

420



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Economic Development Agency

SUBMITTAL DATE:
April 25, 2013

SUBJECT: Adoption of the 2013-2014 One Year Action Plan

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the 2013-2014 One Year Action Plan of the County's 2009-2014 Five-Year Consolidated Plan;
2. Authorize the Chairman to execute the Community Development Block Grant (CDBG) Funding Approval Agreement (form HUD-7082), the Home Investment Partnership Act (HOME) Funding Approval Agreement (form HUD-40093), and the Emergency Solutions Grant (ESG) FY 2013 Local Government Grant Agreement for programs set forth in the 2013-2014 One Year Action Plan, with the approval as to form by County Counsel;

(Continued)

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2013/14

COMPANION ITEM ON BOARD AGENDA: No

SOURCE OF FUNDS: Community Development Block Grant, Emergency Solutions Grant, and Home Investment Partnership Act	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY:
Jennifer L. Sargent

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone and Ashley
Nays: None
Absent: Benoit
Date: May 7, 2013

Kecia Harper-Ihem
Clerk of the Board
By:
Deputy

5013 MAY 30 11:58 AM RECEIVED RIVERSIDE COUNTY

RECEIVED RIVERSIDE COUNTY

Prev. Agn. Ref.: 16.1 of 3/19/13 | District: ALL | Agenda Number **3-8**

FORM APPROVED COUNTY COUNSEL
BY: ANNIET T. SAHAR
DATE: 4/25/13
Departmental Concurrence

Dep't Recomm.: Consent Policy
Per Exec. Ofc.: Consent Policy

RECOMMENDED MOTION: (Continued)

3. Authorize the Assistant County Executive Officer/EDA to sign the Application for Federal Assistance (SF-424) and Federal certifications for the CDBG, HOME, and ESG programs as set forth in the 2013-2014 One Year Action Plan;
4. Approve and authorize the Assistant County Executive Officer/EDA or his designee to execute, subject to County Counsel approval, CDBG Sponsor's Agreements, CDBG Supplemental Agreements, and ESG Agreements, by and between the County and the sub-recipients, in accordance with the approved 2013-2014 One-Year Action Plan; and
5. Authorize the Assistant County Executive Officer/EDA, or designee, to execute all non-substantial amendments to the 2013-2014 One Year Action Plan as set forth in the Citizen Participation Plan.

BACKGROUND:

The 2013-2014 One-Year Action Plan identifies how the County will use its annual allocation of HUD's Community Planning and Development (CPD) funding to address the County's housing and community development needs identified in the 2009-2014 Consolidated Plan.

The estimated allocations for the County's 2013-2014 HUD-CPD funding are: \$6,152,470 for CDBG; \$1,571,000 for HOME; and \$661,835 for ESG. The County expects to utilize a minimum of 85% of these funds for activities that directly benefit low- and moderate-income persons.

No comments have been received since the March 19th Public Hearing regarding the 2013-2014 One-Year Action Plan of the 2009-2014 Five Year Consolidated Plan. The Agency recommends adoption of the 2013-2014 One-Year Action Plan and formal submittal to HUD. The Application for Federal Assistance (Standard Form 424) will be submitted to HUD together with the required certifications and project descriptions.

FINANCIAL:

The CDBG, ESG, and HOME programs are 100% federally-funded through HUD's CPD Programs. Portions of these grants include funding for administrative costs. No County General Funds will be used to administer these federal grants.

ATTACHMENTS:

1. 2013-2014 One Year Action Plan
2. Standard Form 424 for the CDBG, HOME, and ESG programs
3. Certifications for the CDBG, HOME, and ESG programs



Annual Action Plan

The CPMP Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

Narrative Responses

I. ACTION PLAN FOR FISCAL YEAR 2013 - 2014

Annual Action Plan includes the SF 424 Forms.

Executive Summary 91.220(b)

1. *The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.*

Urban County

The County of Riverside is the fourth most populated county in the State, consisting of urbanized neighborhoods, suburban cities, and rural communities. The County's Urban County CDBG Program consists of the unincorporated communities, thirteen (13) participating cities, and one Joint/Metropolitan City. The participating cities are: Banning, Beaumont, Blythe, Canyon Lake, Coachella, Desert Hot Springs, Eastvale, Indian Wells, La Quinta, Murrieta, Norco, San Jacinto, and Wildomar. With the exception of Murrieta and Eastvale, these cities do not have sufficient populations to receive Community Planning and Development (CPD) program funds directly from the U.S. Department of Housing and Urban Development (HUD). Consequently they have elected to participate in the CPD programs through the County of Riverside.

The City of Lake Elsinore is considered a CDBG Entitlement City, and receives a CDBG allocation from HUD. However, the City has elected to participate in the County's Urban County program as a Joint Metro City/Urban County applicant for the 2013-2014 Program Year.

The County is also divided up into five (5) Supervisorial Districts. The County seeks to direct funds primarily to these areas of the County and to programs and projects that serve residents of these areas.

Purpose of the Plan

To receive CPD funds, a CDBG Grantee must develop a 5-year planning strategy, or *Consolidated Plan (CP)*, for housing and community development activities. The primary purpose of this plan is to provide grantees with a collaborative consolidated planning process whereby a community establishes a unified vision for housing and community development and communicates that vision to the public.

The objective of the County's Consolidated Plan is to describe and assess community needs, identify resources, establish priorities, and propose activities to be undertaken over the next five years. This is necessary to address the critical housing and community development needs faced by communities, residents, businesses, and other stakeholders, and to satisfy the statutory HUD requirements for the County's (CPD) funded programs.

The Board of Supervisors adopted the current 2009-2014 Consolidated Plan on March 3, 2009, and the Analysis of Impediments to Fair Housing on May 12, 2009. The 2009-2014 Consolidated Plan serves as the foundation of the County's performance measurement system of the CPD funded programs. References to sections of the 2009-2014 CP are made throughout this document. Not all of these sections are duplicated within this document.

Each year of the five-year plan, the County adopts a One Year Action Plan (OYAP) to provide a general description and assessment of activities undertaken during the year by the County and sub-recipients to further address and implement the priorities, goals, and objectives of the 2009-2014 CP. The OYAP further describes actions taken to affirmatively further fair housing, provide affordable housing, consult with the Continuum of Care, and leverage resources.

Pursuant to CPD regulations, the identification of needs and the adoption of strategies to address those needs must focus primarily on low- and moderate-income individuals and households. The OYAP must also address "special-needs" identified by the Federal government or locally, such as the needs of the elderly, persons with disabilities, large families, single parents, homeless individuals and families, and persons with HIV/AIDS.

This OYAP covers the fifth year of implementing the goals and objectives of the 2009-2014 CP. The activities, programs, and resources discussed in this OYAP will be administered by various agencies including departments within the Economic Development Agency (EDA), Department of Public Social Services (DPSS), and the Housing Authority of the County of Riverside (HACR).

Evaluation of Past Performance

In accordance with HUD CPD program regulations, Grantees are responsible for managing the day-to-day operations and must monitor grant and sub-grant supported activities to assure compliance with applicable Federal requirements and that

performance goals are being achieved. Grantee monitoring must cover each program, function, or activity. Accordingly, the County of Riverside continually monitors all CPD-funded sub-recipients and their activities. As a result of monitoring, performance measures, operational improvements, resource allocation issues, and policy questions are identified and addressed. A Consolidated Annual Performance and Evaluation Report (CAPER) are prepared annually to capture progress toward meeting identified needs and achieving strategies.

The County strongly supports and encourages community-wide participation, input, cooperation, and feedback from all residents of the County in the administration of its CPD-funded programs. The County has continued its commitment to meeting priority goals outlined in the 2009-2014 Five Year CP and OYAP.

As with most of the priority goals, the needs far outweigh the County's available resources which are not sufficient to address all of the needs of low- and moderate-income persons or special needs residents in the County's CPD program area. However, the County continues to make progress in implementing its public improvement and community service projects and programs as well as meeting the established objectives. The County expects continued progress through the 2009-2014 Consolidated Plan and Annual Action Plans.

Mission

As required by HUD, the County must identify needs and adopt strategies to address those needs for the primary benefit of lower-income individuals and households.

The Consolidated Plan is guided by the three major commitments and priorities:

- To provide a suitable living environment through safer, more livable neighborhoods; greater incorporation of lower-income residents throughout Riverside County communities; increased housing opportunities; and reinvestment in deteriorating neighborhoods.
- To provide decent housing by preserving the affordable housing stock; increasing the availability of affordable housing, reducing discriminatory barriers; increasing the supply of supportive housing for those with special needs; and transitioning homeless persons and families into housing.
- To expand economic opportunities through: employment opportunities that pay self-sufficiency wages; homeownership opportunities; development activities that promote long-term community sustainability; and the empowerment of lower-income persons to achieve self-sufficiency.

Citizen Participation 91.200 and 91.220(b)

2. *Provide a summary of the citizen participation and consultation process (including efforts to broaden public participation in the development of the plan.*

- a. *Based on the jurisdiction's current citizen participation plan, provide a summary of the citizen participation process used in the development of the consolidated plan. Include a description of actions taken to encourage participation of all its residents.*
- b. *Identify agencies, groups, and organizations that participated in the process.*
- c. *Provide a summary of citizen comments or views on the plan.*

3. *Provide a written explanation of comments not accepted and the reasons why these provide a summary of citizen comments or views on the plan.*

4. *Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.*

Consultation and Citizen Participation Process

The Riverside County Economic Development Agency (EDA) is the lead County agency responsible for the administration, planning, reporting, and monitoring of three CPD – funded programs: CDBG, HOME, and ESG. The EDA sought and encouraged community-wide participation in the development of the 2013-2014 One Year Action Plan through a community and resident outreach and participation process. To foster consultation and community outreach, the EDA utilized its Citizen Participation Plan which establishes policies and protocols for comprehensive community outreach and citizen involvement for the use of CPD funds. It was determined that the most appropriate and effective methods to obtain input from residents, service providers, and other interested persons concerning community development needs, issues, and opportunities are through:

1. Citizen Participation Meetings
2. Comprehensive Community Needs Assessment Survey (Incorporated into the Consolidated Plan development process)
3. Urban County Participating Cities

A *Notification of Funding Availability* was published in August, 2012, for the 2013-2014 CDBG, ESG, and HOME programs. From September 2012 through February 2013, the County initiated its Citizen Participation (CP) process by notifying cooperating cities, community members, and public/private sector agencies of the 2013 CPD Program Year.

In an effort to broaden public participation, the agency conducted Citizen Participation Public Meetings throughout the County's CPD program area. Public meetings held in Mecca, Oasis, Ripley/Mesa Verde, North Shore, Good Hope/Meadowbrook, Mead Valley, and Desert Edge **are summarized in Appendix**. These communities are representative of the unincorporated communities in the County with concentrations

of low/moderate income households, minority households, excessive poverty rates, and other community development needs.

The public meetings were held at times and locations convenient for potential and actual program beneficiaries. Citizens were invited to attend the meetings to learn about the programs and services available to them, express their views on their community's housing and community development needs, prioritize community needs, and comment on prior program performance. Prior to the Public Meetings, a County-wide notice, in English and Spanish, was published in newspapers of general circulation and made available on the Economic Development Agency's website announcing the purpose, date, time, and location of the meetings.

During the CP meetings, staff discuss the anticipated CPD allocations; priority community, social, and economic development needs; and accomplishments. This is an essential part of the planning process for the future use of CPD funds. CP meetings were also held in the cooperating cities to report on past CPD performance, request citizen input in identifying housing and community development needs, and comment upon proposed funding allocations.

The principal stakeholders in the Citizen Participation process are:

- A. Residents;
- B. Community Councils and Municipal Advisory Councils (act as the forum for communication between the County and the citizens);
- C. The County Board of Supervisors (who must approve the Federal Grant application and all substantial reprogramming decisions);
- D. Economic Development Agency staff; and
- E. Activity Sponsors (non-profit and public agency service providers)

The County also developed and distributed a comprehensive Housing and Community Development Needs Assessment survey for residents, service providers, and other stakeholders to solicit community opinions and concerns. The survey was distributed throughout the County and was made available in English and Spanish and was also available on-line.

The survey incorporated seven general needs categories: Community Facilities, Community Services, Infrastructure, Employment and Commuting, Childcare, Economic Development, and Accessibility. Within each category, various subcategories were defined such as Senior Citizen Centers under the Community Facilities category and Health Services under the Community Services category. Respondents were asked to rate each using high, medium, low, or no-need. The survey provided residents the opportunity to identify community needs that could be addressed through CPD programs, assign priority among these needs, as well as participate in the development of affordable housing, and/or provision of services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons.

The County also sought assistance from the fourteen (14) cities participating in the Urban County Program in the development of the County's 2013-2014 One Year Action Plan. Each city was strongly encouraged to facilitate and support the

participation of all residents in the identification and assessment of community development needs by conducting a comprehensive survey, public meetings, and public hearings within their cities.

The Citizen Participation process is necessary to ensure adequate citizen involvement in the determination of Riverside County's community needs and investment in housing, homelessness, community development, and economic development for the five-year Consolidated Plan period. The prioritization and investment decisions are a result of collective efforts and serve to identify immediate and long range needs and objectives.

In order to broaden public participation even further, EDA contacted non-profit social service providers, special districts, and other County departments and agencies to publicize the community meetings. The Resident survey was prepared in English and Spanish in an effort to increase participation by Spanish-speaking residents.

Summary of Comments Received

On March 19, 2013, a Public Hearing was held before the Board of Supervisors to hear public comments regarding the proposed 2013-2014 One-Year Action Plan. Representatives from twenty-four (24) organizations made presentations seeking CDBG or ESG funds. Four (4) other organizations submitted their presentations in writing.

The public was able to review the 2013-2014 One Year Action Plan beginning January 14, 2013, and present oral or written comments. Written comments could be submitted until 9:00 AM on February 13, 2013.

The applications and funding recommendations were then submitted to the Board of Supervisors for consideration. Upon final funding allocations, the final One Year Action Plan was prepared and submitted to the Board of Supervisors for approval. The Board approved the final One Year Action Plan at their **May 7, 2013**, meeting. The One-Year Action Plan was submitted to HUD forty-five (45) days prior to the start of the program year.

There were no comments received on the 2013-2014 One Year Action Plan of the 2009-2014 Consolidated Plan.

Substantial Amendments

The County of Riverside is required by HUD 24 CFR 91.505 (b), to identify criteria for determining whether a proposed action will be considered a "Substantial Amendment". The County defines the following as substantial amendments and will require public notice and provision of a public comment period:

- Changes in the use of CDBG funds from one eligible activity to another;
- A change in allocation priorities or a change in the method of distribution of funds;
- Carrying out an activity, using funds from any program covered by the plan, not previously described in the action plan; and

- A change in the purpose, scope, location, or beneficiaries of an activity.

Public notice and public hearing for substantial amendments

Any proposed amendment that is considered a "substantial amendment" is subject to the Citizen Participation process, requires formal action by the Board of Supervisors, and approval by HUD. A public notice informing the public of the opportunity to comment on any proposed substantial amendment is published allowing for a minimum of thirty (30) days to review and submit comments. The County will consider all comments or views received from the public concerning proposed substantial amendments in accordance with 24 CFR 91.105 (c)(3). A summary of these comments and views, including comments or views not accepted (and the reason why) shall be attached to the substantial amendment.

Resources 91.220(c)(1) and (c)(2)

5. Identify the federal, state, and local resources (including program income) the jurisdiction expects to receive to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

6. Explain how federal funds will leverage resources from private and non-federal public sources, including how matching requirements of HUD programs will be satisfied.

The One Year Action Plan addresses priority community needs on an annual basis that are identified in the Five-Year Consolidated Plan. It provides detailed information on the resources the County expects to receive and the activities to be undertaken to meet the priority needs. The County of Riverside receives an annual allocation of CPD funding from the U.S. Department of HUD to undertake housing and community development activities. The County is an Urban County under the CDBG and ESG programs and a Participating Jurisdiction under the HOME Program.

