

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

827



FROM: Riverside County Department of Mental Health

SUBMITTAL DATE:
November 29, 2012

SUBJECT: In-Principle approval for lease or purchase of new space for the Riverside County Department of Mental Health for a new Indio Children's Mental Health Clinic. [DISTRICT 4]

RECOMMENDED MOTION: Move that the Board of Supervisors authorize in-principle, the Economic Development Agency (EDA) to seek office space for lease or purchase of approximately 16,000 square feet of space for a new Indio Children's Mental Health Clinic.

BACKGROUND: The Riverside County Department of Mental Health (RCDMH) must relocate the children's mental health program from the existing Indio Mental Health Clinic due to the inadequate size of the existing location. Therefore, to improve consumer care, new office space in the Indio area of Riverside County is being sought.
(Continued on page 2)

JW:DC

Jerry Wengerd

Jerry Wengerd, Director
Riverside County Department of Mental Health

FINANCIAL DATA

Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	2012/2013

SOURCE OF FUNDS: 38.62% Federal, 26.82% State (inc. Realign and MHSA), 22.48% EPSDT (Realignment 2), 12.07% 3 rd Party	Positions To Be Deleted Per A-30	<input type="checkbox"/>
APPROVE	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

Debra Cournoyer
BY: Debra Cournoyer
Debra Cournoyer

County Executive Office Signature

- Policy
- Consent
- Policy
- Consent

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: December 11, 2012
xc: Mental Health, EDA

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

3.19

Prev. Agn. Ref.: ATTACHMENTS FILED

District: 4

Agenda Number:

By: *Robert Field*
Robert Field, Assistant County Executive Officer/EDA
Economic Development Agency
Departmental Concurrence

Dep't Recomm.:
Per Exec. Ofc.:

Page 2:

SUBJECT: In-Principle approval for lease or purchase of new space for the Riverside County Department of Mental Health for a new Indio Children's Mental Health Clinic. [DISTRICT 4]

BACKGROUND: (Continued)

The existing Indio Children's Mental Health clinic currently located at 47-825 Oasis Street, Indio, California does not provide adequate space for existing staff and consumers. Therefore, the RCDMH is seeking approximately 16,000 square feet of office space to accommodate approximately 19 licensed professional, paraprofessional and clerical mental health staff.

The new location must provide space for the expansion of the existing children's program and the new facility should be close to public transportation to allow consumers who utilize public transportation access to services. The Indio Children's Mental Health clinic provides assessment, treatment, case management, and support services for emotionally disturbed children and adolescents birth to 18 years. Supportive Services (Parent Support) are also available to consumers and their families including networking and parent to parent support.

FINANCIAL INFORMATION

There are sufficient funds in the RCDMH FY 12/13 budget to fund this additional space. No additional County funds are required.



ENDORSEMENT

Department of Mental Health Leased Space in the Indio Area

The Economic Development Agency concurs with this request from the Riverside County Department of Mental Health for 16,000 square feet of leased or purchased office space in the Indio Area. There is no County owned space available meeting this requirement. The request meets County space Standards.

The information listed below summarizes the requirements provided by the Riverside County Department of Mental Health.

Lead Time:	Six Months
Square Footage:	16,000 Square Feet
Term:	Five Years
Utilities:	Provided by Landlord
Custodial:	Provided by Landlord
Maintenance:	Provided by Landlord
Tenant Improvements:	Cost to be determined and negotiated
RCIT Costs:	Cost to be determined
Services:	County pays for electric and telephone service, Lessor to provide all other services.

By: 
Robert Field
Assistant County Executive Officer/EDA

MH:ra/111412/15.518

ATTACHMENT A INDIO CHILDREN'S CLINIC

Total square feet = 11450 + 3,779 (33% circulation) = 15,229 square feet for 19 FTE
Common Space for Clinic

Admin. Area - (Reception/OA Area)	1	400
Break Room	1	400
Chart Room/Medical Records	1	300
Comm. Room	1	140
Copy Room/fax	1	100
Group (Medium) Room (12-15) /Conf	4	800
Group Room – Small	3	450
Interview Rooms - Vac/financial	4	560
Intern (Vacant workstation bullpen)	4	400
Janitors Closet	1	100
Lobby	1	800
Medication Room (Locked)	1	150
Restroom Lobby (Male)	1	200
Restroom Lobby (Female)	1	200
Restroom (Male for staff)	1	200
Restroom (Woman for staff)	1	200
Storage Room (Shelving)	2	200
Training Room/Conference Room	1	1,100

Additional Notes:

Indio Children's space Plan
Revised 10/24/12

ATTACHMENT A INDIO CHILDREN'S CLINIC

a. Parking Space for _____ County Cars.

CHILDREN SERVICES		Position	Count	Sq. Ft.	Room	Count	Sq. Ft.
	OA II	admin shared bullpen space	1	0	Family Room	1	140
	OA III		1	0	Financial Interview Room (located off lobby)	1	120
	admin shared bullpen space				Couch Room	1	150
	LVN	@ 140 Sq.Ft.	1	140	Interview Rooms /Vacant/financial	2	280
	PSYCH	@ 140 Sq.Ft.	3	420	PCIT Observation Room	3	420
	MH SERVICE SUPV.	@ 140 Sq.Ft.	1	140	Itinerant Work Stations	4	400
	MH PEER SPECIALIST	@ 140 Sq.Ft.	4	560	PCIT Play Room	3	420
	CT II	@ 140 Sq.Ft.	7	980	Volunteer Office Space	2	240
	BH III		1	140	AV/PCIT Storage Secure Room	1	200