SUBMITTAL TO THE FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

6.11 B

FROM: General Manager-Chief Engineer

SUBMITTAL DATE:
July 31, 2012

SUBJECT: Renew the Annual Maintenance and Support for SunGard Public Sector Software, Renew the Disaster Recovery Services with SunGard Public Sector and Procure the IFAS Contracts Module from SunGard Public Sector

RECOMMENDED MOTION:
1. Approve the sole source procurement to renew annual maintenance and support for SunGard Public Sector software, coverage dates July 1, 2012 to June 30, 2013, with a 3-year optional renewal plan;
2. Approve the sole source procurement to renew Disaster Recovery Services with SunGard Public Sector, with a 3-year optional renewal plan; and
3. Approve the sole source procurement of the IFAS Contracts Module from SunGard Public Sector.

BACKGROUND: See page 2

Steve Thomas

JR:mc

For **WARREN D. WILLIAMS**
General Manager-Chief Engineer

FISCAL PROCEDURES APPROVED
IVAN M. CHAND, FINANCE DIRECTOR
BY JEANINE JIREY 7/18/2012

FINANCIAL DATA	Current F.Y. District Cost:	$74,581.54	In Current Year Budget:	Yes
	Current F.Y. County Cost:	N/A	Budget Adjustment:	No
	Annual Net District Cost:	$51,581.54	For Fiscal Year:	12/13 thru 12/16

SOURCE OF FUNDS:
48080 947320 523840 Data Processing Computer Equipment - Software

Positions To Be Deleted Per A-30	☐
Requires 4/5 Vote	☐

C.E.O. RECOMMENDATION: APPROVE

BY: *Michael R. Shetler*

County Executive Office Signature Michael R. Shetler

Policy ☐ Policy ☐
Consent ☐ Consent ☐
Dep't Recomm.: Per Exec. Ofc.:

MINUTES OF THE FLOOD CONTROL AND WATER CONSERVATION DISTRICT

On motion of Supervisor Tavaglione, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: July 31, 2012
xc: Flood

Kecia Harper-Ihem
Clerk of the Board
By
Deputy

Prev. Agn. Ref.:	District: All	Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

11.9

Form 11fld (Rev 06/2003)

FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD SUBMITTAL
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

SUBJECT: Renew the Annual Maintenance and Support for SunGard Public Sector Software, Renew the Disaster Recovery Services with SunGard Public Sector and Procure the IFAS Contracts Module from SunGard Public Sector

SUBMITTAL DATE: 7/31/2012
Page 2

BACKGROUND CONTINUED:

The IFAS software from SunGard Public Sector facilitates the District's project cost accounting needs by enabling the District to record revenue and expenditures/expenses at various levels or segments of its 18-digit project string, generate project reports in detail or in summary by project level or segment, allocate overhead costs and reimbursement costs to various District funds at a project level and record the associated revenue, if any, to the appropriate District internal service fund for budget analysis and billing purposes, and to maintain legacy data at a project level to meet GASB 34 reporting audit requirements, and audit requirements for cooperatively funded projects with Counties, Cities, other local agencies and State and Federal governments. The IFAS system is central to the District's project cost accounting operations and has been in use for many years. Through maintenance services from SunGard Public Sector, the District will continue to receive periodic software upgrades, disaster recovery services and technical support through fiscal year 2012-2013.
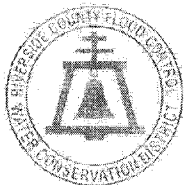
Technical support is needed to resolve software problems and system malfunctions, and to provide support during major software upgrades. The Disaster Recovery Services include IFAS system replication, including database and systems software to a remote facility which would be on standby and ready to deploy in the event of a disaster or major emergency. The software maintenance services provided by SunGard Public Sector will make available periodic software patches and upgrades to the District. This will allow the District to upgrade to the newest version of the software without expending additional costs.

The IFAS contract module, proprietary to SunGard Public Sector, is needed to improve efficiency in contract administration and will be primarily used to track task orders issued against approved contracts, and more specifically, to track costs by zone and project within each contract. The module is structured to work with the District's project accounting system and will be used to capture and manage costs incurred for contracted design, construction, plan check, environmental, maintenance and inspection services by task order, zone and project number associated with developer and District designed and constructed facilities. Implementation of this software will provide District project managers with the necessary tools to more effectively and accurately manage and report costs for multiple projects against multi-year, on-call service contracts as well as forecast costs, project plan and prepare budget documents.

