

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

505



**FROM:** Department of Animal Services

**SUBMITTAL DATE:**  
October 22, 2012

**SUBJECT:** Ratify the Second and Third Amendments to the Animal Control Field Services and Animal Shelter Services Contract between the County of Riverside and City of Riverside

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Ratify the Second Amendment to the Animal Control Field Services Contract between the City of Riverside and the County of Riverside the performance period of July 1, 2007 through June 30, 2017. The Field budgeted amount for Fiscal Years 11/12 and 12/13 is \$1,294,819 annually; and
- 2) Ratify the Third Amendment to the Animal Shelter Services Contract between the City of Riverside and the County of Riverside for the performance period of July 1, 2007 through June 30, 2035. The Shelter budgeted amount for Fiscal Years 11/12 and 12/13 is \$1,434,792; and
- 3) Approve and direct the Chairperson to execute three (3) original copies of the Second and Third Amendments on behalf of the County of Riverside.

**BACKGROUND:** (See page 2)

*Robert P. Miller*  
\_\_\_\_\_  
Robert P. Miller, Director  
Department of Animal Services

RPM:BW:nd

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 2,729,611	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13

<b>SOURCE OF FUNDS:</b> 100% fees for services from the City of Riverside	Positions To Be Deleted Per A-30	<input checked="" type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Debra Cournoyer*  
Debra Cournoyer

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL  
BY: BRUCE G. FORDON  
DATE: 10/30/12

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: Samuel Wong  
DATE: 10/30/12

Policy  Policy   
Consent  Consent

3) MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Buster and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Stone, Benoit and Ashley  
Nays: None  
Absent: Tavaglione  
Date: November 20, 2012  
xc: Animal Services

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
Deputy

Prev. Agn. Ref.: 12/14/10, 3.10, 4/20/10, 3.78, Districts: 1&2/1&2 Agenda Number:  
12/18/07, 3.8

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.6

Dept Recomm.:  
Per Exec. Ofc.:

**BACKGROUND Continued:**

The County of Riverside Department of Animal Services (DAS) has provided animal control field services and animal shelter services to the City of Riverside (City) since 1995.

This Second Amendment will extend the current Animal Control Field Services Contract of July 1, 2007 through June 30, 2012 to July 1, 2007 through June 30, 2017.

Third Amendment for Animal Shelter Services provides current services to the City through June 30, 2035.

The attached Second and Third Amendments provide the amended sections of the Agreement and the budgeted Field and Shelter amounts for Fiscal Years 11/12 and 12/13.

**FINANCIAL DATA:**

The budgeted annual amount of \$2,729,611 for Fiscal Years 11/12 and 12/13, includes the following:

Service	Quantity	Each	Yearly	Monthly
Sgt. of Field Services	1	\$127,026/yr/ea	\$127,026/yr	\$10,585/mo
Animal Control Officer	6	\$127,026/yr/ea	\$762,156/yr	\$63,513/mo
License Inspector	2	\$89,315	\$178,630/yr	\$14,885/mo
Estimated Overtime	1442	\$82/hr	\$118,244/yr	Billed on actual use
Estimated Licensing	18,592	\$5.85	\$108,763/yr	Billed on actual use
<b>Total Estimated Field, Overtime and Licensing</b>			<b>\$1,294,819/yr</b>	
Shelter Services	10,397	\$138/per prior FY impounds	\$1,434,792/yr	
Outreach Events	6	1 outreach event included per 1600 impounds	Included in shelter rate	
Large Animal Sheltering		\$20/ea/per day		Actual cost of sheltering
<b>Total Shelter</b>			<b>*\$1,434,792/yr</b>	<b>\$119,566</b>
<b>Estimated Total of Field and Shelter Costs</b>			<b>\$2,729,611/yr</b>	

\*This amount includes six (6) outreach events in the City of Riverside.

The service contract Amendments provide for full recovery of field services and a proportionate share of the cost of providing shelter services. Considering the current staffing and expenditure levels, the sheltering rate is discounted based on a share of cost related to actual animals impounded. However, the department has taken significant measures to reduce the cost of sheltering while maintaining a humane level of care, including such activities as reduction or deletion of special programs, increasing volunteer capacity, and obtaining donations for food.

MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



3.6

(1)

On motion of Supervisor Buster, seconded by Supervisor Ashley and duly carried, IT WAS ORDERED that the recommendation from Animal Services regarding Ratify the Second and Third Amendments to the Animal Control Services and Animal Shelter Services Contract between the County of Riverside and the City of Riverside, 2<sup>nd</sup> District is approved as recommended.

(2)

On Motion of Supervisor Buster, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the above matter be reconsidered.

Roll Call:

Ayes: Buster, Stone, Benoit and Ashley  
Nays: None  
Absent: Tavaglione

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on November 20, 2012 of Supervisors Minutes.

WITNESS my hand and the seal of the Board of Supervisors  
Dated: November 20, 2012  
Kecia Harper-Ihem, Clerk of the Board of Supervisors, in  
and for the County of Riverside, State of California.

(seal)

By:  Deputy

AGENDA NO.  
3.6

xc: Animal Services

**SECOND AMENDMENT TO CONTRACT  
FOR ANIMAL CONTROL FIELD SERVICES**

**COUNTY OF RIVERSIDE**

THIS SECOND AMENDMENT TO CONTRACT FOR ANIMAL CONTROL FIELD SERVICES ("Second Amendment"), is made and entered into this 22nd day of October, 2012, by and between the CITY OF RIVERSIDE, a charter city and municipal corporation, hereinafter referred to as "City," and the COUNTY OF RIVERSIDE, a political subdivision of the State of California, hereinafter referred to as "County," with respect to the following facts:

**RECITALS:**

**WHEREAS**, on July 1, 2007, City and County entered into that certain Contract for Animal Control Field Services ("Agreement"), wherein County agreed to provide animal control field services during the period of July 1, 2007 through June 30, 2012; and

**WHEREAS**, on April 22, 2010 the City and County entered into a First Amendment to the Agreement; and

**WHEREAS**, the City and County desire to further amend the Agreement regarding term, compensation, budget and licensing.

**NOW, THEREFORE**, in consideration of the foregoing recitals which are incorporated herein by this reference, the City and County agree to the following amendments to the Agreement:

1. The first sentence of Section 2 Term is hereby amended to extend the term of the Agreement beginning July 1, 2007 and terminating June 30, 2017. All other terms and conditions in Section 2 Term shall remain in full force and effect.

2. Section 3(k) Verification of Dog License Status is hereby amended as follows;

a) The title shall be "Verification of Dog License Status and Other Licensing Services;" and

b) The following sentence shall be added at the end of the paragraph: "County shall also perform all services set forth in Exhibit E "Animal Licensing Services" attached hereto and incorporated herewith." Exhibit E "Animal Licensing Services" is hereby added to the Agreement.

3. Section 8 Compensation shall be amended in its entirety as follows:

“City and County agree that the costs for services provided under this contract separately, as well as any and all contracts collectively entered into between the County and City for Shelter Services and Field Services, shall be based on the contract rates established by County of Riverside Ordinance. Cost for services where rates have not been established by Ordinance 630 shall be based on the budgeted amount of actual program costs and expenses. County shall, at request of City, furnish reports on the number of animals processed through the Shelter on behalf of County and of City. Such reports shall contain sufficient data to allow for the determination of the rate of apportionment. Monthly statements will be provided to the City with the percentage cost, the City may initiate discussions with the County to determine how to reduce level of service during limited service hours. For services rendered during the period of July 1, 2011 through June 30, 2012, City shall pay County \$1,067,812, plus \$82 per hour for overtime hours. Overtime hours are estimated to be 1442 and to increase this contract by \$118,244 to \$1,186,056. City shall remit to County by the 25<sup>th</sup> day of each month one-twelfth of the annual cost of regular field services, or \$88,934.33, plus processing fee for actual licenses processed from the prior month, and the actual overtime cost as billed for the prior months services. Overtime rates include a 2 hour minimum call out.”

4. The Agreement is hereby amended to add Exhibit A-2 “Animal Control Field Services Contract Budget July 1, 2011 through June 30, 2013.”

5. All terms and conditions of the Agreement not inconsistent with this Second Amendment, shall remain in full force and effect and are incorporated herein by reference as if set forth in full.

