

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

830



**FROM:** Riverside County Department of Mental Health

**SUBMITTAL DATE:**  
November 29, 2012

**SUBJECT:** In-Principle approval for lease or purchase of new space for the Riverside County Department of Mental Health for a new Lake Elsinore Mental Health Adult Clinic. [DISTRICT 1]

**RECOMMENDED MOTION:** Move that the Board of Supervisors authorize in-principle, the Economic Development Agency (EDA) to seek office space for lease or purchase of approximately 10,000 square feet of space for a new Lake Elsinore Adult Mental Health Clinic.

**BACKGROUND:** The Riverside County Department of Mental Health (RCDMH) must expand service capacity due to the need for adult mental health services in Lake Elsinore and in preparation for integrated healthcare. Therefore, in order to improve consumer care and access to services, new office space in the Lake Elsinore area of Riverside County is being sought.

(Continued on page 2)

JW:DC

*Jerry Wengerd*  
\_\_\_\_\_  
Jerry Wengerd, Director  
Riverside County Department of Mental Health

|                       |                               |      |                         |           |
|-----------------------|-------------------------------|------|-------------------------|-----------|
| <b>FINANCIAL DATA</b> | Current F.Y. Total Cost:      | \$ 0 | In Current Year Budget: | Yes       |
|                       | Current F.Y. Net County Cost: | \$ 0 | Budget Adjustment:      | No        |
|                       | Annual Net County Cost:       | \$ 0 | For Fiscal Year:        | 2012/2013 |

|  |   |                          |
|--|---|--------------------------|
| <b>SOURCE OF FUNDS:</b> 24.46 % Federal, 72.18% State (inc. Realign and MHSA, 1.51% 3 <sup>rd</sup> party and 1.85% Grants/MOU | <b>Positions To Be Deleted Per A-30</b> | <input type="checkbox"/> |
|  | <b>Requires 4/5 Vote</b>                | <input type="checkbox"/> |

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Debra Cournoyer*  
\_\_\_\_\_  
Debra Cournoyer

**County Executive Office Signature**

By: *K.F. Field*  
Robert Field, Assistant County Executive Officer/EDA  
Economic Development Agency  
Departmental Conference

- Policy
- Consent
- Policy
- Consent

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: December 11, 2012  
xc: Mental Health, EDA

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
\_\_\_\_\_  
Deputy

**3.16**

Dep't Recomm.:  
Per Exec. Ofc.:

**SUBJECT:** In-Principle approval for lease or purchase of new space for the Riverside County Department of Mental Health for a new Lake Elsinore Mental Health Adult Clinic. [DISTRICT 1]

**BACKGROUND: (Continued)**

The need for mental health services in the Lake Elsinore area has been a concern for the RCDMH for a number of years. Existing and new Lake Elsinore adult consumers do not currently have reasonable access to mental health services due to the lack of an adult facility in Lake Elsinore. In addition, the RCDMH anticipates consumer growth due to the conversion of Riverside County Health Care (RCHC) consumers to Medi-cal in 2014.

Currently, the RCDMH has clinics in Perris, Corona, and Temecula. None of the existing locations provide reasonable access via public transportation to the Lake Elsinore area without a commute of two to three hours via public transportation.

The RCDMH will need approximately 10,000 square feet of space to accommodate approximately 18 licensed professional, paraprofessional and clerical mental health staff. The new location must provide space for adult mental health and integrated healthcare. Finally, the new facility should be close to public transportation to allow consumers who utilize public transportation access to services. Below is a brief description of the services that will be provided at the new Lake Elsinore Mental Health Adult Clinic:

- **Lake Elsinore Adult Mental Health:** A community-based outpatient mental health clinic providing a range of mental health services. Services are provided for adults who have a diagnosis of a severe mental illness.
- **Integrated Healthcare:** Providing a full array of primary care, medical, and substance abuse services.

**FINANCIAL INFORMATION**

There are sufficient funds in the RCDMH FY 12/13 budget to fund this additional space. No additional County funds are required.



## ENDORSEMENT

### Department of Mental Health Leased Space in the City of Lake Elsinore

The Economic Development Agency concurs with this request from the Riverside County Department of Mental Health for 10,000 square feet of leased office space in the City of Lake Elsinore. There is no County owned space available meeting this requirement. The request meets County space Standards.

