

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

916



**SUBMITTAL DATE:**  
April 26, 2012

**FROM:** Successor Agency to the Redevelopment Agency

**SUBJECT:** Mead Valley Library – Atkins North America – Final Invoice

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Authorize amendment to the Initial Obligation Payment Schedule (IROPs) by addition of the amount of \$1,933 for the final invoice from Atkins North America Inc;
2. Direct the Successor Agency to submit this item for approval at the next Oversight Board meeting.

**BACKGROUND:** (Commences on Page 2)

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 1,933	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2011/12

**COMPANION ITEM ON BOARD OF DIRECTORS AGENDA:** No

<b>SOURCE OF FUNDS:</b> I-215 Corridor Redevelopment Project Area Capital Improvement Funds – Mead Valley Sub-Area (previously approved budget)	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY:   
County Executive Office Signature Jennifer L. Sargent

**MINUTES OF THE BOARD OF SUPERVISORS OF THE SUCCESSOR AGENCY TO  
THE REDEVELOPMENT AGENCY**

On motion of Supervisor Tavaglione, seconded by Supervisor Buster and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

**Ayes:** Buster, Tavaglione, Stone and Benoit  
**Nays:** None  
**Absent:** Ashley  
**Date:** May 8, 2012  
**xc:** RDA, EDA, Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

Prev. Agn. Ref.: 4.11 of 6/28/11

District: 1/1

Agenda Number:

4 3

ATTACHMENTS FILED

FISCAL PROCEDURES APPROVED  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY:   
 DATE: 4/18/12  
 DEPARTMENT: Administration

FORM APPROVED COUNTY COUNSEL  
 BY:   
 DATE: 4/18/12  
 MARSHA L. VICTOR

**BACKGROUND:**

On June 28, 2011, the Board of Directors awarded construction of the Mead Valley Library Project to Stronghold Engineering and also adopted the Initial Study Mitigated Negative Declaration and the Mitigation Monitoring Reporting Program (EA1504001010) as part of the California Environmental Quality Act (CEQA) environmental requirements.

The CEQA document determined that this area was deemed high for paleontological resources, which required a monitor during all earth moving activities. Therefore, on December 14, 2011, in furtherance of their obligation under the construction contract and CEQA document, the Redevelopment Agency for the County of Riverside entered into an agreement with Atkins North America, Inc. to complete a paleontologic resources survey in the amount of \$19,275 to determine the need for potential intensity of monitoring services for the construction of this project, which was determined to be required. Services were performed during the grading phase of this project. However, the final report determined that there were negative findings for paleontological resources.

The final report was received in late January and the final invoice was received on March 1, 2012. Due to the timing issues, submittal of the final report, receipt of the final invoice and the official elimination of Redevelopment, this agreement was inadvertently left off of the Initial Recognized Obligation Payment Schedule (IROPS) even though the actual agreement was officially approved and signed on December 14, 2011. All other invoices were paid prior to the dissolution of the Redevelopment Agency.

Payment of this invoice does not add any additional cost to the project, as it is within the scope of the original contract of \$19,275. Staff recommends that the Board approve the final invoice payable to Atkins North America in the amount of \$1,933.

Attached:

- Atkins North America – Final Invoice

**ECONOMIC DEVELOPMENT AGENCY  
PAYMENT AUTHORIZATION FORM  
CONTRACTS AND SERVICES**

Division:  SUCCESSOR AGENCY NON-HOUSING  
 SUCCESSOR AGENCY HOUSING

Check Payable to: ATKINS North America INC. Vendor No: \_\_\_\_\_

PeopleSoft No.: ED1504001012 TRIRIGA Project No.: \_\_\_\_\_

Activity Id #: (Check One)

<input type="checkbox"/>	ED565002	Construction
<input type="checkbox"/>	ED565309	Dedication Ceremony
<input type="checkbox"/>	ED565310	Demolition
<input type="checkbox"/>	ED575300	Design Development
<input type="checkbox"/>	ED565311	Engineering
<input type="checkbox"/>	ED580008	Environmental

<input type="checkbox"/>	ED565312	Ground Breaking
<input type="checkbox"/>	ED570012	Inspection
<input type="checkbox"/>	ED595301	Plan Review
<input type="checkbox"/>	ED500335	Prof Services
<input type="checkbox"/>	ED	

