

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

439



FROM: Community Health Agency/Department of Animal Services

SUBMITTAL DATE:

December 7, 2011

SUBJECT: Approve Agreement 11-119 between City of La Quinta and the County of Riverside Department of Animal Services for animal shelter services

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve Agreement 11-119 between City of La Quinta and the County of Riverside Department of Animal Services for animal shelter services, for the period of January 16, 2012 through June 30, 2015, for a total compensation amount of \$310,033; and
- 2) Authorize the Chairperson to execute three agreements on behalf of the County of Riverside.

BACKGROUND:

The County of Riverside (County) has been providing animal shelter services for the City of La Quinta (City) since May 2005 in order to safeguard the City's domestic and wild animals, promote the humane treatment of animals, and enforce the City's Ordinances and State laws relating to animal control.

(Continued on page 2)

RM:nd

Robert Miller, Director
Department of Animal Services

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 43,375	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	11/12

SOURCE OF FUNDS: 100% funded by the City of La Quinta	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY:
Michael R. Shetler

County Executive Office Signature

- Policy
- Policy
- Consent
- Consent

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Buster and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Stone, Benoit and Ashley
 Nays: None
 Absent: Tavaglione
 Date: January 10, 2012
 xc: CHA-Animal Services, Auditor

Kecia Harper-Ihem
 Clerk of the Board
 By:
 Deputy

Prev. Agn. Ref.: District: 4 Agenda Number:

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

3.15

FISCAL PROCEDURES APPROVED
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: 12/13/11
 SAMUEL WONG
 Departmental Concurrence
 FORM APPROVED COUNTY COUNSEL
 BY: 12/21/11
 BRUCE G. FORDON
 DATE

Dept's Recomm.:
 Per Exec. Ofc.:

BACKGROUND: (Continued)

The fees for services rendered under this agreement were established in the Department of Animal Service Rate Study of March, 2011.

Animal Sheltering Service amounts as follows:

Service	FY11/12	FY12/13	FY13/14	FY14/15	Total
*Shelter Service	\$34,512	\$80,023	\$80,023	\$80,023	\$274,581
O & M Costs	\$7,275	\$7,275	\$7,275	\$7,275	\$29,100
**License processing	\$1,588	\$1,588	\$1,588	\$1,588	\$6,352
Total	\$43,375	\$88,886	\$88,886	\$88,886	\$310,033

*Shelter Services for Fiscal Year 2011/2012 adjusted for contract expiration of January 15, 2012. This amount is in addition to amount due under current contract. The City will be provided with prior year impound rates by March 31st each year, contract rate will be adjusted for each year of contract by the following formula: Prior year dog/cat impounds x sheltering rate/impound. This formula establishes a fixed rate that will be payable in 1/12th monthly increments.

**License processing costs may fluctuate based on actual number of licenses processed.

FINANCIAL:

There is no additional impact on the general fund as this funding is provided from the City of La Quinta for services rendered.

COUNTY OF RIVERSIDE
 COMMUNITY HEALTH AGENCY

FOR COUNTY USE ONLY



COUNTY DEPT/DIVISION: Department of Animal Services		CONTRACT NO. 11-119	RFP NO. ----
FUND: 10000	DEPARTMENT ID: 4200600300	PROJECT-GRANT:	ACCOUNT: 773210
CLASS/LOCATION: 8602		CONTRACT AMOUNT: \$310,033	
PERIOD OF PERFORMANCE: January 16, 2012 through June 30, 2015			
COUNTY CONTACT: Robert Miller (951) 358-7442		CONTRACTOR REPRESENTATIVE: John M. Falconer (951) 777-7035 Acting City Manager	
PROGRAM NAME: Animal Shelter Services			

This agreement is made and entered into by and between the County of Riverside, a political subdivision of the State of California, through its Community Health Agency, Department of Animal Services, hereinafter referred to as COUNTY, and City of La Quinta, hereinafter referred to as CITY.

