

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

401A



FROM: Don Kent, Treasurer/Tax Collector

SUBMITTAL DATE:
APR 17 2012

SUBJECT: Proposed amendment to County Ordinance No. 654.17 relating to the fee schedule for services rendered by the Office of the Treasurer-Tax Collector.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Introduce proposed Ordinance No. 654.18 amending Ordinance 654.17, relating to the Fee Schedule for services rendered by the Office of the Treasurer-Tax Collector.
- 2) Set the proposed ordinance amendment for public hearing and adoption.

BACKGROUND: The proposed ordinance adjusts and updates fees originally established in 1992, amended in 1994, 1999, and annually thereafter. Ordinance 654.18 includes rates the Treasurer-Tax Collector will charge for 28 of the services provided to the general public, taxing agencies and special districts.

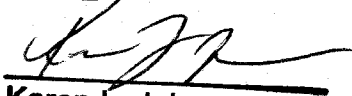

Don Kent, Treasurer-Tax Collector

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2012-2013

SOURCE OF FUNDS:	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

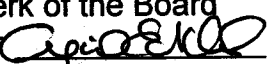
BY: 
Karen L. Johnson

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above ordinance is approved as introduced with waiver of reading and is set for public hearing May 8, 2012 at 9:30 a.m.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: April 17, 2012
xc: Treasurer, Auditor, COB

Kecia Harper-Ihem
 Clerk of the Board
 By 
 Deputy

Prev. Agn. Ref.:

