

312

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Office on Aging

**SUBMITTAL DATE:**  
June 7, 2012

**SUBJECT:** Approve contract agreements with 14 contractors for FY 2012/2013 covering 14 senior services in all of Riverside County and allow Purchasing Agent to enter into contract amendments with Senior Service Providers.

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Authorize Chairman of the Board to sign the agreements.
- 2) Approve agreements with 14 Contractors (See Form 11 Attachment A1 for list of contractors).
- 3) Direct the Clerk of the Board to retain (1) original copy of each contract and return (3) copies of each contract to the Office on Aging for further processing.
- 4) After contract agreements are approved, allow Purchasing Agent to enter into contract amendments with Senior Service Providers to increase or transfer funding amounts between service providers not to exceed 10% of the annual aggregate budget in order to meet service needs.

**BACKGROUND:** The enclosed contract agreements represent the first year and renewable yearly for up to three fiscal years Request for Proposal (RFP) Contracting cycle (July 1, 2012 through June 30, 2013) based on federal guidelines. (Continued on Page 2)

*Edward F. Walsh*

Edward F. Walsh  
Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 3,565,220.00	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13

<b>SOURCE OF FUNDS:</b> Federal 88.1% State 11.9%	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Jani Sioson*  
Jani Sioson

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Buster, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Stone and Ashley  
 Nays: None  
 Absent: Tavaglione and Benoit  
 Date: June 26, 2012  
 xc: Office on Aging, Purchasing, Auditor

Kecia Harper-Ihem  
 Clerk of the Board  
 By: *Kecia Harper-Ihem*  
 Deputy

3.23

Dep't Recomm.:  Consent  Policy  Policy  ATTACHMENTS FILED WITH THE CLERK OF THE BOARD Per Exec. Off.

PURCHASING: Mark Seiler, Assistant Director

APPROVED BY: SAMUEL WONG 6/13/12 BY: NEAL R. KIPNIS Departmental Concurrence

APPROVED BY: PAUL ANGULO, CPA, AUDITOR-CONTROLLER APPROVED COUNTY COUNSEL DATE

**SUBJECT:** Approve contract agreements with 14 contractors for FY 2012/2013 covering 14 senior services in all of Riverside County and allow Purchasing Agent to enter into contract amendments with Senior Service Providers.

**BACKGROUND:** (continued)

The RFP process requires a public process in which the Riverside County Office on Aging requests potential contractors to bid for senior services in Riverside County through an intense process. Bidders who have been determined to be the most responsive and responsible by the evaluation panel and that meet all of the requirements necessary to successfully perform under the contract are recommended for approval by the Board of Supervisors. These agreements covering the period July 1, 2012 through June 30, 2013, in the reimbursable amount of \$3,565,220.00 will continue 14 vital services to frail seniors in Riverside County. These services target seniors in Riverside County that need: Title III B Personal and Homemaker Services, Title III B Assisted Transportation, Title III B Adult Day Care, Title III B Legal Assistance; Title III & VII Ombudsman Services; Title III C-1 Congregate Meals, Title III C-2 Home Delivered Meals; Title III E Family Caregiver Respite Care, Title III E Family Caregiver Support Services Comprehensive Assessment, Title III E Family Caregiver Support Services Counseling, Title III E Family Caregiver Support Services Support Group, Title III E Family Caregiver Support Services Training, and Title III E Family Caregiver Support Services Case Management.

Form 11 Attachment A1 gives an overview of service providers, program and service descriptions, dollar amounts, and total contract amounts per service provider. More descriptive information regarding the contractors and services to be performed are located in each contractor agreement under Attachment A (Scope of Work). This provides program specifications including definitions of service, unit costs if applicable, and methods of service delivery for each contractor.

These programs are funded by the Older Americans Act and Older Californians Act, and support the goals and objectives of the Office on Aging's Four-year Strategic Plan: Focusing On A Better Tomorrow. Our strategic plan was approved by the Office on Aging Advisory Council on March 14, 2012 and the Board of Supervisors on May 1, 2012, Agenda Number 2.9.

The Office on Aging respectfully requests that the Board of Supervisors allow the Purchasing Agent to expedite service provider contract budget increases or transfers of funds between Senior Service Providers not to exceed 10% of the annual aggregate contractor allocations. Approval by the Board of Supervisors of this recommended motion would allow the Office on Aging to efficiently expedite contract budget adjustments to deliver much needed services to the community in a timely manner, while minimizing the costs associated with processing Form 11's.

Total FY 2012/2013 contract allocations of \$3,565,220.00 would allow for a maximum of \$356,522.00 in increases or transfers of funds.

The Office of County Counsel has approved these agreements as to form.

