

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

729



FROM : Office on Aging

SUBMITTAL DATE:
August 7, 2012

SUBJECT: FY 2012/2013 Standard Agreement AP-1213-21 between California Department of Aging (CDA) and County of Riverside for Title III/VII and Amend Ordinance No. 440 pursuant to Resolution No. 440-8900 submitted herewith.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and direct the Auditor Controller's Office to make the budget adjustment as shown in Schedule A.
2. Return all 2 copies to the Office on Aging for further processing.
3. Amend Ordinance No. 440 pursuant to Resolution No. 440-8900 submitted herewith.

BACKGROUND: Funds provided under this agreement support the provision of services, programs and other activities for senior citizens countywide in accordance with Title III & Title VII of the Older Americans Act and the Older Californians Act.

Continued next page...

Edward F. Walsh
Edward F. Walsh, Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$638,197	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$0	For Fiscal Year:	12/13

SOURCE OF FUNDS: Federal 100%	Positions To Be Deleted Per A-30	<input checked="" type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

BY: *Lani Sison*
Lani Sison

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Buster and duly carried, IT WAS ORDERED that the above matter is approved as recommended and that Resolution 440-8900 is adopted as recommended.

Ayes: Buster, Tavaglione, Benoit and Ashley
Nays: None
Absent: Stone
Date: August 28, 2012
xc: HR, Office on Aging, Auditor

Kecia Harper-Ihem
Clerk of the Board
By: *[Signature]*
Deputy

Prev. Agn. Ref.:	District: All	Agenda Number:	3.73
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FISCAL OFFICER: PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: *[Signature]*
 SAMUEL WONG
 Departmental Concurrence
 Approved by Barbara A. O'Meara, Asst. County Executive Officer/ Human Resources Director
 Policy
 Policy
 Consent
 Consent
 Dep't Recomm.:
 Per Exec. Ofc.:

From: OFFICE ON AGING

SUBJECT: FY 2012/2013 Standard Agreement AP-1213-21 between California Department of Aging (CDA) and County of Riverside for Title III/VII and Amend Ordinance No. 440 pursuant to Resolution No. 440- 8900 submitted herewith.

Continued,

The services include Supportive Services and Senior Centers (IIIB), Congregate and Home Delivered Nutrition (IIIC & NSIP), Preventive Health and Medication Management (IIID), National Family Caregiver Support (IIIE), Long Term Care Ombudsman Services (VII-a), and Elder Abuse Prevention (VII-b).

The term of this agreement is July 1, 2012 through June 30, 2013 and the California Department on Aging (CDA) agreement amount total \$7,169,231.

The amount of \$6,531,034 has already been processed through the countywide recommended budget adopted by the Board of Supervisors on June 11, 2012; which reflects an underestimated amount of \$638,197 according to Area Plan Budget Display. Therefore a budget adjustment is needed as outlined on schedule "A".

This agreement reflects the current contract from California Department of Aging and is subject to some modifications based on the State and Federal final budgetary process.

This Older American Act augmented funding will enhance services to older adults through streamlining and effective service delivery. The three full time positions included in this Form 11 will provide additional support to the agency in fulfilling its mission in providing services to seniors in the following manner:

The Office on Aging Program Specialist II is a 100% FTE position will provide support to our call center units that receive over 35,000 calls per year, assist with requirements for evidence based and performance data reporting to California Department on Aging. The salary and benefit annual cost for this position is \$64,671.

The Health Education Assistant II is a 100% FTE position will assist with outreach of services through our Info Van in the eastern Riverside County communities and with requirements for evidence based and data performance reporting to California Department on Aging. The salary and benefit annual cost for this position is \$55,626.

The Department HR Coordinator is a 100% FTE position will provide support to our administrative unit with coordination of personnel activities, recruitment and hiring. The salary and benefit annual cost for this position is \$75,909.

Pursuant to Board Policy A-30, when funds are exhausted the position will be deleted.

There is no impact to County General Funds and we are requesting for no additional matching funds.

From: OFFICE ON AGING

SUBJECT: FY 2012/2013 Standard Agreement AP-1213-21 between California Department of Aging (CDA) and County of Riverside for Title III/VII and Amend Ordinance No. 440 pursuant to Resolution No. 440- 8900 submitted herewith.