Anticipated Funds

The anticipated 2013-2014 HUD-CPD appropriations are: \$6,494,751 CDBG program funds, including Lake Elsinore (Metro City); \$1,570,994 HOME program funds, including the Community Housing Development Organizations (CHDO); and \$613,067 ESG program funds. These anticipated funding levels take into consideration the 5% sequestration cuts mandated by the Sequestration Transparency Act of 2012, the Budget Control Act of 2011, and subsequent Continuing Resolution.

The County expects to utilize the CPD funds for activities that will benefit low- and moderate-income persons (at or below 80% of the Median Household Income). Additionally, the County anticipates that the amount of program income to be received

from prior year investments is \$46,573 in CDBG and \$67,437 in HOME program income; however, the anticipated program income funds have not been allocated to specific projects in the 2013-2014 One Year Action Plan. At this time, HUD's FY 2013 allocations are being finalized by the Office of Management and Budget Government (OMB); consequently, HUD has not yet issued the final CPD allocations for the County's 2013-2014 program year. The Riverside County Board of Supervisors has authorized the Assistant County Executive Officer/EDA, or designee, to modify project funding amounts in the Final 2013-2014 One Year Action Plan, through funding adjustments, in the event that the County's CPD allocations are increased/reduced by an amount not exceeding 35% from the 2012-2013 CDBG funding levels.

The County will also receive a separate "estimated" CDBG allocation of \$342,280, for the City of Lake Elsinore, a Joint Metro City/Urban County participant, which is included in the County allocation received from HUD on an annual basis.

Housing and Community Development Resources

The County anticipates receiving approximately \$8,678,812 in CPD funding for the 2013-2014 program year. The following tables provide a detail of the "estimated" CPD funding:

Resources Available FY 2013/14

Program	FY 13/14 Estimated Entitlement Allocation	FY 13/14 Estimated Program Income	Total Available
CDBG	\$6,494,751	\$46,573	\$6,541,324
HOME	\$1,570,994	\$67,437	\$1,638,431
ESG	\$613,067		\$613,067
TOTAL	\$8,678,812	\$114,010	\$8,792,822

Excludes Administration funds from Joint Metro Cities

Program	FY 13/14 Estimated Entitlement Allocation	FY 13/14 Estimated Program Income	Total Available
CDBG- Metro City	\$342,280	\$0	\$342,280

Cumulative Funding FY 2009-2014

Program Funds	FY 2009-2010 Year 1	FY 2010-2011 Year 2	FY 2011-2012 Year 3	FY 2012-2013 Year 4 (Estimated P1)	FY 2013-2014 Year 5 (Estimated)	YTD Funding Totals
CDBG	\$8,878,528	\$9,621,208	\$8,044,912	\$6,476,285	\$6,152,471	\$39,173,404
CDBG- *Joint Metro City	\$0	\$0	\$0	\$360,295	\$342,280	\$702,575
CDBG Program Income	\$144,850	\$64,818	\$273,065	\$12,029	\$46,573	\$541,335
HOME	\$3,287,919	\$3,265,475	\$2,881,469	\$1,653,678	\$1,570,994	\$12,659,535
HOME Program Income	\$167,157	\$195,729	\$55,214	\$57,467	\$67,437	\$543,004
ESG	\$458,500	\$390,003	\$609,341	\$696,668	\$613,067	\$2,767,579
TOTAL FUNDING	\$12,936,954	\$13,537,233	\$11,864,001	\$9,256,422	\$8,792,822	\$56,387,432

*Includes Joint Metro City funding

Leveraging of CPD Funds

The County expects to leverage the \$8,678,812 in 2013-2014 CPD funds with the following funding sources to assist in accomplishing the goals of the Five Year Consolidated Plan.

HOME Program regulations require a twenty-five percent (25%) non-Federal match for every HOME dollar expended. Funds set-aside for program administration and for Community Housing Development Organization (CHDO) technical assistance/capacity building are exempt from this matching requirement. The match must be met by the end of the Federal fiscal year in which the expenditure occurred. This requirement is not project-specific but rather program-wide.

The leveraging of public and private funds is critical to the success of HOME projects. In order to provide sufficient financial support, most HOME projects require layered funding. The following is a list of some of the anticipated funding sources that may be used in conjunction with HOME funds:

- Limited Partner Tax Credit Equity
- California Housing Finance Agency (CalHFA) funds
- California Department of Housing and Community Development Multifamily Housing Program (MHP) funds
- Federal Home Loan Bank Affordable Housing Program (AHP) funds
- U.S. Department of Agriculture

- California Department of Housing and Community Development Farm Worker Housing Grant Program
- Mental Health Services Act (MHSA) funds

Redevelopment Funding

Pursuant to California Health & Safety Code Section 34170, *et. seq.*, the County of Riverside Redevelopment Agency was officially dissolved as of February 1, 2012. As a result of that action, only obligated redevelopment funds will be available as leverage for use with Community Development Block Grant (CDBG) and/or Home Investment Partnership (HOME) funds.

The County of Riverside Economic Development Agency was designated as the Successor Agency of the Redevelopment Agency for the County of Riverside. The Housing Authority of the County of Riverside (HACR) was designated as the Successor Agency of the redevelopment housing functions. As of February 1, 2012, all RDA housing projects and activities were transferred to HACR.

Housing Successor - Housing Authority of the County of Riverside (HACR)

Department of Finance (DOF) approved Housing Successor Agency projects – 2013:

The following active projects were used for leveraging this fiscal year:

- Highgrove Family Apartments
- Operation Safehouse Inc.

Project Name: Highgrove Family Apartments

Location: Assessor's Parcel Number 255-070-013, located at the southwest corner of Center Street and Michigan Ave in the unincorporated community of Highgrove District: 2nd

Type of Housing: Family

Total Affordable Units: 89

Description: The Developer is proposing to build an 89-unit multifamily affordable housing complex for low-income households.

Funding Sources:

The total Project budget is \$19,698,086. The sources of funds utilized will be a loan from the Housing Authority in the amount of \$7,475,000, land from the Housing Authority valued at \$1.00, a loan from Federal Home Loan Bank Affordable Housing Program for \$350,000, a permanent loan for \$2,675,457, and Limited Partner Tax Credit Equity contribution of \$9,197,628.

Project Name: Operation Safe House Inc.

Location: The Project is located at 72695 La Canada Way, in the Community of Thousand Palms, an unincorporated area of Riverside County

District: 4th

Type of Housing: Special needs housing

Total Affordable Units: 16

Description: The Developer is proposing to build a 16-unit special needs housing complex for teenagers that age out of foster care.

Funding Sources:

The total Project budget is \$5,066,274. The sources of funds utilized will be a loan from the Housing Authority in the amount of \$1,100,000, a \$1,000,000 loan from the Department of Housing and Community Development Emergency Housing and Assistance Program Capital Development, a 2,038,862 loan from the Department of Housing and Community Development Multifamily Housing Program-Supportive Housing, a \$354,937 loan from HUD Homeless Continuum of Care, \$500,000 loan from Amy S. Harrison Trust, and a developer in the amount of \$27,475.

Emergency Solutions Grant

The Emergency Solutions Grant program has a mandatory "matching grant" requirement for subrecipients. It is anticipated that the County's 2013-2014 "estimated" ESG allocation of \$613,067 will leverage or "match" more than \$4,900,000 in Federal, State, and private resources.

Section 8

The Housing Authority receives approximately \$72,000,000 annually to administer the Housing Choice Voucher Program (also known as Section 8) authorized by the U.S. Housing Act of 1937. The Section 8 program provides permanent rental subsidies in the form of vouchers for use in the private rental market thereby making market rate housing affordable to extremely low and low income families. The Section 8 program has the added benefit of providing income to local landlords who participate in the program which strengthens the local rental market.

SUMMARY OF LEVERAGING RESOURCES FY 2013/2014

Source	Leveraging Amount 2013-14
Housing Authority RDA Funds	\$8,575,000
Limited Partner Tax Credit Equity	\$9,197,628
Affordable Housing Program (AHP)	\$990,000
HUD-Funded Continuum of Care ⁸ (CoC)	\$354,937
HCD Multifamily Housing Program (MHP)	\$2,083,862

HCD EHAP	\$1,000,000
Section 8 Vouchers, Mainstream, Moderate, Rehabilitation	\$68,989,370
Public Housing	\$1,270,000
Capital Fund Program	\$566,759
HOPWA Rental Assistance	\$565,000
Shelter Plus Care Program (S+C) <i>Housing Authority</i>	\$789,000
HUD Funded Continuum of Care (CoC) <i>DPSS</i>	\$8,005,398
FEMA Emergency Food & Shelter Program (EFSP) <i>DPSS</i>	\$1,238,469

Annual Objectives 91.220(c)(3)

**If not using the CPMP Tool: Complete and submit Table 3A.*

Activities to be Undertaken

The following table summarizes the proposed use of CPD funds during FY 2013-2014 by general activity, funding amount, and percentage of total allocation. Appendix of this One Year Action Plan provides detailed project or activity descriptions.

Proposed Use of Funds FY 2013/14

Program Type	Dollars	% of Total
CDBG Funds		
CDBG Administration / <i>(Includes Fair Housing Administration \$111,150)</i>	\$1,230,494	20.0%
Public Services	\$922,512	*14.99%
Public Facilities and Infrastructure Improvements	\$3,387,475	55.06%
Code Enforcement	\$499,490	8.12%
Interim Assistance	\$100,000	1.63%
Economic Development	\$12,500	.20%

Proposed Use of Funds FY 2013/14

Program Type	Dollars	% of Total
Total:	\$6,152,471	100%
CDBG Funds-Metro City:		
Public Services	\$51,300	15.0%
Public Facilities and Infrastructure Improvements	\$94,274	28.0%
Code Enforcement	\$128,250	37.0%
County of Riverside Administration-Joint Metro City	\$41,074	12.0%
City of Lake Elsinore-Administration Funds	\$27,382	8.0%
Total Metro City:	\$342,280	100%
Total: (Including Metro City)	\$6,494,751	
HOME Funds		
HOME Administration	\$157,099	10.0%
Community Housing Development Organization (CHDO)	\$235,649	15.0%
HOME New Construction	\$589,123	37.5%
First Time Home Buyer Program	\$589,123	37.5%
Total:	\$1,570,994	100%
ESG Funds		
ESG Administration (7.5% Max)	\$45,980	7.50%
HMIS Data Collection	\$0	0.00%
Emergency Shelter	\$336,840	54.95%
Street Outreach	\$10,000	1.63%
Homelessness Prevention	\$110,247	17.98%
Rapid Re-housing	\$110,000	17.94%
Total:	\$613,067	100%

* The County's projected maximum Public Service Activity allocation of \$1,026,836 is calculated based on \$974,213 (15%) of the 2013-2014 "estimated" CDBG allocation (\$6,494,751), plus an *estimated* amount of \$52,623, or 15% of prior year (2012/13) Program Income (\$350,823), in accordance with 24 CFR Part 570.201 (e)(1). The County is currently below the maximum amount by \$53,024.

Planning and Administration

CDBG Administration, \$1,160,418: The funding will provide staffing and overall program management, coordination, monitoring, and evaluation for the County CDBG program and the City of Lake Elsinore Metro City program.

Fair Housing Program, \$111,150: (from County’s CDBG Administration allocation) - Funds will be used to affirmatively further fair housing by providing a fair housing community outreach program to various groups, including, but not limited to, the following; farm workers, low income individual, tenants, homeowners, landlords, realtors, and County officials. Elements of the program will include anti-discrimination, landlord/tenant services, education-outreach activities, training/technical assistance, and enforcement-complaint screening.

ESG Administration, \$45,980; The funding will provide staffing and overall program management, coordination, monitoring, and evaluation for the ESG program.

HOME Program Administration, \$157,099: Funds will be used to provide staffing and overall program management, coordination, and monitoring/evaluation of the County’s HOME program.

TABLE 3A

Goals and objectives to be carried out during the action plan period are indicated by placing a check in the following boxes.

<input checked="" type="checkbox"/>	Objective Category Decent Housing Which includes:	<input checked="" type="checkbox"/>	Objective Category: Suitable Living Environment Which includes:	<input checked="" type="checkbox"/>	Objective Category: Expanded Economic Opportunities Which includes:
<input checked="" type="checkbox"/>	assisting homeless persons obtain affordable housing	<input checked="" type="checkbox"/>	improving the safety and livability of neighborhoods	<input type="checkbox"/>	job creation and retention
<input checked="" type="checkbox"/>	assisting persons at risk of becoming homeless	<input checked="" type="checkbox"/>	eliminating blighting influences and the deterioration of property and facilities	<input checked="" type="checkbox"/>	establishment, stabilization and expansion of small business (including micro-businesses)
<input checked="" type="checkbox"/>	retaining the affordable housing stock	<input checked="" type="checkbox"/>	increasing the access to quality public and private facilities	<input type="checkbox"/>	the provision of public services concerned with employment
<input checked="" type="checkbox"/>	increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability	<input type="checkbox"/>	reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods	<input type="checkbox"/>	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan

<input checked="" type="checkbox"/>	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/ADOS) to live in dignity and independence	<input type="checkbox"/>	restoring and preserving properties of special historic, architectural, or aesthetic value	<input type="checkbox"/>	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices
<input type="checkbox"/>	providing affordable housing that is accessible to job opportunities	<input type="checkbox"/>	conserving energy resources and use of renewable energy sources	<input type="checkbox"/>	access to capital and credit for development activities that promote the long-term economic social viability of the community

7. Provide a summary of specific objectives that will be addressed during the program year.

OUTCOME PERFORMANCE MEASUREMENTS

SUMMARY OF SPECIFIC ANNUAL OBJ/OUTCOME PERFORMANCE (Table 1C,2C,3A)							
HOUSING DIVISION - Availability / Accessibility of Decent Housing (DH-1)							
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number (Revised)	Actual Number	Percent Completed
DH - 1	Housing activities focused primarily on improving the quality of, or access to, housing. [Priority #2] Refer to Housing Section	(Housing Division) HOME CDBG RDA	2009-10	Number of Households Served	129	207	160%
			2010-11		129	123	95%
			2011-12		129	80	62%
			2012-13		0	0	0%
			2013-14		60	0	0%
			MULTI-YEAR GOAL				447
HOUSING DIVISION - Affordability of Decent Housing (DH-2)							
DH - 2	Housing activities focused primarily on affordability of the units. [Priority #1, #3, #4 & #5] Refer to Housing Section	(Housing Division) HOME RDA	2009-10	Number of Total Housing Units	198	63	32%
			2010-11		198	494	249%
			2011-12		198	48	24%
			2012-13		182	0	0%
			2013-14		155	0	0%
			MULTI-YEAR GOAL				931

DH - 1 Availability/Accessibility of Decent Housing							
Specific Obj. #	Specific Annual Objectives	Source of Funds	Performance Indicators	Year	5-Year Con Plan Expected Number	Actual CAPER Number	Percent Completed
DH - 1	Specific Objective: CDBG "division" activities -Home Repair Program	CDBG "Division" Funded Activities	Number of projects completed that assisted low-income households	2009 - 10	1	0	0%
				2010 - 11	1	1	100%
				2011 - 12	1	0	0%
				2012 - 13	1	0	0%
				2013 - 14	1	0	0%
			MULTI-YEAR GOAL		5	1	20%

DH - 2 Affordability of Decent Housing							
Specific Obj. #	Specific Annual Objectives	Source of Funds	Performance Indicators	Year	5-Year Con Plan Expected Number	Actual CAPER Number	Percent Completed
DH - 2	Specific Objective: Down-Payment Assistance Program & Migrant Farmworker Housing	CDBG "Division" Funded Activities	Number of projects that assisted persons with new or improved access to affordable housing	2009 - 10	1	0	0%
				2010 - 11	1	3	300%
				2011 - 12	1	2	200%
				2012 - 13	1	0	0%
				2013 - 14	1	0	0%
			MULTI-YEAR GOAL		5	5	100%