**PAYMENT APPROVAL AUTHORITY:** Indicate the approved Minute Order and/or contract (if applicable)

- Minute Order: \_\_\_\_\_ Date \_\_\_\_\_
- M.O. 4.1 (12/21/99) - Authority to enter into contracts not to exceed \$75,000; Contract date and amount: 12/14/2011 (\$16,540.00)
- M.O. 4.1 (03/14/06) - FACADES\* - Authority to execute agreement not to exceed \$100,000; Agreement date and amount: \_\_\_\_\_

\*Construction only

Project Representative  
 Print Name: Andy Frost  
 Signature: [Signature]  
 Date Received: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Division Approval (Principal or Above)  
 Print Name: Charles Wightman  
 Signature: [Signature]  
 Date Received: 3-27-12 Date Approved: 3/5/12 3-27-12

Event/Project Name	Acct Code/Funding Source/State Code	Amount	Use Tax	Sales Tax	Freight
<u>Mead Valley Library</u>		<u>\$1,932.84</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other (Check all that apply)**

- File # \_\_\_\_\_  Separate Check
- HUD # \_\_\_\_\_  Return Warrant
- P.O./Purchase Contract \_\_\_\_\_  Overnight Hold
- Fixed Asset (Capitalized Asset) \$5,000 or more  Overnight Mail
- Non Fixed Asset Less than \$5,000

**Comments:** (Include information such as acreage, address, APN, & Sq. Ft. for Real Property & an explanation is required if invoice differ from payment)

**For Fiscal Use Only:**

Voucher Number \_\_\_\_\_ Date \_\_\_\_\_

FAS JE Number \_\_\_\_\_ Date \_\_\_\_\_

Fiscal Coder \_\_\_\_\_ Date \_\_\_\_\_

Data Entered Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved By \_\_\_\_\_ Date \_\_\_\_\_

# ATKINS

~~For~~  
~~Resend~~  
Gloria

EDA  
FEB 09 2012  
Real Estate  
Ste. 500

Riverside County Economic Dev. Agency  
Attn: Accounts Payable  
3403 Tenth Street, 4th Floor  
Riverside, CA 92501

Invoice Date: February 07, 2012  
Project #: 100023357  
Invoice #: 1133263

Atkins  
Project Manager: Jennifer Sanka  
Project Analyst: Jennifer Rogers

Project Description : Mead Valley Library Paleontologic Survey/Monitoring Services  
Invoice Comments:  
Invoicing Period : October 03, 2011 to January 29, 2012

Basic Services	Current
Sub Consultants	1,932.84
<b>Total Invoice</b>	<b>1,932.84</b>
<b>Total Due this Invoice</b>	<b><u>USD 1,932.84</u></b>
Contract Amount :	16,540.00
Previous Billed:	6,626.24
Billed to Date	8,559.08
Contract Balance :	7,980.92

2012 FEB 9 PM 4:00  
Accounts & Finance  
AP

PROJECT MGMT OFFICE

Remit to:  
Atkins North America, Inc.  
File 057024  
Los Angeles, CA 90074-7024  
Tax ID: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927  
ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927

PROJECT MGMT OFFICE  
2012 MAR -1 PM 12:00

# REDEVELOPMENT AGENCY FOR THE COUNTY OF RIVERSIDE CONTRACT EXECUTION FORM

PeopleSoft #: ED1504001012

Project Name: MEAD VALLEY LIBRARY

Project Area: 1-215 Sub-Area: MEAD VALLEY Supervisorial District: 1

BOS/Executive Director Approved Budget: \$13,385,000

Date and Agenda Item # (if applicable): 4.11 OF 6/28/11

Contractor/Consultant: ATKINS NORTH AMERICA, INC.

Contract Components:	<u>Amount</u>	<u>Description</u>
	<u>\$ 19,374.20</u>	<u>Agreement Amount</u>
	<u>\$</u>	<u>Contingency (if applicable)</u>
	<u>\$</u>	<u>Other:</u>
	<u>\$</u>	<u>Other:</u>
	<u>\$</u>	<u>Other:</u>

Total Contract Amount: \$ 19,374.20

Project Representative: Gloria Perez [Signature] 12.13.11  
Name (print) Signature Date

Regional Manager or Unit Supervisor: [Signature] 12.13.11  
Signature Date

RDA Administration: [Signature] 12-15-11  
Signature Date