OFFICE ON AGING
SCHEDULE A
FY 12/13

INCREASE ESTIMATED REVENUE

5300100000-21450-767140 Fed-Misc. Reimbursement	671,344
5300100000-21450-751220 CA-Congregate Nutrition	6,289
5300100000-21450-751600 Other Aide to Health	<u>1,047</u>
Total	678,680

DECREASE ESTIMATED REVENUE

5300100000-21450-755260 CA-Home Del Meals	40,483
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INCREASE APPROPRIATION

5300100000-21450-527780	Special Program Expense	36,220
5300100000-21450-536200	Contrib. to Non County Agency	405,771
5300100000-21450-510040	Regular Salaries	135,370
5300100000-21450-518100	Budgeted Benefits	<u>60,836</u>
Total		638,197

1 RESOLUTION NO. 440-8900

2
3 BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in
4 regular session assembled on August 28, 2012, that pursuant to Section 4(a)(ii) of
5 Ordinance No. 440, the Director of Senior Service Systems is authorized to make the following listed
6 change(s), operative on the date of approval, as follows:

7 Job
8

<u>Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>
74740	+ 1	5300100000	Department Human Resources Coordinator
73458	+ 1	5300100000	Health Education Assistant II
74091	+ 1	5300100000	Office on Aging Program Specialist II

9
10

11 ROLL CALL:

12 Ayes: Buster, Tavaglione, Benoit, and Ashley
13 Nays: None
14 Absent: Stone

15 The foregoing is certified to be a true copy of a resolution duly
16 adopted by said Board of Supervisors on the date therein set forth.

17 KECIA HARPER-IHEM, Clerk of said Board

18 By: _____
19 Deputy

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27 /kc
08/07/2012
440 Resolutions\KC

608

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM : Office on Aging

SUBMITTAL DATE:
July 9, 2012

SUBJECT: FY 2012/2013 Standard Agreement AP-1213-21 between California Department of Aging (CDA) and County of Riverside for Title III/VII.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and direct the Auditor Controller's Office to make the budget adjustment as shown in Schedule A, attached
2. Return all 2 copies to the Office on Aging for further processing.

BACKGROUND: Funds provided under this Agreement support the provision of services, programs and other activities for senior citizens countywide in accordance with Title III & Title VII of the Older Americans Act and the Older Californians Act.

Continued next page...

Hilary Clarke for *Edward F Walsh*
Hilary Clarke, Deputy Director for Edward F. Walsh, Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$638,197	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$0	For Fiscal Year:	12/13

SOURCE OF FUNDS: Federal 100%	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *Jani Sioson*
County Executive Office Signature Jani Sioson

FISCAL PROCEDURES APPROVED
BY: *Samuel Wong*
SAMUEL WONG

Departmental Concurrence

Consent
 Consent

ep't Recomm.:
er Exec. Ofc.:

From: OFFICE ON AGING

SUBJECT: FY 2012/2013 Standard Agreement AP-1213-21 between California Department of Aging (CDA) and County of Riverside for Title III/VII

Continued,

The services include Supportive Services and Senior Centers (IIB), Congregate and Home Delivered Nutrition (IIC & NSIP), Preventive Health and Medication Management (IID), National Family Caregiver Support (IIE), Long Term Care Ombudsman Services (VII-a), and Elder Abuse Prevention (VII-b).

The term of this agreement is July 1, 2012 through June 30, 2013 and the California Department on Aging (CDA) agreement amount totals \$7,169,231, agenda reference number 3.48 on June 5, 2012.

The amount of \$6,531,034 has been already processed through the countywide recommended budget adopted by the Board of Supervisors on June 11, 2012; which reflects an underestimated amount of \$638,197, therefore a budget adjustment is needed as outlined on schedule "A".

This agreement reflects the current contract from California Department of Aging and is subject to some modifications based on the State final legislative process.

There is no impact to County General Funds and we are requesting for no additional matching funds.

From: OFFICE ON AGING

SUBJECT: FY 2012/2013 Standard Agreement AP-1213-21 between California Department of Aging (CDA) and County of Riverside for Title III/VII

OFFICE ON AGING
SCHEDULE A
FY 12/13

INCREASE ESTIMATED REVENUE

5300100000 21450 767140 Fed-Misc Reimbursement	671,344
5300100000 21450 751220 CA-Congregate Nutrition	6,289
5300100000 21450 751600 CA-Other Aid to Health	<u>1,047</u>
Total	678,680

DECREASE ESTIMATED REVENUE

5300100000 21450 755260 CA-Home Del Meals	<u>(40,483)</u>
Total	(40,483)

INCREASE APPROPRIATION

5300100000 21450 527780 Special Program Expense	232,426
5300100000 21450 536200 Contrib. To Non-County Agency	<u>405,771</u>
Total	638,197