SL - 1 Availability/Accessibility of a Suitable Living Environment							
Specific Obj. #	Specific Annual Objectives	Source of Funds	Performance Indicators	Year	5-Year Con Plan Expected Number	Actual CAPER Number	Percent Completed
SL - 1 (1)	Specific Objective: Substance Abuse Programs, Services for Battered and Abused Spouses, Health Services, Senior Centers, Community Centers, Facilities, New or Improved Infrastructure, Food and Homeless Programs, Educational and/or Childcare Programs, Recreational Programs.	CDBG "Division" Funded Activities	Number of projects assisting households that received emergency assistance to prevent homelessness, over-night shelter, supportive services and long-term housing and number of persons with new or improved access to services, infrastructures, facilities, and jobs or Number of persons that no longer have access to a substandard service.	2009 - 10	60	52	87%
				2010 - 11	60	61	102%
				2011 - 12	60	58	97%
				2012 - 13	60	0	0%
				2013 - 14	60	0	0%
			MULTI-YEAR GOAL		300	171	57%

SL - 2 Affordability of a Suitable Living Environment							
Specific Obj. #	Specific Annual Objectives	Source of Funds	Performance Indicators	Year	5-Year Con Plan Expected Number	Actual CAPER Number	Percent Completed
SL - 2 (1)	Specific Objective: Senior Activities, Services for handicapped, Childcare, Youth, and Services for abused and neglected children for the betterment of communities and areas.	CDBG "Division" Funded Activities	Number of projects that assisted persons with new or improved access to a service and number that no longer have access to a substandard service.	2009 - 10	15	17	113%
				2010 - 11	15	11	73%
				2011 - 12	15	9	60%
				2012 - 13	15	0	0%
				2013 - 14	15	0	0%
		MULTI-YEAR GOAL			75	37	49%
SL - 3 Sustainability of a Suitable Living Environment							
Specific Obj. #	Specific Annual Objectives	Source of Funds	Performance Indicators	Year	5-Year Con Plan Expected Number	Actual CAPER Number	Percent Completed)
SL - 3 (1)	Specific Objective: Street/Road Improvements, Park Improvements, Facility Improvements, Code Enforcement, and Interim Assistance.	CDBG "Division" Funded Activities	Number of projects that assisted persons with new or improved access to a service and number that no longer have access to a substandard service.	2009 - 10	65	18	28%
				2010 - 11	65	18	28%
				2011 - 12	65	23	35%
				2012 - 13	65	0	0%
				2013 - 14	65	0	0%
		MULTI-YEAR GOAL			325	59	18%
EO - 1 Availability/Accessibility of Economic Opportunity							
Specific Obj. #	Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	5-Year Con Plan Expected Number	Actual CAPER Number	Percent Completed
EO - 1 (1)	Specific Objective: Business Development and Job Creation	CDBG "Division" Funded Activities	Number of projects that created jobs and/or assisted new or existing businesses	2009 - 10	2	0	0%
				2010 - 11	0	0	0%
				2011 - 12	0	3	300%
				2012 - 13	0	0	0%
				2013 - 14	0	0	0%
		MULTI-YEAR GOAL			2	3	150%

(Note: Expected numbers reflect the 2009-2014 Five-Yr ConPlan and Actual Numbers are reflective of the annual CAPER reports)

The County of Riverside has continued its commitment to meeting priority goals outlined in the 2009-2014 Five Year Consolidated Plan. The overall goal of the CPD programs is to develop viable communities by providing decent and affordable housing, a suitable living environment, and expanding economic development opportunities principally for low and moderate income persons. The Consolidated Plan outlined the following priority objectives to achieve the overall goals of the CPD programs:

- Affordable Housing
- Homelessness
- Other Special Needs
- Non-Housing Community Development
- Removal of Barriers to Affordable Housing
- Lead Based Paint Hazard Reduction
- Anti-Poverty Strategy

In Addition, the County has established the following long-term objectives for non-housing community development priority needs:

- Infrastructure Improvements
- Public Facility Improvements
- Economic Development, including job creation and retention activities
- Public Services
- Special Neighborhood Cleanup Campaigns to arrest further deterioration of physically deteriorated areas
- Commercial and Industrial improvements by Section 204 sub-recipients
- Property inspections and follow-up actions directly related to the enforcement of state and local codes

Description of Activities 91.220(d) and (e)

**If not using the CPMP Tool: Attach Table 3C*

8. *Provide a summary of the eligible programs or activities that will take place during the program year to address the priority needs and specific objectives identified in the strategic plan, the number and type of families that will benefit from the proposed activities, proposed accomplishments, and target date for the completion of the activity.*

Describe the outcome measures for activities in accordance with Federal Register Notice dated March 7, 2006, i.e., general objective category (decent housing, suitable living environment, economic opportunity) and general outcome category (availability/accessibility, affordability, sustainability).

Refer to attached Table 3c's for description of activities, summarized as follows:

Program Descriptions

The CPD programs include the following: Community Development Block Grant (CDBG); the Home Investment Partnership (HOME); and the Emergency Solutions Grant (ESG).

The County achieves the objectives of the **CDBG** program by utilizing and providing grant funds to local government agencies, cooperating cities, metro-city, and non-profit organizations. These sub-recipients use CDBG funds to construct public facilities, infrastructure improvements, preserve and expand housing stock, stimulate the local economy, and provide public services.

The **HOME** Program is a Federally-funded grant program designed to provide decent, safe, and affordable housing, and alleviate rent burdens, homelessness, and deteriorating housing stock. HOME funds may be spent on tenant-based rental assistance, homebuyer assistance, acquisition, rehabilitation, and new housing construction. Funds are allocated by formula to participating jurisdictions. The program allows great flexibility with respect to the types of projects to be assisted (new construction or rehabilitation), the form and amount of financing, the types of housing, and the households assisted.

HUD published the Interim Rule for the Emergency Solutions Grant (ESG) program in the Federal Register (76 FR 75954) on December 5, 2011, and on January 4, 2012, the regulations went into effect. The ESG program, which replaces the Emergency Shelter Grants program, places greater emphasis on helping people quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. The County receives an annual **ESG** allocation that may be used for street outreach, emergency shelter, homelessness prevention, rapid re-housing, HMIS data collection system, as well as administrative activities.

Summary of Proposed One Year Plan Activities

Community Development Block Grant

According to the Public Notice in Appendix, the County received 106 proposals for the 2013-14 CDBG program year requesting a total of \$6,832,997. The proposed activities included public service, public facility improvements, interim assistance, code enforcement, and others. The County will fund 86 activities for the 2013-2014 program year. Detailed descriptions of the activities can be found in Appendix.

The City of Lake Elsinore chose to participate in the County's Urban County program as a Joint Metro City/Urban County participant. The City's allocation will be that portion of their total annual allocation as determined by HUD, less twelve percent (12%) to be retained by the County for administration of the City's CDBG program. Lake Elsinore submitted eight (8) proposals that will be funded for the 2013-14 CDBG program year totaling \$342,280. The activities include CDBG program administration, public services, public facility/infrastructure, and code enforcement.

CDBG Allocations FY 2012/13

District	Entitlement Allocation	City	Entitlement Allocation	City	Entitlement Allocation
First District	\$471,551	Banning	\$133,380	Indian Wells	\$28,200
Second District	\$287,642	Beaumont	\$168,360	La Quinta	\$144,000
Third District	\$311,063	Blythe	\$96,400	Murrieta	\$343,220
Fourth District	\$370,653	Canyon Lake	\$36,040	Norco	\$94,200
Fifth District	\$225,313	Coachella	\$186,430	San Jacinto	\$193,020
		Desert Hot Springs	\$135,165	Wildomar	\$119,840
		Eastvale	\$180,870	Lake Elsinore (Metro City)	\$342,280

Emergency Solutions Grant

The County received seventeen (17) applications for the 2013-2014 ESG program year requesting a total of \$1,524,538. The County will allocate the 2013-2014 ESG funds to eighteen (18) programs or activities including: emergency shelter, homelessness prevention, rapid re-housing, and administrative activities. Detailed descriptions of the activities can be found in Appendix.

HOME Program

The Housing Division of the Economic Development Agency submitted four (4) proposals for the 2013-2014 HOME allocation:

HOME Admin	\$	157,099
HOME New Construction	\$	589,123
HOME Direct Ownership	\$	589,123
HOME/CHDO Set-Aside	\$	235,649

General Management and Administrative Activities

EDA will use \$1,433,573 of the County's 2013-2014 CPD allocations for the management and administration of the three (3) CPD- funded programs and \$41,074 or 12% of the CDBG Joint Metro-City program allocation to oversee the city's program. Funds will be used for staffing, overhead, coordination, monitoring, and evaluation of the programs. A portion of the CDBG EDA administrative allocation (\$111,150) will be used for Fair Housing (F.H.) activities.

Oversight of consolidated programs: Total \$1,474,647

CDBG (Includes F.H.)	\$1,230,494
HOME	\$157,099
ESG	<u>\$45,980</u>
Total	\$1,433,573

CDBG (Metro City)	<u>\$41,074</u>
	\$1,474,647

Summary of Eligible Programs and Activities for FY 2013-2014

Economic Development

Five-Year Consolidated Plan Economic Development Priorities

A primary objective for the County is commercial rehabilitation assistance and infrastructure improvements in designated commercial corridors as identified by the County as low- and moderate-income areas. The County has implemented an economic development strategic plan that utilizes a combination of public and private sector financing to stimulate economic development through the following:

- The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings or real property;
- The provision of assistance (such as loans, grants, and technical assistance) to private, non-profit business;
- Micro-enterprise assistance to facilitate economic development, including financial support (such as grants and loans), technical assistance, and counseling.

Five-Year Economic Development Objectives

The goal of the County is to provide economic incentives and assistance to attract businesses to strategic locations as a means of addressing poverty and promoting investment in low-income areas using private, local, State, and Federal investment funds. Regrettably, the resources to the County to support economic development have been greatly reduced due to the elimination of redevelopment agencies in California.

Resources

The County has identified the following resources that are potentially available over the next five years to implement these fundamental Objectives:

- US Department of Commerce, Economic Development Administration
- Community Development Block Grant (CDBG)
- Coachella Valley State Enterprise Zone
- Industrial Development Bond Funding
- Recycling Market Development Zone
- Desert Communities Federal Empowerment Zone
- Inland Empire Small Business Development Center (SBDC)
- Coachella Valley Small Business Development Center
- Small Business Finance Corp-CDC
- Small Business Administration
- Tech Coast Angels
- Coachella Valley Angel Network
- Tri-Tech Small Business Development Center
- Workforce Investment Act (WIA)
- Foreign Trade Zones
- Southwest California EDC

The County's Economic Development objectives during the 2009-2014 Five-Year Consolidated Plan include the following:

- The Economic Development Division plans to authorize new industrial and commercial Fast Track projects to create full-time jobs, increase wages, and facilitate capital investment in land, buildings, and equipment;
- Partner with the University of California, California State University, private universities, and community colleges to upgrade the skills of employees in the manufacturing sector;
- Support and facilitate the development of a technology transfer facility near the University of California-Riverside and other areas of the County;
- Assistance in finding property and buildings for businesses to locate into;
- Partner with cities, economic development corporations, utilities, and private corporations to promote the county as a location for business investment and job creation;
- Provide job seekers with employment, career counseling, education and training services through the Workforce Development Centers;
- Offer vital business solution services by conducting a business assessment throughout the business community to provide needed incentives and benefits such as access to reliable workers and on-the-job and customized training; and
- Assist youth with academic, workforce preparation, career planning, and character development through the Youth Opportunity Centers.

FY 2013/2014 Programs and Activities:Summary of Economic Development Activities
CDBG Funded

2013/14 Program/Activity	2013/14 Geographic Distribution	2013/14 Proposed Funding	2013/14 Proposed Businesses to Serve	5 Year CP Proposed
ED - Direct Financial Assistance to For-Profit Businesses (18A)	CW	CDBG - \$0	0 - Businesses	2 - Businesses
ED - Micro-Enterprise Assistance (18C)	4 th District	CDBG - \$12,500	12 - Businesses	0 - Businesses
TOTAL		CDBG - \$12,500	12 - Businesses	2 - Businesses

Geographic Distribution: Refer to the map (Appendix) District & Minority Concentration.

Consolidated Plan Public Facility and Infrastructure Priorities**Five-Year Consolidated Plan Public Facility Priorities**

The County's public facility priorities are to construct, reconstruct, rehabilitate, or install public facilities and improvements for the primary benefit of low-income persons. Facilities include:

- Senior Centers
- Centers for the Disabled and Handicapped
- Facilities for Homeless and AIDS Patients (not operating costs)
- Youth Centers
- Neighborhood Facilities
- Parks and Recreational Facilities
- Child Care Centers
- Health Facilities
- Fire Station Improvements
- Facilities for Abused and Neglected Children
- Lead-based paint Removal
- Non-Residential Historic Preservation

Five-Year Consolidated Plan Infrastructure Priorities

To effectively identify and improve Riverside County's public infrastructure and to assist and benefit low-income persons through community and economic Development, the County will utilize organizations in the private and public sector to develop strategies to address the following:

- Flood Drain Improvements
- Water and Sewer Improvements
- Solid Waste Disposal Improvements
- Street Improvements
- Sidewalks
- Removal of Architectural Barriers

Five-Year Public Facilities Objectives

Public facility investments can increase access to support services and lead to better coordination among service providers. Objectives established to meet priority needs include:

- Provide or expand public facilities and community centers, to include those that serve special needs, such as child Care Centers, senior centers, youth centers, park and recreation facilities, neighborhood facilities, health facilities, facilities for abused and neglected children, and facilities for AIDS patients.
- Develop multi-agency, multi-service centers to deliver services more efficiently and effectively.

Five-Year Infrastructure Improvement Objectives

Maintain quality and adequate infrastructure, and ensure access for the mobility impaired. Objectives established to meet priority needs include:

- Construct, improve, or replace infrastructure such as curbs, gutters, sidewalks, water/sewer, and flood drains in lower-income areas to improve community health and safety.
- Provide street and sidewalk repairs to increase safety and access in lower-income neighborhoods.
- Increase community access through ADA improvements.

**FY 2013/2014 Programs and Activities:
Summary of Public Facility and Infrastructure Improvement Activities**

2013/14 Program/Activity	2013/14 Geographic Distribution	2013/14 Proposed Funding	2013/14 Proposed Projects	5-Yr CP Proposed
Public Facilities and Improvements (General) (03)	CW, 1 st , 2 nd , 3 rd , 5 th Districts & Cities of Beaumont, Indian Wells & Norco	\$2,419,245	12 Facilities/Projects	30 Facilities/Projects
Senior Centers (03A)	City of Murrieta	\$301,220	1 Facilities/Projects	5 Facilities/Projects
Handicapped Centers (03B)	3 rd & 4 th Districts	\$100,000	2 Facilities/Projects	6 Facilities/Projects
Homeless Facilities (not operating costs) (03C)		\$0	0 Facilities/Projects	2 Facilities/Projects
Youth Centers (03D)		\$0	0 Facilities/Projects	7 Facilities/Projects
Neighborhood Facilities (03E)		\$0	0 Facilities/Projects	10 Facilities/Projects
Parks/Recreational Facilities (03F)	Cities of Blythe & Banning &	\$197,600	2 Facilities/Projects	25 Facilities/Projects
Parking Improvements (03G)		\$0	0 Facilities/Projects	1 Facilities/Projects
Water/Sewer Improvements (03J)		\$0	0 Facilities/Projects	6 Facilities/Projects
Flood Drain Improvements (03I)		\$0	0 Facilities/Projects	2 Facilities/Projects
Street Improvements (03K)		\$0	0 Facilities/Projects	17 Facilities/Projects
Sidewalks (03L)	Cities of Banning, Lake Elsinore, Eastvale & La Quinta	\$373,684	3 Facilities/Projects	10 Facilities/Projects
Childcare Centers (03M)		\$0	0 Facilities/Projects	7 Facilities/Projects
Fire Stations/Equip (03O)		\$0	0 Facilities/Projects	2 Facilities/Projects
Health Facilities (03P)		\$0	0 Facilities/Projects	5 Facilities/Projects
Facilities for AIDS Patients (03S)	4 th District	\$90,000	1 Facilities/Projects	2 Facilities/Projects
TOTAL <i>(Includes Metro City)</i>		\$3,481,749	21 Facilities/Projects	137 Projects/Facilities

Geographic Distribution: Refer to the map (Appendix) District & Minority Concentration.

