

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

684



**FROM:** Department of Public Social Services

**SUBMITTAL DATE:**  
July 31, 2012

**SUBJECT:** Request for Cash Advance for Operation SafeHouse

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Authorize DPSS to provide a cash advance not to exceed \$75,000 of the Maximum Reimbursable Amount (MRA) for Agreement #HO-02420 for the period of March 1, 2012 through February 28, 2013, and Agreement #CS-02081-02 with Operation SafeHouse for the period of July 1, 2012 through June 30, 2013.
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to sign amendments that do not change the substantive terms of the Professional Services Contracts, including amendments to the compensation provisions that do not exceed the current MRA.
3. Authorize the Director of the Department of Public Social Services (DPSS) to administer the agreements with Operation SafeHouse.

*Susan Loew*

Susan Loew, Director

**FINANCIAL DATA**

Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	12-13

**SOURCE OF FUNDS:**

Federal Funding: 0% State Funding: 0%; County Funding: 0%; Realignment Funding: 0%; Other Funding: 0%

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Debra Cournoyer*  
Debra Cournoyer

**County Executive Office Signature**

- Policy
- Policy
- Consent
- Consent

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
 Nays: None  
 Absent: None  
 Date: July 31, 2012  
 xc: DPSS, Purchasing

Kecia Harper-Ihem  
 Clerk of the Board  
 By: *Kecia Harper-Ihem*  
 Deputy

**Prev. Agn. Ref.:** 6/7/11 (3.58); 5/8/12 (3.15) | **District:** All | **Agenda Number:**

**3.42**

Dept't Recomm.:  
Per Exec. Ofc.:

Departmental Concurrence

Mark Seiler, Assistant Director

RE: Request for Advance  
Date: July 31, 2012  
Page 2

**BACKGROUND:**

Operation SafeHouse (OSH) provides emergency shelter and supportive services to youth ages 12-17 (CS-02081-02) in Riverside Metro Area and the Coachella Valley, and transitional housing to youth ages 18-21 (HO-02420) in the Riverside Metro Area. DPSS contracts with OSH in support of these services and has agreements in place for FY 12/13. Operation SafeHouse has requested a one-time cash advance to support operations. Based on past experience, OSH will provide services that will far exceed the advance. As a result, DPSS recommends approval of this request.

DPSS will recapture the advanced funds by the end of the Agreement terms (June 30, 2013 for CS-02081-02 and February 28, 2013 for HO-02420) by offsetting a portion of the monthly billings submitted for actual services provided during the year.

**FINANCIAL:**

These funds are included in the FY 12/13 budget.

SL:rkp:kjb