

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

828



FROM: Riverside County Department of Mental Health

SUBMITTAL DATE:
November 29, 2012

SUBJECT: In-Principle approval for lease or purchase of new space for the Riverside County Department of Mental Health for a new Temecula Valley Mental Health Adult Clinic. [DISTRICT 3]

RECOMMENDED MOTION: Move that the Board of Supervisors authorize in-principle, the Economic Development Agency (EDA) to seek office space for lease or purchase of approximately 13,000 square feet of space for a new Temecula Valley Mental Health Adult Clinic.

BACKGROUND: The Riverside County Department of Mental Health (RCDMH) must relocate the adult mental health programs from the existing Temecula Mental Health Clinic due to the inadequate size of the existing location. In addition to the space concerns for current staff and consumers, RCDMH is seeking additional space in preparation for integrated healthcare. Therefore, in order to improve consumer care and provide adequate staff space, new office space in the Temecula area of Riverside County is being sought.
(Continued on page 2)

JW:DC

Jerry Wengerd
Jerry Wengerd, Director
Riverside County Department of Mental Health

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2012/2013

SOURCE OF FUNDS: 31.15% Federal, 68.85% MHSA	Positions To Be Deleted Per A-30	<input type="checkbox"/>
APPROVE	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: December 11, 2012
xc: Mental Health, EDA

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

3.18

Prev. Agn. Ref.: ATTACHMENTS FILED | District: 3 | Agenda Number:

By: *Robert Field*
Robert Field, Assistant County Executive Officer/EDA
Economic Development Agency
Departmental Concurrence

- Consent
- Policy
- Consent
- Policy

Dept Recomm.:
Per Exec. Ofc.:

SUBJECT: In-Principle approval for lease or purchase of new space for the Riverside County Department of Mental Health for a new Temecula Valley Mental Health Adult Clinic. [DISTRICT 3]

BACKGROUND: (Continued)

The RCDMH will need approximately 13,000 square feet of space to accommodate approximately 29 licensed professional, paraprofessional and clerical mental health staff. The new location must provide space for the expansion of existing programs and integrated healthcare. Finally, the new facility should be close to public transportation to allow consumers who utilize public transportation access to services. Below is a brief description of the services that will be provided at the new Temecula Valley Mental Health Adult Clinic:

- **Adult Mental Health:** A community-based outpatient mental health clinic providing a range of mental health services. Services are provided for adults who have a diagnosis of a severe mental illness.
- **Integrated Healthcare:** Providing a full array of primary care, medical, and substance abuse services. Substance Abuse provides prevention and treatment services and administers the Drinking Drive and PC 1000 programs. Additional Substance Abuse services include detoxification, residential treatment, outpatient services, Narcotics Treatment Program (Methadone), prevention and referrals to other ancillary services.
- **Jefferson Transitional Program:** Under contract with the RCDMH, JTP offers a peer-operated program of integrated services to current or former adult and/or transitional aged youth consumers of the RCDMH. Services include a Resource Center with information on housing options, employment opportunities, and educational opportunities.

FINANCIAL INFORMATION

There are sufficient funds in the RCDMH FY 12/13 budget to fund this additional space. No additional County funds are required.



ENDORSEMENT

Department of Mental Health Leased Space in the City of Temecula

The Economic Development Agency concurs with this request from the Riverside County Department of Mental Health for 13,000 square feet of leased office space in the City of Temecula. There is no County owned space available meeting this requirement. The request meets County space Standards.

The information listed below summarizes the requirements provided by the Riverside County Department of Mental Health.

Lead Time:	Six Months
Square Footage:	13,000 Square Feet
Term:	Five Years
Utilities:	Provided by Landlord
Custodial:	Provided by Landlord
Maintenance:	Provided by Landlord
Tenant Improvements:	Cost to be determined and negotiated
RCIT Costs:	Cost to be determined
Services:	County pays for electric and telephone service, Lessor to provide all other services.

By: 
Robert Field
Assistant County Executive Officer/EDA

MH:ra/110612/15.509

ATTACHMENT A - TEMECULA CLINIC

Total square feet = 9,220 + 3,043 (33% circulation) = 12,623 square feet for 29 FTE

Common Space for Clinic

Break room – all	1	300
Comm. Room	1	140
Copy Room/fax	1	100
Conference Room/Training Room	1	400
Janitors Closet	1	50
Lobby for both Programs	1	400
Lobby Restrooms (Unisex Restrooms)	2	200
Restroom (Male for staff)	1	200
Restroom (Woman for staff)	1	200
Storage Room (Shelving)	2	200

ATTACHMENT A - TEMECULA CLINIC

Program/Project	Proposed Staff	Proposed Offices & Common Areas																																																						
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<p>Additional Notes:</p> <ul style="list-style-type: none"> a) Public transportation Accessible b) Russell has suggestions for possible areas to assist in search c) Parking Space for 3 Cars d) Lobby is shared however, must have two separate reception windows for SA and MH. 																																																								

ATTACHMENT A - TEMECULA CLINIC

Program	Staff	Program	Common Area	
Jefferson Transitional Program (JTP)	Center Mgr.	1	120	
	Engagement Specialist	1	120	
	Enrichment Specialist	1	120	
	Housing Coordinator	1	120	
	Office Assistant II	1	120	
		Client/Work Room Project	1	150
		Group room (12-15)	1	180
		Resource Center (computer lab/pamphlets)	1	200
		Restroom (Unisex share/w Primary Health Care)	1	100
		Storage Room	1	120

Program	Staff	Program	Common Area	
INTEGRATED HEALTHCARE Growth Area	LVN II	1	120	
	Nurse Practitioner	1	120	
		Patient Exam Room	1	120
		Vitals/Lab/Phlebotomy/ with sink	1	120
		Restroom (Unisex) share w/substance abuse (include in Substance Abuse Space Plan)	0	0