The information listed below summarizes the requirements provided by the Riverside County Department of Mental Health.

|                      |  |
|----------------------|--|
| Lead Time:           | Six Months   |
| Square Footage:      | 10,000 Square Feet   |
| Term:                | Five Years   |
| Utilities:           | Provided by Landlord   |
| Custodial:           | Provided by Landlord   |
| Maintenance:         | Provided by Landlord   |
| Tenant Improvements: | Cost to be determined and negotiated   |
| RCIT Costs:          | Cost to be determined  |
| Services:            | County pays for electric and telephone service,<br>Lessor to provide all other services. |

By:   
\_\_\_\_\_  
Robert Field  
Assistant County Executive Officer/EDA

MH:ra/110612/15.507

**ATTACHMENT A – LAKE ELSINORE ADULT CLINIC**

**Total square feet = 7,420 + 2,449 (33% circulation) = 9,869 square feet for 18 FTE**

Common Space for Clinic

|                                    |              |     |
|------------------------------------|--------------|-----|
| Break room – all                   | 1            | 300 |
| Comm. Room                         | 1            | 140 |
| Copy Room/fax                      | 1            | 100 |
| Conference Room/Training Room      | 1            | 400 |
| Janitors Closet                    | 1            | 50  |
| Main Clinic Lobby                  | 1            | 650 |
| Lobby Restrooms (Unisex Restrooms) | 2            | 200 |
| Restroom (Male for staff)          | 1            | 200 |
| Restroom (Woman for staff)         | 1            | 200 |
| Storage Room (Shelving)            | 2            | 200 |
|                                    | @ 100 Sq.Ft. |     |

ATTACHMENT A – LAKE ELSINORE ADULT CLINIC

| Professional Staff  |              | Professional Staff                                       |              | Professional Staff |        | Professional Staff |   |
|---|--------------|--|--------------|--------------------|--------|--------------------|---|
| Position  | #            | Sq.Ft.   | Position     | #                  | Sq.Ft. | Position           | # |
| MHSS  | 1            | 240  |              |                    |        |                    |   |
| STAFF PSYCH   | @ 120 Sq.Ft  | 1.5  | 240          |                    |        |                    |   |
| LVN II  | 1            | 120  |              |                    |        |                    |   |
| CT II   | @ 120 Sq.Ft. | 2  | 240          |                    |        |                    |   |
| BHS II  | @ 120 Sq.Ft. | 2  | 240          |                    |        |                    |   |
| BHS III   | 1            | 120  |              |                    |        |                    |   |
| MHPS  | @ 120 Sq.Ft  | 2  | 240          |                    |        |                    |   |
| OA II   | @ 120 Sq.Ft. | 2  | 240          |                    |        |                    |   |
| OA III  | 1            | 120  |              |                    |        |                    |   |
| <b>TOTAL</b>  | <b>13.5</b>  | <b>1800</b>  |              |                    |        |                    |   |
| <p><b>Additional Notes:</b></p> <ul style="list-style-type: none"> <li>a) Public transportation Accessible</li> <li>b) Parking Space for 3 Cars</li> <li>c) Lobby is shared however, must have two separate reception windows for SA and MH.</li> </ul> |              |  |              |                    |        |                    |   |
|   |              | Chart Room   | 1            | 150                |        |                    |   |
|   |              | Couch Room   | 1            | 200                |        |                    |   |
|   |              | Group room (12-15)                                       | @ 180 Sq.Ft. | 2                  | 360    |                    |   |
|   |              | Intern Space   | 1            | 120                |        |                    |   |
|   |              | Interview Rooms  | @ 150 Sq.Ft. | 2                  | 300    |                    |   |
|   |              | Medication Room (Locked)                                 | 1            | 100                |        |                    |   |
|   |              | Storage Room   | 1            | 120                |        |                    |   |
| <p><b>Substance Abuse</b></p>   |              |  |              |                    |        |                    |   |
|   |              | Chart Room/File  | 1            | 150                |        |                    |   |
|   |              | Group room (25-30)                                       | 1            | 350                |        |                    |   |
|   |              | Intern Space   | 1            | 120                |        |                    |   |
|   |              | Interview Rooms  | @ 150 Sq.Ft. | 1                  | 150    |                    |   |
|   |              | Unisex Restroom (testing -- share w/Primary Health Care) | 1            | 100                |        |                    |   |
|   |              | Storage Room   | 1            | 120                |        |                    |   |

ATTACHMENT A – LAKE ELSINORE ADULT CLINIC

| Professional Services - Proposed Staff  |   | Professional Services - Current Staff |  |
|---|---|---------------------------------------|--|
| <b>Primary Health Care</b>  |   |                                       |  |
| LVN II  | 1 | 120                                   |  |
| Nurse Practitioner  | 1 | 120                                   |  |
|   |   |                                       |  |
| Patient Exam Room   | 1 | 120                                   |  |
| Vitals/Lab/Phlebotomy/ with sink  | 1 | 120                                   |  |
| Restroom (Unisex) share w/substance abuse (include in Substance Abuse Space Plan) | 0 | 0                                     |  |