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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Department of Public Social Services

**SUBMITTAL DATE:**  
May 1, 2012

**SUBJECT:** Approval of Child Abuse Prevention, Intervention and Treatment (CAPIT), Promoting Safe and Stable Families (PSSF), Children's Trust Fund (CTF), and Community Based Child Abuse Prevention (CBCAP) Funding Recommendations

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Prevent Child Abuse Riverside County (PCARC) funding recommendations listed below to provide child abuse prevention and treatment services for Fiscal Year 2012-13, with the option to renew for four additional one-year periods, with a total annual aggregate amount not to exceed \$2,249,471;

**(CONT - 4 PAGES IN TOTAL)**

*Patricia Reynolds for Susan Loew*

Patricia Reynolds, Assistant Director for Susan Loew, Director

|                       |                               |              |                         |       |
|-----------------------|-------------------------------|--------------|-------------------------|-------|
| <b>FINANCIAL DATA</b> | Current F.Y. Total Cost:      | \$ 2,249,471 | In Current Year Budget: | Yes   |
|                       | Current F.Y. Net County Cost: | \$ 0         | Budget Adjustment:      | No    |
|                       | Annual Net County Cost:       | \$ 0         | For Fiscal Year:        | 11-12 |

|                            |                             |   |                          |
|----------------------------|-----------------------------|---|--------------------------|
| <b>SOURCE OF FUNDS:</b>    |                             | <b>Positions To Be Deleted Per A-30</b> | <input type="checkbox"/> |
| CAPIT FUNDING (STATE): 27% | PSSF FUNDING (FEDERAL): 55% | <b>Requires 4/5 Vote</b>                | <input type="checkbox"/> |
| CBCAP FUNDING (STATE): 4%  | CHILDREN'S TRUST FUND: 14%  |   |                          |

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Debra Cournoyer*  
Debra Cournoyer

**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Tavaglione, seconded by Supervisor Buster and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone and Ashley  
 Nays: None  
 Absent: Benoit  
 Date: May 1, 2012  
 xc: DPSS, Purchasing

Kecia Harper-Ihem  
 Clerk of the Board  
 By: *[Signature]*  
 Deputy

Prev. Agn. Ref.: #3.21 (10/25/11)

District: All

Agenda Number:

**3.21**

Purchasing: *[Signature]* Mark Sailer, Assistant Director  
 Departmental Concurrence  
 Policy  Policy   
 Consent  Consent   
 Dept's Recomm.:  
 Per Exec. Ofc.:

**RE:** Approval of Child Abuse Prevention, Intervention and Treatment (CAPIT), Promoting Safe and Stable Families (PSSF), Children's Trust Fund (CTF), and Community Based Child Abuse Prevention (CBCAP) Funding Recommendations

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**BACKGROUND:**

On May 24, 2011 (Agenda #3.37), the Riverside County Board of Supervisors received and filed the 2010 Prevent Child Abuse Riverside County (PCARC) Needs Assessment for Riverside County. In recognition of the limited funding available, the needs identified were grouped in two categories – a) those services that would have the most significant impact on child abuse prevention and treatment and b) services for which other funding sources may be available. In addition, the Needs Assessment Committee separated the county into three zones: 1) Western County, 2) Mid and Southwestern County, and 3) Desert and Eastern County. The service needs addressed and the three zones form the foundation of the CAPIT and PSSF Requests for Proposals (RFPs).

In order to ensure sufficient time to transition clients from existing providers to the recommended providers, DPSS is seeking Board approval for funding recommendations. All contracts over \$100,000 will be brought back to the Board for approval in June 2012. At that time, DPSS will request the Board approve the contracts for one year with four 1-year options to renew in order to align with the County's System Improvement Plan (SIP). The County of Riverside was approved by the US Department of Health and Human Services as one of two counties to pilot a five-year SIP instead of the previous three-year SIP. A five-year SIP cycle will lead to improved outcomes in three areas:

- Safety- Reduce reentry into foster care
- Permanency- Improve timely and safe reunification and improve placement stability
- Well-Being

