

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

661



**FROM:** Successor Agency to the Redevelopment Agency

**SUBMITTAL DATE:**  
July 19, 2012

**SUBJECT:** Mead Valley Library – Southern California Gas Contract for the Installation of the Service Meter for Natural Gas Facilities

**RECOMMENDED MOTION:** That the Board of Supervisors approve and authorize the Chairman of the Board to execute the attached contract for the installation of the service meter for natural gas facilities, between Southern California Gas Co. and the County of Riverside in the amount of \$3,149.

**BACKGROUND:** On June 28, 2011, the Board of Directors awarded construction of the Mead Valley Library Project to Stronghold Engineering, Inc. The Agency recently submitted a request to Southern California Gas Co. for the installation of a service meter and line extension for natural gas facilities for the project. In response to that request, a formal signed contract document is required before service can be provided.

(Continued)

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 3,149	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2012/13

**COMPANION ITEM ON BOARD AGENDA:** No

<b>SOURCE OF FUNDS:</b> I-215 Corridor Redevelopment Project Area Capital Improvement Bond Proceeds (previously approved budget)	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: Jennifer L. Sargent

**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS OF THE SUCCESSOR AGENCY TO  
THE REDEVELOPMENT AGENCY**

On motion of Supervisor Tavaglione, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: July 31, 2012  
xc: RDA, EDA

Kecia Harper-Ihem  
Clerk of the Board  
By: Deputy

FISCAL PROCEDURES APPROVED  
 PAUL ANGULO CPA, AUDITOR-CONTROLLER  
 DATE BY Samuel Wong 7/19/12  
 Department of Samuel Wong  
 Department of Samuel Wong  
 FORM APPROVED COUNTY COUNSEL  
 DATE BY Marshall Victor 7/10/12  
 BY: Marshall Victor

Policy  Policy  
 Consent  Consent  
 Dept't Recomm.:  Per Exec. Ofc.:

Successor Agency to the Redevelopment Agency  
Mead Valley Library – Southern California Gas Contract for the Installation of the Service Meter for  
Natural Gas Facilities  
July 19, 2012  
Page 2

**BACKGROUND:**

Attached is the contract agreement, which covers the general terms and conditions for the line extension and service meter along with the request for payment in the amount of \$3,149 necessary in order to provide natural gas service to this project.


The cost of this service will not be an additional cost to the project as it is accounted for in the approved budget and a budget adjustment is not required. This request is reflected on the Recognized Obligation Payment Schedule (ROPS) and has been approved by the Oversight Board and the California Department of Finance.

Staff recommends that the Board approve and authorize the Chairman of the Board to execute the attached contract agreement along with Exhibit A, request for payment in the amount of \$3,149, with Southern California Gas Co., which covers the general terms and conditions for the line extension and service meter in order to provide the needed natural gas service to the project.

Attached:

- Contract Agreement and Exhibit A (request for payment in the amount of \$3,149) with Southern California Gas Co.



A  Sempra Energy utility™

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Applicant:	<b>SUCCESSOR AGENCY TO THE REDEVELOPMENT A</b>	Fax:	<b>000 000 0000</b>
Contact:	<b>GLORIA PEREZ</b>	Tel:	<b>951 955 9056</b>
From:	<b>ALEXANDER CHAIREZ</b>	Fax:	<b>909 335 3912</b>
		Address:	<b>25200 TRUMBLE RD.</b>
Email Address:	<b>NBProcess-Inland@semprautilities.com</b>	City/ST/Zip:	<b>ROMOLAND, CA 92585-0000</b>
		Tel:	<b>909 335 7525</b>
		Date:	<b>4/23/2012</b>

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The project planning and cost estimating for Project# **156889** has been completed and included with this letter. Under the Line Extension Rules, you have agreed to have SoCalGas perform the following gas facility installation:

INSTALL 200' OF PLASTIC PIPE.

SoCalGas estimated construction costs, (prior to applicable allowance, site prep fees & taxes) are broken down as follows:

Main	0
Stub	0
Service	1522.7
MSA	1258.41

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Email: NBProcess-Inland@semprautilities.com  
Fax: 1-866-448-3821

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Southern California Gas Company  
Sundry Billing ML 711D  
P.O. Box 2007  
Monterey Park, CA 91754-0957

**Construction cannot begin until your signed Line Extension Contract documents and payment have been received and recorded by SoCalGas.**

If you have any questions regarding this matter, please reply via email or fax to the above listed.