WITNESSETH:

WHEREAS, the CITY is desirous of contracting with COUNTY to provide animal shelter services pursuant to this contract for the purpose of safeguarding the health and safety of the population of the City of La Quinta, and the health and safety of its domestic animals for the purpose of promoting the humane treatment of animals; and

WHEREAS, the CITY wishes to comply with state mandates regarding animal control; and

WHEREAS, COUNTY has the personnel and experience to provide such animal shelter services and is willing to enter into a contract with CITY for the provision of such services subject to the terms and conditions and for the compensation as hereinafter set forth.

NOW THEREFORE in consideration of the mutual promises, covenants and conditions hereinafter contained, the Parties hereto mutually agree as provided on pages 1 through 5, Exhibit A consisting of 5 pages, and Exhibit B consisting of 1 page, attached hereto and incorporated herein.

COUNTY

CITY

By [Signature]
 Chairman, Board of Supervisors

By City of La Quinta, CA

Date JAN 10 2012

By [Signature]

John M. Falconer
 Acting City Manager

ATTEST: Kecia Harper-Ihem, Clerk

By [Signature], Deputy

Date 12/7/2011

FORM APPROVED COUNTY COUNSEL
 BY [Signature] 12/21/11
 BRUCE G. FORDON DATE

JAN 10 2012 3.15

1 **1. COUNTY OBLIGATIONS:**

2 COUNTY shall provide all services as outlined and specified in EXHIBIT A, SCOPE OF
3 ANIMAL SHELTER SERVICES attached hereto and by this reference incorporated herein.

4 **2. PERIOD OF PERFORMANCE:**

5 This Agreement shall be effective on January 16, 2012 through June 30, 2015, unless
6 terminated as specified in Section 7, TERMINATION.

7 **3. COMPENSATION:**

8 In consideration of services provided by COUNTY pursuant to EXHIBIT A, COUNTY shall
9 be entitled to receive payment as specified in EXHIBIT B, PAYMENT PROVISIONS,
10 attached hereto and incorporated herein by this reference.

11 **4. AVAILABILITY OF FUNDING:**

12 It is mutually agreed and understood that the obligation of the CITY is limited by and
13 contingent upon the availability of CITY funds for the reimbursement of COUNTY's fees.
14 In the event that such funds are not forthcoming for any reason, CITY shall immediately
15 notify COUNTY in writing. COUNTY shall be entitled to reimbursement of costs for work
16 performed, in accordance with EXHIBIT B.

17 **5. HOLD HARMLESS/INDEMNIFICATION:**

18 **5.1** CITY shall indemnify and hold harmless the County of Riverside, its Agencies,
19 Districts, Special Districts and Departments, their respective directors, officers, Board
20 of Supervisors, elected and appointed officials, employees, agents and representatives
21 from any liability, claim, damage or action whatsoever, based or asserted upon any
22 actions of CITY, its officers, employees, subcontractors, agents or representatives
23 arising out of or in any way relating to this Agreement, including but not limited to
24 property damage, bodily injury, or death or any other element of any kind or nature
25 whatsoever and resulting from any reason whatsoever arising from the actions by
CITY, its officers, agents, employees, subcontractors, agents or representatives of this
Agreement. CITY shall defend, at its sole expense, all costs and fees including but
not limited to attorney fees, cost of investigation, defense and settlements or awards
of all Agencies, Districts, Special Districts and Departments of the County of
Riverside, their respective directors, officers, Board of Supervisors, elected and
appointed officials, employees, agents and representatives in any such action or claim
or action based upon such alleged acts or omissions.

5.2 With respect to any action or claim subject to indemnification herein by CITY, CITY
shall, at its sole cost, have the right to use counsel of its own choice and shall have the
right to adjust, settle, or compromise any such action or claim without the prior
consent of COUNTY; provided, however, that any such adjustment, settlement
or compromise in no manner whatsoever limits or circumscribes CITY's
indemnification to COUNTY as set forth herein. CITY's obligation to defend,
indemnify and hold harmless COUNTY shall be subject to COUNTY having given
CITY written notice within a reasonable period of time of the claim or of the
commencement of the related action, as the case may be, and information and
reasonable assistance, at CITY's expense, for the defense or settlement thereof.

