



SUBMITTAL TO THE BOARD OF DIRECTORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

234



FROM: Regional Park & Open-Space District

SUBMITTAL DATE:  
May 30, 2012

SUBJECT: Request Approval for a Sole Source Professional Service Agreement with Hansen Wheel & Wagon Shop - DISTRICT VV

RECOMMENDED MOTION: That the Board of Directors:

1. Receives and files notice of the proposed professional services for the restoration of a mid-19<sup>th</sup> Century "Celerity Mud Wagon" Stagecoach, without securing competitive bids, in accordance with Ordinance No. 459.4, in the amount of \$30,000.00 from Hansen Wheel & Wagon Shop, pursuant to the Purchasing Agent approving this purchase on behalf of the County; and
2. Authorizes the Purchasing Agent to sign any ministerial amendments and exercise the option to renew for up to one (1) additional one-year period for a total of two (2) years, not to exceed the Board Authorized amount.

BACKGROUND: The Gilman Ranch and Wagon Museum is on the National Register for Historic Places and is one of District's most important cultural centers.  
(continued on page 2)

*[Signature]*  
Scott Bangle, General Manager

2012-025D JS

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 30,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$	Budget Adjustment:	No
	Annual Net County Cost:	\$	For Fiscal Year:	2011-2012

<b>SOURCE OF FUNDS:</b> District General Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE  
 BY: *Alex Gann*  
 Alex Gann  
 County Executive Office Signature

- Policy
- Policy
- Consent
- Consent

MINUTES OF THE REGIONAL PARK AND OPEN SPACE DISTRICT

On motion of Commissioner Ashley, seconded by Commissioner Tavaglione and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
 Nays: None  
 Absent: Benoit  
 Date: June 19, 2012  
 xc: Parks, Purchasing

Kecia Harper-Ihem  
 Clerk of the Board  
 BY: *[Signature]*  
 DISTRICT  
 Deputy

13.2

FORM APPROVED COUNTY COUNSEL  
 DATE: 5/31/12  
 BY: *[Signature]*  
 Department: Purchasing  
 Mark Seiler, Assistant Director

Dept's Recomm.:  
 Per Exec. Ofc.:

**SUBJECT:** Request Approval for a Sole Source Professional Service Agreement with Hansen Wheel & Wagon Shop - DISTRICT V/V

**BACKGROUND:**

The District acquired the historic "Celerity Mud Wagon" stagecoach in 1973. Since that time, there are many noticeable, serious signs of deterioration. To restore and preserve the stagecoach to its original "like new" condition, Hansen Wheel & Wagon Shop will work to restore the original materials, repair and replace missing parts, repair wheels, undercarriage, reupholster seats, repaint and varnish finishes.

The District has filed with and received approval of the Sole Source Form from the Purchasing Department (see attached) detailing the process that was taken to find an appropriate restoration company and why no other company is available to do the work. Hansen Wheel & Wagon Shop is the only company who provided a quote for the required specialized services.

All cost to restore the stagecoach will be funded through the Park District and the Gilman Ranch Hands Inc. There is no fiscal impact to the County General Fund.

County Counsel approved as to Form.

Date: April 6, 2012

From: Scott Bangle

Department/Agency: Parks

To: Board of Supervisors

Via: Purchasing Agent: Mark Seiler

Subject: Sole Source Procurement

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

1. **Supply/Service being requested:** Historic Restoration of an early 19<sup>th</sup> Century Stagecoach.
2. **Supplier being requested:** Hansen Wheel & Wagon Shop
3. **Alternative suppliers that can or might be able to provide supply/service:** None.
4. **Extent of market search conducted:** Parks researched and found only two businesses who provides this type of service, Antique Rehabilitation Studio, Aqua Dulce, CA, and Hansen Wheel & Wagon Shop, Letcher SD. Unfortunately, Antique Rehabilitation Studio has recently ceased doing business. Hansen Wheel & Wagon Shop has provided a quote. Parks also contacted the Gene Autry Western Heritage Museum for referrals. One referral was provided, Engels Coach, this firm is located in Georgia and their services were limited and distance prohibited.
5. **Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:** Hansen Wheel & Wagon Shop has rare skills and abilities to perform historic restoration work on wagons and stagecoaches. They have done outstanding work for: Wells Fargo Museum, Old Sturbridge Village Museum, Stony Brook Museum, and Annheiser Busch, among others. Hanson Wheel & Wagon Shop has over 30 years experience and use museum approved approaches to maintain the integrity of original materials. They have experience and expertise with woods, leathers, undercarriages, wheels, and upholsteries. They also provide transportation for the vehicles they work on.
6. **Reasons why my department requires these unique features and what benefit will accrue to the county:** The Gilman Wagon Museum, located at the Gilman Ranch Historic Site, possesses a rare Stagecoach, called a Celerity Mud Wagon. It may well have been built in Stockton, CA. It has a high degree of integrity and is completely intact. It is the centerpiece of the historic wagon collection at Gilman. Restoration work will seek to preserve original materials, restore missing parts, repair wheels and undercarriage, reupholster seats, and repaint/varnish finishes. The Stagecoach restoration will benefit visitors and school groups who come to learn about Riverside County history and it will restore a great artifact to its original condition and appearance.
7. **Price Reasonableness including purchase price and any ongoing maintenance or ancillary costs from the supplier:** The cost estimate for the restoration work is \$60,265.50. Parks is requesting sole source approval for Hansen Wheel & Wagon Shop for \$30,000.00. The site support group, the Gilman Ranch Hands Inc, has voted and agreed to fund and has paid for, the remaining \$30,265.50. The Park District has received Board Approval for a building and infrastructure maintenance program in the 2011/2012 First Quarter Budget Adjustments in the amount of \$215,000.00. A portion of this has been earmarked for the Stagecoach Restoration Work, Reference Agenda No. 3.40, Dated: November 1, 2011.
8. **Does moving forward on this product or service further obligate the county to future similar contractual arrangements or any ongoing costs affiliated with this sole source?** No.

9. **Period of Performance:** One (1) year from contract approval.

  
\_\_\_\_\_  
**Department Head Signature**

4/18/12  
\_\_\_\_\_  
**Date**

Purchasing Department Comments:

Approve: \_\_\_\_\_

Approve with Condition/s: \_\_\_\_\_ Disapprove : \_\_\_\_\_

Not to exceed: \$30,000.00 \_\_\_\_\_

One time:  Annual Amount through \_\_\_\_\_

  
\_\_\_\_\_  
**Purchasing Agent**

5-23-12  
\_\_\_\_\_  
**Date**

12-549  
\_\_\_\_\_  
**Approval Number**  
(Reference on Purchasing Documents)