Exhibit B - Budget Detail, Payment Provisions, and Closeout

**AREA PLAN
 Budget Display
 Fiscal Year 2012/13
 County of Riverside**

	Baseline	Cumulative Baseline Adjustments	Updated Baseline	Cumulative Transfers	Cumulative OTO	Updated Total	Net Change
Supportive Services							
Federal Title IIIB	1,586,975	-	1,586,975	-	-	1,586,975	-
Total Supportive Services	1,586,975	-	1,586,975	-	-	1,586,975	-
Ombudsman							
Federal Title IIIB	51,472	-	51,472	-	-	51,472	-
Federal Title VIIa	65,818	-	65,818	-	-	65,818	-
Special Deposit (SDF)	43,438	-	43,438	-	-	43,438	-
SNF Quality & Accountability	101,550	-	101,550	-	-	101,550	-
Total Ombudsman	262,278	-	262,278	-	-	262,278	-
Congregate Nutrition							
Federal Title IIIC1	2,090,011	-	2,090,011	-	-	2,090,011	-
General Fund C1	168,103	-	168,103	-	-	168,103	-
NSIP C1	141,165	-	141,165	-	-	141,165	-
Total Congregate Nutrition	2,399,279	-	2,399,279	-	-	2,399,279	-
Home-Delivered Meals							
Federal Title IIIC2	1,041,371	-	1,041,371	-	-	1,041,371	-
General Fund C2	117,862	-	117,862	-	-	117,862	-
NSIP C2	268,278	-	268,278	-	-	268,278	-
Total Home Delivered Meals	1,427,511	-	1,427,511	-	-	1,427,511	-
Disease Prevention							
Federal Title IIID	115,556	-	115,556	-	-	115,556	-
Total Disease Prevention	115,556	-	115,556	-	-	115,556	-
Family Caregiver							
Federal Title IIIE	734,235	-	734,235	-	-	734,235	-
Total Title IIIE	734,235	-	734,235	-	-	734,235	-
Elder Abuse							
Federal Title VIIb	27,486	-	27,486	-	-	27,486	-
Total Elder Abuse	27,486	-	27,486	-	-	27,486	-
Administration							
Federal Title IIIB	193,255	-	193,255	-	-	193,255	-
Federal Title IIIC1	227,877	-	227,877	-	-	227,877	-
Federal Title IIIC2	113,542	-	113,542	-	-	113,542	-
Federal Title IIIE	79,856	-	79,856	-	-	79,856	-
General Fund C1	1,091	-	1,091	-	-	1,091	-
General Fund C2	290	-	290	-	-	290	-
Total Administration	615,911	-	615,911	-	-	615,911	-
Grand Total - All Funds	7,169,231	-	7,169,231	-	-	7,169,231	-

Exhibit B - Budget Detail, Payment Provisions, and Closeout

**AREA PLAN
 Budget Display
 Fiscal Year 2012/13
 County of Riverside**

	Baseline	Cumulative Baseline Adjustments	Updated Baseline	Cumulative Transfers	Cumulative OTO	Updated Total	Net Change
Funding Summary							
Federal Funds	6,736,897	-	6,736,897	-	-	6,736,897	-
General Fund	287,346	-	287,346	-	-	287,346	-
SNF Quality & Accountability	101,550	-	101,550	-	-	101,550	-
Special Deposit	43,438	-	43,438	-	-	43,438	-
	7,169,231	-	7,169,231	-	-	7,169,231	-

Comments:

The maximum amount of Title III/VII Baseline expenditures allowable for the first quarter is:	1,581,864
The maximum amount of Title III E expenditures allowable for supplemental services is:	217,091
The maximum amount of Title III E expenditures allowable for Grandparents is:	108,545
The minimum General Fund to be expended for State Match in Title III is:	284,348

CFDA NUMBER	Title	Year	Award Number	Award Name
93.041	Title VII: Elder Abuse Prevention	2012	12AACAT7SP	Older Americans Act Title VII-Allotments for Vulnerable Elder Rights Protection Activities
		2013	13AACAT7SP	
93.042	Title VII: Ombudsman	2012	12AACAT7SP	Older Americans Act Title VII-Allotments for Vulnerable Elder Rights Protection Activities
		2013	13AACAT7SP	
93.043	IIID: Preventive Health	2012	12AACAT3SP	Older Americans Act Title III-Grants for State & Community Programs on Aging
		2013	13AACAT3SP	
93.044	IIIB: Supportive Services	2012	12AACAT3SP	Older Americans Act Title III-Grants for State & Community Programs on Aging
		2013	13AACAT3SP	
93.045	IIIC1: Congregate Meals	2012	12AACAT3SP	Older Americans Act Title III-Grants for State & Community Programs on Aging
		2013	13AACAT3SP	
93.045	IIIC2: Home-Delivered Meals	2012	12AACAT3SP	Older Americans Act Title III-Grants for State & Community Programs on Aging
		2013	13AACAT3SP	
93.052	IIIE: NFCSP	2012	12AACAT3SP	Older Americans Act Title III-Grants for State & Community Programs on Aging
		2013	13AACAT3SP	
93.053	Nutrition Services Incentive Program	2012	12AACANSIP	Older Americans Act Section 311-Nutrition Services Incentive Program
		2013	13AACANSIP	