FY 2013/2014 Programs and Activities

Acquisition Projects

(Five-Year Consolidated Plan Period)

During the 2009-2014 Five-Year Consolidated Plan period, the County funded (1) CDBG acquisition project in FY 2012-2013 for \$25,000. Escuela De La Raza Unida (ERU) used CDBG funds to acquire a vacant home in order to expand program services. ERU operates a non-profit community-based school and child care center for children from low-income families. Their goal is to establish a Family Learning Center that provides additional services to low-income residents of the Palo Verde Valley.

Code Enforcement

Five-Year Consolidated Plan Code Enforcement Priorities

Code Enforcement is a priority community development need, especially in the lower-income and blighted target areas throughout the County. Code Enforcement priorities consist of inspecting substandard structures that have been determined to be uninhabitable and pose a threat to public health and safety in deteriorated areas. The County continues to provide comprehensive code enforcement programs through the Code Enforcement Department's Neighborhood Enforcement Teams. Code enforcement together with public/private sector improvements are expected to reverse the decline in these areas.

Enforcing local codes is important because:

- It helps maintain safe communities and contributes to community pride and enjoyment.
- It helps build/maintain property values.
- Enforcement can act as a force multiplier for law enforcement, Environmental Health, Fire, Animal Control, etc.
- It serves to educate the public about ordinances and laws affecting their properties.
- It helps to maintain and continue development of a jurisdiction.
- It protects property owners' rights to enjoy their property without illegal infringement from surrounding properties.

Five-Year Code Enforcement Objectives

The Code Enforcement division is responsible for enforcing over fifteen (15) County ordinances relating to public nuisances, zoning violations, and other issues relevant to the needs of the unincorporated communities. The goals of the Code Enforcement Division are: "to maintain enforcement responsiveness that reflects public needs and

concerns regarding health and safety, and to provide uniform, effective, and timely code enforcement services to unincorporated Riverside County."

Overall, code enforcement is a vital tool in establishing the identity and value of a community. Most people wish to live in a nice and safe neighborhood, and enforcement of local ordinances sets standards for a community and aids in establishing and maintaining the quality of life desired by residents.

FY 2013/2014 Programs and Activities:

**Summary of Code Enforcement Activities
CDBG Funded**

2013/14 Program/Activity	2013/14 Geographic Distribution	2013/14 Proposed Funding	2013/14 Proposed Projects/Persons	5-Yr CP Proposed
Code Enforcement (15) <i>(Includes Metro City)</i>	CW & Cities of Lake Elsinore, Wildomar & Coachella	\$627,740	4 Projects/ 118,444 Persons	5 Projects/ 90,070 Persons

Geographic Distribution: Refer to the map (Appendix) District & Minority Concentration

Clearance & Demolition

There were no new projects funded in 2013-2014 for clearance and demolition. 2012-2013 was the first year these type of activities were funded during the 2009-2014 Five-Year Consolidated Plan period. The 2012-2013 CDBG funded projects currently underway and are being used by the County to pay costs associated with the demolition and clearance of old buildings, a part of the ongoing revitalization effort in Mecca by removing slum, blighted, and unsafe conditions.

FY 2013/2014 Programs and Activities:

**Summary of Clearance & Demolition
CDBG Funded**

2013/14 Program/Activity	2013/14 Geographic Distribution	2013/14 Proposed Funding	2013/14 Proposed Projects/Persons	5-Yr CP Proposed
Demolition/ Clearance (04)	N/A	\$0	0 Projects/ 0 Persons	0 Projects/ 0 Persons

Geographic Distribution: Refer to the map (Appendix) District & Minority Concentration

Interim Assistance

Five-Year Consolidated Plan Interim Assistance Priorities

Limited improvements will be made to areas with determinable signs of physical deterioration when the improvements are intended to arrest deterioration prior to permanent improvements being made or when the activity will alleviate conditions threatening public health and safety. These include special neighborhood clean-up campaigns to help arrest the accumulation of bulky items, debris, and dangerous conditions within targeted low-income communities in Riverside County.

Five-Year Interim Assistance Objectives

The County is continuing its commitment of CDBG funds to support a *Special Neighborhood Clean-Up Campaign* through the Neighborhood Enhancement Unit (NEU). NEU helps residents create a safer living environment, remove blight, and take an active role in the improvement of their community. The NEU works with residents, government agencies, non-profit organizations, and for profit businesses to provide educational materials and resources for: community cleanups, Spanish/English workshops, school assemblies, and community information fairs. They attend community meetings and participate with other County departments in answering questions and providing information on health and safety ordinances, property maintenance, childcare, emergency assistance, and foreclosure prevention.

Residents regularly contact NEU for help in finding programs available for the removal of unwanted vehicles, mobile homes, and accumulated debris and rubbish. NEU Specialists not only work closely with residents but also with the Code Enforcement officers in the field to help with these issues. Partnering with many agencies, NEU staff refers residents to some of the following resources and agencies:

- Board of Supervisors' staff
- Economic Development Agency
- Community Action Partnership
- Environmental Health
- Building and Safety
- Transportation Department
- Animal Services
- Office on Aging
- Workforce Development Center
- Adult Protective Services
- C.A.R.E. (Curtailling Abuse Relating to the Elderly)
- Riverside County Waste Management
- Community Centers/Leaders
- Non-profit Organizations

NEU staff provides the resources and tools for residents so they can voluntarily comply with ordinances and their communities can continue to improve and thrive in a self-sufficient manner.

FY 2013/2014 Programs and Activities:

**Summary of Interim Assistance Activities
CDBG Funded**

2013/14 Program/Activity	2013/14 Geographic Distribution	2013/14 Proposed Funding	2013/14 Proposed Projects	5-Yr CP Proposed
Interim Assistance	CW	\$100,000	1 Project/ 47,181 Persons	30 Projects 587,910 Persons

Geographic Distribution: Refer to the map (Appendix) District & Minority Concentration.

Public Services

Five-Year Consolidated Plan Public Service Priorities

The main purpose is to provide the necessary financial and technical resources to support the establishment and expansion of a variety of public service activities for the primary benefit of low-income persons. Consistent with this objective, the following are the County’s Consolidated Plan Public Service Priorities:

- General Public Services
- Senior Services
- Services for Disabled and Handicapped
- Youth Services
- Transportation Services
- Substance Abuse Services
- Battered and Abused Spouses
- Child Care Services
- Health Services
- Abused and Neglected Children
- Mental Health Services

Five-Year Public Services Objectives

The County’s overall objective is to ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons and ensure access to programs that are related to a variety of social concerns. The County’s five-year objectives are to establish, improve, and expand existing public services. The following are the specific five-year objectives:

- Services for at-risk youth

- Services for seniors, and disabled persons including transportation services
- Child care and services for abused and neglected children
- Services for victims of domestic violence and/or abuse.
- Health and substance abuse services
- Operating costs for homeless/AIDS patients programs
- Employment services

FY 2013/2014 Programs and Activities:

Summary of Public Service Activities

CDBG Funded 2013/14 Program/Activity	2013/14 Geographic Distribution	2013/14 Proposed Funding	2013/14 Proposed Projects	5-Yr Proposed
Public Services (General) (05)	CW, 1 st , 2 nd , 3 rd , 4 th , 5 th Districts	\$531,645	24 Projects/ 119,979 Persons	100 Projects/ 137,245 Persons
Public Service Operating Costs of Homeless/AIDS Patients Programs (03T) Also included in Homeless Table 4b	1 st & 4 th Districts City of Lake Elsinore	\$30,750	4 Projects/ 541 Persons	10 Projects/ 1,750 Persons
Senior Services (05A)	CW, 2 nd , 3 rd , 4 th & 5 th Districts & Cities of Norco & La Quinta	\$259,072	10 Projects/ 3,566 Persons	50 Projects/ 21,697 Persons
Handicapped Services (05B)	3 rd & 4 th Districts & City of Norco	\$16,595	3 Projects/ 125 Persons	20 Projects/ 1,923 Persons
Youth Services (05D)	CW, Cities of Eastvale & Murrieta	\$49,410	3 Projects/ 420 Persons	70 Projects/ 15,314 Persons
Transportation Services (05E)	4 th District	\$5,000	1 Project/ 40 Persons	0 Projects/ 0 Persons
Substance Abuse Services (05F)	4 th District	\$4,000	1 Project/ 12 Persons	10 Projects/ 46 Persons
Battered/Abused Services (05G)	1 st District & city of Murrieta	\$12,000	2 Projects/ 750 Persons	10 Projects/ 5,720 Persons
Childcare Services (05L)	CW & City of Beaumont	\$24,340	2 Projects/ 60 Persons	13 Projects/ 235 Persons
Health Services (05M)	City of Murrieta	\$5,000	1 Project/ 350 Persons	15 Projects/ 79,953 Persons
Abused/Neglected Services (05N)	CW & 3 rd District	\$31,000	2 Projects/ 376 Persons	20 Projects/ 1,199 Persons
Mental Health Services (05O)	4 th District	\$5,000	1 Project/ 140 Persons	0 Projects/ 0 Persons
TOTAL (Includes Metro City)		\$973,812	55 Projects/ 126,359 Persons	318 Projects/ 265,082 Persons

Geographic Distribution: Refer to the map (Appendix) District & Minority Concentration

Administration - General

Project:	CDBG Administration	\$1,119,344
Project:	Fair Housing	\$ 111,150
Project:	ESG Administration	\$ 45,980
Project:	HOME Administration	\$ <u>157,099</u>
Total CPD Administration		<u>\$1,433,573</u>

Joint Metro-City CDBG- EDA Administration \$ 41,074

[General Program Administration, Section 570.206]

CDBG Administration: \$1,187,800 - the funding will provide staffing and overall program management, coordination, monitoring, and evaluation for the CDBG program.

Fair Housing Program: \$111,150 - CDBG administrative funds will be used to affirmatively further fair housing by providing a fair housing community outreach program to various groups, including, but not limited to, the following: farm workers; low income individuals; tenants; homeowners; landlords; realtors; and County officials and staff. Elements of the program will include anti-discrimination and landlord/tenant services, and will include the following:

- 1) Education-outreach activities during April's National Fair Housing Month, literature distribution, seminars, workshops, and counseling.
- 2) Training and technical assistance-literature enhancement, training and seminars on Fair Housing matters and elimination of impediments, and testing.
- 3) Enforcement-complaint screening, investigations, enhancement of enforcement efforts, audits, and elimination of non-conforming impediments to free housing choice.

CDBG Administration (Metro-City): \$41,074 or 12% of the Lake Elsinore, Joint Metro-City, total program allocation. The funding will be used for County of Riverside Staff to assist with the overall program management, coordination, monitoring, and evaluation of the city's CDBG program.

ESG Administration: \$45,980 - the funding will provide staffing and overall program management, coordination, monitoring, and evaluation for the ESG Program.

HOME Administration: \$157,099 – the funds will be used to provide staffing and overall program management, coordination, and monitoring/evaluation of the County's HOME program.

County Back-Up Projects

From time-to-time, it may be necessary for the County to process a "substantial amendment" to the Five year Consolidated Plan or the one year Annual Action Plans to allow for new CDBG, ESG, or HOME activities, modifications of existing activities; or other CPD program administrative actions.

In an effort to efficiently utilize CDBG and ESG funds within timeframes required by HUD, the County will consider the reprogramming of unspent balances from completed and cancelled funded activities to other eligible activities as a "Non-Substantial Amendment". In the event that any of these "administrative" reprogramming actions fall under the "substantial amendment" criteria, the proposed actions will be subject to the Citizen Participation process, require formal action by the Board of Supervisors, and subsequent approval by HUD.

The County will maintain and provide for public review a Reprogramming Action File that provides details for every reprogramming action (Substantial and Non-Substantial) taking place during the program year.

In FY 2013-14 the County also considers funding the following:

Graffiti Removal Program – The County will use CDBG funds to pay for graffiti removal services to residential homes, commercial buildings, and public properties located within designated predominantly low- and moderate- income areas in the county.

Community Home Improvement Program (CHIP) – CDBG funds will be used by the County for the staffing, administration, and direct costs associated with the Community Home Improvement Program. The CHIP will provide loan and/or grant assistance to eligible low-income households (home owners and tenants) in targeted communities to address substandard conditions not in compliance with State Health & Safety codes and/or Federal Housing Quality Standards.

The CHIP will be offered through EDA's Neighborhood Enhancement Unit's Community Beautification Program in conjunction with the County's Code Enforcement's Community Impact Plan program. The Community Impact Plan concept is based upon a proactive, community-based, comprehensive code enforcement that targets dangerous and substandard structures, zoning violations, and other health and safety issues in targeted, low-income communities

Economic Development Assistance Fund – CDBG funds will be used by the County to provide assistance to small, private for-profit businesses and micro-enterprises, pursuant to 24 CFR 570.203, in targeted areas of the County. Assistance to

businesses may include loans, grants, technical assistance, loan guarantees, outreach, and other activities to expand economic growth and job creation in the County.

Mecca Homeless Migrant Station - CDBG funds will be used to pay for operational expenses such as program supplies, utilities, direct program staff salaries, and transportation. The Mecca Comfort Station provides restroom, shower, laundry, and adequate parking facilities to migrant farm workers in Mecca and the surrounding communities.

ADA Sidewalk Project - CDBG funds will be used for construction of ADA compliant sidewalks around the exterior of the museum and flight line. The March Field Air Museum provides educational programs, workshops, research library, and aviation related events. CDBG funds will be used for construction of ADA compliant sidewalks around the exterior of the museum and flight line.

Grange Community Center Improvements-Phase II - The Grange facility is utilized by residents in the low-moderate income for recreational classes, community meetings, food program, and special events. Phase II improvements will include removal of asbestos material, deteriorated ceiling, replacement of flooring and lighting, removal of paneling and painting. CDBG funds will be used for construction.

Desert Resource Center - Jewish Family Services will provide operational and maintenance services for Roy's Place. The facility will provide case management, shelter, transportation, and food to homeless individuals and families. ESG funds will be used for operational cost.

Indio Hills Community Center - The Desert Recreation District will offer a variety of community programs and activities to residents of the Dillon Road communities (Desert Edge, Sky Valley, and Indio Hills). CDBG funds will be used for utilities and other approved program related expenses.

Senior Program at Bermuda Dunes Center - The Desert Recreation District will provide a variety of senior programs and activities for seniors in the Bermuda Dunes community. CDBG funds will be used for utilities and other approved program related operating expenses.

(The commitment of CDBG funds for housing programs in the County varies year-by-year. Specific programs identified in the 2013-2014 program year include Fair Housing Administrative Services and proposed back-up activity for a Community Home Improvement Program as funding becomes available.)

2013-14 County Back-Up Projects

Project	Estimated Costs	HUD Activity Code	National Objective	24 CFR Citation
Graffiti Removal Program	\$50,000	05	LMA	570.208(a)(1)

Community Home Improvement Program	\$200,000	14A	LMH	570.208(a)(3)
Economic Development Assistance Fund	\$200,000	18A	LMJ	570.208(a)(4)
Mecca Homeless Migrant Station	\$50,000	03T	LMC	570.208(a)(2)(i)(B)
ADA Sidewalk Project	\$50,000	03L	LMC	570.208(a)(2)(i)(B)
Grange Community Center Improvements-Phase II	\$50,000	03E	LMA	570.208(a)(1)
Desert Resource Center	\$50,000	03T	LMC	570.208(a)(2)(i)(B)
Indio Hills Community Center	\$15,000	05	LMA	570.208(a)(1)
Senior Program- Bermuda Dunes	\$15,000	05A	LMC- Presumed	570.208(a)(2)(i)(A)

As funding becomes available, one or more of these projects will be activated. Approval of this Action Plan by the County's Board of Supervisors and by HUD will constitute approval of these back-up projects. No subsequent substantial amendment to the FY 2013/2014 Action Plan will be needed.