[Signatures on following page]

IN WITNESS WHEREOF, City and County have caused this Second Amendment to Agreement for Animal Control Field Services to be duly executed on the day and year first above written.

CITY OF RIVERSIDE, a California charter and municipal corporation

COUNTY OF RIVERSIDE, a political subdivision of the State of California

By: *Anna Jovan*  
City Manager

By: *[Signature]*  
JOHN TAVAGLIONE  
CHAIRMAN, BOARD OF SUPERVISORS  
Printed Name and Title

Attest: *[Signature]*  
City Clerk

Attest: *Karen B. Gorton, Deputy for*  
Clerk of the Board  
*Kecia Harper-Thom*

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: *[Signature]*  
Supv. Deputy City Attorney

By: *[Signature]*  
Deputy County Counsel

**CITY OF RIVERSIDE  
ANIMAL CONTROL FIELD SERVICES  
EXHIBIT A-2  
CONTRACT BUDGET  
July 1, 2011 through June 30, 2013**

City shall pay to County on a monthly basis in arrears, with a monthly billing and accounting thereof by County to City those fees for July 1, 2011 through June 30, 2013 as established by Ordinance 630 and shall serve for the duration of this contract unless negotiated by both City and County and amended in the agreement.

**1. Animal Field Services:**

**1.1** FTE (Annual) Sergeant of Field Services 1 x \$127,026/year = \$127,026/year  
Full-time 40 hours per week

**1.2** FTE (Annual) Animal Control Officers 6 x \$127,026/year = \$762,156/year  
Full-time 40 hours per week

The cost to provide one Animal Control Officer to service an area for a total of 2080 hours per fiscal year, including a factor for direct and indirect overhead. This cost does not include overtime.

**1.3** FTE (Annual) License Inspectors 2 x \$ 89,315/year = \$178,630/year

**1.4** Estimated Overtime Services: 1,442 x \$82/hour = \$118,244/year  
The cost to provide after hours services (evenings, weekends and holidays) overtime is payable at an actual use rate of \$82 per hour with 2 hour minimum call out charge. To be billed based on actual usage. Estimated total based on past experience.

**1.5** Estimated Licensing Processing 18,592 x \$5.85 = \$108,763/year  
Compensation for license processing shall be based upon actual licenses processed and licensing processing rate. License processing costs shall be billed monthly and total resulting compensation may vary from estimated contract cost.

Service	Quantity	Amount	Total Yearly	Monthly Installments
Sgt. of Field Services	1	\$127,026/year each	\$127,026/year	\$10,585/mo
Animal Control Officer	6	\$127,026/year each	\$762,156/year	\$63,513/mo
License Inspector	2	\$89,315/year each	\$178,630/year	\$14,885/mo
<b>Field Contract Cost</b>			<b>\$1,067,812/year</b>	<b>\$88,984/mo</b>
Estimated Overtime	1,442	\$82/hour	\$118,244/year	Billed on actual use
Estimated Licensing	18,592	\$5.85 each	\$108,763/year	Billed on actual use
<b>*Total of Estimated</b>			<b>\$227,007/year</b>	
<b>Combined Total Cost</b>			<b>\$1,294,819/year</b>	

\* Actual Contract cost may vary based on overtime usage & licensing processing.

**CITY OF RIVERSIDE  
ANIMAL CONTROL FIELD SERVICES  
EXHIBIT E  
ANIMAL LICENSING SERVICES**

County shall provide the following:

1. **Animal Licensing Services:**
  - 1.1 Manage all aspects of the licensing process using the Chameleon database.
    - 1.1.1 Manage veterinarian rabies reporting program.
    - 1.1.2 Utilize administrative citation process for non-compliant residents.
  - 1.2 Implement a web-based licensing system with secure credit card payment option.
  - 1.3 Require proof of ownership and vaccination history process for issuing dog licenses.
  - 1.4 Provide all necessary supplies, including all necessary forms.
  - 1.5 Develop a process for delivery of new and replacement license tags.
  - 1.6 Deposit licensing revenues into a City approved account.
  - 1.7 Develop a contingency plan for handling enhanced or expanded services related to dog licensing.
  - 1.8 Maintain privacy of data according to applicable laws.
  - 1.9 City will approve all materials developed by County prior to disbursement.
  - 1.10 Coordinate with City staff to provide support for City Hall license sales.
2. **Frequency and Service Delivery:**
  - 2.1 Develop a systematic plan to provide regular licensing services to City of Riverside residents at a minimum of five (5) days per week, excluding Federal holidays.
  - 2.2 Develop a schedule for mailing billings and renewals to customers. Track and record customer response to billings and renewals.
3. **Geographic Area to be Served:**
  - 3.1 Provide dog licensing services to residents of the City of Riverside. This agreement extends to any territory annexed to the City during the term of this agreement.
4. **Reports:**
  - 4.1 Develop a process for tracking licensing data and generating statistical reports. Reporting shall include, but not be limited to, specific data such as the name of the licensee, date of issuance, date of expiration/renewal, description of the dog and the serial number of the license issues; list of non-compliant veterinarians, general data such as the total number of licenses issued year to date, licenses due for renewal, and other criteria that may be required by law or otherwise requested by City.



- 4.2 County shall develop a process for tracking revenue data and generating periodic financial reports. This shall include, but is not limited to, data pertaining fees collected for Spayed/Neutered dogs vs. Un-altered dogs, late fees, discounts for Seniors/Disabled/Multi-year.
- 4.3 All reports shall be provided on a monthly basis unless otherwise approved by City.

**THIRD AMENDMENT TO CONTRACT  
FOR ANIMAL SHELTER SERVICES**

**COUNTY OF RIVERSIDE**

THIS THIRD AMENDMENT TO CONTRACT FOR ANIMAL SHELTER SERVICES (“Third Amendment”), is made and entered into this 22nd day of October, 2012, by and between the CITY OF RIVERSIDE, a charter city and municipal corporation, hereinafter referred to as “City,” and the COUNTY OF RIVERSIDE, a political subdivision of the State of California, hereinafter referred to as “County,” with respect to the following facts:

**RECITALS:**

**WHEREAS**, on July 1, 2007, City and County entered into that certain Contract for Animal Shelter Services (“Agreement”), wherein County agreed to provide animal shelter services during the period of July 1, 2007 through June 30, 2012; and

**WHEREAS**, on April 22, 2010, the City and County entered into a First Amendment to the Agreement to revise the scope, compensation, extended the term to 2035 and other terms; and

**WHEREAS**, on December 14, 2010, the City and County entered into a Second Amendment to the Agreement to revise the scope of services; and

**WHEREAS**, City and County desire to further amend the Agreement for a third time to revise Scope of Services, Compensation, Fees, Charges and Other Revenues, and other matters.

**NOW, THEREFORE**, in consideration of the foregoing recitals which are incorporated herein by this reference, City and County agree to amend the Agreement as follows:

1. Section 7 (e) Impoundments & Quarantines of the Scope of Services is hereby amended in its entirety to read as follows:

“County shall house, feed and care for all animals impounded and/or quarantined at the Shelter and/or quarantined in and on behalf of City.”

2. Paragraphs two (2) and three (3) of Section 7 (h) Adoption of the Scope of Services are hereby amended in their entirety to read as follows:

“County shall collect spay/neuter and microchipping deposits for all adopted dogs and cats two months of age and older. The animal owner will be referred to local veterinarians for spay/neutering, microchipping, and/or rabies vaccinations or to the in-house veterinarian at the County’s discretion. All spay and neutering deposits will be

placed in a sub-fund maintained by County in accordance with state law or such unclaimed deposits may be used for purposes stated in Paragraph 16 of this contract. For any dog or cat over the age of two months placed for adoption, written notice shall be given to the adopter that spay/neutering and micro-chipping are mandatory and County shall implement appropriate follow-up care to assure compliance. Provisions of Title 8 of the Riverside Municipal Code make it unlawful for a person to adopt or purchase a dog or cat over the age of two months unless a deposit for spaying or neutering the animal has been tendered to the Director of Animal Services. Further, all adopted animals over the age of two months shall be spayed or neutered within sixty days of the date such animal reached the age of two months, unless a veterinarian employed at the shelter determines that such an operation would unnecessarily endanger the life of the animal, in which case, such animal shall be spayed or neutered at the earliest date when medically acceptable to do so.

