

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



732

**FROM:** Riverside County Fire/Office of Emergency Services

**SUBMITTAL DATE:**  
December 4, 2012

**SUBJECT:** FY12 Emergency Management Performance Grant (EMPG)

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Accept the FY12 Emergency Management Performance Grant (EMPG) funding in the amount of \$574,146 from the California Emergency Management Agency (CalEMA), awarded to the Riverside County Fire Department - Office of Emergency Services (OES) on behalf of the Riverside County Operational Area (OA); and,
- 2) Authorize the Riverside County Fire Chief, or his designee, to administer all actions necessary and sign all documents related to the administration of this grant; and,
- 3) Approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as outlined in the attached Schedule A for the Fire Department- OES.

**BACKGROUND:** On May 8, 2012 (Agenda Item 3.19), the Board of Supervisors authorized OES to apply for up to \$574,146 in EMPG funding on behalf of the OA (continued)

*Peter Lent*

By Peter Lent, Deputy Director, County Fire, OES  
For John R. Hawkins, County Fire Chief

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 501,472	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 250,736	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13

<b>SOURCE OF FUNDS:</b> 50% Federal Funding and 50% Local cash or in-kind funding	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE  
BY: *Michael R. Shetler*  
Michael R. Shetler  
**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Stone, seconded by Supervisor Ashley and duly carried, IT WAS ORDERED that the above matter is approved as recommended including Resolution No. 2012-245.

Ayes: Buster, Stone, Benoit and Ashley  
Nays: None  
Absent: Tavaglione  
Date: December 4, 2012  
xc: Fire-OES, EO, Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
Deputy

**Prev. Agn. Ref.:** 3.19 (5/8/2012) | **District:** All | **Agenda Number:**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

**3.13**

FISCAL PROCEDURES APPROVED  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY: Samuel Wong 11/21/12  
 SAMUEL WONG  
 Departmental Concurrence  
 DATE: 11/21/12  
 ERIC STOPHER  
 FORM APPROVED COUNTY COUNSEL  
 BY: [Signature]  
 Policy [X] Consent [X]  
 Policy [X] Consent [X]  
 Dept's Recomm.: [X]  
 Per Exec. Ofc.: [X]

**SUBMITTAL DATE: December 4, 2012**

**DEPT:** Fire Department – OES

**SUBJECT:** FY12 Emergency Management Performance Grant (EMPG)

**BACKGROUND (Continued):**

The purpose of the EMPG program is to support comprehensive emergency management at the State, Tribal and local levels and to encourage the improvement of mitigation, preparedness, response and recovery capabilities for all hazards. Funding from this grant is available to all eligible agencies and jurisdictions through the OA. All matching funds are the responsibility of the awarded agency or jurisdiction.

**FINANCIAL INFORMATION:** 50% Federal Funding and 50% local cash or in-kind funding. Local jurisdictions receiving funds will be responsible for all matching contributions for their funding. The 50 % match portion of funding dedicated to Fire - OES will be matched by in-kind contributions derived from Emergency Services Coordinators' regular salaries.

The balance of \$323,410 will be passed through to eligible agencies/cities.

**TO:** Board of Supervisors

**DATE:** December 4, 2012

**SUBJECT:** FY12 Emergency Management  
Performance Grant (EMPG)

**PAGE:** 3

Schedule A

Fire Department

<b>Increase Appropriations</b>		
10000-2700200000-527780	Special Program Expenses	\$250,736
	<b>Total</b>	<b>\$250,736</b>

<b>Increase Estimated Revenue:</b>		
10000-2700200000-767220	Fed-Other Operating Grants	\$250,736

1  
2 **Board of Supervisors**

**County of Riverside**

3  
4 **RESOLUTION NO. 2012-245**

5  
6  
7 ACCEPTANCE OF FY12 EMERGENCY MANAGEMENT PERFORMANCE  
8 GRANT FROM CALIFORNIA EMERGENCY MANAGEMENT AGENCY TO RIVERSIDE  
9 COUNTY FIRE DEPARTMENT IN THE AMOUNT OF \$574,146 and FOR  
10 AUTHORIZATION OF RIVERSIDE COUNTY FIRE CHIEF, OR HIS DISIGNEE, TO  
11 ADMINISTER ALL ACTIONS RELATED TO THE GRANT.