Outcome and Objective Measures

Consistent with Federal Guidelines, the County has developed a performance measurement system that identifies performance objectives and outcomes for each of the planned activities for FY 2013-14. In order to aggregate accomplishments at a national level, HUD has recommended grantees to utilize standardized objectives and outcomes for reporting achievements.

The primary objective of the CDBG program is to develop viable urban communities. Based upon this intent, it must be determined which of the following three objectives best describe the purpose of an activity:

- Provide decent housing **(DH)**;
- Provide a suitable living environment **(SL)**; and/or
- Expand economic opportunities, principally for lower income persons **(EO)**.

Each activity must also meet specific performance outcomes that are related to at least one of the following:

- Availability/Accessibility **(1)**;
- Affordability **(2)**; or

- Sustainability - Promoting Livable or Viable Communities (3)

HUD Performance Measurement Criteria:

	Availability/ Accessibility (1)	Affordability (2)	Sustainability (3)
Decent Housing (DH)	DH-1	DH-2	DH-3
Suitable Living Environment (SL)	SL-1	SL-2	SL-3
Economic Opportunity (EO)	EO-1	EO-2	EO-3

Summary of Specific Objectives - 2013-14 CDBG Funded Activities

Objective/Outcome	Total 2013/14 CDBG Funds Allocated	Number of Projects 2013/14
Suitable Living Environment - Availability/Accessibility SL-1	\$1,969,031	52
Suitable Living Environment - Affordability SL-2	\$154,195	13
Suitable Living Environment - Sustainability SL-3	\$3,060,075	16
Economic Opportunity - Availability/Accessibility EO -1	\$12,500	1
TOTAL (Includes Metro City)	\$5,195,801	82

Summary of table 3c's (Appendix)

Geographic Distribution/Allocation Priorities 91.220(d) and (f)

9. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

10. Describe the reasons for the allocation priorities, the rationale for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) during the next year, and identify any obstacles to addressing underserved needs.

Geographic Distribution

The County of Riverside is the fourth most populated county in the State, consisting of urbanized neighborhoods, suburban cities, and rural communities. Riverside County includes **twenty-eight (28)** incorporated cities (**fourteen** participate in the Urban County program) and approximately fifty-eight (58) unincorporated communities and neighborhoods. The County is also divided up into five (5) Supervisorial Districts. (Refer to Appendix).

The County seeks to direct funds primarily to these areas of the County and to programs and projects that serve residents of these areas.

The County is committed to allocating CDBG, HOME, and ESG funds to address community development needs of the lowest-income and most disadvantaged residents. Assistance will be targeted to populations residing in areas of low-income and minority concentrations. However, while projects and programs will target low-income and minority populations, they will not necessarily be limited geographically to areas where these populations are concentrated. Some service providers are not located in low/moderate-income census tracts; their services are designed and intended for low/moderated income clients. These may include clinics, food pantries, senior centers, health care facilities, etc.

It is not the policy of the County to concentrate low-income populations in certain areas. Alternatively, the County supports the development of housing opportunities for these households in areas with varied income levels and new housing projects in areas near jobs, transportation, and services.

The 2009-2014 Consolidated Plan and OYAP do not identify priority target areas *per se* for allocation of CDBG funds. However, within each Supervisorial District, Cooperating City, and Metropolitan City, priority is typically given to projects that benefit the greatest percentage of low/moderate-income persons, both as Low/Mod Area (LMA) or Low/Mod Clientele (LMC). Other factors affecting CDBG allocation priorities include project readiness, project sponsor capacity, number served, and leveraging of other resources. For the 2013-2014 OYAP, the County has allocated 100% of the funding to low/moderate-income persons.

Please note, Appendix (County Maps) of this One Year Action Plan provides maps that indicate the Supervisorial Districts, Cooperating Cities, and areas of minority concentrations. Furthermore, the funding allocation tables found in Appendix (Table 3C's) indicate the *geographic distribution* of CPD funds by Supervisorial District or "county-wide" that can be compared to the corresponding maps in Appendix.

Allocating Investments and Assigning Priorities

The County has established priorities for allocating CPD funds based on a number of criteria, including: the established need; urgency of the need; cost efficiency;

eligibility of activities/programs; funding program limitations; capacity and authority for implementing actions; consistency with countywide goals policies, and efforts; identified gaps in service; availability of other funding sources to address specific needs; comments and correspondence from interested agencies and organizations; and feedback from the general public.

The national objectives and performance outcome measurement system established by HUD are the basis for assigning priorities to needs for which funding may be allocated. Priorities are also based on the County's belief that, by increasing self-sufficiency and economic opportunity, many of the housing, social service, educational, and other needs can be addressed more readily. The overall priority for the Action Plan is to use CPD Federal funds for lower-income residents and individuals with special needs so that they can achieve a reasonable standard of living. The County is committed to allocating funds that serve the needs of the lowest-income and most disadvantaged residents. Households with incomes less than 50 percent of the area median income, particularly those with extremely low-incomes (less than 30 percent of area median income), are particular priorities.

In order for an activity or project to be eligible for funding, it must qualify as meeting one of the three national objectives of the program:

- 1) Principally benefit (at least 51%) low and moderate income persons;
- 2) Aid in the prevention of slums or blight; or
- 3) Meet community development needs having a particular urgency.

Priorities that guide the allocation of CPD funds are derived from the following goals:

- To provide decent housing;
- To provide a suitable living environment; and
- To expand economic opportunities.

In addition to national objectives and performance measurements, the County must weigh and balance the input from different groups and assign funding priorities that best bridge the gaps in the County's service delivery system. The County received input through outreach efforts helping to prioritize funding for community facilities, community services, homeless facilities and services, economic development, and public improvements. In summary, projects are reviewed and funding allocations are made based upon the above criteria, including the projects ability to reach and serve the areas and persons with the greatest need.

Addressing Obstacles to Meeting Underserved Needs

The primary objective of the County's CPD programs is the development of viable urban communities by providing decent, safe, and sanitary housing, and expanding economic opportunities principally for persons of low and moderate-income. The mission of meeting and addressing these community, social, and economic development needs of low-income persons and their communities is of paramount importance to the County. Unfortunately,

there are barriers and challenges that hinder the development and implementation of important programs intended to serve those most in need.

One of the most important steps in addressing obstacles to community development is identification and evaluation. In Riverside County, obstacles for CPD-funded activities include language and culture, location and geography, limited resources, and program restrictions and regulations. The County and nearly all CPD sub-recipients have bilingual staff sensitive to cultural traditions, issues, and values. For this reason many of our public notices, including notifications of CPD funding cycles and upcoming Citizen Participation meetings, are published in Spanish.

Currently the primary obstacle to meeting all of the identified needs, including those identified as priorities, is the general lack of funding resources available to public and private agencies that serve the needs of low- and moderate-income residents. Both private foundations and public agencies have been impacted by the recent economic downturn. As noted previously, the amount of resources available to address social, community, and economic development goals pale in comparison to the recognized needs. To address this obstacle, the County strongly encourages its own agencies as well as cooperating cities and other sub-recipients to seek other resources, build new partnerships and collaboratives, and to leverage additional funding whenever possible from local, State, Federal, and private sources. The County urges CPD-funded programs and services to be flexible, while at the same time to be as efficient and effective as possible to achieve expected performance outcomes.

Riverside County is geographically very large; many of the targeted lower-income communities are located in remote rural areas, in the suburban fringe, and within large urban settings. An effective tool used by the County is the community-based forum. These include the Community Councils, Municipal Advisory Councils, and County Service Area Advisory Boards. These non-elected public bodies provide ideal forums for residents and other stakeholders to express their concerns and assess community development needs. Also, the County and other organizations have the opportunity to directly discuss programs, plans, projects, etc., during these meetings.

Actions to Address Gaps in Delivery System

Addressing the community, social and economic development needs of low- and moderate- income people throughout Riverside County is a comprehensive and overwhelming undertaking. No one agency or organization alone can successfully accomplish the task. The formation of sustainable partnerships and collaboration is essential. These efforts bring more than just leveraged financial resources to a project; they provide additional experience, knowledge, information, facilities, strategies, and other valuable resources. The County encourages a system for sharing resources and a network through which this information may be provided.

Consequently, the County has developed and implemented the 2009-2014 Five-Year Consolidated Plan and subsequent Action Plans through such public, nonprofit, and private sector partnerships and collaboration. These efforts have been instrumental in

meeting the wide-range of community development needs in the County. The County will continue to encourage and support the formation of these joint efforts for projects and activities that create viable, self-sufficient communities; decent, affordable housing; a suitable living environment; and expanded economic development opportunities for low-income persons.

The delivery system required for the provision of essential community development services and programs is comprehensive and complex. This system is further complicated by the geographical challenges of the County. The distance between communities and cities contributes to the impediments encountered by private, non-profit, and County agencies attempting to provide public services to low-income residents. With the number and variety of participants in the delivery system it can be difficult to establish priorities and to allocate resources.

The distance between communities is compounded at times by the difficulty of coordination among the various government agencies and the private sector. This lack of communication can create service delivery problems for providers and residents alike and may increase the possibility of a client falling through the gaps and not receiving the services required.

The following issues have been identified:

- Geographic location of governmental, private, and non-profit agencies
- Communication gaps between the private and public sectors
- Lack of public awareness of services and needs
- Local politics and agendas
- Local policies and procedures
- Institution barriers (service area and competition for limited funding source)
- Underutilization of non-profit agencies as partners
- Language barriers
- Community apathy
- Funding policies on programs
- Cultural views, belief, and acceptance of government assistance

The County will continue to take specific actions to overcome these obstacles by using all available resources such as annual meetings with service providers and improving communication by the posting of notices and information on websites.

Annual Affordable Housing Goals 91.220(g)

11. Describe the one-year goals for the number of homeless, non-homeless, and special-needs households to be provided affordable housing using funds made available to the jurisdiction and one-year goals for the number of households to be provided affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units using funds made available to the jurisdiction. The term affordable housing shall be defined in 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

12. ***If not using the CPMP Tool:** Complete and submit Table 3B Annual Housing Completion Goals.

Affordable Housing

Five-Year Consolidated Plan Affordable Housing Priorities:

The County has established the following five-year housing priorities for allocating CPD program resources:

(1) Provide homeownership opportunities for first-time homebuyers and for the low- and moderate-income community.

Homeownership may provide many benefits to families, children, and communities. There is a positive correlation to social stability, education, civic participation, and quality of life, according to "The Impact of Housing on Community: A Review of Scholarly Theories and Empirical Research" (Joint Center for Housing Studies of Harvard University, March 2006) and "Social Benefits of Homeownership and Stable Housing" (National Association of Realtors®, January 2006). In the midst of rising foreclosures, first-time homebuyers are finding it more and more difficult to purchase a new home. Low- and moderate-income households stand to benefit from the County's down payment assistance and mortgage credit certificate programs.

(2) Improve the conditions of substandard housing and substandard existing rental housing affordable to low-income families.

As the County's housing inventory ages, maintenance and repairs become more critical. If homes fall into disrepair, residents may be subject to unsafe and unhealthful living conditions. If maintenance is neglected and ignored long enough, housing may become inhabitable, reducing the total number of units available within the County. Homes between 30 to 40 years old are especially at-risk since serious deterioration can be expected to occur if regular repair and maintenance have not been done. A decrease in the supply of housing is possible unless new units are constructed at a rate that exceeds the rate of deterioration of existing units. Maintaining older homes and ensuring that durable construction materials are used for new housing is important in maintaining the supply of housing in the County.

(3) Address farm worker and migrant farm worker housing needs in Riverside County and in the Coachella Valley.

The Labor Market Information Division of the State of California Employment Development Department identified an average of 15,100 farm labor jobs in Riverside County in 2006. Approximately half of that average (7,550) can be attributed to the Coachella Valley region. In a comprehensive survey among 525 farm workers, 72% were identified as living year-round in the Coachella Valley. Approximately eighty-eight percent (88%) lived in conventional housing situations including apartments, houses, and mobile homes. Over two-thirds were renters and live with family members. Among those interviewed, two percent (2%) identified that they lived in situations not meant for human habitation such as outdoors, cars, trailers on private property, or in converted garages.

(4) Expand the affordable rental housing stock for low-income and special needs households.

Based on cost burdened household data from Comprehensive Housing Affordability Strategy (CHAS) and coupled with Regional Housing Needs Assessment (RHNA) projections, there is a great need to expand affordable rental housing stock for low-income households, as well as special needs households including elderly, large families, HIV/AIDS and their families.

(5) Shelter the homeless.

According to the 2007 County of Riverside 10-Year Strategy to End Homelessness, prepared by the Institute for Urban Research and Development, on a given day throughout the County of Riverside, there are approximately 4,500 adults and children who are homeless. Of these, more than 60 percent live on the streets and nearly 40 percent live in shelters or transitional housing. Although HOME regulations prohibit the use of funds for the construction of shelters, the County seeks to develop and construct transitional to permanent housing for the homeless.

(6) Stabilize declining neighborhood conditions due to foreclosures.

As of October 21, 2008, there were more than 29,107 foreclosed properties (REOs) in the entire County of Riverside – nearly 3.8% of all housing units. When the “pre-foreclosure” and “units at auction” are included, the number of impacted housing units is nearly 52,000, or 7.0% of all housing units. At this time, the Riverside-San Bernardino MSA was the fourth most impacted region in the nation.

Five-Year Affordable Housing Objectives:

The County's Specific Affordable Housing Objectives for the (2009-2014) period are addressed in the following discussion. The discussion includes the basis for assigning the priority; obstacles to meeting underserved needs, and proposed accomplishments that the County hopes to achieve over the next five years.

1. Provide homeownership opportunities for first-time homebuyers and for the very low-, low- and moderate-income community.

- a. First Time Home Buyer (FTHB) Program - HOME down payment assistance for very low and low-income households that have not had ownership interest in improved upon residential real property within the most recent three-year period.
- b. Mortgage Credit Certificate (MCC) - Tax credit for qualified households to reduce homeowner income tax liability and increase disposable income to allow the homeowner to afford higher housing costs given their income.
- c. HOME Program – Self-Help New Construction - HOME assistance for the development and construction of new single-family homes, typically through a Community Housing Development Organization’s (CHDO’s) mutual self-help construction program. In this situation, groups of qualified low-income first-time homeowners contribute in the building of each other’s homes under the skilled supervision of the developer.
- d. Redevelopment Agency for the County of Riverside (RDA) Infill Housing Program - RDA assistance for the development and construction of affordable single-family housing on previously vacant or blighted lots restricted to low-income households in the unincorporated areas of the County with emphasis within the County’s redevelopment project areas. No new funding as of February 1, 2012 due to the dissolution of redevelopment.
- e. RDA Single-Family New Construction - RDA assistance for the development and construction of affordable single-family homeownership opportunities for very low- and low-income households in the unincorporated areas of the County with emphasis within the County’s redevelopment project areas. No new funding as of February 1, 2012 due to the dissolution of redevelopment.
- f. Redevelopment Homeownership Program (RHP) – RDA down payment assistance for first-time homebuyers of low- to moderate-income to purchase homes in the unincorporated areas of the County and within County RDA project areas with emphasis within the County’s redevelopment project areas. No new funding as of February 1, 2012 due to the dissolution of redevelopment.