All dogs and cats over the age of two months placed for adoption shall be spayed or neutered before being placed in the custody of the adoptive owner; provided, however, such requirement can be waived by County upon the certification of the veterinarian employed by County that such operation will unnecessarily endanger the life of the animal. All dogs over the age of four months must also be licensed before being released to the new owner. All dogs and cats over the age of four months must be microchipped before being released to the new owner. These services shall be at the owner's expense and shall be coordinated by the County.”

3. Section 7 (k) Payments of Fees and Charges by the Public of the Scope of Services is hereby deleted in its entirety.

4. Section 7 (m) License of the Scope of Services is hereby amended to add the following at the end:

“License payments by city residents shall be received by the County of Riverside into an impound account with a check issued monthly to the City of Riverside to transfer those payments to the City.”

5. The first sentence of Section 7 (o) Vaccination Clinics of the Scope of Services is hereby amended as follows:

“County shall make all necessary arrangements and conduct at least six (6) one-day clinics each year, to be held on a Saturday or Sunday, for the vaccination of dogs and cats at times, dates and locations within the City of Riverside or at the Western Riverside County City Animal Campus mutually agreeable to City and County.”

6. Section 7 (aa) Livestock and Fowl Care of the Scope of Services is hereby amended in its entirety as follows:

“County shall provide food, care and shelter to livestock and fowl, either at the Shelter or at another location when such animals cannot be cared for at the Shelter. The holding period of such animals shall be set forth in the Operations Plan. Costs of housing any livestock or fowl, regardless of shelter location, shall be charged to the owner of the animal, if known. If the animal’s owner wishes to redeem the animal, the owner shall first pay all applicable fees and charges at the Shelter. Except as otherwise required by law, then and only then, will the County authorize release of the animal.”

7. Section 7 (gg) Sales of Animal Food and Supplies of the Scope of Services is hereby amended in its entirety as follows:

“The Shelter may house a retail sales area to be operated by volunteers or a non-profit corporation that may sell animal food, pet supplies and materials and other items useful to pet owners.”

8. Section 15 Compensation of the Agreement is hereby amended in its entirety as follows:

“For Shelter Services: Fiscal Year 2012/2013: \$1,507,374, payable in monthly installments of \$125,614.50, plus actual cost for large animals impounded at \$20 per animal per day.

Upon the operation of the new animal shelter facility located at 6851 Van Buren Boulevard, Riverside, California (“Facility”), but not before July 1, 2010, the City shall pay to County a per year use fee for the services that are to be provided at the Facility pursuant to this Agreement, which includes all custodial and maintenance associated with the Facility. A separate amount shall be charged and budgeted for City’s share of the utilities. The user fee and utility breakdown is referenced in Exhibit A-1 and incorporated herein by this reference.

City and County agree that the costs for services provided under this Agreement separately, as well as any and all Agreements collectively entered into between the County and City for Shelter Services and Field Services, shall be based on the contract rates established by County of Riverside Ordinance 630. Cost for services where rates have not been established by Ordinance 630 shall be based on the budgeted amount of actual program costs and expenses. County shall, at request of City, furnish reports on the number of animals processed through the Shelter on behalf of County and of City. Such reports shall contain sufficient data to allow for the determination of the rate of apportionment. It is further understood by both City and County that the budgeted and appropriated amount for shelter operations will not be increased or decreased during the fiscal year unless mutually agreed upon in writing. "Fiscal Year" as used herein, shall mean from July 1<sup>st</sup> of one year through June 30<sup>th</sup> of the following year.

It is understood by both City and County that the City is responsible to pay for all actual large animal sheltering costs for horses, ponies, cattle, swine, goats, sheep at the rate as specified in County Ordinance 630 and on Exhibit A-1. Any extenuating veterinary costs shall be billed at actual cost. For each Fiscal Year, County shall provide to City as soon as possible, but not later than March 15<sup>th</sup> a fiscal projection of service costs for the following fiscal year. City shall remit to County by the 25<sup>th</sup> day of each month one-twelfth of the annual cost of regular shelter services, plus the actual large animal sheltering cost as billed for the prior months services. For services rendered during the period of July 1, 2011 through June 30, 2012, City shall pay County an annual amount of \$1,434,792 plus actual cost of sheltering of any large animals, (horses, ponies, cattle, swine and sheep) at \$20 per animal per day of impound plus medical care. This cost includes six outreach events in the City of Riverside."