CITY's obligation hereunder shall be satisfied when CITY has provided to COUNTY the appropriate form of dismissal relieving COUNTY from any liability for the action or claim involved.

5.3 The specified insurance limits required in this Agreement shall in no way limit or circumscribe CITY's obligations to indemnify and hold harmless COUNTY herein from third party claims.

5.4 COUNTY shall indemnify and hold harmless the CITY, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, governing bodies, elected and appointed officials, employees, agents and representatives from any liability whatsoever, based or asserted upon any negligent or willful misconduct of COUNTY its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death or any other element of any kind or nature whatsoever arising from the performance by COUNTY, its officers, agents, employees, subcontractors, agents or representatives of this Agreement. COUNTY shall defend at its sole expense, all costs and fees including but not limited to attorney fees, cost of investigation, defense and settlements or awards of all Agencies, Districts, Special Districts and Departments of the CITY, their respective directors, officers, governing body, elected and appointed officials, employees, agents and representatives in any claim or action based upon such negligent or omissions.

5.5 With respect to any action or claim subject to indemnification herein by COUNTY, COUNTY shall, at its sole cost, have the right to adjust, settle, or compromise any such action or claim without the prior consent of CITY provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes COUNTY's indemnification to CITY as set forth herein. COUNTY's obligation to defend, indemnify and hold harmless CITY shall be subject to CITY having given COUNTY written notice within a reasonable period of time of the claim or of the commencement of the related action, as the case may be, and information and reasonable assistance, at COUNTY's expense, for the defense or settlement thereof. COUNTY's obligation hereunder shall be satisfied when COUNTY has provided to CITY the appropriate form of dismissal relieving CITY from any liability for the action or claim involved.

5.6 The specified insurance limits required in this Agreement shall in no way limit or circumscribe COUNTY's obligations to indemnify and hold harmless the CITY herein from third party claims.

6. **INSURANCE:** COUNTY agrees to maintain the following insurance coverage's during the term of this Agreement:

6.1 Workers' Compensation:

COUNTY shall maintain Workers' Compensation Insurance (Coverage A) as prescribed by the laws of the State of California. Policy shall include Employers' Liability (Coverage B) including Occupational Disease with limits not less than \$1,000,000 per person per accident.

6.2 Commercial General Liability:

COUNTY shall maintain Commercial General Liability insurance coverage for claims which may arise from or out of COUNTY's performance under this Agreement. This

1 coverage shall have a limit of liability not less than \$1,000,000 per occurrence
2 combined single limit.

3 **6.3 Vehicle Liability:**

4 COUNTY agrees to maintain automobile liability insurance for vehicles provided by
5 the COUNTY for use under this Agreement. This coverage shall have a limit of
6 liability of not less than \$1,000,000 combined single limit.

7 **6.4 General Insurance Provisions - All lines:**

8 **6.4.1** Any insurance carrier providing insurance coverage hereunder shall be
9 admitted to the State of California and have an A M BEST rating of not less
10 than A: VIII (A:8).

11 **6.4.2** The insurance requirements contained in this Agreement may be met with
12 a program(s) of self-insurance.

13 **6.4.3** COUNTY shall provide CITY with a properly executed Certificate(s) of
14 Self Insurance and certified original copies of Endorsements effecting coverage
15 as required herein.

16 **7. TERMINATION:**

17 CITY and COUNTY reserve the right to terminate this Agreement at any time, with or
18 without cause, upon one hundred eighty (180) days advance written notice stating the
19 extent and effective date of termination. Upon receipt of any notice of termination
20 from CITY, COUNTY shall immediately cease all services hereunder except such as
21 may be specifically approved in writing by CITY and COUNTY. COUNTY shall be
22 entitled to compensation for all services rendered prior to termination and for any services
23 authorized in writing by CITY thereafter.