Thank you,

Southern California Gas Company  
New Business Process Team



A Scerra Energy utility

## Line Extension Contract

### Reference:

Gas Company Project #: 00000156889  
Project Location: 21580 OAKWOOD ST

06/28/2012

GLORIA PEREZ  
REGIONAL MANAGER  
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
3405 10 TH ST SUITE 500  
RIVERSIDE, CA 92501

### Project Scope:

Non-Residential, commercial, project located at 21580 Oakwood St and Clarke St, in the City of Perris, County of Riverside.

Install Service, Meter to the specified location in Applicant provided trench.

The engineering required for the installation of the gas facilities as described above in the Project Scope, based on the information you have provided us, has been completed. The attached "Exhibit A" dated 06/28/2012 details the estimated costs and allowances, and also indicates any advances and contributions, if required at this time.

Please provide us with an address list for the property, if applicable, including any internal apartment or unit numbers or letters as quickly as possible. This will assist us in providing timely installation of the requested gas meters and/or refunds of your refundable advances.

To acknowledge your receipt of the Exhibit A, confirmation of the scope of the Project, and receipt and agreement with the enclosed General Conditions, please have this letter executed by your authorized representative(s) (owner or corporate officer) and return all pages to The Gas Company representative listed below. Your return of the executed copy of this letter plus any required advance will constitute your request to The Gas Company to schedule the installation and your agreement to Exhibit A and the General Conditions. Timely return of this letter will ensure that your construction is not delayed. A copy of the letter has been provided for your records.

Thank you for this opportunity to provide you with natural gas to serve your energy requirements. We are pleased to have you as a Gas Company customer and want to provide you with the best possible service. If you have any questions, please contact me at (909) 335-7525.

Sincerely,

ALEXANDER CHAIREZ  
FIELD PLANNING ASSOCIATE  
25200 TRUMBLE RD.  
ROMOLAND, CA 92585-0000

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## SOUTHERN CALIFORNIA GAS COMPANY - GENERAL CONDITIONS FOR LINE EXTENSIONS

These are the general conditions under which Southern California Gas Company ("The Gas Company") will provide line extensions for Applicants.

### I. COSTS

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A. Estimates and Duration. The enclosed Exhibit A estimate is valid for 90 days and may be revised after that time if the installation of gas facilities for the Project has not begun. Once The Gas Company begins the installation, the estimated cost will remain in effect for 12 months. If at the end of the twelve months the work is not complete, The Gas Company reserves the right to calculate its costs for the work completed, less applicable allowances, and issue a new project and Line Extension Contract for the remaining installation work. If additional monies are due, Applicant agrees to pay them within 30 days after invoice. Applicant will be responsible for costs of engineering, planning, surveying, right of way acquisition and other associated costs.

B. Allowances. Applicant(s) receiving allowances as an offset to the installation costs are responsible for these costs and may be billed subject to the following: line extension(s) where allowances have been granted to the Applicant based on future gas load(s) must have the gas meter(s) installed and turned on with bona fide load within six (6) months for main/main and service(s) installations and twelve (12) months for service(s) only installations. These time frames commence from the date The Gas Company completed the installation of gas facilities. If Applicant fails to comply, the Applicant will be billed for the difference between estimated allowances and authorized allowances, as described in Tariff Rules 20 and/or 21. The bill amount will include Income Tax Component Contribution and Advances (ITCCA/CIAC) Tax. Applicant requested temporary service(s) are fully collectible. Refunds shall be made and calculated in accordance with Rule 22.

C. Attorneys Fees and Offset. If The Gas Company is required to bring an action to collect monies due or to enforce any other right or remedy, Applicant agrees that The Gas Company is entitled to recover its reasonable attorneys' fees and costs. The Gas Company may withhold from any payments due Applicant any amounts Applicant owes The Gas Company.

## II. INDEMNITY

A. General. Applicant shall indemnify and hold The Gas Company harmless from and against all liability (excluding only Pre-Existing Environmental Liability) connected with or resulting from injury to or death of persons, including but not limited to employees of The Gas Company or Applicant, injury to property of The Gas Company, Applicant or a third party, or violation of local, state or federal laws or regulations (excluding environmental laws or regulations) (including attorneys' fees) arising out of the performance of this Contract, except only for liability to the extent it is caused by the negligence or willful misconduct of The Gas Company.