The vendors recommended for award are as follows:

| <b>Vendor</b>                               | <b>Service</b>                            | <b>MRA</b>    |
|---|---|---------------|
| Catholic Charities San Bernardino/Riverside | Multi-Service Model - Zone 1              | \$ 555,113.00 |
| MFI Recovery Center                         | Multi-Service Model - Zone 2              | \$ 287,148.00 |
| Catholic Charities San Bernardino/Riverside | Multi-Service Model - Zone 3              | \$ 275,394.00 |
| Parents Anonymous                           | Program Evaluation                        | \$ 147,279.00 |
| Mental Health Systems                       | Family Preservation Court                 | \$ 370,000.00 |
| Parents Anonymous                           | Family Partner Program                    | \$ 98,700.00  |
| Family Service Association                  | Safe Care In-Home Parenting – Zones 1 & 2 | \$ 419,951.00 |
| John F. Kennedy Memorial Foundation         | Safe Care In-Home Parenting – Zone 3      | \$ 95,886.00  |

**PRICE REASONABLENESS:**

On October 25, 2011 (Agenda #3.21), the Riverside County Board of Supervisors approved the release of five (5) RFPs on behalf of PCARC and DPSS through the Riverside County Purchasing and Fleet Services, to obtain child abuse prevention and treatment services for Fiscal Years 2012/2013 through 2016/17. These services will further the following objectives: Reducing the rate of recurrence of abuse

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and/or neglect in homes where children were not removed subsequent to child abuse investigation, and reducing the rate of foster care re-entry.

In accordance with the Board of Supervisors Policy A-18, "Procedures for Contracting for Professional and Personal Services" the RFPs were posted on the Purchasing website and sent to a total of 328 organizations in the community. On November 7, 2011, County Purchasing held a non-mandatory bidder's meeting and posted all questions on their website as Addendum 1. The RFP closed on December 5, 2011 with 32 proposals received.

The proposals were evaluated by an independent team consisting of three (3) community members selected by Prevent Child Abuse Riverside County (PCARC), one (1) DPSS employee, and one (1) Executive Office employee. The evaluators have extensive knowledge and expertise working with the target population. All proposals received were evaluated based on their scope of work, experience, and bid price. The recommended awards reflect the community's needs, as specified in the County's Needs Assessment.

DPSS anticipates the awarded contract amounts resulting from these RFPs will be an aggregate total of \$2,249,471 and will include the following services: Parenting, In-Home Parenting, Counseling, Anger Management, Domestic Violence, Family Preservation Court, Substance Abuse, SafeCare Program Evaluator services, and the Family Partners Program. The resulting recommendations listed below were based on evaluators' highest scores and vendors' lowest prices.

**PUARC-1185A** – Two proposals for Family Preservation Court were received with costs ranging from \$370,000 to \$736,932.00. Mental Health Systems was recommended as the lowest cost, most responsible, responsive bidder for a total contract amount of \$370,000.

**PUARC-1186** – Four proposals for the Data Collection and Program Evaluation were received with costs ranging from \$147,279 to \$150,000. Parents Anonymous was recommended as the lowest cost, most responsible, responsive bidder for a total contract amount of \$147,279.

**PUARC-1187** – Seventeen proposals were received for the Core Services (Anger Management, Counseling, Domestic Violence, In-Home Parenting, Parenting Education, and Substance Abuse). Proposals were divided and evaluated by the three zones.

DPSS chose to award Multi-Service Model. One agency in each zone is responsible for identifying and subcontracting with other community providers to ensure that all services are available in each zone. Clients will receive greater access and more comprehensive services through this model.

*Zone 1:* The total cost for all units of service ranged from \$498 - \$2,343. The Best and Final Offer was sent to the vendors with the three highest evaluation scores in Zone 1. Catholic Charities of San Bernardino/Riverside proposed a total unit cost of \$1,140. The vendor with the lowest cost scored lowest for technical scores and was not considered for the Best and Final Offer, therefore Catholic Charities San Bernardino/Riverside was recommended as award as other than lowest cost, for a total amount of \$555,113.\*

*Zone 2:* The proposed total cost for all units of service ranged from \$1,215 - \$3,911. The Best and Final Offer was sent to the vendors with the three highest evaluation scores in Zone 2. MFI Recovery Center was recommended as the lowest cost, most responsible, responsive bidder for a total contract amount of \$287,148.

