

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

336



**FROM:** Office on Aging

**SUBMITTAL DATE:**

August 12, 2012

**SUBJECT:** FY12-13 SCAN Coalition Grant Amendment I to the Riverside County Office on Aging, Aging and Disability Resource Connection to build an effective, statewide social movement toward transforming the state's Long-Term Services and Support System (LTSS).

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Authorize Chair of the Board to approve the FY12-13 SCAN Coalition Grant to Riverside County Office on Aging, Aging and Disability Resource Connection for FY 2012-2013 (July 1, 2012 to June 30, 2013).
- 2) Approve and direct the Auditor-Controller to make budget adjustments as shown on Schedule A.

**BACKGROUND:** On September 13, 2011, the County Board of Supervisors approved the SCAN Health Plan award to the Riverside County Office on Aging, Aging and Disability Resource Connection a Grant of \$5,000 to Build an Effective, Statewide Social Movement toward transforming the State's Long-Term Services and Support System (LTSS) (Prev. Agn. Ref. 9/13/11 3.68) This statewide coalition will allow the stakeholders to develop a shared vision and forge a united voice for the reform of California's system of long-term supports and services. (Continued on next page...)

*Edward F. Walsh*  
Edward F. Walsh, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$5,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	-0-	Budget Adjustment:	Yes
	Annual Net County Cost:	-0-	For Fiscal Year:	12/13

<b>SOURCE OF FUNDS:</b> SCAN Health Plan Coalition Grant	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE  
BY: *Lani Sioson*  
Lani Sioson  
**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Stone, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: October 16, 2012  
xc: Office on Aging, E.O., Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By: *[Signature]*  
Deputy

Prev. Aan. Ref.: 9/13/11 3.68 | District: All | Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

**3.32**

FISCAL PROCEDURES APPROVED BY PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY: *[Signature]* SAMUEL WONG  
 DATE: *[Signature]*  
 Departmental Concurrence  
 APPROVED COUNTY COUNSEL BY: NEAL R. KIPNIS  
 DATE: *[Signature]*  
 Policy  Consent   
 Policy  Consent   
 ep't Recomm.:  
 er Exec. Ofc.:

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**SUBJECT: FY12-13 SCAN Coalition Grant Amendment I to the Riverside County Office on Aging, Aging and Disability Resource Connection.**

This agreement is from July 1, 2012 to June 30, 2013, with the Riverside County Office on Aging, Aging and Disability Resource Connection. Schedule A reflects revenues and appropriations for FY 2012-2013 only.

There is no impact to County General Fund, and we are requesting no matching funds.

August 12, 2012

**OFFICE ON AGING  
SCHEDULE A  
FY2012-2013**

**INCREASE ESTIMATED REVENUE**

21450 5300100000 781850 Grants-Nongovtl Agencies 5,000

**TOTAL INCREASE ESTIMATED REVENUE 5,000**

**INCREASE APPROPRIATION**

21450 5300100000 523700 Office Supplies 152

21450 5300100000 528960 Lodging 2000

21450 5300100000 528980 Meals 500

21450 5300100000 529000 Miscellaneous Travel Expenses 2348

**TOTAL INCREASE APPROPRIATION 5,000**

**SUBJECT:** FY12-13 SCAN Coalition Grant Amendment 1 to the Riverside County Office on Aging, Aging and Disability Resource Connection.

**AMENDMENT No. 1  
TO GRANT AGREEMENT No. 11-030**

This AMENDMENT No. 1 ("Amendment") is entered into and made effective upon signature by and between The SCAN Foundation, a California nonprofit public benefit corporation, ("Foundation") and Riverside County Office on Aging, a political subdivision of the County of Riverside, an exempt governmental unit ("Grantee").

**RECITALS**

**WHEREAS**, Foundation and Grantee have entered into a Grant Agreement effective July 1, 2011 (the "Agreement") pursuant to which Foundation grants funds to the Grantee for purposes of furthering the Foundation's charitable mission;

**WHEREAS**, the parties desire to add a grant project to the Agreement; and

**WHEREAS**, the Agreement requires that all amendments be in writing.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises herein contained, the parties hereto agree as follows:

**AMENDMENT**

1. Defined terms: The defined terms used in this Amendment, unless otherwise indicated herein, shall have the same meaning assigned to such terms in the Agreement.
2. A new Exhibit A-1, "**Scope of Project and Reporting**", shall be added to the Agreement, as attached hereto and incorporated herein by this reference.
3. A new Exhibit B-1, "**Grant Award and Payment**", shall be added to the Agreement, as attached hereto and incorporated herein by this reference.
4. All prior references to "Exhibit A" and "Exhibit B" in the body of the Agreement shall be deleted and replaced with "Exhibit A and Exhibit A-1" and "Exhibit B and Exhibit B-1", respectively.
5. Except as amended hereby, the Agreement shall remain unchanged and in full force and effect. If any provision of the Agreement is inconsistent with the terms of this Amendment, the language in this Amendment shall control.

[Execution page follows.]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized representatives as of the later of the dates written below.