12 BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of  
13 Riverside, State of California, in regular session on December 4, 2012 accept the FY12  
14 Emergency Management Performance Grant (EMPG) funding in the amount of  
15 \$574,146 to be received from the California Emergency management Agency (CalEMA),  
16 and awarded to the Riverside County Fire Department – Office of Emergency Services  
17 (OES) on behalf of the Riverside County Operational Area (OA).

18 BE IT FURTHER RESOLVED AND ORDERED by the Board of Supervisors of  
19 the county of Riverside that the Riverside County Fire Chief or his designee is hereby  
20 authorized to administer all actions necessary and to sign all documents related to the  
21 administration of the grant.

22 BE IT FURTHER RESOLVED AND ORDERED that the Chairman of the Board  
23 of Supervisors of the County of Riverside is hereby authorized to execute the Agreement  
24 and any other documents for this transaction on behalf of the County of Riverside.

25 ROLL CALL:

26 Ayes: Buster, Stone, Benoit, and Ashley  
27 Nays: None  
28 Absent: Tavaglione

The foregoing is certified to be a true copy of a resolution duly  
adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM, Clerk of said Board

By: \_\_\_\_\_  
Deputy



**Cal EMA**  
CALIFORNIA EMERGENCY  
MANAGEMENT AGENCY

September 24, 2012

Peter Lent  
Deputy Director, Office of Emergency Services  
Riverside County  
4080 Lemon Street, Basement Room 8  
Riverside, CA 92501

Subject: **Notification of Application Approval**  
FY12 Emergency Management Performance Grant  
Grant #2012-0027, Cal EMA #065-00000

Dear Mr. Lent:

California Emergency Management Agency (Cal EMA) has approved your grant application in the amount of **\$574,146.00**. A copy of your approved application is enclosed for your records. The award period for this grant can be found on the enclosed application.

Payment must be requested using the Financial Management Forms Workbook. Expenditures can only be made for items listed on your approved grant application.

This grant is subject to all policies and provisions of the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final inspection or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

Quarterly reports must be prepared and submitted to Cal EMA for the duration of the grant period or until all activities are completed and the grant is formally closed. Failure to submit quarterly reports could result in grant reduction, suspension or termination.

Any activities requiring an Environmental and Historic Preservation (EHP) review and approval are prohibited from expending grant funds on those activities until an EHP clearance has been obtained. Failure to adhere to this requirement will result in the deobligation of grant funds.

If you have any questions regarding this letter, please contact the Grants Processing Section at (916) 845-8110.

Grants Processing Section

Enclosure

c: EMPG Coordinator  
Southern Region

OCT 1 12 PM 2:00

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

627



**FROM:** Riverside County Fire/Office of Emergency Services (OES)

**SUBMITTAL DATE:**  
5/8/2012

**SUBJECT:** FY12 Emergency Management Performance Grant (EMPG)

**RECOMMENDED MOTION:** Move that the Board of Supervisors:

- 1) Adopt Resolution # 2012-117 that identifies the local Emergency Management Performance Grant (EMPG) Signature Authority; and,
- 2) Authorize the Riverside County Fire Department – Office of Emergency Services (OES) to apply to the California Emergency Management Agency (CalEMA) for \$574,146 in formula-based funding under EMPG on behalf of the Riverside County Operational Area (OA).

