

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

508



**FROM:** Community Action Partnership of Riverside County

**SUBMITTAL DATE:**  
October 15, 2012

**SUBJECT:** Budget Adjustment

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Approve and direct the Auditor Controller to adjust the budget as identified in the attached Schedule A.

Departmental Concurrence

Continued (3-pages total)

*[Signature]*  
Maria Y. Juarez, CCAP, Executive Director

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY *[Signature]* 10/25/12  
SAMUEL WONG

Consent     Policy  
 Consent     Policy

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	69,301	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13
<b>SOURCE OF FUNDS:</b> 100% Federal				Positions To Be Deleted Per A-30 <input type="checkbox"/> Requires 4/5 Vote <input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

BY: *[Signature]*  
**Donna Shaw**

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Buster, seconded by Supervisor Ashley and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Stone, Benoit and Ashley  
 Nays: None  
 Absent: Tavaglione  
 Date: November 20, 2012  
 xc: CAP, E.O., Auditor

Kecia Harper-Ihem  
 Clerk of the Board  
 By: *[Signature]*  
 Deputy

**3.10**

Dept's Recomm.:  
 Per Exec. Ofc.:

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of Riverside County

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**BACKGROUND:**

Since 1979, CAP Riverside has administered contracts with CSD for weatherization services to low-income families. CSD provides funds for DOE WAP. Under this program, weatherization services are offered countywide, at no cost to aid low-income families in reducing home energy consumption. CAP Riverside utilizes experienced subcontractors to install allowable energy conservation measures.

On January 24, 2012 (#3.11), the Board approved the 2011 DOE Agreement #11C-1827 in the amount of \$173,135 for the term December 1, 2011 through June 30, 2012. Additionally, the Board authorized the Chairman to sign amendments under Agreement #11C-1827 not to exceed \$800,000 and authorized the Purchasing Agent to sign ministerial amendments.

On May 3, 2012, the Purchasing Agent signed Amendment #1 to Agreement #11C-1827 to extend the end of the term of the agreement to June 30, 2013.

On October 15, 2012, the Chairman of the Board signed Amendment #2 to Agreement #11C-1827 to increase the maximum contract amount by \$69,301 to \$242,436.

**FINANCIAL IMPACT:** No County General Funds will be required.

**CONCUR/EXECUTE:** Auditor Controller

MYJ:jb

**FROM:** CAP Riverside  
**SUBJECT:** Budget Adjustment

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**SCHEDULE A**  
Community Action Partnership  
Budget Adjustment  
Fiscal Year 2012/2013

**INCREASE IN APPROPRIATIONS:**

CAARC-21050-5200200000-510040	Regular Salaries	\$ 5,613
CAARC-21050-5200200000-518100	Budgeted Benefits	\$ 2,695
CAARC-21050-5200200000-510320	Temporary Salaries	\$ 55
CAARC-21050-5200200000-523230	Miscellaneous Expense	\$ 580
CAARC-21050-5200200000-523780	Printed Forms	\$ 1,500
CAARC-21050-5200200000-520930	Liability Insurance	\$ 1,246
CAARC-21050-5200200000-536240	Other Contract Agencies	<u>\$ 57,612</u>
Total		\$ 69,301

**INCREASE IN ESTIMATED REVENUE:**

CAARC-21050-5200200000-767140	Fed-Misc. Reimbursement	\$ 69,301
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