CALIFORNIA DEPARTMENT OF AGING

1300 NATIONAL DRIVE, SUITE 200

SACRAMENTO, CA 95834-1992

Internet Home Page: www.aging.ca.gov

☐ Only 1-800-735-2929

☒ Only (916) 928-2267

Phone Number (916) 419-7500



PROGRAM MEMO

CDA 1014 (Rev. 04/11)

TO: Area Agency on Aging Directors	NO.: PM 12-08(P)
SUBJECT: Area Plan Fiscal Year 2012-13 Area Plan Budget Display and Contract	DATE ISSUED: April 23, 2012
REVISED:	EXPIRES: June 30, 2013
REFERENCES: Older Americans Act Amendments of 2006	SUPERSEDES: PM 11-07(P)
PROGRAMS AFFECTED: <input type="checkbox"/> All <input checked="" type="checkbox"/> Title III-B <input checked="" type="checkbox"/> Title III-C1/C2 <input checked="" type="checkbox"/> Title III-D <input checked="" type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input checked="" type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input checked="" type="checkbox"/> Other: NSIP	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other: Transmit FY 12-13 Area Plan Budget Displays and Contracts	

Purpose

The purpose of this Program Memo (PM) is to transmit your Area Plan (AP) Budget Display and contract for Fiscal Year (FY) 2012-13. The California Department of Aging (CDA) did not issue Planning Estimates for Area Plan allocations in advance of this PM.

Funding Allocation

As detailed below, the total federal funding for Titles III and VII declined between Federal Fiscal Year (FFY) 2011 and FFY 2012.

Program	FFY 2011	FFY 2012	Difference
Title III B	\$ 36,119,018	\$ 36,037,733	\$ -81,285
Title III C1	43,329,271	43,263,238	-66,033
Title III C2	21,788,413	21,871,061	82,648
Title III D	2,127,762	2,123,744	-4,018
Title III E	15,325,773	15,382,312	56,539
Title VII A (Elder Abuse)	1,684,324	1,690,680	6,356
Title VII A (Ombudsman)	498,865	497,038	-1,827
Total	\$ 120,873,426	\$ 120,865,806	\$ -7,620

At present, CDA does not have final information about the FFY 2012 Nutrition Services Incentive Program (NSIP) funding level. However, CDA anticipates that in FFY 2012 the NSIP funding level will be slightly lower than in FFY 2011.

Allocation Methodology

Federal Title III Funding

To allocate federal funds, CDA:

- Allocated federal funds using population factors consistent with federal requirements.
- Used the best available data to determine the number of persons with characteristics corresponding to each population factor.
- Used the following data sources to determine the number of persons with characteristics corresponding to each population factor:

Population Factors	Data Source
Non-Minority 60+	2010 Census
Minority 60+	2010 Census
Low Income	2010 Census
Geographic Isolation	2010 Census
Medi-Cal Eligible	Department of Health Care Services

State Funding

To allocate State Title III General Fund (GF), CDA:

- First allocated GF to match designated federal funds as mandated by federal regulations.
- Allocated the remaining GF for Maintenance of Effort to bring AAAs to a funding level consistent with the previous year's total allocation for selected funds. CDA makes this Maintenance of Effort adjustment to the degree possible with available funds.

Note: CDA did not have sufficient funds to fully fund Maintenance of Effort.