**BACKGROUND:** The purpose of the EMPG is to support comprehensive emergency management at the state, tribal and local levels and to encourage the improvement of mitigation, preparedness, response, and recovery capabilities for all hazards. Eligible grant recipients are California's 58 Operational Areas.  
(Continued)

*Peter Lent*

By Peter Lent, Deputy Director, County Fire, OES  
For John R. Hawkins, County Fire Chief

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$0	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	No
	Annual Net County Cost:	\$0	For Fiscal Year:	12/13

<b>SOURCE OF FUNDS:</b> Federally funded, with a dollar-for-dollar local cash or in-kind match.	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

**County Executive Office Signature** BY: *Michael R. Shetler*  
Michael R. Shetler

EACH DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED IS CERTIFIED TO BE A FULL, TRUE AND CORRECT COPY OF THE ORIGINAL ON FILE AND OF RECORD IN MY OFFICE.

Dated: July 9, 2012

Kecia Harper-Ihem  
Clerk of the Board of Supervisors  
County of Riverside, California

*Yvonne Lancy Deputy*

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Stone, seconded by Supervisor Tavaglione and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone and Ashley  
Nays: None  
Absent: Benoit  
Date: May 1, 2012  
xc: Fire-OES

Kecia Harper-Ihem  
Clerk of the Board  
By: *[Signature]*  
Deputy

**Prev. Agn. Ref.:** 5/17/11 3.14, 7/27/10 3.44  
**District:** ALL  
**Agenda Number:**

FORM APPROVED COUNTY COUNSEL  
BY: *[Signature]* ERIC STOPHER  
DATE: 5/18/12  
Departmental Concurrence

Policy  
 Policy  
 Consent  
 Consent

Dep't Recomm.:  
Per Exec. Ofc.:

3.19

**SUBMITTAL DATE:** May 8, 2012  
**DEPT:** Riverside County Fire/Office of Emergency Services  
**SUBJECT:** FY12 Emergency Management Performance Grant

**BACKGROUND (Continued):**

As defined in Riverside County Ordinance No. 533 (as amended through 533.5), "Operational Area means an intermediate level of the state emergency services organization, consisting of a county and all political subdivisions within the county area." OES applies for EMPG funding on behalf of the Riverside County Operational Area. EMPG funds are awarded to eligible agencies throughout the OA through an application that represents the consensus of the Riverside County Operational Area Planning Committee (OAPC). The OAPC consists of Riverside County agencies and jurisdictions.

A new Signature Authority Resolution is required with each year's application.

**FINANCIAL INFORMATION:**

Federally funded and dollar-for-dollar local cash or in-kind match. Each agency that is awarded funding is responsible for providing the dollar-for-dollar cash or in-kind match requirement.

2 RESOLUTION NO. 2012-117

3 **RESOLUTION OF THE BOARD OF SUPERVISORS REGARDING SIGNATURE AUTHORITY**  
4 **UNDER THE FY12 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG)**  
5 **ADMINISTERED BY THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES**

6  
7 BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of Riverside,  
8 State of California, in regular session on May 1, 2012, that the individuals whose position titles  
9 appear below are hereby designated as Authorized Officials and are authorized, as an individual,  
10 to execute for and on behalf of the County of Riverside, a public entity established under the laws  
11 of the State of California, any actions necessary for the purpose of obtaining federal financial  
12 assistance provided by the Federal Emergency Management Agency and sub-granted through  
13 the State of California.

14  
15 Administrative Services Supervisor, OES , or

(Title of Authorized Agent)

16  
17 Emergency Services Program Supervisor, OES , or

(Title of Authorized Agent)

18  
19 Deputy Director, OES , or

(Title of Authorized Agent)

20  
21 County Fire Chief

(Title of Authorized Agent)

22 ROLL CALL:

23 Ayes: Buster, Tavaglione, Stone and Ashley

Nays: None

24 Absent: Benoit

25 The foregoing is certified to be a true copy of a resolution duly  
26 adopted by said Board of Supervisors on the date therein set forth.

27 KECIA HARPER-IHEM, Clerk of said Board

28 By: *Ypsrain Canova*  
Deputy

FORM APPROVED COUNTY COUNSEL  
BY: *Eric Stopher*  
DATE: 5/1/12