B. Environmental. Applicant shall indemnify and hold The Gas Company harmless from and against any and all liability (including attorneys' fees) arising out of or in any way connected with the violation or compliance with of any local, state, or federal environmental law or regulation as a result of pre-existing conditions at the Project site, release or spill of any pre-existing hazardous materials or waste, or out of the management and disposal of any pre-existing contaminated soils or groundwater, hazardous or nonhazardous, removed from the ground as a result of The Gas Company's work performed ("Pre-Existing Environmental Liability"), including, but not limited to, liability for the costs, expenses, and legal liability for environmental investigations, monitoring, containment, abatement, removal, repair, cleanup, restoration, remedial work, penalties, and fines arising from the violation of any local, state, or federal law or regulation, attorneys' fees, disbursements, and other response costs. As between Applicant and The Gas Company, Applicant agrees to accept full responsibility for and bear all costs associated with Pre-Existing Environmental Liability. Applicant agrees that The Gas Company may stop work, terminate it, redesign the gas facilities to a different location, or take other action reasonably necessary to complete its work without incurring any Pre-Existing Environmental Liability.

C. Withhold Rights. In addition to any other rights to withhold, The Gas Company may withhold from payments due Applicant such amounts as, in The Gas Company's reasonable opinion, are necessary to provide security against all loss, damage, expense and liability covered by the foregoing indemnity provisions.

## III. WARRANTY

The Gas Company requires that Applicant warrant all materials and workmanship performed by Applicant (directly or through a contractor other than The Gas Company) shall be free of all defects and fit for their intended purpose. A one-year warranty on any materials and a two-year warranty on any installation work provided are required. If Applicant's work or materials fail to conform to the warranty, Applicant shall reimburse The Gas Company for the total cost of repair and/or replacement or The Gas Company may give Applicant the opportunity to fix within a reasonable time such defect(s). Such reimbursements are non-refundable and the amount of such reimbursements may be withheld by The Gas Company and offset against refundable amounts owed Applicant.

## IV. TARIFF RULES / COMMISSION

A. This Line Extension Contract ("Contract") consists of and incorporates by reference the line extension contract letter, Exhibits A, General Conditions and all of The Gas Company's applicable tariff schedules and rules as filed from time to time with the California Public Utilities

Commission ("Commission"), including but not limited to, the Preliminary Statement and Rules 1, 2, 4, 9, 13, 20, 21 and 22. Copies of these rules may be obtained by visiting the SoCalGas' Internet site at [www.socalgas.com](http://www.socalgas.com) or by requesting copies from your Gas Company representative.

B. This contract is at all times subject to such changes or modifications as the Commission may direct from time to time in the exercise of its jurisdiction.

C. No agent of The Gas Company has authority to make any terms or representations not contained in this Contract and the tariff schedules and Applicant hereby waives them and agrees neither The Gas Company nor Applicant shall be bound by them.

**V. JOINT AND SEVERAL LIABILITY**

Where two or more parties are Applicants for a Project, The Gas Company shall direct all communications, bills and refunds to the designated Applicant, but all Applicants shall be jointly and severally liable to comply with all terms and conditions herein.

**VI. STUB EXTENSIONS**

Stub costs are refundable only to the extent the allowances generated by stub extensions exceed the main to meter installation costs, and only for ten years from the date of the stub installation. Refunds will be made without interest, and no refund will be made in excess of the amount advanced.

**VII. AUTHORIZED SIGNATURE**

If Applicant is a corporation, partnership, joint venture, or a group of individuals, the subscriber hereto represents that he has the authority to bind said corporation, partners, joint venture, or individuals as the case may be.

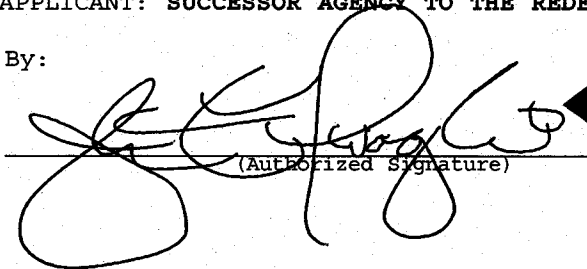
My signature below represents my agreement and acceptance of the Project confirmation, Exhibit A and Southern California Gas Company's General Conditions For Line Extension. I acknowledge and agree that The Gas Company's cost and allowance estimates for this Project were based on information provided by me or my authorized representative. I further acknowledge and agree that my signature represents my/my company's agreement and understanding that subsequent changes in Project scope may affect the installation price and further, that if allowances have been granted, an additional contribution may be required if the future loads on which the allowances were based do not materialize.