FY 2013/2014 Program Objectives:

2013/14 Program/Activity	2013/14 Geographic Distribution	2013/14 Proposed Accomplishments	5-Yr Proposed
First -Time Homebuyer	Limited to participating cities and unincorporated areas	10 Households	50
Mortgage Credit Certificate (MCC)	Limited to MCC participating cities and unincorporated areas	20 Households	100
HOME Program Self-Help New Construction	Limited to County project areas and unincorporated areas	5 Households	25

RDA Infill Housing	Limited to RDA project areas and unincorporated areas	1 Household	4
RDA Single-Family New Construction	Limited to RDA project areas and unincorporated areas	5 Households	20
Redevelopment Homeownership Program (RHP)	Limited to RDA project areas and unincorporated areas	1 Household	31
TOTAL		42 Households/Units	230

2. Improve the conditions of substandard housing and substandard existing rental housing affordable to low-income families.

- a. Home Repair Loan Program (HRLP) –The HRLP Program provides one-time assistance of up to \$10,000 to qualified low income homeowners to repair or improve their homes, to address health and safety issues in both interior and exterior areas of the home, and to address housing quality standards (HQS). HRLP is provided in the form of a silent mortgage loan secured by a Deed of Trust and Covenant Agreement with a 10 year affordability period. Eligible properties must be owner occupied and built in 1978 or after.
- b. Senior Home Repair Grant (SHRG) Program – The SHRG Program provides one-time grants of up to \$6,000 to qualified extremely-low and very-low income senior homeowner’s age 62 or older or extremely-low and very-low income disabled homeowners of any age, to repair or improve their homes. Eligible improvements include health and safety related electrical, roof, plumbing, HVAC or handicap accessibility repairs. Eligible properties must be owner occupied and built in 1978 or after.
- c. Enhanced Home Repair (EHR) Program – EHR program provides CDBG assistance of up to \$6,000 to qualified extremely-low and very-low income homeowners to repair or improve their homes. Eligible improvements include health and safety related electrical, roof, plumbing, HVAC or handicap accessibility repairs. Eligible properties must be owner occupied and built in 1978 or after.
- d. Home Improvement Program (HIP) – No new funding as of February 1, 2012 due to the dissolution of redevelopment.
- e. Manufactured Home Replacement Program (MHRP) – No new funding as of February 1, 2012 due to the dissolution of redevelopment.
- f. Tenant-Occupied Home Rehabilitation Program (THRP) – No new funding as of February 1, 2012 due to the dissolution of redevelopment.
- g. RDA Rehabilitation Projects – No new funding as of February 1, 2012 due to the dissolution of redevelopment.

FY 2013/2014 Program Objectives:

2013/14 Program/Activity	2013/14 Geographic Distribution	2013/14 Proposed Accomplishments	5-Yr Proposed
Home Repair Loan Program (HRLP) CDBG Funded Only	Limited to participating cities and unincorporated areas	5 Households	300
Senior Home Repair Grant (SHRG) Program CDBG Funded Only	Limited to participating cities and unincorporated areas	15 Household	300
Enhanced Home Repair (EHR) Program CDBG Funded Only	Limited to participating cities and unincorporated areas	1 Household	5
Home Improvement Program (HIP) No Longer Funded	County-wide	0 Household	5
Manufactured Home Replacement Program (MHRP) No Longer Funded	Limited to RDA project areas and unincorporated areas	0 Household	5
Tenant-Occupied Home Rehabilitation Program (THRP) No Longer Funded	Limited to RDA project areas and unincorporated areas	0 Household	5
RDA Rehabilitation Projects No Longer Funded	Limited to RDA project areas and unincorporated areas	0 Household	25
TOTAL		21 Households	645

3. Address farm worker and migrant farm worker housing needs in Riverside County and in the Coachella Valley.

- a. Mobile Home Tenant Loan (MHTL) Assistance Program - RDA assistance for extremely low-income mobile home owners in un-permitted mobile home parks to purchase a replacement unit in a permitted mobile home park. Match funds from the California Department of HCD Joe Serna, Jr. Farm Worker Housing Grant (JSJFWHG) Program are also available to qualified applicants. No new funding as of February 1, 2012 due to the dissolution of redevelopment.
- b. HOME Program – Farm worker Housing - HOME assistance for the development, construction, or rehabilitation of affordable housing for very low-income and low-income farm worker households.
- c. RDA – Farm worker Housing - RDA assistance for the development, construction, or rehabilitation of affordable housing for very low-income and low-income farm worker households. No new funding as of February 1, 2012 due to the dissolution of redevelopment.

FY 2013/2014 Program Objectives:

2013/14 Program/Activity	2013/14 Geographic Distribution	2013/14 Proposed Accomplishments	5-Yr Proposed
Mobile Home Tenant Loan (MHTL) Assistance Program	Limited to RDA project areas and unincorporated areas	10 Households	50
HOME Program - Farm Worker Housing	Limited to participating cities and unincorporated areas	10 Households	50
RDA - Farm Worker Housing	Limited to RDA project areas and unincorporated areas	10 Households	40
TOTAL		30 Households/Units	140

4. Expand the affordable rental housing stock for low-income and special needs households.

- a. HOME Program - Multi-family - HOME assistance for the development and construction of affordable rental housing for very low- and low-income households. Assisted units are **restricted by a 55-year affordability covenant.**
- b. RDA - New Construction - RDA assistance for the development and construction of affordable rental housing for very low- and low-income households in the unincorporated areas of the County with emphasis within the County's redevelopment project areas. Assisted units are restricted by a 55-year affordability covenant. No new funding as of February 1, 2012 due to the dissolution of redevelopment.

FY 2013/2014 Program Objectives:

2013/14 Program/Activity	2013/14 Geographic Distribution	2013/14 Proposed Accomplishments	5-Yr Proposed
HOME Program - New Construction, Multi-family	Limited to participating cities and unincorporated areas	40 Households	200

RDA – Multi-family	Limited to RDA project areas and unincorporated areas	40 Households	200
TOTAL		80 Households/Units	400

5. Shelter the Homeless.

- a. HOME – New Construction - HOME assistance for the development and construction of affordable and supportive housing for the homeless in partnership with the Department of Public Social Services. Homeless shelters are not permitted under this program.
- b. RDA – New Construction - No new funding as of February 1, 2012 due to the dissolution of redevelopment.
- c. CDBG Public Service Activities - CDBG assistance to non-profit agencies that provide emergency shelters and supportive services for homeless persons.
- d. Emergency Shelter Grant (ESG) Activities - ESG assistance for selected non-profit agencies for emergency shelter and essential services for homeless persons.

FY 2013/2014 Program Objectives:

2013/14 Program/Activity	2013/14 Geographic Distribution	2013/14 Proposed Accomplishments	5-Yr Proposed
HOME Special Needs New Construction	County-wide	10 Households	50
RDA Special Needs New Construction	Limited to RDA project areas and unincorporated areas	0 Households	40
TOTAL		10 Households/Units	90

**Table 3
Summary of Affordable Housing Activities
FY 2013-2014**

2013/14 Program/Activity	2013/4 Geographic Distribution	2013/14 Proposed Accomplishments	5-Yr Proposed
Provide Homeownership	County-wide	42 Households	230
Improve conditions of substandard housing	County-wide	21 Households	645
Farm worker housing needs	County-wide	30 Households	140
Expand affordable rental housing stock	County-wide	80 Units	400
Shelter the homeless	County-wide	10 Households	90
TOTAL		183 Households/Units	1,505

It is very clear that given the extent and magnitude of the need for housing, as well as other community and economic development needs in Riverside County, it is imperative that the limited resources made available through the CPD programs be leveraged with other resources. Many of the most successful affordable housing projects, community facilities, and public service programs use extensive leveraging.

Acceptable leveraging can be achieved in various forms: land; other Federal, State, or local government assistance; in-kind services; donations; waived, reduced, or deferred fees and other pre-development costs; private resources; reduced interest rates or other subsidized financing; etc.

**Annual Housing Completion Goals
(Table 3B)**

Grantee Name: Riverside County Program Year: 2013/2014	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed				
			CDBG	HOME	ESG	HOPWA
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)						
Homeless households	0	0				
Non-homeless households	0	0				
Special needs households (Priority #3, #4 & #5)	800	0		x		
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)						
Acquisition of existing units	0	0				

Production of new units (Priority #4 HOME Rental)	40	0		x		
Rental Assistance	0	0				
Total Sec. 215 Affordable Rental	40	0		x		
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)						
Acquisition of existing units	0	0				
Production of new units (HOME Self Help)	5	0				
Rehabilitation of existing units (Priority #2)	0	0	x	x		
Homebuyer Assistance (FTHB & ADDI)	10	0		x		
Total Sec. 215 Affordable Owner	15	0	x	x		
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)						
Acquisition of existing units	0	0				
Production of new units	45	0		x		
Rehabilitation of existing units	0	0	x	x		
Rental & Homebuyer Assistance	10	0		x		
Total Sec. 215 Affordable Housing	55	0	x	x		
ANNUAL HOUSING GOALS						
Annual Rental Housing Goal	40	0		x		
Annual Owner Housing Goal	15	0	x	x		
Total Annual Housing Goal	55	0	x	x		

Public Housing 91.220(h)

13. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

14. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Five-Year Consolidated Plan Public Housing Agency Priorities

The Housing Authority of the County of Riverside established the following five-year goals:

1. Apply for additional rental vouchers by annually competing for the U.S. Department of Housing and Urban Development (HUD) affordable housing funding available to Public Housing Authorities;
2. Reduce public housing vacancies; and
3. Leverage private and/or other public funds to create additional housing opportunities.

Section 8 and Public Housing Programs

The Housing Authority of the County of Riverside administers and manages several programs to address the housing needs of residents county-wide. The annual estimated operating budget of \$91 million is allocated to fund Housing Authority projects and programs.

The Public Housing Program provides decent, safe, and sanitary housing to low and moderate-income families, seniors, and persons with disabilities. These multi-family developments were constructed or purchased with funding provided by HUD. The property units are operated and maintained by the Housing Authority with funding subsidies from HUD. The Rental Assistance Programs are tenant based utilizing Section 8 (Voucher) Rental Assistance Payments. The Section 8 (Voucher) program assists lower-income households with rental assistance to provide an opportunity to live in affordable, decent, safe, and sanitary housing.

Five-Year Public Housing Agency Objectives

HACR strategies to serve extremely low-income, low-income, and moderate-income households, especially those on the waiting list for Public Housing and Housing Choice Voucher programs, include the following:

- Expand the supply of assisted housing by applying for additional vouchers through HUD.
- Reduce public housing vacancies by increasing outreach efforts to potential applicants and strive to accomplish and maintain ninety-seven percent occupancy.
- Leverage private or other public funds to create additional housing opportunities.
- Improve the quality of assisted housing by improving customer satisfaction survey score in the areas of communication, safety, and neighborhood appearance. Continue to use customer surveys to monitor and make improvements to the overall level of customer satisfaction.
- Conduct outreach efforts to potential landlords. The HACR coordinates a quarterly landlord briefing in which potential landlords are provided information on the benefits of renting their available units to voucher holders.
- Implement and expand special programs. HACR currently administers the following special needs programs:

- 1. HOPWA Program.** The City of Riverside is the Grantee of the HOPWA formula funding for both Riverside and San Bernardino County. The HACR as the Project Sponsor administers the HOPWA grant throughout Riverside County. The goal of the HOPWA program is to prevent homelessness for individuals and/or families that have AIDS/HIV, by providing long term rental assistance through the Housing Options Program and Short Term Rental, Mortgage and Utility Assistance through subcontractors in the community that serve this population (i.e.: Catholic Charities, Desert AIDS Project, Bienestar, etc). The Housing Options Program provides 90 units of permanent affordable housing via tenant based rental assistance to households at or below 80% of the Area Median Income.
- 2. Shelter Plus Care Program.** This program provides 110 units of permanent supportive housing for homeless persons with severe disabilities. Of these 110 units, more than half (64 units) are reserved for chronically homeless individuals to aid in the reduction of homelessness within the County. The Housing Authority partners with the Department of Mental Health, the City of Riverside's Homeless Street Outreach Team, and local HIV providers, to ensure that all participants are provided with in-depth supportive services which foster self-sufficiency.
- 3. Court-Referral Program.** Families that have been identified as ones who would benefit from housing and would likely be successful in completing court programs and self-sufficiency programs are referred for Special Admission Vouchers to the HACR from Riverside Court Services. All families participate in our FSS program in order to enable them to become self-sufficient and free of government assistance.
- 4. Emancipated Foster-care Youth Program.** This program targets ten recently emancipated foster care youth, 18-20 years old. Youth will receive housing assistance, supportive services and will be enrolled in the family self-sufficiency program, to give them the tools and opportunities to successfully transition from foster-care to independent, self-sufficient living.
- 5. Family Unification Program.** This program provides 300 Section 8 vouchers to families engaged in the child welfare system who lack adequate housing to be reunified with their children. The Department of Public Social Services identifies eligible families within their caseloads and refers such families to the Housing Authority for voucher issuance. Transitional supportive services are provided by the Department of Public Social Services in keeping with the family's reunification plan. The families also participate in the Housing Authority's Family Self Sufficiency Program to provide additional tools and resources which support family stability.
- 6. Tenant Based Rental Assistance Program.** This program is a pilot rapid re-housing and homeless prevention program funded through the City of

Riverside. The TBRA program provides a twelve month transitional rental subsidy which assists homeless individuals and families to successfully transition to market rate housing. The City of Riverside's Homeless Street Outreach team and other local providers provide intensive case management to prepare participants for economic self-sufficiency during the course of the twelve month program.

- 7. Veterans Affairs Supportive Housing Program (VASH).** The VASH program which was implemented in October, 2009, is collaboration between the Housing Authority and the Loma Linda VA Medical Center to meet the housing needs of homeless veterans in Riverside County. The Housing Authority was allocated 305 Section 8 vouchers reserved exclusively for homeless veterans. The Loma Linda VA Medical Center refers eligible veterans and provides ongoing clinical support to ensure housing stability.

To improve the management and operation of the HACR's public housing developments, the asset management model was implemented in FY 2008. This asset management model eliminates the centralized functions and incorporates a property specific focus. Plans are underway to build offices and workshops for the Public Housing Property Managers to conduct normal daily duties and the Maintenance Workers to perform their daily work. Both central warehouses have been eliminated under this model. Services by the Public Housing Property Manager and the Maintenance Worker will be site specific and the HACR will no longer operate out of two centralized offices and warehouses. Information is gathered on a quarterly basis that details the financial, physical, and management performance of each property. The reports detail move-outs, vacant unit turnaround times, lease renewals, unit work order status, and evictions. This information has been utilized to determine whether or not a property is performing according to standards. These quarterly reports are maintained by the Director of the HACR. If a property is identified as non-performing, staff then proceed to make recommendations that address the areas of non-performance. The HACR Fiscal department has been monitoring all fiscal and budget performances via monthly budgets vs. actual reports and financial statements. The HACR will continue to utilize the Capital Fund Program to modernize our units which includes those units identified as in need of restoration or revitalization.

Strategy to Encourage Home Ownership and Decline in Reliance

Through its Resident Opportunity and Self-Sufficiency (ROSS) Program, the Housing Authority seeks to facilitate the successful transition of residents from public housing residency to economic independence. This initiative builds upon the efforts of the local welfare plan and other self-sufficiency efforts of the Housing Authority and targets public housing residents.

To assist families living in Public Housing, the *Community Service and Self-Sufficiency Requirement* was reinstated. The *Community Service and Self-Sufficiency Requirement* is intended to assist adult public housing residents in improving their own economic and social well-being and give these residents a greater stake in their

communities. The Community Service and Self-Sufficiency Requirement will allow residents an opportunity to "give something back" to their communities and facilitates upward mobility. The Family-Self Sufficiency Program (FSS) was established to assist Section 8 residents and enable families to gain economic independence from all governmental assistance. There are currently 617 participating families. To date, 210 FSS participants have achieved economic self-sufficiency and no longer require any form of rental and welfare assistance. 55 of the 210 graduates purchased homes of their own upon completion of the FSS Program.