This is a sole source purchase since the maintenance and support of IFAS software, the Disaster Recovery Services and the IFAS contract module are proprietary to SunGard Public Sector and no other supplier provides software upgrades, license renewals, and technical support for the IFAS software.

FINANCIAL:

Funds for the software maintenance/support, disaster recovery services and contracts module are included in the District's Data Processing budget for FY 2012-2013.

Form 11fld (Rev 06/2003)

MEMORANDUM

RIVERSIDE COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT

DATE: July 18, 2012

TO: Board of Supervisors

VIA: Purchasing Agent

FROM: Warren D. Williams, General Manager-Chief Engineer

RE: Sole Source Procurement – SunGard Public Sector
Request for (A) Renew Annual Maintenance/Support, (B) Renew Disaster Recovery
Services and (C) Procure IFAS Contracts Module

The information provided below is in support of the District requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

1. **Supply/Service being requested:** (A) Renew Annual Maintenance/Support, (B) Renew Disaster Recovery Services and (C) Procure IFAS Contracts Module

2. **Supplier being requested:** SunGard Public Sector

3. **Alternative suppliers that can or might be able to provide supply/service:** IFAS software is proprietary to SunGard Public Sector. No other supplier provides software upgrades, license renewals and technical support for IFAS software due to its proprietary nature.

4. **Extent of market search conducted:** None

5. **Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:**
   (A) & (B) No other supplier provides software upgrades, license renewals and technical support for IFAS software due to its proprietary nature. Through SunGard's Disaster Recovery Services we currently have a duplicate image of our IFAS system at their Chico, CA offices. In the event of a major disaster in which our site is compromised, we can be functional within hours and work remotely. The continuation of these services is vital to our business continuity plans.

   (C) SunGard's contract module is specifically designed for tracking task orders issued against approved contracts, and more specifically, tracking costs per zone and project within each contract. The module is geared toward District's project accounting and is needed to effectively capture and manage costs incurred for contracted design, construction, plan check, environmental, maintenance and inspection services by task order, zone and project number associated with developer and District designed and constructed facilities.

6. **Reasons why my department requires these unique features and what benefit will accrue to the county:**
   (A) The IFAS system is central to the District's project cost accounting operations and has been in use for many years. It facilitates the District's project cost accounting needs by enabling the District to record revenue and expenditures/expenses at various levels, generate project reports in detail or in summary by project level or segment, allocate overhead and reimbursement costs to various District funds at a project level, and to maintain legacy data at a project level to meet GASB 34 reporting and audit requirements for cooperatively funded projects with counties, cities, other local agencies, and the State and Federal governments.

TO: Board of Supervisors

RE: Sole Source Procurement – SunGard Public Sector
              Request for (A) Renew Annual Maintenance/Support, (B) Renew Disaster Recovery
              Services and (C) Procure IFAS Contracts Module

(B) SunGard Public Sector provides a mirrored site of the IFAS system at their Chico headquarters. The IFAS database is uploaded on a nightly basis. This alternate site is available in the event of a major disaster.

(C) SunGard's contract module provides the District with the ability to capture activity-based costs at a zone and project number level within a given task order against an approved contract. It is important for District project managers to more effectively and accurately manage and report costs for multiple projects against multi-year, on-call service contracts as well as forecast future costs, project plan and prepare budget documents.

7. **Price Reasonableness including purchase price and any ongoing maintenance or ancillary costs from the supplier:**
   (A) FY 12/13 $24,489.54 compared to FY 11/12 $23,331.45. *Costs comparable to or less than other vendors providing similar software maintenance.*

   (B) FY 12/13 $23,000.00 compared to FY 11/12 $23,000.00. *Costs comparable to or less than other vendors providing similar software maintenance.*

   (C) FY 12/13 $27,092.00 *(Includes training, software installation, license fees, professional services, maintenance).*
   These are State/local government rates and are based on users. The lowest rate charged comparable customers.

