

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

329



**FROM:** Economic Development Agency/Facilities Management

**SUBMITTAL DATE:**  
June 20, 2012

**SUBJECT:** Ordinance No. 626.9, Amending Ordinance No. 626 Relating to County Parking Facilities and Follow Up Procedure to Parking At Riverside County-Waived And Validated for Area Residents (PARC WAVAR)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Introduce and, at the following regularly scheduled Board of Supervisors meeting, adopt Ordinance No. 626.9—an ordinance amending Ordinance No. 626 relating to County parking facilities; and
2. Approve the procedures related to previous direction under the PARC WAVAR program as shown in Attachment A.

**BACKGROUND:** (Commences on Page 2)

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2012/13

**COMPANION ITEM ON BOARD AGENDA:** No

<b>SOURCE OF FUNDS:</b> Parking Operating Budget	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY:   
Jennifer L. Sargent

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Buster, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the above ordinance is approved as introduced with a waiver of the reading and amendment of attachment A to clarify that a parking voucher is available only to a person testifying or addressing the Board of Supervisors during the Board meeting.

Ayes: Buster, Stone and Ashley  
Nays: None  
Absent: Tavaglione and Benoit  
Date: June 26, 2012  
xc: EDA, COB

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

Prev. Agn. Ref.: 3.43 of 06/12/12

District: All

Agenda Number: **3.36**

FORM APPROVED COUNTY COUNSEL  
BY: PATRICIA MUNROE  
DATE: 6/20/12  
Departmental Concurrence

Dep't Recomm.:  Consent  Policy  
Per Exec. Ofc.:  Consent  Policy

Economic Development Agency/Facilities Management  
Ordinance No. 626.9, Amending Ordinance No. 626 Relating to County Parking Facilities and Follow  
Up Procedure to Parking At Riverside County-Waived And Validated for Area Residents (PARC  
WAVAR)

June 14, 2012

Page 2

**BACKGROUND:**

On June 12, 2012, Supervisor Stone presented item 3.43, **Parking At Riverside County - Waived And Validated for Area Residents (PARC WAVAR)**, whereby the Board of Supervisors directed the Economic Development Agency/Facilities Management (EDA/FM) to devise and implement a parking validation program at the County Administrative Center for those county residents who attend Board of Supervisors' meetings to testify and/or address the Board.

EDA/FM will implement in coordination with the Clerk of the Board, a process by which parking validation vouchers will be issued specific to that board date to those who are parked in county parking facilities and are attending, testifying and/or addressing at Board of Supervisors' meetings at the County Administrative Center in downtown Riverside.

This procedure will apply to the county-owned parking garages that have available public parking spaces, located at 12<sup>th</sup> Street, Lemon Street (CAC) and 10<sup>th</sup> Street.

The estimated cost for providing the parking validation vouchers is estimated at \$10,000 per year. EDA/FM will report back in the mid-year quarterly report to advise the Board of Supervisors relating to the costs incurred. EDA/FM recommends approval of the procedures related to the PARC WAVAR direction previously approved. An ordinance amendment is required; the procedures can be implemented thirty days after adoption of the Ordinance.

Attachments:

Attachment A - Voucher Procedures  
Ordinance 626.9

1 ORDINANCE NO. 626.9

2  
3 AN ORDINANCE OF THE BOARD OF SUPERVISORS OF  
4 THE COUNTY OF RIVERSIDE AMENDING ORDINANCE  
5 NO. 626 RELATING TO COUNTY PARKING FACILITIES  
6

7 The Board of Supervisors of the County of Riverside ordains as follows:

8 Section 1. Section 5 of Ordinance No. 626 is amended to add a new subdivision i. as follows:

9 "Section 5. PARKING PERMITS.

10 Except as provided in Section 6. of this ordinance, parking in County parking  
11 facilities shall be regulated by the following permits and devices:

- 12 i. Parking Vouchers- A person may obtain a parking voucher from the  
13 Clerk of the Board when attending a scheduled meeting of the Board  
14 of Supervisors to testify or address the Board. A person in  
15 possession of a parking voucher may park their vehicle in the  
16 county-owned parking garages located at 12<sup>th</sup> Street, Lemon Street  
17 (County Administration Center) and 10<sup>th</sup> Street during the Board  
18 meeting without paying the usually required fee."