To assist first-time homebuyers, the Housing Authority has established a Homeownership Program (HP). The HP assists eligible participants in the Section 8 program that are also a part of the FSS Program. Outreach efforts have also extended to the residents of the Public Housing Program. In order to maximize the use of resources available to home seekers, the Housing Authority's program also targets families who take part in the EDA's First-Time Home Buyer Program (FTHB) and Mortgage Credit Certificate Program (MCC). There are currently 233 participants enrolled in the Homeownership Program. A total of fifty-seven (57) HP participants have purchased homes. Thirty-eight (38) of the first-time homebuyers were from the FSS Program, four (4) were from the Public Housing Program, and sixteen (16) were from the Section 8 Mortgage Voucher Program. The Section 8 Mortgage Voucher Program allows a family to utilize their Section 8 voucher for a portion of their mortgage.

The Housing Authority actively promotes homeownership among all program participants. This promotion includes Homeownership Assessment Surveys which are mailed to Section 8 participants and posted on the Housing Authority's website. Those interested in homeownership complete the survey and return the completed survey to the Homeownership Coordinator. Once received the Homeownership Coordinator will review the survey and determine if the family has sufficient income to start the homeownership process which includes reviewing their credit worthiness. The Homeownership Coordinator works closely with each family to identify any barriers they may have in becoming homebuyers and sets up an individual service plan with each adult family member that identifies the barriers, the steps each adult family member needs to take to eliminate the barrier, and the time frame in which to do so.

Homeless and Special Needs 91.220(i)

15. Describe, briefly, the jurisdiction's plan for the investment and use of available resources and one-year goals for reducing and ending homelessness.

16. Describe specific action steps for reducing and ending homelessness that (i) reach out to homeless persons (especially unsheltered persons) and assessing their individual needs; (ii) address emergency shelter and transitional housing needs; (iii) help homeless persons (especially persons that are chronically homeless, families with children, veterans, and unaccompanied youth) make the transition to permanent housing and independent living.

17. Homelessness Prevention—Describe planned action steps for reducing ending homelessness that help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to be discharged from publicly funded institution and systems of care or those receiving assistance from public or private agencies that address housing, health, social service, employment, education or youth needs.

18. Describe specific activities the jurisdiction plans to undertake to address the housing and supportive service needs of persons who are not homeless (elderly, frail elderly, persons with disabilities, persons with HIV/AIDS, persons with alcohol or other substance abuse problems).

Homelessness ¹

Five-Year Consolidated Plan Homelessness Priorities:

Homelessness is a concern that impacts the County as a whole. The County continues its support of many homeless shelters and programs that provide comprehensive and coordinated approaches to addressing the problem of homelessness.

The primary agency that coordinates the linkages between other groups to implement the County's "Ending Homelessness in Ten Years" Plan is the **Department of Public Social Services (DPSS)**, the "umbrella" anti-poverty agency for the County of Riverside. The goal is self-sufficiency accomplished by moving poor families out of poverty. DPSS interacts with people on many levels, thereby impacting their daily lives through child care, education, employment, training, health and human services, homelessness and housing.

The provision of shelter beds is the first step towards addressing homelessness and preventing its recurrence. Therefore, it is vital that new shelter beds be created by expansion/renovation of existing emergency shelters and construction of new emergency shelters.

The objective for funding these types of activities is to provide decent, safe, and sanitary housing by focusing on housing programs where the purpose of the program is to meet individual, family, or community needs. The outcome will be based on the Availability/Accessibility of these activities and services to low and moderate-income people, including persons with disabilities.

The Continuum of Care planning process identified the following significant gaps in service²:

- The largest subpopulation of unsheltered homeless is single individuals; there are a total of 6203 homeless individuals and only 1113 or 17% are sheltered.

¹ 2011 bi-annual point in time count

² Preliminary data obtained from the 2011 Homeless Point in Time (PIT) count.

- There are 2,445 chronically homeless individuals and 5 chronically homeless families³ on any given day in Riverside County which represents almost one third of all homeless individuals. Only 70 of these individuals and 3 of the families are sheltered.
- There are 1,857 households containing a member who is categorized as severely mentally ill. Only 243 of these households are sheltered, 1,614 are unsheltered.
- There are 2,856 households containing a member with a chronic substance abuse issue; 182 are sheltered and 2,674 are unsheltered.

County-wide, based on the Continuum of Care planning process, the Department of Public Social Services has identified the need for additional beds/units in the following categories⁴:

- **Emergency Shelters:** there are 611 emergency shelter beds available and a need for 873 beds to adequately shelter homeless individuals and families. Approximately 262 additional emergency shelter beds are needed to fill this gap.
- **Transitional Housing:** there are currently 729 transitional beds available to individuals and families countywide; 798 additional beds are needed to adequately meet the needs of persons requiring transitional housing services.
- **Permanent Supportive Housing:** there are 699 beds and a need for at least 1,254 to serve the County's disabled homeless population especially the needs of chronically homeless individuals.

Based on these needs, the Department of Public Social Services has set the following priorities for homeless activities:

1. The highest priority will be the development of permanent supportive housing for chronically homeless individuals.
2. The second highest priority will be the development of housing programs and supportive services to meet the mental health and substance abuse service needs of homeless individuals and families.
3. The third highest priority will be the development of homeless prevention and "housing first" programs to prevent low and extremely-low income families from falling into homelessness and significantly reduce the length of time homeless families reside in emergency and transitional housing programs.

³ HUD revised the definition of Chronically Homeless to include families in 2011

⁴ Data from the 2012 Housing Inventory Chart

4. Fourth, encourage the development of "one-stop" access centers that provide a variety of services including access to mainstream benefits under one roof.
5. Fifth, establish homeless street outreach teams in each supervisorial district to engage chronically homeless individuals in supportive services; respond to homeless individuals and families with immediate needs; and facilitate a seamless continuum of care which is capable of meeting the varied supportive service needs of the County's homeless residents.

The Department of Public Social Services has established chronically homeless persons as the highest need priority. The Riverside County 10 Year Strategy to End Homelessness has called for the development of 500 units of permanent supportive housing dedicated to chronically homeless persons over the next five years. To facilitate this goal, all new projects seeking Continuum of Care funding must be permanent supportive housing projects. Additionally, new projects serving exclusively the chronic homeless population are ranked the highest in the consolidated application to HUD, and therefore, most likely to receive funding in the event that the application is not fully funded.

The Department of Public Social services will also: strengthen discharge planning with major institutions to limit the number of chronically homeless persons discharged into homelessness; increase the number of homeless street outreach teams engaging chronically homeless persons in supportive services; and increase the number of rental certificates available through the Shelter Plus Care program which provides housing and services to chronically homeless persons in a neighborhood of their choosing.

5 Year Homelessness Objectives:

During the last Five-Year Action Plan period the Department of Public Social Services coordinated a strategic planning initiative that included local government, public agencies, private agencies, homeless advocates, formerly homeless persons, and the business community to develop a ten year plan to end homelessness. This initiative culminated in the 2007 publication of the Riverside County 10 Year Strategy to End Homelessness which serves as the strategic plan for all homeless activities in the County of Riverside. The following Five Year Plan Objectives are consistent with this plan and unmet needs:

Preventing New Episodes of Homelessness

- Implement a county-wide homeless prevention strategy that includes utility assistance, deposit assistance, housing search assistance, landlord/tenant mediation, and short term rental subsidies designed to prevent at least half (50%) of the 7,000 homeless who become homeless each year from becoming homeless during the next five years.

- Establish county-wide protocols and procedures to prevent people from being discharged from public and private institutions of care into homelessness.

Ending Chronic Homelessness

- Expand street outreach programs throughout the County to bring social services directly to homeless persons in a more "assertive" way in order to 1) decrease the number of chronically homeless persons each year by at least 10%; and 2) help prevent additional persons from living on the streets for one (1) year or more.
- Create 150 additional shelter beds throughout the County for individuals living on the streets and encourage participation in a case management plan to reduce the length of time a person spends in emergency shelter.
- Create at least 500 units of permanent supportive housing for chronically homeless persons county-wide.

Addressing the Needs of Homeless Families

- Create 75 additional transitional housing units consisting of 225 beds to serve families who are living on the streets and encourage participation in a case management plan.
- Develop 1,500 units of permanent affordable housing for low- and moderate-income individuals who are homeless or at imminent risk of homelessness.
- Create a streamlined benefit applications system featuring a single application process for multiple programs in order to expedite enrollment and access to resources for homeless and those at-risk of homelessness.

Improve the Capacity of the Continuum of Care

- Engage full participation from all homeless prevention, emergency shelter, transitional housing, permanent supportive housing, and related supportive service programs in the County of Riverside's Homeless Management Information System (HMIS).
- Create a Housing Trust Fund that receives ongoing dedicated sources of public funding to support the production and preservation of affordable housing; further fund homeless prevention activities; and provide ancillary funding for additional supportive services.

Discharge Planning Policies

- Ensure that all appropriate local and State government entities that discharge persons from publicly-funded institutions or systems of care participate in the Discharge Policy Committee.

Permanent Supportive Housing

- Develop a "safe haven" program for chronically homeless adults that are seriously mentally ill and may have substance abuse issues.
- Develop multifamily housing for homeless individuals that are mentally ill and may have substance abuse issues.

Permanent supportive affordable housing is intended for homeless people who also have a disability, such as the mentally ill or persons afflicted with AIDS, and who will continue to need assistance even after transitioning from homelessness. Due to physical and mental limitations, these individuals will need sustained services and special housing on a long-term basis.

EDA will continue to work closely the Continuum of Care in servicing the needs of homeless. This joint effort has worked successfully in the past and the County agencies pledge their continuing support of the endeavor.

FY 2013/2014 Continuum of Care Program and Goals

Provided by the Department of Public Social Services (DPSS) Lead Agency for the County of Riverside Continuum of Care Program

Activity Type	2009-2013 Objectives/ FY 2013/2014 Goals/Objectives	
	2009-2013 Objectives	FY 2013/2014 Goals/Objectives
Homeless Prevention	5-Year: Maintain funding for rental assistance for those threatened with eviction to maintain their housing and for those that lose their housing due to eviction so they are re-housed as quickly as possible.	Obtain \$448,016 in EFSP funding for rental assistance to allow 543 individuals who are facing homelessness to obtain their housing and to rehouse homeless households as quickly as possible.
Emergency Shelters	5-Year: Add new emergency shelter beds for single adults who are chronically homeless and for families who may or may not be chronically homeless.	Continue to maintain 507 emergency shelter beds with general funds for single adults who are chronically homeless and for families who may or may not be chronically homeless.

Supportive Services	5-Year: Support the Department of Public Social Services (DPSS) most vulnerable clients by providing & linking them with basic needs services such as food, clothing, transportation & community connections/referrals to increase housing stability & prevent homelessness.	Increase the percentage of participants engaged by the street outreach teams to 40%.
Transitional Housing	5-Year: Continue to provide a wide-range of supportive services to residents in order to help them obtain and maintain permanent housing.	Increase percentage of homeless persons moving from transitional housing (TH) to permanent housing (PH). Increase percentage of participants who maintain or increase income, including employment income.
Permanent Supportive Housing	5-Year: Develop and implement plans for 250 PH beds for chronically homeless persons & families per 10-Year plan goal. Facilitate access to mainstream benefits to support housing stability.	Maintain a minimum percentage of homeless persons staying in PH over 6 months at or above 80%.

FY 2013/2014 Programs and Activities:

**Summary of Homeless Activities
ESG Funded**

2013/14 Program/Activity	2013/14 Geographic Distribution	2013/14 Proposed Funding	2013/14 Proposed Persons to Serve	2009 - 2014 5 Year Proposed Persons to Serve
Emergency Shelter	1 st , 3 rd , 4 th Districts	ESG - \$336,840	ESG - 2,718 Persons	ESG - 8,425 Persons
Prevention	CW	ESG - \$110,247	ESG -214 Persons	ESG - 200 Persons
Rapid Re-housing	CW	ESG - \$110,000	ESG - 98 Persons	ESG - 80 Persons
Outreach	CW	ESG - \$10,000	ESG -25 Persons	ESG - 785 Persons

HMIS/Data Collection		ESG - \$0	N/A	N/A
ESG Administration		ESG - \$45,980	N/A	N/A
TOTAL		ESG - \$613,067	ESG - 3,055 Persons	ESG - 9,490 Persons

Geographic Distribution: Refer to the map (Appendix E) District & Minority Concentration.

Summary of Homeless Activities CDBG Funded

2013/14 Program/Activity	2013/14 Geographic Distribution	2013/14 Proposed Funding	2013/14 Proposed Persons to Serve	5 Year Proposed Persons to Serve
Emergency Shelters (03T)	4 th District/ City of lake Elsinore	*CDBG - \$10,750	*CDBG - 389 Persons	*CDBG - 1,375 Persons
Transitional Housing (03T)	CW	*CDBG - \$20,000	*CDBG - 152 Persons	*CDBG - 100 Persons
TOTAL		*CDBG - \$30,750	*CDBG - 541 Persons	*CDBG - 1,475 Persons

*CDBG activities listed here are also included in Funded Public Service Projects.

Geographic Distribution: Refer to the map (Appendix) District & Minority Concentration.

Discharge Coordination Policy

EDA, together with the ESG and CDBG sub-recipients, will continue to cooperate and collaborate with other organizations to develop and implement a comprehensive and uniform *Discharge Coordination Policy and Practices (DCPP)*. The DCPP is developed for the purpose of connecting the homeless and those persons threatened with homelessness with supported housing and community-based resources. The overall objective of the DCPP is to reduce the number of persons being released and discharged into homeless shelters, unsuitable accommodations, or homelessness.

Non-Homeless Special Needs Groups

Housing is an integral part of a system of care for the severely mentally ill because the prime support network and focus of daily living activities is associated with the residence. The major barrier to stable and decent housing for the seriously mentally ill is the availability of affordable housing. A substantial majority of persons in this

population depend solely on Supplemental Security Income (SSI). With the high cost of housing in Riverside County, few affordable housing options exist in the open market. Due to the lack of affordable housing, mentally ill persons are at greater risk of becoming homeless or living in unstable or substandard housing situations.

Barriers to Affordable Housing 91.220(j)

19. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Barriers to affordable housing are frequently caused when the incentive to develop such housing is removed due to excessive development costs, governmental regulation, and community opposition. Some development costs are driven by economic conditions and other factors that affect the real estate market. These are often beyond the control of local government. Examples of private barriers include the cost of labor and materials, contracting fees, and the cost of land. However, other development costs, such as project processing fees charged for planning and plan check services, fall under the control of local governmental agencies.

To some extent, Federal and State environmental regulations, ultimately implemented at the local level, have historically added to the cost of development. Further, public policy approved by local government to address community issues and concerns potentially affects the cost of all development projects through the adoption and implementation of ordinances, housing elements, land use plans, fee schedules, and development standards. The imposition of additional taxes on homeowners increases the cost of maintaining and living in a house or apartment and can be a barrier to home ownership, particularly for low- and moderate-income households. Moreover, public opposition over the location of affordable housing can be detrimental to a project once it enters the public hearing process and may result in the denial of the project.

The primary purpose of governmental regulation of land development is to guide development in an orderly fashion, ensure adequate provision of public services and facilities, protect existing development from incompatible land uses, and protect the health, safety, and welfare of the public. Government regulation is generally beneficial to the housing needs of the public, since the development review and approval process is necessary to insure decent and safe housing. However, government regulation of land development can become a constraint to the production of housing, particularly affordable housing, in the following ways:

1. Increases in development processing fees;
2. Zoning that restricts or precludes residential development;
3. Lengthy development review and approval process; and
4. Imposition of excessive development standards may increase the cost of residential development without creating a real benefit to the public.

The County uses a multi-faceted strategy to address barriers to affordable housing. Limited resources dictate that strategies be focused on the most effective tools possible. A major focus involves the use of both financial and processing assistance to maximize as many housing units as possible. This approach allows the County to quantify affordable housing production and make adjustments to development strategies as necessary.

Development fees and approval delays add to the cost of development. In addition, inflation can increase the cost of both materials and labor. These factors combined with negative public perceptions serve as a major disincentive to the construction of affordable housing and are seen as obstacles by qualified developers.