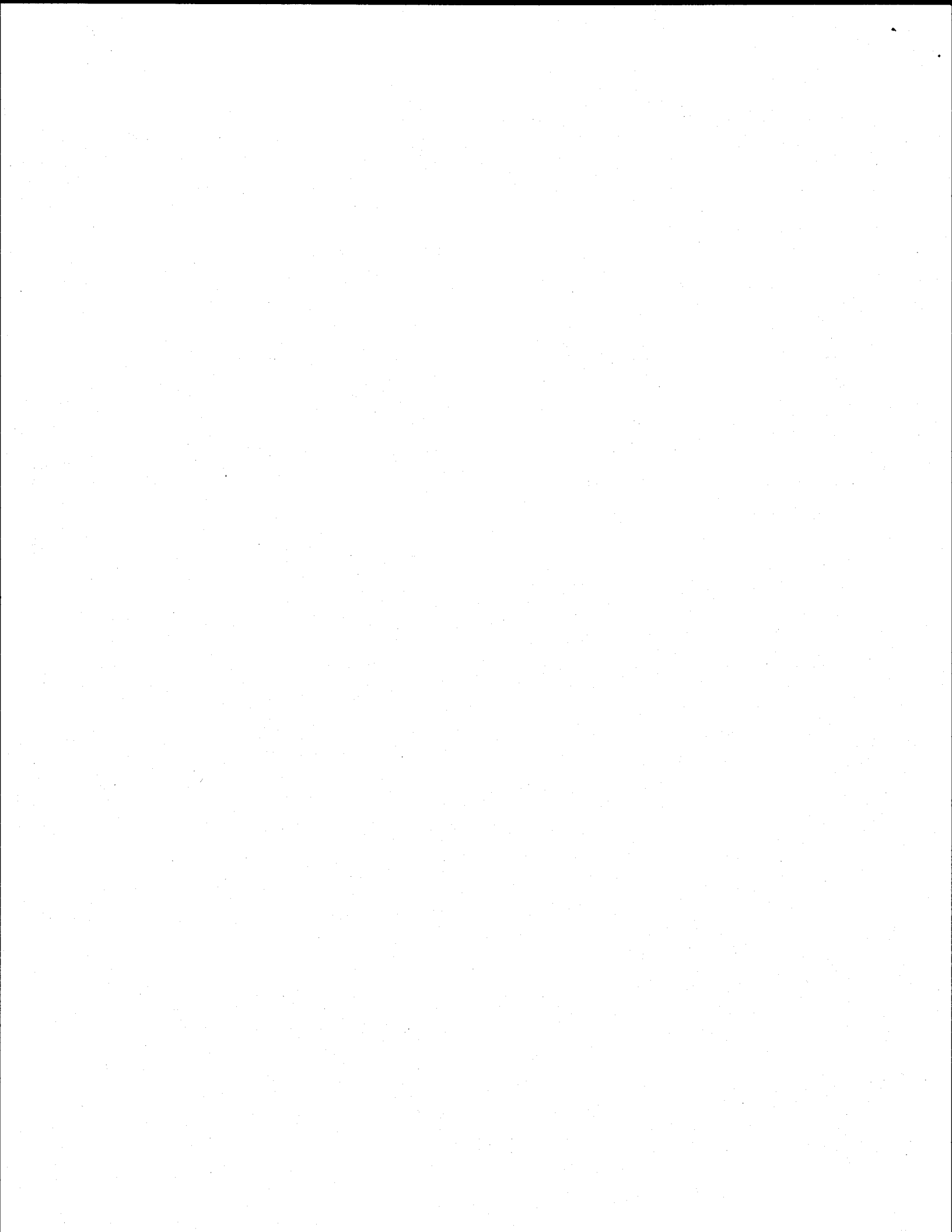
District: ALL

Agenda Number:

3.23

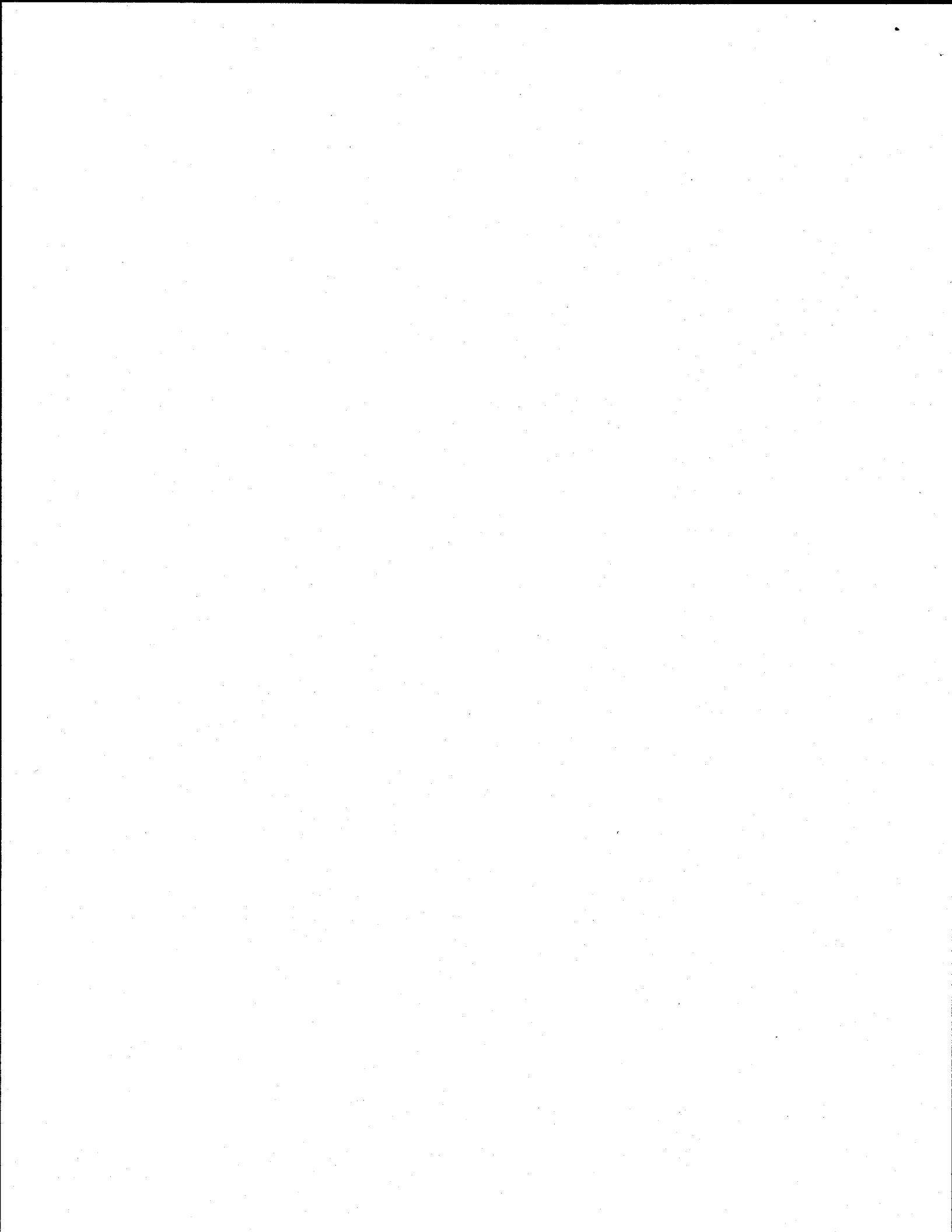
FISCAL PROCEDURES APPROVED
 ANGULO, CPA, AUDITOR-CONTROLLER
 RUSSELL S. DOMINSKI 4-2-12
 FORM APPROVED COUNTY COUNSEL
 BY DALE A. GARDNER 3/17/12
 DATE Departmental Concurrence
 Dep't Recomm.:
 Per Exec. Ofc.:

Policy
 Policy
 Consent
 Consent



BACKGROUND continued:

For the 2012-2013 fiscal year, two new fees have been added, fourteen rates have increased, eleven rates have decreased, and one fee remains the same. The changes are a result of our calculations to determine the cost of providing the services based on our operating costs.



RIVERSIDE COUNTY TREASURER-TAX COLLECTOR'S OFFICE
SCHEDULE OF FEES FOR PRODUCTS AND SERVICES
2012-2013 FISCAL YEAR

	DESCRIPTION OF PRODUCT OR SERVICE	2011 - 2012 CURRENT FEES	2012 - 2013 PROPOSED FEES	CHANGE
1	CERTIFIED COPY OF ASSESSMENT	\$3.75	\$3.22	(0.53)
2	MICROFICHE COPY (PER ASSESSMENT)	\$11.50	\$9.98	(1.52)
3	MICROFILM COPY (PER ASSESSMENT)	\$11.50	\$9.81	(1.69)
4	PHOTOCOPY-FIRST PAGE	\$2.00	\$2.05	0.05
	EACH ADDITIONAL PAGE	\$0.75	\$0.75	0.00
5	DUPLICATE TAX BILL	\$2.00	\$2.08	0.08
6	COMPUTER COPY	\$2.00	\$2.08	0.08
7	PROCESSING UNPAID NEGOTIABLE PAPER	\$68.00	\$74.64	6.64
8	PROCESSING FINAL SUB-DIVISION MAPS (PER MAP)	\$76.50	\$67.44	(9.06)
9	SUBSEQUENT TAX CLEARANCE CERTIFICATES	\$9.75	\$8.90	(0.85)
10	REVIEW OF EXCESS PROCEEDS	\$458.25	\$496.65	38.40
11	INSTALLMENT PAYMENT PLAN START-UP	\$20.25	\$18.66	(1.59)
12	INSTALLMENT PAYMENT PLAN ANNUAL MAINT. FEE	\$42.75	\$35.30	(7.45)
13	UNSECURED FIELD COLLECTION FEE (PER HOUR)	\$82.50	\$86.31	3.81
14	BULK TRANSFERS (PER TRANSFER)	\$20.00	\$18.32	(1.68)
15	4 YEAR PAYMENT PLAN START-UP	\$21.50	\$21.72	0.22
16	4 YEAR PAYMENT PLAN MAINT. FEE (YR 2-4)	\$34.50	\$35.35	0.85
17	PREPARATION OF DELINQUENT TAX RECORD	\$31.00	\$37.50	6.50
18	MERCHANT CHARGEBACKS	\$12.00	\$12.00	0.00
19	TIMESHARE SEPARATE ASSESSMENT FEE	\$8.61	\$8.78	0.17
20	UNSECURED PARTIAL PAYMENT	\$17.75	\$17.00	(0.75)
21	UNSECURED INVENTORY	\$82.50	\$78.46	(4.04)
22	SPECIAL ASSESSMENT FEE	\$0.38	\$0.39	0.01
23	FIXED CHARGE CORRECTION FEE	\$8.64	\$8.78	0.14
24	UNSECURED DELINQUENT COLLECTION FEE	\$21.50	\$17.99	(3.51)
25	PERSONAL CONTACT FEE - TAX SALE	\$100.00	\$222.66	122.66
26	REDEMPTION OF TAX-DEFAULTED PROPERTY	\$35.00	\$35.70	0.70
27	COST OF NOTICE OF SALE	\$0.00	\$1,021.12	1021.12
28	POWER TO SELL FEE	\$0.00	\$135.25	135.25

BREAKDOWN OF OFFICE FEES

- 1 FEE STAYED THE SAME
- 14 FEES INCREASED
- 11 FEES DECREASED
- 2 NEW FEES