24 **8. FORCE MAJEURE:**

25 **8.1** In the event the COUNTY is unable to comply with any provision of this Agreement
due to causes beyond their control such as acts of God, acts of war, civil disorders, or
other similar acts, COUNTY will not be held liable to CITY for such failure to comply.

8.2 In the event CITY is unable to comply with any provision of this Agreement due to
causes beyond their control such as acts of God, acts of war, civil disorders, or other
similar acts, CITY will not be held liable to COUNTY for such failure to comply.

9. ALTERATION:

No alteration or variation of the terms of this Agreement shall be valid unless made in
writing and signed by the parties hereto, as authorized by their respective governing bodies,
and no oral understanding or agreement not incorporated herein, shall be binding on any of
the parties hereto.

10. SEVERABILITY:

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid,
void or unenforceable, the remaining provisions will nevertheless continue in full force
without being impaired or invalidated in any way.

11. RECORDS:

COUNTY shall maintain and keep records of all expenditures and obligations incurred

1 pursuant to this contract and all income and fees received thereby according to generally
2 recognized accounting principles. Such records and/or animal control operations of
3 COUNTY shall be open to inspection and audit by CITY or its authorized representative
as is deemed necessary by the CITY Manager or the authorized representative of the
CITY Manager upon reasonable notice to COUNTY.

4 **12. NO THIRD PARTY BENEFICIARY:**

5 This contract between CITY and COUNTY is intended for the mutual benefit of the two
6 signing parties only. No rights are created under this contract in favor of any third party
or any party who is not a direct signatory to this contract.

7 **13. NONDISCRIMINATION:**

8 During the performance of this contract, COUNTY agrees that it shall not discriminate
9 on the grounds of race, religious creed, color, national origin, ancestry, age, physical
10 disability, mental disability, medical condition including the medical condition of
11 Acquired Immune Deficiency Syndrome (AIDS) or any condition related thereto,
12 marital status, sex or sexual orientation in the selection and retention of employees and
subcontractors and the procurement of materials and equipment, except as provided in
Section 12940 of the Government Code of the State of California. Further, COUNTY
agrees to conform to the requirements of the Americans with Disabilities Act in the
performance of this contract.

13 **14. VENUE:**

14 Any action at law or in equity brought by either of the parties hereto for the purpose of
15 enforcing a right or rights provided for by this contract shall be tried in a court of
16 competent jurisdiction in the County of Riverside, State of California, and the parties
17 hereby waive all provisions of law providing for a change of venue in such proceedings
to any other county. In the event either party hereto shall bring suit to enforce any term
of this contract to recover any damages for and on account of the breach of any term or
condition of this contract, it is mutually agreed that the prevailing party in such action
shall recover all costs thereof including reasonable attorneys' fees to be set by the court
in such action.

18 **15. ASSIGNMENT:**

19 It is mutually understood and agreed that this contract shall be binding upon COUNTY
20 and its successors. Neither this contract nor any part thereof nor any moneys due or to
21 become due hereunder may be assigned by COUNTY without the prior written consent
and approval of CITY. CITY and COUNTY hereby agree to the full performance of
the covenants contained herein.

22 **16. AMENDMENTS:**

23 Any amendments, including any supplements, to this contract shall be in writing and
24 shall have the approval of the Board of Supervisors of COUNTY and the CITY
Council. This is the entire contract for Animal Shelter Services and supersedes any
25 prior written or oral contract inconsistent herewith. Any amendment will be presented
to the City Manager prior to CITY Council approval.