APPLICANT: SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY

By:

Address:

(Future bills, refunds, and correspondence will be mailed to the address given)

  
(Authorized Signature)

John Tavaglione  
(Print Name)

Title:

Telephone:

Chairman, Board of Supervisor

Date:

JUL 31 2012

Social Security or Federal Tax ID No.

No.


ATTEST:

KECIA HARPER IHEM, Clerk

By:   
DEPUTY

Please complete entire section

FORM APPROVED COUNTY COUNSEL

BY:  MARSHAL VICTOR DATE: 7/10/12

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Date Mailed  
06/28/2012

Project ID 00000156889

**Exhibit A**

**COST AND ALLOWANCE CALCULATION (ESTIMATES)**

(x) Trenching by Applicant      (x) Gas Only Trench

\$ <u>2781.11</u>	-	\$ <u>200.00</u>	-	\$ <u>0.00</u>	=	\$ <u>2581.11</u>
<b>Project Cost</b>		<b>* Site Preparation</b>		<b>Allowance Applied</b>		
Advance Required (Refundable)						\$ <u>0.00</u>
Advance Required (Non-Refundable)						\$ <u>2581.11</u>
ITCCA (CIAC Tax)		\$ <u>2581.11</u>	X	<u>22 %</u>	=	\$ <u>567.84</u>
Payment Received						\$ <u>0.00</u>
<b>Total Amount Due</b>						\$ <u>3148.95</u>

\* Site preparation reimbursement for applicant provided trench will be treated per Tariff Rules 20 & 21 and payments, if any, will be based on the agreed upon price per foot times the actual footage of the trench used.

Form 3905-D, Effective 09/05

Line Extension Contract #: 00000156889-4

Detach and return this portion with your payment.

Date Mailed  
06/28/2012

**THIS BILL IS NOW DUE AND PAYABLE**



A Sempura Energy utility

SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
3405 10 TH ST SUITE 500  
RIVERSIDE, CA 92501

NBMS Project ID 00000156889-4

PLEASE PAY THIS AMOUNT	3148.95
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9200015688901000000031489560000

92 000156889 6



A Semptra Energy utility

6/28/12

### SOUTHERN CALIFORNIA GAS COMPANY SPECIFICATIONS FOR APPLICANT PROVIDED TRENCH

Project Number: 156889

WR NUMBER: 2060773\*

Job Location: 21580 OAKWOOD ST

909 335 7525

Tract# 0

Lots: 0

It is understood by acceptance of this agreement that Southern California Gas Company (SoCalGas) requirements related to trenching and backfilling are to be met in all instances. Any deviation from these requirements that is not approved by an authorized SoCalGas representative shall be considered cause for this agreement to become void and releases SoCalGas from any obligation of participation in an applicant provided trench installation.

The Applicant will notify SoCalGas at least ten days in advance of starting work. SoCalGas may coordinate the installation of main and service piping with other operations.

The Applicant or his authorized agent shall, at no cost to SoCalGas, obtain the necessary trenching permits, pay all inspection fees, and satisfy any and all other requirements pertaining to trenching, backfilling and compaction called for by authorized governing agencies.

It is agreed that trenches shall be of such size as to provide a minimum vertical clearance of twelve inches from power conductors of any size and a minimum separation of six inches from all other substructures. All gas main and service piping shall have a minimum thirty inches cover below finished grade. All trenches must be level and free of debris at the time gas lines are to be installed. All joint trench and gas-only trench will be backfilled with sand to be a minimum of twelve inches of cover over all gas main and service pipe in normal soil and a minimum of eighteen inches in rocky soil. Depth to be determined by a SoCalGas representative. Applicant shall be responsible for repair or relocation costs of any gas facility which has been changed, altered, or modified inside the project limits, without SoCalGas authorization. Refer to the drawing(s) dated 02/02/96 of a cross section of a joint trench (no scale) attached hereto and incorporated by reference.

SoCalGas will reimburse or credit Applicant for acceptable trench at the agreed to rate of \$ 1.00 per foot, which will be identified on EXHIBIT A-1 or EXHIBIT A-2 as Site Preparation.

This agreement is subject to SoCalGas Tariff Rules 20 and/or 21, which are incorporated by reference, and is subject to such changes or modifications as the Commission may direct from time to time in the exercise of its jurisdiction.