19 Section 2. This amendment shall become effective thirty (30) days after adoption.

20 BOARD OF SUPERVISORS OF THE COUNTY  
21 OF RIVERSIDE, STATE OF CALIFORNIA

22 By: \_\_\_\_\_  
23 Chairman

24 ATTEST:

25 CLERK OF THE BOARD:

26 By: \_\_\_\_\_  
27 Deputy

28 (SEAL)

FORM APPROVED COUNTY COUNSEL

BY: PATRICIA MUNROE 6/20/12 DATE

## Attachment A

### Economic Development Agency/Facilities Management Parking Validation Vouchers Procedures

- I. The Economic Development Agency/Facilities Management (EDA/FM) Parking Services office will supply the parking validation vouchers to the Clerk of the Board.
  - Vouchers shall be issued and maintained by the EDA/FM Parking Services office.
  - The EDA/FM Parking Services office will deliver the pre-printed, date-stamped parking validation vouchers to the Clerk of the Board for each scheduled Board of Supervisors meeting.
  - The EDA/FM Parking Services office shall deliver the parking validation vouchers no later than Monday, the day prior to the Tuesday scheduled Board of Supervisors meetings, unless there is a holiday. (Please see current year Board of Supervisors Meeting Agenda Schedule.)
- II. The Clerk of the Board will issue the pre-printed, date-stamped parking validation vouchers upon sign in of guest speakers who are parked in county parking facilities and are addressing or testifying at the Board of Supervisors meeting. The excess vouchers will be reclaimed by the EDA/FM Parking Services office for accountability purposes at the end of each meeting.
- III. The person(s) that addressed or testified at the Board of Supervisors meeting shall surrender the parking validation voucher along with their parking ticket to the parking attendant at the county-owned parking garages located at 12<sup>th</sup> Street, Lemon Street (CAC), and 10<sup>th</sup> Street.
- IV. The parking attendant will account for all parking validation vouchers received at the end of that day and submit to the EDA/FM Accounting & Finance division for tracking purposes.

## Attachment A

### **Economic Development Agency/Facilities Management Parking Validation Vouchers Procedures**

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- II. The Clerk of the Board will issue the pre-printed, date-stamped parking validation vouchers upon sign in of guest speakers or those attending who are parked in county parking facilities and are attending, testifying and/or addressing at Board of Supervisors meeting. The excess vouchers will be reclaimed by the EDA/FM Parking Services office for accountability purposes at the end of each meeting.
- III. The person(s) attending the Board of Supervisors meeting shall surrender the parking validation voucher along with their parking ticket to the parking attendant at the county-owned parking garages located at 12<sup>th</sup> Street, Lemon Street (CAC), and 10<sup>th</sup> Street.
- IV. The parking attendant will account for all parking validation vouchers received at the end of that day and submit to the EDA/FM Accounting & Finance division for tracking purposes.

**Attachment A****Economic Development Agency/Facilities Management  
Parking Validation Vouchers Procedures**

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  - Vouchers shall be issued and maintained by the EDA/FM Parking Services office.
  - The EDA/FM Parking Services office will deliver the pre-printed, date-stamped parking validation vouchers to the Clerk of the Board for each scheduled Board of Supervisors meeting.
  - The EDA/FM Parking Services office shall deliver the parking validation vouchers no later than Monday, the day prior to the Tuesday scheduled Board of Supervisors meetings, unless there is a holiday. (please see current year Board of Supervisors Meeting Agenda Schedule)
  
- II. The Clerk of the Board will issue the pre-printed, date-stamped parking validation vouchers upon sign in of guest speakers or those attending who are parked in county parking facilities and are [REDACTED]. The excess vouchers will be reclaimed by the EDA/FM Parking Services office for accountability purposes at the end of each meeting.
  
- III. The person(s) attending the Board of Supervisors meeting shall surrender the parking validation voucher along with their parking ticket to the parking attendant at the county-owned parking garages located at 12<sup>th</sup> Street, Lemon Street (CAC), and 10<sup>th</sup> Street.
  
- IV. The parking attendant will account for all parking validation vouchers received at the end of that day and submit to the EDA/FM Accounting & Finance division for tracking purposes.

(Revised 06.19.2012)

Submitted by Paul Jacobs  
6/26/12 Item 3.36  
(date)

Economic Development Agency/Facilities Management  
Ordinance No. 626.9, Amending Ordinance No. 626 Relating to County Parking Facilities and Follow  
Up Procedure to Parking At Riverside County-Waived And Validated for Area Residents (PARC  
WAVAR)

June 14, 2012

Page 2

**BACKGROUND:**

On June 12, 2012, Supervisor Stone presented item 3.43, Parking At Riverside County - Waived  
And Validated for Area Residents (PARC WAVAR), whereby the Board of Supervisors directed the  
Economic Development Agency/Facilities Management (EDA/FM) to devise and implement a  
parking validation program at the County Administrative Center [REDACTED]

EDA/FM will implement in coordination with the Clerk of the Board, a process by which parking  
validation vouchers will be issued specific to that board date to those who are parked in county  
parking facilities and are [REDACTED] at Board of Supervisors' meetings at  
the County Administrative Center in downtown Riverside.

This procedure will apply to the county-owned parking garages that have available public parking  
spaces, located at 12<sup>th</sup> Street, Lemon Street (CAC) and 10<sup>th</sup> Street.