1 **17. NOTICES:**

2 All correspondence and notices required or contemplated by this Agreement shall be
3 delivered to the respective parties at the addresses set forth below and are deemed
submitted one day after their deposit in the United States mail, postage prepaid:

4 **COUNTY:**

5 Community Health Agency
6 Procurement/Contracts Administration
7 4065 County Circle Drive
8 Riverside, CA 92503
9 (951) 358-5097

Additional Copy COUNTY:

Department of Animal Services
Director of Animal Services
6851 Van Buren Boulevard
Riverside, CA 92509
(951) 358-7442

8 **CITY:**

9 City of La Quinta
10 City Manager
11 78-495 Calle Tampico
12 La Quinta, CA 92210
13 (760) 777-7035

14 or to such other address (es) as the parties may hereafter designate in writing.

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**CITY OF LA QUINTA
EXHIBIT A
SCOPE OF ANIMAL SHELTER SERVICES**

The County of Riverside, hereinafter referred to as COUNTY, agrees to operate and provide the following Animal Shelter Services for the City of La Quinta, hereinafter referred to as CITY:

1. **Shelter Location:** The COUNTY will house the CITY's animals at the Coachella Valley Animal Campus Shelter located at 72-050 Petland Place, Thousand Palms, California, 92276 ("Shelter"), or at other shelter operated by the County of Riverside at County's discretion.

The handling of these animals will comply with the terms of this contract. The county is responsible for the maintenance and operation of the shelter, and the care of the animals on a 24-hour basis.

2. **Contract Performance:** COUNTY's Director of Department of Animal Services, or appointed designee, shall meet as necessary to discuss contract performance with the CITY's City Manager or appointed designee.

3. **Shelter Services:**

3.1 **Treatment of Animals:** Adequate care and treatment of animals while in custody at the Shelter to ensure that animals impounded are provided with humane and appropriate levels of care including a clean environment, fresh water, adequate nutrition and appropriate medical care.

3.2 **Spay and Neuter:** Ensuring that all dogs and cats adopted from the Shelter are spayed or neutered, or that adequate provisions are made for such spaying or neutering if COUNTY transfers any animals, or if adopted animal is unable to receive spaying or neutering due to a medical condition.

In accordance with California Food and Agricultural Code Sections 30503 and 31751.3, if a veterinarian employed at the Shelter certifies that a dog or cat is too sick or injured to be spayed or neutered, the COUNTY shall collect a spay/neuter deposit from said adopter or purchaser and said deposit will be deposited into a segregated sub-fund, which will be maintained by the COUNTY. Such deposit will be fully refunded to the adopter or purchaser if proof of sterility is provided within 30 business days from the date of surgery, at which the deposit is forfeited in accordance with the CA Code 30503 and 31751. Accordingly spay and neuter deposits may only be used by the COUNTY for programs to spay or neuter dogs and cats.

3.3 **Volunteer Program:** Maintenance of a program to provide for the participation of Volunteer's in programs relating to animals.

3.4 **Enforcement:** Enforce all relevant provisions of County of Riverside Title 6, ANIMALS, and State law as may be applicable to animals housed, kept or maintained at the Shelter.

3.5 **Incoming Animal Identification:** Incoming animals must be checked immediately for collar tag, and scanned for microchip by qualified Shelter staff within one hour of arrival to the Shelter. Shelter staff shall make all attempts to notify owners

within twenty-four (24) hours of the animal impound by COUNTY.