9. The Title of Section 17 Fees, Charges and Other Revenues Credited to City is amended to read as follows:

"Fees, Charges and Other Revenues."

10. Section 17 (a) Redemption of Animals of the Fees, Charges and Other Revenues is hereby amended in its entirety to read as follows:

"When an animal owner comes to the Shelter to obtain the return of his/her animal and upon presentation of sufficient proof of ownership, the animal owner shall

pay any and all fees and charges due upon redemption. Regardless of residence, owner shall pay any and all fees, charges and other revenues due and County will retain all such payments with the exception of City license revenue which will be placed in a County impound account and issued to the City on a monthly basis.”

11. Section 17 (b) City Adoption of the Fees, Charges and Other Revenues is hereby amended in its entirety to read as follows:

“Regardless of residence, owner shall pay any and all fees, charges and other revenues due and County will retain all such payments with the exception of City license revenue and citations which will be placed in a County impound account and issued to the City on a quarterly basis.”

12. Section 17 (d) Non-City or County Adoption of the Fees, Charges and Other Revenues is hereby amended in its entirety to read as follows:

“Regardless of residence, owner shall pay any and all fees, charges and other revenues due and County will retain all such payments.”

13. Section 17 (f) Transmittal of Fees to City of the Fees, Charges and Other Revenues is hereby amended in its entirety to read as follows:

“Regardless of residence, owner shall pay any and all fees, charges and other revenues due and County will retain all such payments with the exception of City license revenue and citations which will be placed in a County impound account and issued to the City on a quarterly basis.”

14. Section 17 (g) Amount of Fees of the Fees, Charges and Other Revenues is hereby amended in its entirety to read as follows:

“All fees and charges levied by County on behalf of City for license revenue and citations shall not exceed the amount fixed by resolution of the City Council.”

15. Exhibit A-1 Shelter Services Contract Budget, Section 1 is amended to add the following:

“2011/2012 Fiscal Year: \$1,434,792, payable in monthly installments of \$119,566, plus actual cost for large animals impounded at \$20 per animal per day, plus actual medical costs in excess of \$20 per day.”

16. Exhibit D Animal Licensing Services is hereby deleted in its entirety.

17. All terms and conditions of the Agreement not inconsistent with this Third Amendment, shall remain in full force and effect and are incorporated hereby by reference as if set forth in full.

IN WITNESS WHEREOF, City and County have caused this Third Amendment to Contract for Animal Shelter Services to be duly executed on the day and year first above written.

CITY OF RIVERSIDE, a California  
charter and municipal corporation

By: *Deanna Jason*  
City Manager *q*

Attest: *Sherry Montak*  
City Clerk

APPROVED AS TO FORM:

By: *Art Smith*  
Supv. Deputy City Attorney

COUNTY OF RIVERSIDE,  
a political subdivision of the State of  
California

By: *John Tavaglione*  
**JOHN TAVAGLIONE**  
**CHAIRMAN, BOARD OF SUPERVISORS**  
Printed Name and Title

Attest: *Karen Barton, deputy for*  
Clerk of the Board  
*Kecia Harper-Them*

APPROVED AS TO FORM:

By: *Ben Folsom*  
Deputy County Counsel

**Riverside County Board of Supervisors  
Request to Speak**

Submit request to Clerk of Board (right of podium),  
Speakers are entitled to three (3) minutes, subject  
Board Rules listed on the reverse side of this form.

**SPEAKER'S NAME:** REBECCA LUDWIG

**Address:** \_\_\_\_\_  
(only if follow-up mail response requested)

**City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone #:** 951-784-9112

**Date:** 11-20-12 **Agenda #** 3.6

**PLEASE STATE YOUR POSITION BELOW:**

**Position on "Regular" (non-appealed) Agenda Item:**

**Support**       **Oppose**       **Neutral**

**Note:** If you are here for an agenda item that is filed  
for "Appeal", please state separately your position on  
the appeal below:

**Support**       **Oppose**       **Neutral**

**I give my 3 minutes to:** \_\_\_\_\_