FORM APPROVED COUNTY COUNSEL  
BY: Ms Victor 7/10/12 DATE  
MARSHAL VICTOR

\_\_\_\_\_  
\_\_\_\_\_  
Successor Agency  
\_\_\_\_\_  
John Tavaglione  
Chairman  
Board of Supervisor  
\_\_\_\_\_  
7/31/12

Accepted By Southern California Gas Company:

Signature: ALEXANDER CHAIREZ  
Print Name: ALEXANDER CHAIREZ  
Print Title: Field Planning Associate  
Date: 6/28/2012

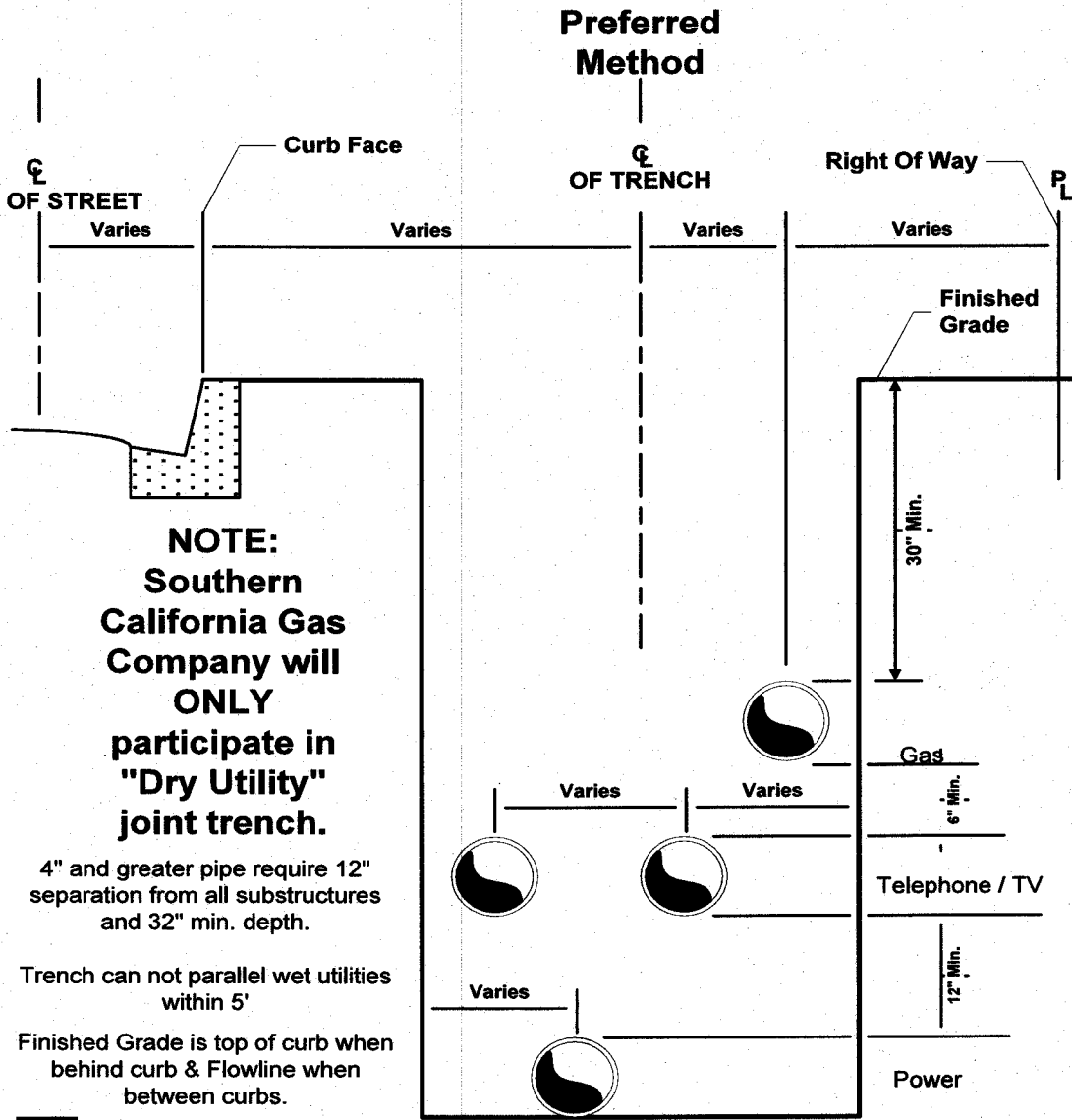
ATTEST:  
KECIA HARPER-JHEM, Clerk 156889.xlsx

By Kalungita  
DEPUTY

Revised: 01/18/2012

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**NOTE:**  
**Southern California Gas Company will ONLY participate in "Dry Utility" joint trench.**

4" and greater pipe require 12" separation from all substructures and 32" min. depth.