- 1 **3.6 Quarantine:** COUNTY shall quarantine, as prescribed by law, all animals suspected
2 of being rabid, or involved in a bite investigation.
- 3 **3.7 Impoundments and Quarantines:** COUNTY shall house, feed and care for all
4 animals impounded and/or quarantined at the Shelter.
- 5 **3.8 Incoming Animal Examinations/Assessments:** A cursory exam will be performed
6 within twelve (12) hours, except after regular business hours when the examination
7 will be performed within twenty-four (24) hours. Incoming animal assessment must
8 include the following:
9 **3.8.1** A physical examination to determine if a medical condition exists which
10 requires a veterinarian's attention
11 **3.8.2** Routine vaccinations and de-worming, as needed
12 **3.8.3** External parasite treatment, as necessary
13 **3.8.4** Document the animal's incoming weight
14 **3.8.5** Scan for microchip identification
15 **3.8.6** Establish unique identifier for the animal
16 **3.8.7** Document any identifying features or abnormalities. The COUNTY shall
17 properly document on an animal-by-animal basis that an examination/assessment is
18 performed.
- 19 **3.9 Behavioral Assessments:** Behavioral Assessments of Shelter animals will be
20 conducted in accordance with guidelines established by the Department of Animal
21 Services.
- 22 **3.10 Adoption:** Animals identified as being available for adoption are placed in
23 adoptable areas of the Shelter.
- 24 **3.11 Community Adoption Partners:** California Food & Agricultural Code, Sections
25 31108(b) and 31752(b) state any stray dog/cat "that is impounded pursuant to this
 division shall, prior to the euthanasia of that animal be released to a nonprofit, as
 defined in Section 501(c) (3) of the Internal Revenue Code, animal rescue or
 adoption organization if requested by the organization prior to the scheduled
 euthanasia of that animal. The public or private shelter may enter into cooperative
 agreements with any animal organization or adoption organization. In addition to
 any required spay or neuter deposit, the public or private shelter, at its discretion,
 may assess a fee, not to exceed the standard adoption fee, for animals adopted or
 released."
- 3.12 Foster Care Placement:** A foster care placement program assists the Shelter by
 improving animal care, giving certain animals a better chance of adoption, and lifting
 the spirits and morale of staff and volunteers.
- 3.13 Vicious Dogs:** Any dog declared or determined to be vicious/dangerous and in
 custody of the Shelter either under impoundment or quarantine shall be deemed
 unsuitable for adoption and shall not be released except as required by law or at the
 Director's discretion.
- 3.14 Euthanasia:** Provide humane euthanasia service as required for impounded animals
 held at the Shelter for the lawful number of days, if such animal is not reclaimed
 by said animal's owner and is deemed to be not adoptable by COUNTY. Animals
 that are irremediably suffering from a serious illness or severe injury may not be
 held for owner redemption or adoption. Only euthanasia methods approved by the

American Veterinary Medical Association shall be used.

Records will be kept for a period of not less than three (3) years on each euthanized animal including the following information: breed; sex; color; weight; other distinguishing characteristics; date, time and location where animal was found; method of euthanasia and reason for use of method.

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- 3.15 Drug Enforcement Agency (DEA):** Additionally, the COUNTY must comply with all Drug Enforcement Agency (DEA) regulations regarding storage, record-keeping, inventory, use, and disposal of all controlled substances.
- 3.16 Feeding Protocols:** All animals shall be fed in amounts appropriate to meet their nutritional needs.
- 3.17 Staffing and Volunteers:** COUNTY shall recruit and supervise all necessary personnel for the office, kennel, veterinary and other areas of the Shelter. Staffing shall include any and all full or part-time personnel and shall include the recruitment, supervision and assignment of volunteers in suitable Shelter-related activities. Personnel employed at the Shelter in the performance of Shelter-related activities shall be designated as COUNTY employees and any and all volunteers engaged in Shelter activities shall participate in activities designated by COUNTY and shall be under the auspices of COUNTY. Use of volunteers at the Shelter shall be determined by COUNTY on behalf of CITY.
- 3.18 Holding Periods:** COUNTY shall hold all stray impounded animals, not otherwise owner identifiable, for holding periods as required by law.
- 3.19 Missing Animals:** COUNTY shall notify police immediately of any animal found to be missing from the Shelter that had previously been impounded and/or in protective custody.
- 3.20 Hours of Operation:** COUNTY shall maintain hours of operation at the Shelter to provide maximum public access for the animals, to the extent possible.
- 3.21 Disease Control and Sanitation:** COUNTY shall maintain the Shelter in a clean and sanitary condition. COUNTY's policies and procedures in this area may include beneficial standards and/or guidelines derived from reputable animal care organizations including, but not limited to, the following: Humane Society of the United States, American Humane Association and American Veterinary Medical Association.
- 3.22 Provision of Personnel and Supplies:** COUNTY will provide personnel, supplies, materials, medication, pharmaceuticals, and equipment, including forms and reports to perform all aspects of the Shelter Services program.
- 3.23 CITY Access:** COUNTY shall provide access to the authorized representatives of CITY to the entire Shelter during normal business hours, and at such other times upon reasonable notice.
- 3.24 Livestock and Fowl Care:** COUNTY shall provide food, care and shelter to livestock and fowl, either at the Shelter or at another location when such animals cannot be cared for at the Shelter. Costs of housing any livestock or fowl, regardless of shelter location shall be charged to the owner of the animal, if known. If the animal's owner wishes to redeem the animal, the owner shall first pay all applicable fees and charges at the Shelter; except as otherwise required by law, then and only then, will the COUNTY authorize release of the animal. COUNTY shall notify CITY in writing where said expenses reach the amount of \$5,000 or greater