Ombudsman Federal Funding

To allocate federal funds for the Ombudsman Program, CDA:

- Provided each Area Agency on Aging (AAA) with \$35,000 in baseline funding, unless the number of long-term care facility (i.e., skilled nursing facility, intermediate care facility, and residential care facility) beds in its Planning and Service Area (PSA) is below 500 beds, and the number of long-term facilities is fewer than 10. AAAs that fall below this threshold received a lower baseline allocation.
- Allocated the balance of federal funds pursuant to Welfare and Institutions (W&I) Code Section 9719.5 using the following factors:

Factor	Percentage
Number of Long-Term Care Facilities	50 percent
Number of Long-Term Care Beds	40 percent
Square Miles in the PSA	10 percent

Location
Methodology,
Continued

Ombudsman Federal Funding, *continued*

- Used the following data sources for bed and facility data:

Facility Type	Data Source
Residential Care Facilities	Department of Social Services, Community Care Licensing
Skilled Nursing and Intermediate Care Facilities	Department of Public Health, Licensing and Certification Division

Ombudsman Special Funds

To allocate Special Funds for the Ombudsman Program, CDA:

- Allocated funds from the Skilled Nursing Facility Quality and Accountability Fund pursuant to W&I Code Section 9719.5.
- Allocated funds from the State Health Facilities Citations Penalties Account of the Special Deposit Fund based on the number of skilled nursing facility beds in the PSA.

New Title III D
Expenditure
Guideline

Guidelines for expending Title III D Preventive Health Program funds have changed as follows:

- All Title III D Program activities must be evidence-based and evaluated as effective.
- Title III D Program funds no longer need to be used for Medication Management.

Note: CDA will issue separate guidance on Title III D Program requirements by May 31, 2012.

Budget
Submission
Instructions

AAAs must submit their Original Area Plan Budget (CDA 122) for FY 2012-13 in the following manner:

- Incorporate the amounts shown in your Budget Display (attached to this PM).
- Include Ombudsman Special Funds in the AP Budget (CDA 122).
- Submit the Original Area Plan Budget electronically to your AAA-Based Team Fiscal Specialist.

Budget
Submission
Due Date

AAAs must submit their Original Budget forms as soon as possible, but no later than 30 calendar days from the date of this PM.

Expenditure Reports and Requests for Funds

- AAAs must use the California Aging Reporting System to report Title III and VII monthly expenditures and request funds.
- For Ombudsman Special Funds, CDA will issue separate guidance for reporting monthly expenditures and making fund requests by May 31, 2012.
- CDA will not process payments for FY 2012-13 until your Original FY 2012-13 AP Budget (CDA 122) is approved and the contract fully executed.

Expenditure Deadline

June 30, 2013

Fiscal Inquiries

Contact your assigned AAA Fiscal Team Specialist.

Attachments

- Area Plan 2012-13 Budget Displays and Contracts.
- An electronic copy of the original FY 2012-13 AP Budget (FY 12-13 CDA 122 Rev. 4/12) is available at the CDA website at: [http://www.aging.ca.gov/ProgramsProviders/AAA/Fiscal Form Documents/](http://www.aging.ca.gov/ProgramsProviders/AAA/Fiscal_Form_Documents/)

Contract Package

Contract packages will be mailed to each Area Agency on Aging Contract Representative separately from this PM.

Lora Connolly

Lora Connolly
Director



MEMORANDUM

EXECUTIVE OFFICE, COUNTY OF RIVERSIDE

Jay E. Orr
County Executive Officer

George A. Johnson
Assistant County Executive Officer

TO: Kecia Harper-Ihem, COB
FROM: George A. Johnson, Assistant CEO
DATE: July 30, 2012
RE: CONTINUANCE

Please continue the following item to August 28, 2012:

3.32 – Office on Aging: Approval of FY 2012/2013 Standard Agreement AP-1213-21 between California Department of Aging, and approve budget adjustment.

