100 per year for administrative purposes.

RECIPIENT ACCEPTANCE OF GRANT CONDITIONS

Signature: _____

Date: _____

Name:

Stan Sniff

Organization:

Riverside County Sheriff's Department

Initiative Cash by HIDTA

FY 2012

Awarded Budget (as approved by ONDCP)

| HIDTA | Agency Name | Initiative | Cash | Type | Code |
|-------------|---------------------------------------|---|------------|---------------|------------|
| Los Angeles | Riverside County Sheriff's Department | Inland Crackdown Allied Task Force (INCA) | 362,776.00 | Investigation | G12LA0007A |
| | | Inland Narcotic Clearinghouse (INCH) | 533,786.00 | Intelligence | G12LA0007A |
| | | RMTF - Riverside | 460,843.00 | Investigation | G12LA0007A |

Agency Total : Riverside County Sheriff's Department

1,357,405.00

Total

1,357,405.00

Budget Detail

2012 - Los Angeles

Initiative - Inland Crackdown Allied Task Force (INCA)

Award Recipient - Riverside County Sheriff's Department (G12LA0007A)

Resource Recipient - CA DOJ Bureau of Narcotics Enforcement - LA

Awarded Budget (as approved by ONDCP)

\$1,357,405.00

| Personnel | Quantity | Amount |
|---|-----------------|---------------------|
| Administrative Staff | 1 | \$20,000.00 |
| Total Personnel | | \$20,000.00 |
| Overtime | Quantity | Amount |
| Investigative - Law Enforcement Officer | 29 | \$227,176.00 |
| Support | | \$5,000.00 |
| Total Overtime | | \$232,176.00 |
| Services | Quantity | Amount |
| Aviation | | \$75,000.00 |
| Insurance | | \$25,000.00 |
| Total Services | | \$100,000.00 |
| Equipment | Quantity | Amount |
| Computers - desktop, laptop & notebook | | \$9,400.00 |
| Technical investigative equipment | | \$1,200.00 |
| Total Equipment | | \$10,600.00 |
| Total Budget | | \$362,776.00 |

Budget Detail

2012 - Los Angeles

Initiative - Inland Narcotic Clearinghouse (INCH)

Award Recipient - Riverside County Sheriff's Department (G12LA0007A)

Resource Recipient - Riverside County Sheriff's Department

Awarded Budget (as approved by ONDCP)

\$1,357,405.00

| Personnel | Quantity | Amount |
|--|-----------------|---------------------|
| Information Technology staff | 1 | \$50,070.00 |
| Total Personnel | | \$50,070.00 |
| Fringe | Quantity | Amount |
| Information Technology staff | 1 | \$21,985.00 |
| Total Fringe | | \$21,985.00 |
| Travel | Quantity | Amount |
| Administrative | | \$4,500.00 |
| Investigative/Operational | | \$2,000.00 |
| Training | | \$13,500.00 |
| Total Travel | | \$20,000.00 |
| Services | Quantity | Amount |
| Communications - data lines | | \$5,911.00 |
| Contractor - Analyst - Criminal | 4 | \$289,487.00 |
| Contractor - Analyst - Intelligence | 1 | \$80,195.00 |
| Equipment rentals | | \$1,400.00 |
| Printing & document support | | \$600.00 |
| Service contracts | | \$8,160.00 |
| Shipping & postage | | \$500.00 |
| Software - maintenance | | \$35,000.00 |
| Subscriptions - publications | | \$200.00 |
| Total Services | | \$421,453.00 |
| Equipment | Quantity | Amount |
| Computers - desktop, laptop & notebook | | \$8,750.00 |
| Total Equipment | | \$8,750.00 |
| Supplies | Quantity | Amount |
| Office | | \$3,500.00 |
| Software - licenses | | \$8,028.00 |
| Total Supplies | | \$11,528.00 |
| Total Budget | | \$533,786.00 |

Budget Detail

2012 - Los Angeles

Initiative - RMTF - Riverside

Award Recipient - Riverside County Sheriff's Department (G12LA0007A)

Resource Recipient - Riverside County Sheriff's Department

Awarded Budget (as approved by ONDCP)

\$1,357,405.00

| Personnel | Quantity | Amount |
|---|-----------------|---------------------|
| Financial Staff | 1 | \$48,476.00 |
| Total Personnel | | \$48,476.00 |
| Fringe | Quantity | Amount |
| Financial staff | 1 | \$20,850.00 |
| Total Fringe | | \$20,850.00 |
| Overtime | Quantity | Amount |
| Investigative - Law Enforcement Officer | 14 | \$106,417.00 |
| Total Overtime | | \$106,417.00 |
| Travel | Quantity | Amount |
| Administrative | | \$5,000.00 |
| Investigative/Operational | | \$2,500.00 |
| Training | | \$9,000.00 |
| Total Travel | | \$16,500.00 |
| Services | Quantity | Amount |
| Communications - mobile phones & pagers | | \$36,000.00 |
| Communications - office phones | | \$600.00 |
| Service contracts | | \$12,000.00 |
| Software - maintenance | | \$50,000.00 |
| Vehicle lease - specialty | | \$60,000.00 |
| Total Services | | \$158,600.00 |
| Equipment | Quantity | Amount |
| Technical investigative equipment | | \$71,000.00 |
| Total Equipment | | \$71,000.00 |
| Supplies | Quantity | Amount |
| Investigative/operational | | \$37,500.00 |
| Office | | \$1,500.00 |
| Total Supplies | | \$39,000.00 |
| Total Budget | | \$460,843.00 |