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*Zone 3:* The proposed total cost for all units of service ranged from \$1,145 - \$2,059. The Best and Final Offer was sent to the vendors with the three highest evaluation scores in Zone 3. Catholic Charities San Bernardino/Riverside was recommended as the lowest cost, most responsible, responsive bidder for a total amount of \$275,394.\*

*\*The total contract amount for Catholic Charities of San Bernardino/Riverside will be \$830,507, which will include Zones 1 and 3.*

**PUARC-1196** – Seven proposals were received for the SafeCare In-Home Parenting. Costs for one unit of service for all 3 zones ranged from \$116 - \$350. Family Service Association was the lowest cost, most responsible, responsive bidder in Zones 1 and 2 for a combined contract amount of \$419,951. John F. Kennedy Memorial Foundation was the lowest cost, most responsible, responsive bidder in Zone 3 for a contract amount of \$95,886.

**PUARC-1197** – Two proposals were submitted for the Family Partner Program. Parents Anonymous was determined by the evaluators to be the most responsible/responsive bidder. However, the Best and Final Offer #1 asked both vendors to reduce their budget amount to under \$100,000. The 2nd vendor withdrew their proposal, stating they could not provide the program for this amount. Parents Anonymous did provide a revised budget and scope of work within the allocated amount. Therefore, Parents Anonymous is recommended as a single source at the lower cost of \$98,700.

On April 20, 2012, the recommended awards were presented to PCARC. The PCARC Board approves the award recommendations made by the Evaluation Team. The presentation included a detailed analysis of the process and a description of the components used for scoring that led to the final results. The PCARC Board approved the award with recommendations as shown in their letter to the Board of Supervisors submitted as Attachment A.

**FINANCIAL:**

Funding for these contracts is 100% State and Federal funds and was budgeted through the normal County budget process.

**ATTACHMENTS:**

A – PCARC Board Award Recommendation Letter

**CONCUR/EXECUTE** – County Purchasing

SL:ko



**Board of Directors**

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Regional Access Project Foundation

*Janine Moore - Vice President*  
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**Staff**

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Executive Director

*Sandra Davalos*  
Community Outreach/Volunteer Coordinator

*Veronica Rodriguez*  
Community Outreach/Volunteer Coordinator

*Tamra Alexander*  
Event Coordinator

*Mayra Trejo*  
Office Manager

April 20, 2012

John F. Tavaglione, Chairman  
Riverside County Board of Supervisors  
4060 Lemon Street  
Riverside, CA 92501

RE:

Dear Supervisor Tavaglione,

On April 20<sup>th</sup>, 2012 the Board of Directors for Prevent Child Abuse Riverside County received a report on proposals submitted to the Department of Public Social Services related to the Request for Proposal (RFP) for CAPIT, PSSF and CBCAP funded services. During the presentation, Rod Jaffe, DPSS Contract and Services Officer, presented for consideration by the PCARC Board the final recommendations for funding awards.

Mr. Jaffe's presentations included a detailed analysis of the RFP process, a description of the components used by evaluators for scoring as well as a description of services and sources of funds included in this funding award process. During the meeting and at the conclusion of this presentation, many questions were competently responded to and the Board members present were satisfied that the RFP process as well as the selection of vendors was conducted in a thorough and open manner with no outside influence. The meeting having been duly called and with a quorum of members present, on a 8-0-0 unanimous vote the PCARC Board of Directors approved the award recommendations made by the evaluators.

On behalf of the PCARC Board of Directors and at their direction, I am pleased to forward the recommendations as presented by DPSS to your honorable Board for approval.

Sincerely,

Eldon Baber,  
Executive Director

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Riverside, CA 92507

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