

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

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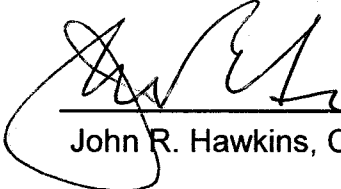
FROM: Fire

SUBMITTAL DATE:
September 27, 2012

SUBJECT: Sole Source Purchase for Portable and Expandable Hard-sided Structures for Temporary Use with Elite Aluminum Corporation

RECOMMENDED MOTION: Move that the Board of Supervisors approve the sole source purchase of five (5) Portable and Expandable Hard-sided Structures for Temporary Use from Elite Aluminum Corporation, not to exceed \$297,128.


BACKGROUND: The Board of Supervisors on November 30, 2010, Agenda #3.40, accepted the FY10 Homeland Security Grant program for the Mass Care and Shelter project. In accordance with this grant, the Fire Department is requesting to sole source purchase five (5) Expandable Hard-sided Structures (shelters).
(continued on Page 2)



John R. Hawkins, County Fire Chief

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 297,128	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13

SOURCE OF FUNDS: 100% Homeland Security Grant funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>


C.E.O. RECOMMENDATION: APPROVE
BY: 
Michael R. Shetler
County Executive Office Signature

- Policy
- Policy
- Consent
- Consent

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: October 16, 2012
xc: Fire, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: 
Deputy

Purchasing:  Mark Seltek, Assistant Director
Departmental Concurrence

Dep't Recomm.:
Per Exec. Ofc.:

RE: Sole Source Purchase for Portable and Expandable Hard-sided Structures
for Temporary Use with Elite Aluminum Corporation

Date: September 27, 2012

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Background: (continued)

These shelters can be used to create an efficient clinic system which is a model of traditional public health and primary care. They will allow doctors and nurses to set up a safe portable medical unit following a disaster and shield them from the inclement weather conditions and/or the emergency. Medical staff will have the ability to provide medical evaluations and control diseases because they are air conditioned and have built in windows for adequate circulation.

In addition, the Riverside County Emergency Operations Center (EOC) is the last remaining underground EOC in the State of California. Therefore, the likelihood that the EOC will be inoperable following a catastrophic event is very probable. The benefit of purchasing these portable temporary shelters is to utilize them as an Incident Command Post (ICP) and potentially house first responders.

The number of potential uses for these shelters is limitless. They can be broken down and rebuilt from place to place. Purchasing these shelters will provide an invaluable multi-purpose resource that will save resources, time and labor.

PRICE REASONABLENESS

The County completed two separate requests for quotes (RFQ) and each time received only one (1) vendor response. The RFQ was posted on Public Purchase for thirty (30) days and communicated to several shelter vendors.

The Department compared shelters of similar uses and found that a single Mobilized EOC costs approximately \$100,000 and requires professional staff to possess a Class B Driver's License. The life expectancy is approximately 10+ years and requires maintenance (Oil Changes, Tires and rotation, Brakes and Tune-Ups, DMV registrations). A single Forts shelter system costs \$59,426 and requires unskilled laborers to deploy and has a life expectancy of 25+ years. It is self-contained and requires minimal maintenance with the tools provided. It also eliminates the delay waiting for other resources to be completely functional such as lighting, communications and technical staff. It is more cost effective to purchase the Fort Shelter system for the use in which is intended.

General Services Administration (GSA) provides a "basic" unit under contract in the amount of \$39,069, no options available. Elite also quoted the County GSA price for the Portable and Expandable Hard-sided Structures for Temporary use plus additional cost of \$20,357 for the options that the County requested.

Date: September 27, 2012

From: John R. Hawkins, Fire Chief Department/Agency: Fire/OES

To: Board of Supervisors/Purchasing Agent

Via: Purchasing Agent

Subject: Sole Source Procurement; Request for Expandable Hard-sided Structures for Temporary Use (shelters)

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

1. **Supply/Service being requested:** Expandable self-contained stand-alone mobile fold-out shelter.
2. **Supplier being requested:** Elite Aluminum Corporation
3. **Alternative suppliers that can or might be able to provide supply/service:** There are other suppliers that have the ability to provide a "similar" shelter system but require expensive additional equipment and/or add-ons as well as specialized technical personnel for installation. Elite Aluminum Corporation is one of the lead suppliers for the aluminum fold-out shelter. Western Shelters is one of the leading government suppliers for the tent system located in Eugene, Oregon. Nomadiq supplies the EZ-Hut and is located in Ottawa, Canada and IADDIC supplies the I-Home which is located in Flower Mound, Texas. All of these vendors were notified of our RFQ.
4. **Extent of market search conducted:** The Elite Aluminum Corporation is a lead supplier in the industry and has provided 30+ years of professional tactical and specialized operational equipment to the U.S. Special Operations community as well as federal, state and local law enforcement and disaster recovery professionals. The Fire Department staff research included past personal professional experience, along with industry inquiries and online research. Request for a formal bid process was submitted and Elite Aluminum Corporation was the only vendor to submit a bid.
5. **Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:** Unique features include an encompassing haul system that doesn't require a Class A license, rapid set-up and breakdown utilizing 3 or less unskilled laborers, fully self-contained, comes equipped with air-conditioning and heating pump system, includes generator, electrical lighting and wiring, built-in data connections. This unit also comes with an ADA compliant ramp system for accessibility for persons with disabilities or access and functional needs.
6. **Reasons why my department requires these unique features and what benefit will accrue to the county:**
 - Riverside County Emergency Operations Center (EOC) is the last remaining underground EOC in the State of California. Therefore, the likelihood that the EOC will be inoperable following a catastrophic event is very probable. The benefit of purchasing these portable temporary shelters is to utilize them as an Incident Command Post (ICP) and potentially house first responders. They will also shield first responders, doctors, nurses and patients from the inclement weather conditions.

- In order to create an efficient clinic system which is a model of traditional public health and primary care, the shelters will allow doctors and nurses to set up a safe portable medical unit following a disaster or emergency. They can be broken down and rebuilt as the clinic moves from place to place.

Also, the portable structures will allow the medical staff to provide medical evaluations and control diseases because they are air conditioned and have built in windows for adequate circulation.


- The number of potential uses is limitless. Purchasing these shelters will provide the County an invaluable multi-purpose tool that will save resources, time and labor.

7. Price Reasonableness including purchase price and any ongoing maintenance or ancillary costs from the supplier: One (1) Mobilized EOC costs approximately \$100,000 and requires professional staff to possess a Class B Driver's License. The life expectancy is approximately 10+ years and requires maintenance (Oil Changes, Tires and rotation, Brakes and Tune-Ups, DMV registrations).

One (1) Forts shelter system costs approximately \$59,426 and requires unskilled laborers to deploy and has a life expectancy of 25+ years. It is self-contained, requires minimal maintenance with the tools provided and it eliminates the delay waiting for other resources to be completely functional such as lighting, communications and technical staff.

8. Does moving forward on this product or service further obligate the county to future similar contractual arrangements or any ongoing costs affiliated with this sole source? (Maintenance, support, or upgrades, if so, please explain). There is no obligation for Riverside County to enter any future similar contracts with vendor.


9. Period of Performance: Onetime single purchase.

 _____ 007. 2, 2012
Department Head Signature **Date**

Purchasing Department Comments:

Approve Approve with Condition/s Disapprove

Not to exceed: \$ 297,128 One time Annual Amount through _____

 _____ 10-3-12 13-173
Purchasing Agent **Date** **Approval Number**
(Reference on Purchasing Documents)