Trench can not parallel wet utilities within 5'

Finished Grade is top of curb when behind curb & Flowline when between curbs.



**CROSS SECTION OF JOINT TRENCH  
NO SCALE**

So. Cal. Gas 2002



A Sempra Energy utility®

ALEXANDER CHAIREZ  
Field Planning Associate  
25200 TRUMBLE RD.  
ROMOLAND, CA 92585-0000  
909 335 7525 (phone)  
909 335 3912 (fax)

06/28/12

Applicant SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
3405 10 TH ST SUITE 500 RIVERSIDE CA 92501

Contact: GLORIA PEREZ  
951 955 9056

Project # 156889  
Location: 21580 OAKWOOD ST

Subject: Grade & Riser Setback

Accurate finish grade and riser locations are necessary to complete the integrity of the gas installation. The Gas Company installation crew will install the gas risers to the location and grade that developer provides. In the event of a location or grade change, or any other reason that a riser location is deemed to be unsatisfactory, such as, too close to an air conditioner, or too close to a source of ignition, etc., all relocating costs incurred are the responsibility of the developer.


Thank you for your cooperation.

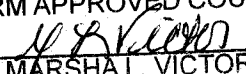
Tract # 0

SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY

MEO # 0

  
JOHN TAVAGLIONE  
CHAIRMAN, BOARD OF SUPERVISOR

ATTEST:  
KECIA HARPER-IHEM, Clerk  
By   
DEPUTY

FORM APPROVED COUNTY COUNSEL  
BY:  MARSHA L. VICTOR  
DATE: 7/10/12

JUL 31 2012 4.3



**An Important Safety Bulletin From Southern California Gas Company**  
**Information on Natural Gas Odorant**

Dear Applicant,

You have requested natural gas service or an upsized meter to the location referenced by the project number above. **The purpose of this notice is to provide contractors who work on natural gas piping, appliances and equipment, and consumers of natural gas service with additional safety information on natural gas odorant and the potential for odor fade.**

**Natural Gas Odorant:** SoCalGas adheres to Department of Transportation (DOT) and California Public Utilities Commission (CPUC) rules and regulations regarding the odorizing of natural gas. SoCalGas adds an odorant to give natural gas a distinctive odor so leaks can be more readily detected. However, you should not rely on your sense of smell alone to determine if you have a gas leak. Even though a distinctive odorant is present in the gas to assist in the detection of leaks, there are a number of reasons why your sense of smell might not be enough to alert you to the presence of a natural gas leak. For example, some persons may not be able to detect the odor because they have a diminished sense of smell or are experiencing olfactory fatigue (temporary, normal inability to distinguish odor after a prolonged exposure to it). Some physical conditions, including common colds, sinus conditions, allergies, eating certain foods, inattentiveness, and the use of tobacco, alcohol, drugs and certain medications may lessen the ability to smell the odor. In addition, the odor may be masked or hidden by other odors that are present, such as cooking, damp, musty or chemical odors. And, certain conditions in pipe and soil may cause the odor to fade to undetectable levels of smell.

**Natural Gas Odor fade (loss of odorant):** "Odor fade" refers to the phenomenon in which physical and/or chemical processes cause the loss of odorant in natural gas so that its distinctive odor may no longer be detectable by smell. The processes that cause odor fade are adsorption, absorption, oxidation, or any combination thereof. Adsorption occurs when odorant molecules adhere to an exposed surface, such as the interior wall of a steel pipe. In absorption, odorant molecules are dissolved into or combined with another substance - such as cutting oil, pipeline liquids, or pipe thread compound - causing the odorant to have less odor. Oxidation occurs when rust or other compounds react with the odorant to change its chemical composition so that it's less odorous.