THE FOUNDATION:

THE SCAN FOUNDATION

By: \_\_\_\_\_  
Bruce Chernof, M.D.  
Its: Chief Executive Officer  
Date: \_\_\_\_\_

GRANTEE:

RIVERSIDE COUNTY OFFICE ON AGING,  
A POLITICAL SUBDIVISION OF  
THE COUNTY OF RIVERSIDE

By: \_\_\_\_\_  
John F. Tavaglione  
Its: Chairperson, Board of Supervisors  
County of Riverside

Date: OCT 16 2012

Tax ID No.: 95-6000930

ATTEST:  
KECIA HARPER-JHEM, Clerk  
By: \_\_\_\_\_  
DEPUTY

FORM APPROVED COUNTY COUNSEL  
BY: Neal R. Kipnis DATE: 10/16/12  
NEAL R. KIPNIS

**EXHIBIT A-1**  
**Scope of Project and Reporting**

1. **Scope of Project.** The purpose of the grant is as follows: To build an effective, statewide social movement toward transforming the state's long-term services and supports (LTSS) system. To further this purpose, Grantee shall achieve the following objectives:

<b>OBJECTIVE 1:</b> Participate in collective action to develop a shared vision and forge a united voice for the reform of California's system of long-term supports and services (LTSS).		
<b>ACTIVITIES/TASKS</b>	<b>TIMELINE</b>	<b>OUTPUTS</b> (Tangible products that result from a program's activities or tasks)
1.1 Participate in orientation conference call	July 2012	At least one selected coalition representative will participate, as well as any person directly involved in reporting for this grant.
1.2 Participate in monthly conference calls	Monthly (July 2012-December 2013)	At least two selected coalition representatives – FROM DIFFERENT MEMBERSHIP ORGANIZATIONS – will participate on each call.
1.3 Minutes from the Part A monthly conference call (provided by GACI) will be reported to the local/regional coalition on a regular basis.	Ongoing (July 2012-December 2013)	Meeting minutes demonstrating that the Part A call summaries have been shared with the entire local/regional coalition membership submitted to TSF with quarterly report (as an attachment).
1.4 Attend three in-person state or regional convenings	Sept 19, 2012, Spring 2013 and Fall 2013	At least two members of the local/regional coalition – FROM DIFFERENT MEMBERSHIP ORGANIZATIONS – will attend each state or regional convening.
1.5 Participate in at least one CCRCC agenda planning committee	Fall 2012, Spring 2013 and Fall 2013	At least one member of the local/regional coalition will participate in a CCRCC agenda planning committee.

The Project Director, who shall be the individual directly responsible for developing the project, implementing the project, and the project's day-to-day supervision is Sandie Taylor. The Project Director's phone number is: (951) 867-3870. The Project Director's fax number is: (951) 867-3830. Any new Project Director shall be approved by the Foundation.

2. Reports/Report Schedule.

Grantee shall report to the Foundation in writing concerning the status of the grant project, as follows:

Report	Report Due	Report Type
<b>1st Report</b>	10/15/2012	Interim & Expenditure Reports
<b>2nd Report</b>	1/15/2013	Interim & Expenditure Reports
<b>3rd Report</b>	4/15/2013	Interim & Expenditure Reports
<b>4th Report</b>	7/15/2013	Interim & Expenditure Reports
<b>5th Report</b>	10/15/2013	Interim & Expenditure Reports
<b>Final Reports</b>	1/15/2014	Final Interim & Expenditure Reports
<b>Final Report</b>	1/31/2014	FINAL Evaluation Report

Narrative reports should include project progress to date and any related project activities. Financial reports should include a summary of expenditures for the period covered by the report, consistent with the approved project budgets. The Foundation shall provide, in response to such reports, any project guidance that the Foundation deems appropriate.

The Foundation uses a web-based Grants Management system for the submission of all reports and will provide Grantee with access to and any requested orientation on the electronic submission of reports. The contact person for all report submission is Karen Scheboth, Director of Grants Administration. Ms. Scheboth can be reached at [kscheboth@thescanfoundation.org](mailto:kscheboth@thescanfoundation.org).

A final expenditure report is required as a condition of payment of the grant award. The final report shall be comprehensive and include: 1) a summary of the project objectives; 2) accomplishments toward achieving those objectives and any changes made during the course of the project in the strategy for accomplishing them; 3) problems that may have encountered and how they were resolved; and 4) a complete financial statement showing all grant funds received and expended. In the case of multi-year grants, the final financial report need only report on expenditures from the last reporting period through the end of the grant period.

**EXHIBIT B-1**  
**Grant Award and Payment**

Excluding any reduction for unused or uncommitted funds, the Grantee shall receive grant award of Five Thousand Dollars (\$5,000.00). The award shall be paid as follows:

Payment	Due Date	Milestone	Amount Due
1st	7/31/2012	Contract execution	\$4,000
Final	2/15/2014	Approval of all Final Reports	\$1,000
			<b>\$5,000</b>

Payments are contingent upon satisfactory accomplishment of milestones.

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK**



The budget for the grant is as follows:\*

Proposal Expenses				Requested Funding	In Kind Support*	Total Project Budget
Personnel	Annual Direct Salary	Calendar Months	Fund Class			
Sandie Taylor	\$47,056	18	3%		2118	\$ 2,118
Fringe Benefits @42%	\$19,764	18	3%		\$889	\$ 889
<b>Subtotal Personnel</b>				\$ -	\$ 3,007	\$ 3,007
<b>Other Direct Costs</b>						
Supplies/Office Expenses				152		
Communications						
Travel				4,848		\$ 4,848
Rent						
Subcontracts						
Consultants						
Stipend						
Fiscal Sponsor's Fee (if applicable)						
<b>Total Other Direct Costs</b>	\$ -			\$ 5,000.00	\$ -	\$ 5,000
<b>Indirect Costs @ 12 % (Maximum of 12%)</b>					600	\$ 600
<b>Total Budget</b>				\$ 5,000.00	\$ 3,607	\$ 8,607

\* If so specified above, this grant assumes in-kind funding from third party sources. In-kind funding from third party sources shall not be adjusted unless otherwise agreed to in writing by the parties.