per incident. Such expenses shall not exceed the amount of \$25,000 per incident unless authorized in writing by CITY.

3.25 **Animal Disposal:** COUNTY shall prohibit any animal whether dead or alive, which has been impounded, in custody, or in quarantine at the Shelter to be given away, disposed of, traded, sold or in any manner given over to another person, organization or entity for experimentation, regardless of purpose. COUNTY shall be responsible for the disposal of animal remains in its custody or control, subject to applicable laws.

3.26 **Level of Service Provided:** COUNTY will provide Shelter Services as defined in this contract. COUNTY's policies and procedures for Shelter Services shall be based on standards and/or guidelines derived from reputable animal care organizations including, but not limited to the following: Humane Society of the United States, American Humane Association and American Veterinary Medical Association.

4. **Compensation:**

4.1 **Compensation for Sheltering:** Compensation for shelter services shall be based upon established rate for shelter service at specified primary shelter location and prior year impounds of dogs and cats. An annual rate shall be established based on these factors and payable monthly in 1/12th increments. Additional costs for large animal sheltering are incurred at \$20 per animal per day in accordance with ordinance and will be billed based on actual sheltering on a monthly basis.

4.2 **Compensation for Operations and Maintenance:** Compensation for Operations and maintenance shall be based upon rate for shelter service at a specified primary shelter location and prior year impounds of dogs and cats. An annual rate shall be established based on these factors and payable monthly in 1/12th increments.

4.3 **License Processing:** Compensation for License processing shall be based upon actual licenses processed and licensing processing rate. License processing costs shall be billed monthly and total resulting compensation may vary from estimated contract cost.

4.4 **Outreach Activities:** Daily flat rates educational outreach and shot clinics will be billed based on actual outreach days scheduled. Compensation accounts for full staff time to provide service for one day. The maximum time possible will be afforded for actual outreach activity; however actual outreach activity time will be reduced by travel and preparation time the day of the event.

5. **Definitions:**

5.1 "Shelter Services," as used in this contract shall include, but is not limited to, the following activities:

5.1.1 Impoundment, admittance, receiving, care, custody and feeding of any and all stray domestic animals. Livestock, exotics and the impoundment of wildlife as may be delivered and/or received at the Shelter until an appropriate wildlife agency can be contacted and the wildlife then transferred into their custody.

5.1.2 Redemption, treatment, sale, adoption, and/or disposal of any and all animals.

1 **5.1.3** Counseling and advising animal owners.

2 **5.1.4** Each animal shall be identified individually and photographs of all newly
impounded animals shall be posted on the Shelter website.

3 **5.1.5** Ensuring that all dogs, four months and older, released from the Shelter to a
resident of Riverside County are licensed and, if not licensed, to sell license
4 to the owner or other person taking custody of each such dog. In accordance
with COUNTY ordinances, require the micro-chipping of released animals at
the owner's expense.