**Financial Impact:** No additional County funds requested.

Office On Aging				
Contracts for Fiscal Year 12-13				
7-Jun-11				
Attachment A1				
Program	Project/Grant	Acct Number	Actuals 12-13	Subrecipient
Title IIIB - Adult Day Care	OA60547FY13	536200	\$ 58,915.00	Care Connexus, Inc.
Title IIIE - Caregiver Support - Support Group	OA62718FY13	536200	\$ 3,000.00	Care Connexus, Inc.
Title IIIE - Caregiver Support - Training	OA62721FY13	536200	\$ 21,955.00	Care Connexus, Inc.
Title IIIE - Respite - Day Care	OA62834FY13	536200	\$ 28,154.00	Care Connexus, Inc.
			\$ 112,024.00	
Title IIIB - Adult Day Care	OA60547FY13	536200	\$ 5,768.00	DASH, Incorporated
			\$ 5,768.00	
Title IIIB - Homemaker	OA60214FY13	536200	\$ 3,079.00	Addus Healthcare, Inc.
Title IIIB - Personal Care	OA60214FY13	536200	\$ 9,314.00	Addus Healthcare, Inc.
			\$ 12,393.00	
Title IIIB - Family Caregiver - Comprehensive Asses	OA62637FY13	536200	\$ 3,617.00	Alzheimers Association
Title IIIE - Access - Case Management	OA62636FY13	536200	\$ 10,850.00	Alzheimers Association
Title IIIE - Caregiver Support - Counseling	OA62707FY13	536200	\$ 2,000.00	Alzheimers Association
Title IIIE - Caregiver Support - Support Group	OA62718FY13	536200	\$ 3,735.00	Alzheimers Association
Title IIIE - Caregiver Support - Training	OA62721FY13	536200	\$ 798.00	Alzheimers Association
Title IIIE - Caregiver Support - Training - Savvy	OA62722FY13	536200	\$ 8,734.00	Alzheimers Association
Title IIIE - Respite - Day Care	OA62834FY13	536200	\$ 3,000.00	Alzheimers Association
Title IIIE - Respite - Day Care - In Home	OA62836FY13	536200	\$ 19,992.00	Alzheimers Association
			\$ 52,726.00	
Title IIIB - Homemaker	OA60214FY13	536200	\$ 53,300.00	Comforcare Home Care Services
Title IIIB - Personal Care	OA60193FY13	536200	\$ 66,000.00	Comforcare Home Care Services
			\$ 119,300.00	
Title IIIB - Adult Day Care	OA60547FY13	536200	\$ 30,114.00	Eisenhower Medical Center Five Star Club
			\$ 30,114.00	
Title IIIB - Adult Day Care	OA60547FY13	536200	\$ 50,967.00	Family Service Association
Title IIIC1 - Meals	OA60751FY13	536200	\$ 379,297.00	Family Service Association
Title IIIC1 NSIP - Meals	OA60751FY13	536200	\$ 69,396.00	Family Service Association
Title IIIC2 - Meals	OA60451FY13	536200	\$ 601,004.00	Family Service Association
Title IIIC2 NSIP - Meals	OA60451FY13	536200	\$ 132,307.00	Family Service Association
Title IIIE - Respite - Day Care	OA62834FY13	536200	\$ 10,000.00	Family Service Association
			\$ 1,242,971.00	
Title IIIC1 - Meals	OA60751FY13	536200	\$ 221,388.00	Mizell Senior Center
Title IIIC2 - Meals	OA60451FY13	536200	\$ 366,882.00	Mizell Senior Center
			\$ 588,270.00	
Title IIIB - Adult Day Care	OA60547FY13	536200	\$ 9,495.00	Inland Caregiver Resource Center
Title IIIB - Homemaker	OA60214FY13	536200	\$ 10,800.00	Inland Caregiver Resource Center
Title IIIB - Personal Care	OA60193FY13	536200	\$ 23,200.00	Inland Caregiver Resource Center
Title IIIB - Assisted Transportation	OA60910FY13	536200	\$ 10,800.00	Inland Caregiver Resource Center
Title IIIE - Access - Case Management	OA62636FY13	536200	\$ 17,492.00	Inland Caregiver Resource Center
Title IIIE - Comprehensive Assessment	OA62637FY13	536200	\$ 8,736.00	Inland Caregiver Resource Center
Title IIIE - Caregiver Support - Support Group	OA62718FY13	536200	\$ 3,168.00	Inland Caregiver Resource Center
Title IIIE - Caregiver Support - Training	OA62721FY13	536200	\$ 6,000.00	Inland Caregiver Resource Center
Title IIIE - Respite - 24 Hr Care	OA62834FY13	536200	\$ 7,800.00	Inland Caregiver Resource Center
Title IIIE - Respite - Day Care	OA62834FY13	536200	\$ 4,125.00	Inland Caregiver Resource Center
Title IIIE - Respite - In-Home	OA62834FY13	536200	\$ 17,390.00	Inland Caregiver Resource Center
			\$ 119,006.00	
Title IIIB - Legal - Legal Assistance	OA61140FY13	536200	\$ 65,453.00	Inland County Legal Services
			\$ 65,453.00	
Title IIIB - Assisted Transportation	OA60910FY13	536200	\$ 51,675.00	Partnership to Preserve Independent Living
			\$ 51,675.00	
Title IIIC1 - Meals	OA60751FY13	536200	\$ 17,323.00	Riverside-San Bernardino Co Indian Health
Title IIIC2 - Meals	OA60451FY13	536200	\$ 75,814.00	Riverside-San Bernardino Co Indian Health
			\$ 93,137.00	
Title IIIC1 - Meals	OA60751FY13	536200	\$ 248,563.00	Sodexo America LLC
Title IIIC1 NSIP - Meals	OA60751FY13	536200	\$ 69,395.00	Sodexo America LLC
Title IIIC2 - Meals	OA60451FY13	536200	\$ 359,839.00	Sodexo America LLC
Title IIIC2 NSIP - Meals	OA60451FY13	536200	\$ 132,308.00	Sodexo America LLC
			\$ 810,105.00	
Title VIIA - Ombudsman - Fac Visit	OA61806FY13	536200	\$ 65,818.00	Community Connect
Ombudsman Initiative - Volunteer Recruitment	OA61926FY13	536200	\$ 43,438.00	Community Connect
Ombudsman Initiative - Title IIIB	OA61805FY13	536200	\$ 51,472.00	Community Connect
Omb.Gral.Fund Offset to SDF	OA61929FY13	536200	\$ 101,550.00	Community Connect
			\$ 262,278.00	
			\$ 3,565,220.00	
		<b>Grand Total</b>	<b>\$ 3,565,220.00</b>	