H:\dGRANT\form 11s\continuance.doc

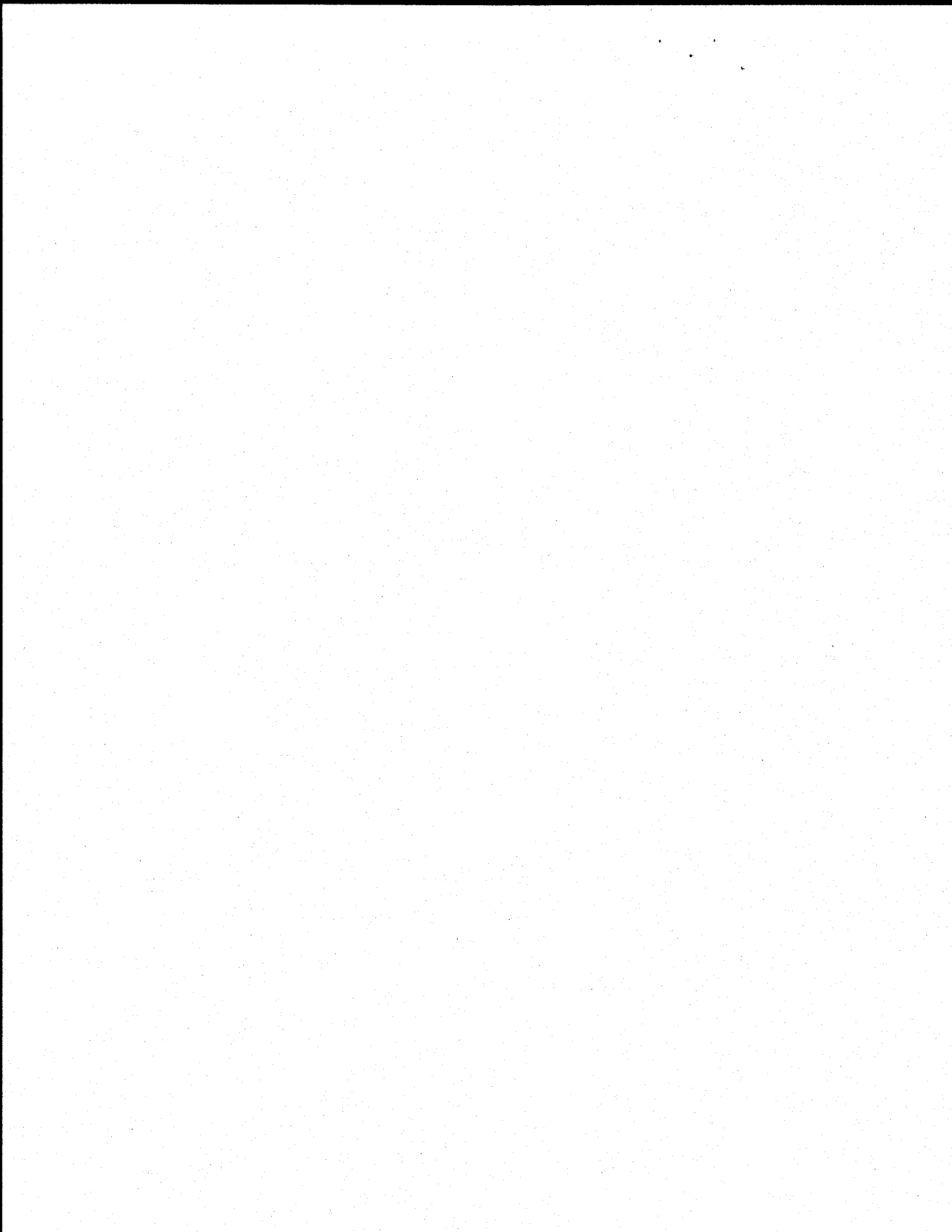


Exhibit B - Budget Detail, Payment Provisions, and Closeout

**AREA PLAN
 Budget Display
 Fiscal Year 2012/13
 County of Riverside**

	Baseline	Cumulative Baseline Adjustments	Updated Baseline	Cumulative Transfers	Cumulative OTO	Updated Total	Net Change
Supportive Services							
Federal Title IIIB	1,586,975	-	1,586,975	-	-	1,586,975	-
Total Supportive Services	1,586,975	-	1,586,975	-	-	1,586,975	-
Ombudsman							
Federal Title IIIB	51,472	-	51,472	-	-	51,472	-
Federal Title VIIa	65,818	-	65,818	-	-	65,818	-
Special Deposit (SDF)	43,438	-	43,438	-	-	43,438	-
SNF Quality & Accountability	101,550	-	101,550	-	-	101,550	-
Total Ombudsman	262,278	-	262,278	-	-	262,278	-
Congregate Nutrition							
Federal Title IIIC1	2,090,011	-	2,090,011	-	-	2,090,011	-
General Fund C1	168,103	-	168,103	-	-	168,103	-
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Total Congregate Nutrition	2,399,279	-	2,399,279	-	-	2,399,279	-
Home-Delivered Meals							
Federal Title IIIC2	1,041,371	-	1,041,371	-	-	1,041,371	-
General Fund C2	117,862	-	117,862	-	-	117,862	-
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Total Home-Delivered Meals	1,427,511	-	1,427,511	-	-	1,427,511	-
Disease Prevention							
Federal Title IIID	115,556	-	115,556	-	-	115,556	-
Total Disease Prevention	115,556	-	115,556	-	-	115,556	-
Family Caregiver							
Federal Title IIIE	734,235	-	734,235	-	-	734,235	-
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Elder Abuse							
Federal Title VIIb	27,486	-	27,486	-	-	27,486	-
Total Elder Abuse	27,486	-	27,486	-	-	27,486	-
Administration							
Federal Title IIIB	193,255	-	193,255	-	-	193,255	-
Federal Title IIIC1	227,877	-	227,877	-	-	227,877	-
Federal Title IIIC2	113,542	-	113,542	-	-	113,542	-
Federal Title IIIE	79,856	-	79,856	-	-	79,856	-
General Fund C1	1,091	-	1,091	-	-	1,091	-
General Fund C2	290	-	290	-	-	290	-
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Grand Total - All Funds	7,169,231	-	7,169,231	-	-	7,169,231	-