The estimated cost for providing the parking validation vouchers is estimated at \$10,000 per year.  
EDA/FM will report back in the mid-year quarterly report to advise the Board of Supervisors relating  
to the costs incurred. EDA/FM recommends approval of the procedures related to the PARC  
WAVAR direction previously approved. An ordinance amendment is required; the procedures can  
be implemented thirty days after adoption of the Ordinance.

**Attachments:**

Attachment A - Voucher Procedures  
Ordinance 626.9

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ORDINANCE NO. 626.9

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF  
THE COUNTY OF RIVERSIDE AMENDING ORDINANCE  
NO. 626 RELATING TO COUNTY PARKING FACILITIES

The Board of Supervisors of the County of Riverside ordains as follows:

Section 1. Section 5 of Ordinance No. 626 is amended to add a new subdivision i. as follows

“Section 5. PARKING PERMITS.

Except as provided in Section 6. of this ordinance, parking in County parking facilities shall be regulated by the following permits and devices:

i. Parking Vouchers- A person may obtain a parking voucher from the Clerk of the Board [REDACTED]

[REDACTED] A person in possession of a parking voucher may park their vehicle in the county-owned parking garages located at 12<sup>th</sup> Street, Lemon Street (County Administration Center) and 10<sup>th</sup> Street during the Board meeting without paying the usually required fee.”

Section 2. This amendment shall become effective thirty (30) days after adoption.

BOARD OF SUPERVISORS OF THE COUNTY  
OF RIVERSIDE, STATE OF CALIFORNIA

By: \_\_\_\_\_  
Chairman

ATTEST:

CLERK OF THE BOARD:

By: \_\_\_\_\_  
Deputy

(SEAL)

FORM APPROVED COUNTY COUNSEL

BY: [Signature] 6/20/12  
PATRICIA MUNROE DATE

PJW:ay  
06/0/12



**Riverside County Board of Supervisors  
Request to Speak**

Submit request to Clerk of Board (right of podium),  
Speakers are entitled to three (3) minutes, subject  
Board Rules listed on the reverse side of this form.

**SPEAKER'S NAME:** Paul Jacobs

**Address:** \_\_\_\_\_  
(only if follow-up mail response requested)

**City:** Temecula **Zip:** 92592

**Phone #:** 951.676.1950

**Date:** 6/26/12 **Agenda #** 3.36

**PLEASE STATE YOUR POSITION BELOW:**

**Position on "Regular" (non-appealed) Agenda Item:**

**Support**       **Oppose**       **Neutral**

**Note:** If you are here for an agenda item that is filed  
for "Appeal", please state separately your position on  
the appeal below:

**Support**       **Oppose**       **Neutral**

**I give my 3 minutes to:** \_\_\_\_\_

**Riverside County Board of Supervisors  
Request to Speak**



Submit request to Clerk of Board (right of podium),  
Speakers are entitled to three (3) minutes, subject  
Board Rules listed on the reverse side of this form.

**SPEAKER'S NAME:** Robert MABLEE

**Address:** 3086 Mibuel ST  
(only if follow-up mail response requested)

**City:** Riverside **Zip:** 92506

**Phone #:** 788 4858

**Date:** 6-26-12 **Agenda #** 3.36

**PLEASE STATE YOUR POSITION BELOW:**

**Position on "Regular" (non-appealed) Agenda Item:**  
 **Support**     **Oppose**     **Neutral**

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Request to Speak**

Submit request to Clerk of Board (right of podium) ✓  
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Board Rules listed on the reverse side of this form.

**SPEAKER'S NAME:** B Holmstrom

**Address:** \_\_\_\_\_  
(only if follow-up mail response requested)

**City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Agenda #** 3.36

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**Riverside County Board of Supervisors  
Request to Speak**



Submit request to Clerk of Board (right of podium),  
Speakers are entitled to three (3) minutes, subject  
Board Rules listed on the reverse side of this form.

**SPEAKER'S NAME:** Rebecca Ludwig

**Address:** \_\_\_\_\_  
(only if follow-up mail response requested)

**City:** \_\_\_\_\_ **Zip:** 92509

**Phone #:** 951-784-0112

**Date:** 6-26-12 **Agenda #** 3.36

**PLEASE STATE YOUR POSITION BELOW:**

**Position on "Regular" (non-appealed) Agenda Item:**

\_\_\_\_\_ **Support**    \_\_\_\_\_ **Oppose**    \_\_\_\_\_ **Neutral**

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**Riverside County Board of Supervisors  
Request to Speak**



Submit request to Clerk of Board (right of podium),  
Speakers are entitled to three (3) minutes, subject  
Board Rules listed on the reverse side of this form.

**SPEAKER'S NAME:** GARRY GRANT

**Address:** 27068 JARVIS ST  
(only if follow-up mail response requested)

**City:** PERRIS **Zip:** 92570

**Phone #:** 6579317

**Date:** 26TH 012 **Agenda #** 3-36

**PLEASE STATE YOUR POSITION BELOW:**

**Position on "Regular" (non-appealed) Agenda Item:**

**Support**       **Oppose**       **Neutral**

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