5 **5.1.6** Humane euthanasia of animals as lawful and necessary, including the
creation of a log detailing those animals that are euthanized and the reasons
6 for such euthanasia on an animal-by-animal basis. This log shall further state
whether the animal was unhealthy and unsuitable for adoption.

7 **5.1.7** Proper disposal of dead animals.

8 **5.1.8** Care and maintenance of the Shelter facility, including land and buildings.
"Care" includes, but is not limited to providing a safe, temporary refuge for
9 any animal impounded, and providing needed medical services for
injured/sick animals or transfer of animal to the appropriate agency.

10 **5.2** "Adoptable Animal," shall mean those animals eight weeks of age or older that at or
subsequent to the time the animals are impounded or otherwise taken into possession,
11 have manifested no sign of disease, injury, or congenital or hereditary condition that
adversely affects the health or temperament of the animal, or that is likely to
12 adversely affect the animal's health in the future. Dogs declared as "vicious" under
State and/or local laws are unadoptable.

13 **5.3** "Treatable," shall mean an animal with a medical condition such as skin problems
bad flea or skin infestations, a broken limb, abscess, or problems that may be treated
14 with appropriate resources, holding space, treatment and/or time. "Treatable" shall
also mean an animal with behavioral conditions that may be corrected with time and
15 proper training, such as chasing animals/objects, food aggression, etc.

16 **5.4** "Untreatable Animal," shall mean any animal that is irremediably suffering from a
serious illness or physical injury or behavioral condition and shall not be held for
17 owner redemption or adoption.

18 // // // // //

**CITY OF LA QUINTA
EXHIBIT B
PAYMENT PROVISIONS**

CITY shall pay to COUNTY on a monthly basis in arrears, with a monthly billing and accounting thereof by COUNTY to CITY those fees as established in the Department of Animal Services Amended Service Rate Study of March, 2011; relative to the services to be performed under this Agreement as follows:

1. Animal Sheltering Services:

1.1 Animal Sheltering Services: = \$80,023/year

Flat rate based on prior year impounds x \$115/cat or dog sheltering rate.

1.2 Large Animal Sheltering @ \$20/animal per day of sheltering (additional cost billed on actual use).

1.3 Operational and Maintenance (O&M) Costs: \$7,275/year.

1.4 Estimated License services: 271 x 5.85 = \$1,588/year.

The administrative handling fee to sell city dog licenses. Estimated total based on past experience.

The scheduled compensation payable to COUNTY for all services as set forth in this agreement is three hundred ten thousand thirty-three dollars (\$310,033) for the period commencing January 16, 2012 through June 30, 2015.

Service	FY11/12	FY12/13	FY13/14	FY14/15	Total
*Shelter Service	\$34,512	\$80,023	\$80,023	\$80,023	\$274,581
O & M Costs	\$7,275	\$7,275	\$7,275	\$7,275	\$29,100
**License processing	\$1,588	\$1,588	\$1,588	\$1,588	\$6,352
Total	\$43,375	\$88,886	\$88,886	\$88,886	\$310,033

*Shelter Services for Fiscal Year 2011/2012 adjusted for contract expiration of January 15, 2012. This amount is in addition to amount due under current contract. The City will be provided with prior year impound rates by March 31st each year, contract rate will be adjusted for each year of contract by the following formula: Prior year dog/cat impounds x sheltering rate/impound. This formula establishes a fixed rate that will be payable in 1/12th monthly increments.

**License processing costs may fluctuate based on actual number of licenses processed.

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**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
Speakers are entitled to three (3) minutes, subject
Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Rebecca Ludwig

Address: _____
(only if follow-up mail response requested)

City: _____ **Zip:** _____

Phone #: 951-784-0112 *Mission Plaza Violations*

Date: 1-24-12 **Agenda #** 3.15

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ **Support** _____ **Oppose** _____ **Neutral**

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

_____ **Support** _____ **Oppose** _____ **Neutral**

I give my 3 minutes to: _____