Exhibit B - Budget Detail, Payment Provisions, and Closeout

**AREA PLAN
 Budget Display
 Fiscal Year 2012/13
 County of Riverside**

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Funding Summary							
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SNF Quality & Accountability	101,550	-	101,550	-	-	101,550	-
Special Deposit	43,438	-	43,438	-	-	43,438	-
	7,169,231	-	7,169,231	-	-	7,169,231	-

Comments:

The maximum amount of Title III/II Baseline expenditures allowable for the first quarter is:	1,581,864
The maximum amount of Title III E expenditures allowable for supplemental services is:	217,091
The maximum amount of Title III E expenditures allowable for Grandparents is:	108,545
The minimum General Fund to be expended for State Match in Title III is:	284,348

CFDA NUMBER	Title	Year	Award Number	Award Name
93.041	Title VII: Elder Abuse Prevention	2012	12AACAT7SP	Older Americans Act Title VII-Allotments for Vulnerable Elder Rights Protection Activities
		2013	13AACAT7SP	
93.042	Title VII: Ombudsman	2012	12AACAT7SP	Older Americans Act Title VII-Allotments for Vulnerable Elder Rights Protection Activities
		2013	13AACAT7SP	
93.043	IIID: Preventive Health	2012	12AACAT3SP	Older Americans Act Title III-Grants for State & Community Programs on Aging
		2013	13AACAT3SP	
93.044	IIIB: Supportive Services	2012	12AACAT3SP	Older Americans Act Title III-Grants for State & Community Programs on Aging
		2013	13AACAT3SP	
93.045	IIIC1: Congregate Meals	2012	12AACAT3SP	Older Americans Act Title III-Grants for State & Community Programs on Aging
		2013	13AACAT3SP	
93.045	IIIC2: Home-Delivered Meals	2012	12AACAT3SP	Older Americans Act Title III-Grants for State & Community Programs on Aging
		2013	13AACAT3SP	
93.052	IIIE: NFCSP	2012	12AACAT3SP	Older Americans Act Title III-Grants for State & Community Programs on Aging
		2013	13AACAT3SP	
93.053	Nutrition Services Incentive Program	2012	12AACANSIP	Older Americans Act Section 311-Nutrition Services Incentive Program
		2013	13AACANSIP	

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PROGRAM MEMO

CDA 1014 (Rev. 04/11)

TO: Area Agency on Aging Directors	NO.: PM 12-08(P)
SUBJECT: Area Plan Fiscal Year 2012-13 Area Plan Budget Display and Contract	DATE ISSUED: April 23, 2012
REVISED:	EXPIRES: June 30, 2013
REFERENCES: Older Americans Act Amendments of 2006	SUPERSEDES: PM 11-07(P)
PROGRAMS AFFECTED: <input type="checkbox"/> All <input checked="" type="checkbox"/> Title III-B <input checked="" type="checkbox"/> Title III-C1/C2 <input checked="" type="checkbox"/> Title III-D <input checked="" type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input checked="" type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input checked="" type="checkbox"/> Other: NSIP	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other: Transmit FY 12-13 Area Plan Budget Displays and Contracts	

Purpose

The purpose of this Program Memo (PM) is to transmit your Area Plan (AP) Budget Display and contract for Fiscal Year (FY) 2012-13. The California Department of Aging (CDA) did not issue Planning Estimates for Area Plan allocations in advance of this PM.

Funding Allocation

As detailed below, the total federal funding for Titles III and VII declined between Federal Fiscal Year (FFY) 2011 and FFY 2012.

Program	FFY 2011	FFY 2012	Difference
Title III B	\$ 36,119,018	\$ 36,037,733	\$ -81,285
Title III C1	43,329,271	43,263,238	-66,033
Title III C2	21,788,413	21,871,061	82,648
Title III D	2,127,762	2,123,744	-4,018
Title III E	15,325,773	15,382,312	56,539
Title VII A (Elder Abuse)	1,684,324	1,690,680	6,356
Title VII A (Ombudsman)	498,865	497,038	-1,827
Total	\$ 120,873,426	\$ 120,865,806	\$ -7,620

At present, CDA does not have final information about the FFY 2012 Nutrition Services Incentive Program (NSIP) funding level. However, CDA anticipates that in FFY 2012 the NSIP funding level will be slightly lower than in FFY 2011.