8. **Does moving forward on this product or service further obligate the county to future similar contractual arrangements or any ongoing costs affiliated with this sole source?** No

9. **Period of Performance:** July 1, 2012 to June 30, 2013

Steve Thomas   07-18-2012

For **Department Head Signature**   **Date**

Purchasing Department Comments:

(Approve)   Approve with Condition(s)   Disapprove

Not to exceed: $ 74,581 ⁵⁴   ☐ One time   ☐ Annual Amount through 6-30-2013

                 7-18-12   13-058

Purchasing Agent   Date   Approval Number
                                                (Reference on Purchasing Documents)

AO:mc
P8\147873

RCIT

RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM
To be completed for all departmental purchases of IT systems, services or renewals

7/17

REQUESTED PURCHASE:	**(A) RENEWAL OF MAINTENANCE/SUPPORT AND (B) DISASTER RECOVERY SERVICES, AND (C) PROCURE IFAS CONTRACTS MODULE FOR SUNGARD PUBLIC SECTOR**
DEPARTMENT/AGENCY:	RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
CONTACT NAME/PHONE:	LETICIA VILLELA / 951 955-1256

PURCHASE REQUEST:	☒ NEW EQUIPMENT/SERVICES	☐ UPGRADE	☐ REPLACEMENT

PURCHASE TYPE:	☒ PROFESSIONAL SERVICES	☒ SOFTWARE	☐ HARDWARE	☒ RENEWAL

DESCRIBE REQUESTED PURCHASE	(A) Renew annual maintenance/support for Sungard Public Sector; coverage dates July 1, 2012 to June 30, 2013. (B) Renew Disaster Recovery Services with SunGard Public Sector (C)Procure IFAS Contracts Module; includes training, software installation, license fees, professional services, and maintenance. Coverage extended for one year from date of purchase.
BUSINESS NEEDS ADDRESSED	(A) The IFAS system is central to the District project cost accounting operations and has been in use for many years. It facilitates the District's project cost accounting needs by enabling the District to record revenue and expenditures/expenses at various levels, generate project reports in detail or in summary by project level or segment, allocate overhead and reimbursement costs to various District funds at a project level, and to maintain legacy data at a project level to meet GASB 34 reporting and audit requirements for cooperatively funded projects with counties, cities, other local agencies, and the State and Federal governments. (B) SunGard Public Sector provides a mirrored site of the IFAS system at their Chico headquarters. The IFAS database is uploaded on a nightly basis. This alternate site is available in the event of a major disaster. (C) SunGard's contract module provides the District with the ability to capture activity-based costs at a zone and project number level within a given task order against an approved contract. It is important for District project managers to more effectively and accurately manage and report costs for multiple projects against multi-year, on-call service contracts as well as forecast future costs, project plan and prepare budget documents.

ARE THERE ANY OTHER COUNTY SYSTEMS THAT **PROVIDE** THE SAME FUNCTIONALITY?	☒ NO ☐ YES ☐ UNKNOWN

BUSINESS CRITICALITY	**BUSINESS IMPACT (SELECT ALL THAT APPLY)**
☒ Run the business	☒ Support current operations
☐ Grow the business	☒ Reduce Expenses
☒ Transform the business	☒ Improve Customer Service
	☒ Improve Operational Efficiencies

County of Riverside

RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM

To be completed for all departmental purchases of IT systems, services or renewals

BUSINESS RISKS	Financial: None; (A), (B) and (C) were budgeted for FY 12/13
	Operational: None.
	Customer: None.

ALTERNATIVE SOLUTIONS	1. None.
	2. [Solution]
	3. [Solution]

| TRANSACTION | ☒ Cash Purchase | ☐ Lease Purchase   Lease Years: _____ |

PURCHASE COSTS

Hardware: $

Software:
(A) $24,489.54
(C) $27,092.00

Labor: (B) $23,000.00

TOTAL COST: $ 74,581.54

COST BENEFIT ANALYSIS

		ALTERNATIVE STATUS QUO	ALTERNATIVE	ALTERNATIVE
Current Annual Cost				
Ongoing Annual Cost				
Annual Cost Savings				
Net Annual Savings				
Project Implementation Cost				
Project Payback Period? yrs				

Department Head Signature: _[signature]_   Date: 7/7/12

| Recommended: | ☐ Yes | ☐ No (Non-recommended requests submit to TSOC) |

By: **RCIT - APPROVED**   Date: 7/18/12

Chief Information Officer Signature: Date:

RCIT explanation for non-recommended requests:

TSOC RECOMMENDATION: for purchases and renewals over $100,000 and RCIT non-recommended purchases or renewals

| Recommended: | ☐ Yes | ☐ No (In no, provide explanation below) |

TSOC Chair Signature: Date:

TSOC explanation for denied requests:

County of Riverside