

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

612



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
April 19, 2012

**SUBJECT:** Workforce Investment Board Strategic Planning and Continuous Quality Improvement Consultant Program Year 2012/13

**RECOMMENDED MOTION:** That the Riverside County Board of Supervisors:

**BACKGROUND:**

1. Approve \$45,200 in 2012/13 Workforce Investment Act funds for Strumpf Associates to provide Workforce Investment Board (WIB) consultant services; and
2. Authorize the Assistant County Executive Officer/EDA, or designee, to negotiate and execute agreements and any amendments, provided they are approved as to form by County Counsel.

**BACKGROUND:** (Commences on Page 2)

Robert Field  
Assistant County Executive Officer/EDA

|                       |                               |           |                         |            |
|-----------------------|-------------------------------|-----------|-------------------------|------------|
| <b>FINANCIAL DATA</b> | Current F.Y. Total Cost:      | \$ 45,200 | In Current Year Budget: | Yes        |
|                       | Current F.Y. Net County Cost: | \$ 0      | Budget Adjustment:      | No         |
|                       | Annual Net County Cost:       | \$ 0      | For Fiscal Year:        | PY 2012/13 |

**COMPANION ITEM ON BOARD OF DIRECTORS AGENDA:** No

|  |                                  |                          |
|--|----------------------------------|--------------------------|
| <b>SOURCE OF FUNDS:</b> 2012/13 Federal Workforce Investment Act Funds | Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
|  | Requires 4/5 Vote                | <input type="checkbox"/> |

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Jennifer L. Sargent

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Tavaglione, seconded by Supervisor Buster and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone and Ashley  
Nays: None  
Absent: Benoit  
Date: May 1, 2012  
xc: EDA, Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

**Prev. Agn. Ref.:** 3.31 of 6/28/2011, 3.25 of 6/08/2010, 3.33 of 7/21/2009, 3.18 of 6/03/2008, 3.12 of 6/12/2007

**District:** ALL

**Agenda Number:**

3.8

FISCAL PROCEDURES APPROVED  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY: 4/17/12  
 DEPOSED DATE: 4/19/12  
 FORM APPROVED BY COUNTY COUNSEL  
 BY: 4/19/12  
 ANNIE T. SAHHAR

Dept't Recomm.:  Consent  Policy  Policy  
 Per Exec. Ofc.:  Consent  Policy  Policy

**BACKGROUND:**

On February 24, 2011, a Request for Proposal was released soliciting consulting services for the Riverside County Workforce Investment Board's Strategic Planning and Continuous Quality Improvement (CQI) processes. Riverside County EDA received two proposals, one from Simon A. Gonzalez, an Individual/Sole Proprietor and Minority Business Owner; and the second from Strumpf Associates, an Individual/Sole Proprietor, Women Owned Agency and Minority Business Owner. A review panel representing workforce development and youth programs evaluated the proposals based on the criteria outlined in the RFP and recommended Strumpf Associates. The WIB Executive Committee approved the funding recommendation on April 20, 2011. The procurement covers a period of three years, effective July 1, 2011 through June 30, 2014.

Strumpf Associates has assisted the WIB, the Workforce Development Center's (WDC) management, and the Council for Youth Development in becoming high performance organizations by providing training and guidance in the areas of workforce strategic planning, system building, program evaluation, and continuous quality improvement. A contract was executed effective July 1, 2011 for one year, with subsequent funding contingent upon need, contract performance and funding availability. All deliverables were successfully completed.

In PY 2012/13 Strumpf Associates will continue to support and strengthen the county's workforce development system by delivering the following services:

- Provide interpretation and technical assistance for the California Award for Performance Excellence submittal
- Provide Riverside County Youth Opportunity Center certification services for the Council for Youth Development quality assurance system
- Provide support and technical assistance to the WIB regional committees
- Facilitate the annual WDC Leadership and WIB Strategic Planning retreats
- Continue to refine the metrics with which to measure the WIB strategic plan and the workforce development division critical measures successes

The Workforce Investment Board's Executive Committee approved the recommended funding on April 11, 2012.