In natural gas piping systems, odor fade occurs predominantly in new steel pipe - steel pipe that has either been recently manufactured or which has not been previously used for odorized natural gas. Odor fade can also occur in previously used or existing gas pipe under certain conditions, such as where rust is present or when gas flow is limited or intermittent. Odor fade may also occur in pipe made of other materials. While it is often more pronounced in pipe installations of larger diameter and longer length, odor fade can also occur in smaller and shorter pipe configurations.

A number of factors can cause or contribute to odor fade. For example, odor fade is more likely to occur in gas piping systems using higher gas pressure, and where there is little, intermittent or no gas flow. The presence of rust, mill scale, moisture, air, cutting oil, pipe thread compound, liquids, condensates and other substances in pipe and other components of gas piping systems can cause odor fade. Care should be taken in the selection and use of pipe to be utilized in natural gas piping systems. Such systems should be designed and configured to ensure that there is a continuous flow of gas through the entire system. In addition, care should be taken in the construction of such systems or when fabricating gas pipe to prevent the introduction of substances that may contribute to odor fade.

New pipeline installations or additions of new piping segments may require the odor conditioning of the pipe before it is placed into service to prevent occurrences of odor fade. This may be accomplished by extended purges of natural gas through the pipe or by direct odorant injection. Where necessary, the gas piping system may require repeat instances of conditioning and/or modification of the system - such as by stepping down pressure or reconfiguring the piping to ensure continuous gas flow - to prevent repeat occurrences of odor fade.

If a gas leak occurs in underground piping, the surrounding soil or fresh concrete can adsorb or oxidize the odorant so that the gas no longer has an odor. As a result, gas leaking from an underground pipe may not be detectable by smell.

**ODOR CONDITIONING, PURGING AND OTHER CONTROLLED RELEASES OF NATURAL GAS SHOULD ONLY BE PERFORMED BY QUALIFIED GAS PROFESSIONALS.**



Project # 156889

A Sempra Energy utility\*

**Signs of a Natural Gas Leak:** In addition to the distinctive odor of natural gas, other signs of a gas leak may include: a damaged connection to a gas appliance; an unusual sound such as a hissing, whistling or roaring sound near a gas appliance or pipeline; dead or dying vegetation in an otherwise moist area over or near pipeline areas; a fire or explosion near a pipeline; dirt or water being blown in the air. Bubbling pools of water on the ground; or an exposed pipeline after an earthquake, fire, flood or other natural disaster.

**Purges and Other Planned Releases of Natural Gas:** Purging of gas lines, blow-downs and other planned releases of natural gas should only be performed by qualified gas professionals. Such gas release operations should only be performed in well-ventilated areas or by safely venting the contents of gas lines and equipment to the outside atmosphere away from people, animals, structures and sources of ignition. All possible ignition sources should be extinguished before and during such operations. Consider using gas detection equipment during all gas release operations to prevent gas from accumulating and creating a combustible or hazardous atmosphere.

**DO NOT RELEASE THE CONTENTS OF A GAS LINE INTO A CONFINED SPACE**

The National Fuel Gas Code, the California Plumbing and Mechanical Codes, applicable Building and Safety Codes and local Departments of Building and Safety should be consulted for more information and before gas release operations begin. When installing gas appliances and/or equipment, the manufacturer's instruction manual should be followed in conjunction with the local code authority.

**ANY RELEASE OF NATURAL GAS PRESENTS THE POTENTIAL FOR EXPLOSION AND FIRE THAT COULD RESULT IN SERIOUS INJURY AND DEATH. PUGING AND OTHER RELEASES OF NATURAL GAS SHOULD ONLY BE PERFORMED BY QUALIFIED GAS PROFESSIONALS AND REQUIRES THE EXERCISE OF EXTREME CAUTION.**

Please be sure to provide this letter to and discuss its contents with those that will be using natural gas at this location as well as to the design professionals, contractors, and others working with you or on your behalf to design, install, place into service, maintain, replace and/or repair the consumer's gas piping, regulators, appliances, fixtures, equipment and apparatus.

If you have any questions or concerns regarding any of the above, or require further assistance, please contact a licensed, qualified professional. You may also visit our website at [www.sdge.com/safety/naturalgas](http://www.sdge.com/safety/naturalgas) for more information.

**In order to proceed with your project, please print your name and provide your signature and date on the provided lines below, acknowledging receipt of this safety bulletin. Please return the signed letter in the envelope provided.**

We appreciate this opportunity to serve you.