Allocation Methodology

Federal Title III Funding

To allocate federal funds, CDA:

- Allocated federal funds using population factors consistent with federal requirements.
- Used the best available data to determine the number of persons with characteristics corresponding to each population factor.
- Used the following data sources to determine the number of persons with characteristics corresponding to each population factor:

Population Factors	Data Source
Non-Minority 60+	2010 Census
Minority 60+	2010 Census
Low Income	2010 Census
Geographic Isolation	2010 Census
Medi-Cal Eligible	Department of Health Care Services

State Funding

To allocate State Title III General Fund (GF), CDA:

- First allocated GF to match designated federal funds as mandated by federal regulations.
- Allocated the remaining GF for Maintenance of Effort to bring AAAs to a funding level consistent with the previous year's total allocation for selected funds. CDA makes this Maintenance of Effort adjustment to the degree possible with available funds.

Note: CDA did not have sufficient funds to fully fund Maintenance of Effort.

Ombudsman Federal Funding

To allocate federal funds for the Ombudsman Program, CDA:

- Provided each Area Agency on Aging (AAA) with \$35,000 in baseline funding, unless the number of long-term care facility (i.e., skilled nursing facility, intermediate care facility, and residential care facility) beds in its Planning and Service Area (PSA) is below 500 beds, and the number of long-term facilities is fewer than 10. AAAs that fall below this threshold received a lower baseline allocation.
- Allocated the balance of federal funds pursuant to Welfare and Institutions (W&I) Code Section 9719.5 using the following factors:

Factor	Percentage
Number of Long-Term Care Facilities	50 percent
Number of Long-Term Care Beds	40 percent
Square Miles in the PSA	10 percent

Location
Methodology,
Continued

Ombudsman Federal Funding, continued

- Used the following data sources for bed and facility data:

Facility Type	Data Source
Residential Care Facilities	Department of Social Services, Community Care Licensing
Skilled Nursing and Intermediate Care Facilities	Department of Public Health, Licensing and Certification Division

Ombudsman Special Funds

To allocate Special Funds for the Ombudsman Program, CDA:

- Allocated funds from the Skilled Nursing Facility Quality and Accountability Fund pursuant to W&I Code Section 9719.5.
- Allocated funds from the State Health Facilities Citations Penalties Account of the Special Deposit Fund based on the number of skilled nursing facility beds in the PSA.

New Title III D
Expenditure
Guideline

Guidelines for expending Title III D Preventive Health Program funds have changed as follows:

- All Title III D Program activities must be evidence-based and evaluated as effective.
- Title III D Program funds no longer need to be used for Medication Management.

Note: CDA will issue separate guidance on Title III D Program requirements by May 31, 2012.

Budget
Submission
Instructions

AAAs must submit their Original Area Plan Budget (CDA 122) for FY 2012-13 in the following manner:

- Incorporate the amounts shown in your Budget Display (attached to this PM).
- Include Ombudsman Special Funds in the AP Budget (CDA 122).
- Submit the Original Area Plan Budget electronically to your AAA-Based Team Fiscal Specialist.

Budget
Submission
Due Date

AAAs must submit their Original Budget forms as soon as possible, but no later than 30 calendar days from the date of this PM.

Expenditure Reports and Requests for Funds

- AAAs must use the California Aging Reporting System to report Title III and VII monthly expenditures and request funds.
- For Ombudsman Special Funds, CDA will issue separate guidance for reporting monthly expenditures and making fund requests by May 31, 2012.
- CDA will not process payments for FY 2012-13 until your Original FY 2012-13 AP Budget (CDA 122) is approved and the contract fully executed.

Expenditure Deadline

June 30, 2013

Fiscal Inquiries

Contact your assigned AAA Fiscal Team Specialist.

Attachments

- Area Plan 2012-13 Budget Displays and Contracts.
- An electronic copy of the original FY 2012-13 AP Budget (FY 12-13 CDA 122 Rev. 4/12) is available at the CDA website at: [http://www.aging.ca.gov/ProgramsProviders/AAA/Fiscal Form Documents/](http://www.aging.ca.gov/ProgramsProviders/AAA/Fiscal_Form_Documents/)

Contract Package

Contract packages will be mailed to each Area Agency on Aging Contract Representative separately from this PM.

Lora Connolly

Lora Connolly
Director