**SOUTHERN CALIFORNIA GAS COMPANY**

JOHN TAVAGLIONE

\_\_\_\_\_  
[Redacted]  
\_\_\_\_\_  
[Redacted]

Applicant signature acknowledges receipt of this notice



7/31/12  
\_\_\_\_\_  
[Redacted]

ATTEST:  
KECIA HARPER-IHEM, Clerk  
By: [Signature]  
DEPUTY

FORM APPROVED COUNTY COUNSEL  
BY: [Signature] 7/31/12  
MARSHAL VICTOR DATE

31 31 2012 43



## SoCalGas Branch Payment Office Addresses

City	Building Name	Address	Zip Code
Alhambra	Alhambra Branch Office	7 S. 1st St.	91801
Anaheim	Anaheim Branch Office	131 W Center Street Promenade	92805-3959
Banning	Banning Branch Office	60 E Ramsey St., # A	92220
Bellflower	Bellflower Branch Office	16901 Bellflower Blvd	90706
Compton	Compton Branch Office	700 N. Long Beach Blvd.	90221-2225
Corona	Corona Branch Office	341 S. Lincoln Ave Suite A	92882
Covina	Covina Branch Office	932 N. Citrus Ave	91722
Delano	Delano Branch Office	1227 Jefferson Street	93215-2203
Dinuba	Dinuba Branch Office	239 E. Tulare Street	93618
El Centro	El Centro Branch Office	1111 W. Main Street	92243
El Monte	El Monte Branch Office	11912 Valley Blvd. Ste. B	91732
Fontana	Fontana Branch Office	9781 Sierra Ave.	92335-1716
Glendale	Glendale Branch Office	919 South Central Ave., Suite D	91204-2004
Hanford	Hanford Branch Office	321 N Douty St, Ste B	93230-3951
Hemet	Hemet Branch Office	527 N. San Jacinto St.	92543-3107
Huntington Park	Huntington Park Branch Office	5916 Pacific Blvd	90255
Indio	Indio Branch Office	45123 Towne St.	92201-4409
Inglewood	Inglewood Branch Office	3530 W Century Blvd., Ste. 102	90303-1201
Lancaster	Lancaster Branch Office	2065 W Avenue K	93536-5234
Lompoc	Lompoc Branch Office	128 S. H St.	93436-6821
Los Angeles	Central Avenue Branch Office	4619 S. Central Avenue	90011
Los Angeles	Commerce Branch Office	5708 Whittier Blvd.	90022
Los Angeles	Daly Street Branch Office	2522 Daly St.	90031-2223
Los Angeles	Hollywood Branch Office	1811 N. Hillhurst Avenue	90027
Los Angeles	Watts Branch Office	1665 E. 103rd Street	90002
Monrovia	Monrovia Branch Office	141 S. Myrtle Ave.	91016-2844
Ontario	Ontario Branch Office	962 N Mountain Ave	91762
Oxnard	Oxnard Branch Office	1640 East Gonzales Road	93030
Palm Springs	Palm Springs Branch Office	211 N. Sunrise Way	92262
Pasadena	Pasadena Branch Office	1214 E. Green Street	91106
Pomona	Pomona Branch Office	196 E. 3rd St.	91766
Porterville	Porterville Branch Office	59 W. Thurman Ave.	93257
Riverside	Riverside Branch Office	3460 Orange Street	92501
San Bernardino	San Bernardino Branch Office	624 W. 4th St., Ste. F	92410-3270
San Fernando	San Fernando Branch Office	444 S. Brand Blvd., Ste 102	91340
San Luis Obispo	San Luis Obispo Branch Office	1314 Broad St.	93401
San Pedro	San Pedro Branch Office	605 S. Pacific Ave., 101	90731-2664
Santa Ana	Santa Ana Branch Office	738 South Harbor Blvd.	92704
Santa Barbara	Santa Barbara Branch Office	134 E. Victoria St.	93101-2019
Santa Fe Springs	Santa Fe Springs Branch Office	11516 E. Telegraph Rd.	90670-1604
Santa Maria	Santa Maria Branch Office	1954J South Broadway	93454
Santa Monica	Santa Monica Branch Office	1300 6th St.	90401-1604
South Gate	Southgate Branch Office	3530 Tweedy Blvd	90280
Van Nuys	Van Nuys Branch Office	6550 Van Nuys Blvd.	91401
Visalia	Visalia Branch Office	1305 E Noble Ave	93292
Wilmington	Wilmington Branch Office	929 N. Avalon Blvd.	90744