The County assistance includes implementation of the following programs:

- Project Ombudsman: This program involves the designation of a staff liaison or Ombudsman to work with affordable housing developers and their representatives.
- Gap Financing: Gap financing offers financial assistance in the form of grants; or below market-interest rate loans; and other favorable repayment terms.
- Fee Subsidies: Under certain circumstances, the County will subsidize the payment of development fees.
- Waivers of Development Mitigation Fees: Under County Ordinance Number 659 fee waivers can be granted for publicly subsidized affordable housing projects.
- Public Opposition as a Barrier to Affordable Housing: The County will continue to educate the public about the social and economic benefits of affordable housing.
- Fair Housing as a Barrier to Affordable Housing: The County will continue to affirmatively further fair housing county-wide.
- Tax Policies: The County keeps property taxes at a minimum and does not have a residential or business utility tax.
- Fast Track and Priority Processing: The intent of this program is to expedite the construction of affordable housing projects through all phases of the approval process.

ACTIONS TO MITIGATE IMPEDIMENTS TO FAIR HOUSING

The County of Riverside, under the direction of the U.S. Department of Housing and Urban Development (HUD), has the responsibility to affirmatively further fair housing within the Urban County area. The County is committed to furthering fair housing choice for all residents regardless of race, color, national origin, ancestry, religion,

sex, disability, familial status, marital status, source of income, sexual orientation, or any other arbitrary factor. The County contracts with the Fair Housing Council of Riverside, Inc. (FHCRC), to provide fair housing services including fair housing education, outreach, and referral activities.

The County updated its Fair Housing Impediments Study in FY 2009 pursuant to 24CFR 570.904(c)(1) of the CDBG regulations. The CDBG program is funded and administered by the Federal government through the Department of Housing and Urban Development (HUD). The County continues to carry-out its CDBG-funded program in accordance with civil rights certifications and civil rights requirements of the Act relating to: equal employment opportunity; equal opportunity in services, benefits and participation; and affirmatively furthering fair housing.

The *Fair Housing Act of 1968* and *Fair Housing Amendments Act of 1988* (42 U.S. Code 3601-3631) are Federal fair housing laws that prohibit discrimination in all aspects of housing, such as the sale, rental, lease, or negotiation for real property. The Fair Housing Act prohibits discrimination based on race, religion, and national origin. In 1988, the Fair Housing Act was amended to extend protection to familial status and people with disabilities (mental or physical) and provide for "reasonable accommodations" allowing structure modifications for persons with disabilities, if requested, at their expense, and sets housing code standards for new multi-family dwellings to accommodate the physically disabled.

Fair Housing Impediments and Recommendations:

The 2009 Analysis of Impediments to Fair Housing choice Report (AI) presented the following potential impediments and recommendations:

Housing impediments are considered to be substantial barriers to fair housing choices for the affected individual/families because impediments potentially prevent access to a basic and vital need to housing. Impediments are known to produce multiple effects on a family's social structure, enforce negativity, attack the quality of education, exacerbate health and safety problems through overcrowding, and stifle economic growth within communities.

In the past, impediments were primarily seen as race, color, national origin, religion, sex, familial status (presence of children), disabilities, age, marital status, and social economics. Today, FHCRC is seeing the creation of a new impediment due to the results of substandard lending practices within the housing/lending industry. With the impact of this County's high foreclosure rate, FHCRC expects to see an increase of homelessness due to low-income individuals being evicted from their homes for those individuals who have a job but who purchased property they could not afford.

This past year, FHCRC has continued to reduce housing injustice through intensified education and outreach activities resulting in an enhanced awareness of fair housing laws and outreach activities. The foreclosure crisis has also proven to be another

dilemma for many throughout the County and has resulted in significant increase in calls for service.

The following impediments and recommendations were revealed in the 2009 Fair Housing Impediment Study: (Note: Some of the recommended strategies may support already existing or proposed programs within Riverside County. These suggestions are still included to emphasize their importance.)

Impediment 1: Lack of Affordable Housing

Recommendations:

- Alleviate governmental constraints which add to the cost of housing and developer costs.
- Reduce the cost of housing to the consumer, be it rental or single-family homes, through the elimination of unnecessary governmental actions, policies and regulations.
- Increase the number of Agency funded affordable single and multifamily housing projects.

Impediment 2: Lack of Available Housing

Recommendation:

- Increase the number of Agency funded affordable single and multifamily housing projects.

Impediment 3: Marketing and Viewing of Available Units

Recommendations

- Rental property owners, managers, and realtors should be encouraged to provide written information to all applicants which include the listings of all available housing, standard information on the terms and conditions of the application process, posting Fair Housing informational signs and providing Fair Housing literature.

Impediment 4: Rental Housing Qualification Criteria

Recommendation:

- Encourage rental property owners, managers, and realtors to provide written information to all applicants that includes the listings of all available housing, standard information on the terms and conditions of the application process, posting Fair Housing informational signs and providing Fair Housing literature.

Impediment 5(a): Predatory Lending and Steering

Recommendation:

- Provide homebuyer education, credit counseling, and fair housing counseling and awareness training to the first-time home buyers and homeowners, particularly low-income and very low-income applicants.

Impediment 5(b): Predatory Lending Practices*Recommendations:*

- Contract with the Fair Housing Council of Riverside County, Inc., to conduct audit testing.
- Continue to develop, expand, and provide more education and outreach to housing providers, community organizations, and the general public requesting housing discrimination, fair housing laws, and services provided by the Fair Housing Council.
- Continue homebuyer education programs and ongoing education for participants in the first time homebuyer program that the Fair Housing Council offers.

Impediment 6: Foreclosure Crisis*Recommendations:*

- Conduct periodic audits to determine the nature, extent, and changes to housing discrimination throughout the audited cities.
- Increase foreclosure prevention counseling and mediation to the increasing number of homeowners who are experiencing financial hardships, mortgage delinquency, and default due to adjustable rate loans that are resetting, predatory lending practices, and sub-prime loans with climbing interest rates.

Impediment 7: Unequal Treatment in Sale and Rental Housing*Recommendations:*

- Conduct periodic audits to determine the nature, extent, and changes in housing discrimination.
- Track complaints to determine the nature, extent, and changes in housing discrimination throughout the audited cities.
- Enhance County and Fair Housing Council's anti-discrimination campaigns.
- Promote fair housing laws in rental housing, mortgage lending, and real estate sales markets within the audited cities.
- Encourage rental property owners, managers, realtors, and lending agents to provide written information to all applicants that includes the listing of all available housing, standard information on the terms and conditions of the application process, posting Fair Housing informational signs, and providing Fair Housing literature.

Impediment 8: Discrimination in Housing Accessibility*Recommendations:*

- Provide diversity through education, training, and outreach seminars.
- Continue to enhance community outreach activities and promote Fair Housing law and cultural diversity training.

Impediment 9: Discrimination in Rates of Housing Loan Approvals*Recommendation:*

- Provide homebuyer education, credit and fair housing counseling, and awareness training to first-time home buyers and homeowners.

Impediment 10: Potential impediments created through Housing Elements*Recommendations:*

- Ensuring that CDBG Cooperating Cities have an approved Housing Element that incorporates state mandated density rules into their respective zoning ordinances. (Not all CDBG Cooperating cities evaluated in 2009 study have an approved Housing Element)

Impediment 11: Potential Impediments Created Through Land Use Controls*Recommendations:*

- Ensure that Cooperating Cities have an approved Housing Element.
- Continue to advocate zoning ordinances that provide Density Bonus projects, a wider range of zoning to meet affordable housing needs, and reduction in developer fees.
- Encourage Cooperating Cities to establish a wider range of zoning and specific plan implementation to meet affordable housing needs
- Encourage Cooperating Cities to develop zoning codes similar to Riverside County's Ordinance 346.

Impediment 12: Cost of Housing as an Impediment to Fair Housing*Recommendations:*

- Alleviate governmental constraints including the reduction of developer fees.
- Encourage each Cooperating City to develop a fast track/priority processing systems for affordable projects.
- Reduce the cost of housing to the consumer, be it rental or single-family homes, through the elimination of unnecessary governmental actions, policies, and regulations.

Impediment 13: Shortfalls in the Fair Housing Council's Data Collection*Recommendation:*

- Continue to enhance the current tracking system to target the existence of, or lack of, discriminatory practices, and tailor specific remedies for problems discovered.

Impediment 14: Discrimination Based on Disabilities*Recommendations:*

- Provide education and outreach to housing providers through seminars or community workshops increasing education regarding current law on discrimination against the disabled.
- Expand or explore the type of disability discrimination prevalent in certain communities and target the outreach appropriately. Future audits could include wheelchair testers and other protected class groups such as persons with AIDS and mentally ill persons.
- Work in cooperation with and support the efforts of non-profit community service providers that assist disabled persons in locating suitable housing through information, referrals, and community education.
- Provide education and outreach to housing providers through seminars or community workshops in educating the current law on discrimination against the disabled.

Impediment 15: Reluctance to Rent to Section 8 Recipients***Recommendation:***

- Provide information and counseling to new recipients of government rental subsidies to assist them in dealing with reluctant landlords and finding suitable housing.

All impediments will also be addressed by implementing the following recommendations:

- Promoting fair housing laws in rental housing, mortgage lending and real estate sales markets.
- Continuing to develop anti-discrimination campaign and literature.
- Partnering with the FHC to increase fair housing, first time homebuyer education, and credit and counseling services.
- Broadening the understanding of the diversity of cultures through more education, training and outreach seminars, regarding fair housing laws and cultural sensitivity issues to rental property owners, property management companies, agents, as well as, apartment owner associations and renters.

In addition, the EDA will further address impediments identified in the 2009 Fair Housing Study by increasing the number of County-funded affordable single and multifamily housing projects and furthering its efforts with regard to the Neighborhood Stabilization Program, thereby substantially addressing the County's need for increased housing.

Other Actions 91.220(k)

20. Describe the actions that will take place during the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce the number of housing units containing lead-based paint hazards, reduce the number of poverty-level families develop institutional structure, enhance coordination between public and private agencies (see 91.215(a), (b), (i), (j), (k), and (l)).

21. Describe the actions to coordinate its housing strategy with local and regional transportation planning strategies to ensure to the extent practicable that residents of affordable housing have access to public transportation.

Lead-Based Paint Hazard Reduction

- National studies estimate that seventy-five percent (75%) of all residential properties built prior to 1978 contain lead-based paint (LBP). Various Census and HUD data indicate that many lower-income and extremely lower-income households occupy pre-1978 dwellings. Consequently, these persons are at a much higher risk of lead-based paint hazards.

- The Residential Lead-Based Paint Hazard Reduction Act of 1992 changed the Federal approach for addressing LBP and increased the emphasis on prevention of childhood lead poisoning through housing-based approaches. The new strategy requires jurisdictions to focus on ways to implement practical changes in older housing units to protect children from lead hazards. Given the extent of lead poisoning in the County, high priority is assigned to reducing lead-based paint hazards.
- ***The following are programs or proposed actions to evaluate and reduce lead-based paint hazards in the County:***
- **Lead-Based Paint Hazard Control Program:** The Riverside County Department of Public Health (DOPH) Office of Industrial Hygiene (OIH) administers the Lead-Based Paint Hazard Control Program throughout Riverside County. The goal of the program is to evaluate and control lead hazards in low-income housing units by inspecting, testing, and providing treatment and abatements of lead hazards. The program activities primarily include inspection and testing of housing constructed prior to 1956 in target areas, hazard control treatments and abatement, blood lead screening, temporary relocation of families, and community outreach and education. To identify potential households that may contain lead hazards, OIH conducts various community outreach activities at schools and other community events to grow awareness of the health risk of lead poisoning.
- **Lead Hazard Inspections for County programs:** Lead-based paint containing up to fifty percent lead was in common use and available until the mid-1970's. In 1978, the Consumer Product Safety Commission banned the manufacture of paint for use of interior and exterior residential surfaces and furniture. It is a program goal for the County that all homes identified for rehabilitation under the County's CDBG or HOME -funded programs be submitted for lead hazard inspection if: 1) the home was built prior to 1978, and 2) there are children the age of six or younger in the home. This includes any home that is being considered for the County of Riverside's First-Time Homebuyer Program (FTHB) if the same circumstances exist.
- **Childhood Lead Poisoning Prevention Program:** As a further tool in the identification of the lead hazards in the home, the OIH operates California's Childhood Lead Poisoning Prevention Program (CLPPP) to test and identify children who are at high potential for lead poisoning based upon the age of the housing stock in the area and any other factors that indicate high risk for lead exposure.
- **Lead Hazard Reduction Compliance and Enforcement Program:** In 2009, the OIH was awarded a 3 year, \$3,000,000 grant from the State of California for the Lead Hazard Reduction Compliance and Enforcement Program. The program's goal is to provide technical expertise in lead-based paint management. All funds have been expended as of July 2012. No future funding is anticipated.

- **Lead Hazard Control Program:** State law, as implemented by Senate Bill 460, grants authority to local health departments to require the enforcement and prosecution of persons who refuse to abate lead hazards in housing occupied by low-income families with children. The Lead Hazard Control Program is funded under this grant and implements SB 460 which allowed changes to State health and housing laws to make creating lead hazards a crime.
- **Fair Housing Council Lead-based Paint Awareness Hazard program:** The Fair Housing Council of Riverside County also administers a comprehensive lead-based paint awareness hazard program throughout the County. Their programs and services include outreach, education, information dissemination, training, and referrals.
- **Lead Safe Training and HEPA Vacuum Lending Program:** OIH proposes to train Regional Occupational Program (ROP) construction students and the general public using HUD lead safe training modules. OIH purchased 5 commercial grade HEPA vacuums which are available to low-income residents who want to do their own interim control work. The residents are trained through the Lead Hazard Compliance Program.
- **Lead Hazard Control Outreach:** The OIH has Memorandum of Understanding (MOU) and Support Letters with the following agencies: the Riverside County Economic Development Agency; the Housing Authority of the County of Riverside; the Desert Alliance for Community Empowerment; the cities of Riverside, Banning and Corona; and Community Action Partnership of Riverside County. The OIH sub-grants outreach services to the Center for Community Action and Environmental Justice and Fair Housing Council of Riverside. All of these partners distribute program literature at service counters and promote Lead-based Paint Program services to their clients.

Anti-Poverty Strategy

Many of the Action Plan programs strive to increase self-sufficiency of low-income families and reduce the number of households with incomes below the poverty line.

Poverty is defined by the Social Security Administration as the minimum income an individual must have to survive at a particular point in time. Although there are many causes of poverty, some of the "more pronounced" causes of poverty include the following:

- Low income-earning capability;
- Low educational attainments and job skills;
- Discrimination; and
- Person limitations (e.g. developmental and physical disabilities, mental illness, drug/alcohol dependency, etc.)

Some other important causes of poverty related to those mentioned above include: unemployment or underemployment; lack of affordable and decent housing; negative images of people who are recipients of assistance; the lack of available funding; and lack of policy and widespread community support for poverty issues (this includes the lack of additional federal and state funding programs to address the problem of poverty); unaffordable childcare and health care; age; cultural and language barriers; lack of behavioral changes of people in poverty; limited access to services; transportation difficulties; stress; and strained family relationships. All of these barriers make it hard for low-income families to obtain and maintain employment, and therefore housing and basic needs.

Although the many and varied solutions for the reduction or elimination of poverty appear endless, costly, and complex, the County employs a variety of strategies to help reduce the number of households with incomes below the poverty line, including efforts to stimulate economic growth and additional job opportunities. An example would be economic development activities that help create additional jobs. Economic development opportunities, such as higher paying jobs, are very important to low-income persons to gain economic self-sufficiency and live above the poverty level.

As described in the Homeless Strategic Plan section, the County works with DPSS, the "umbrella" anti-poverty agency for the County of Riverside, other jurisdictions, and area non-profits to provide emergency shelters, transitional housing, and the full range of supportive services required to assist this population in achieving economic independence. Along with programs designed to provide job opportunities, the County provides counseling and assistance in obtaining benefits to qualified individuals and families.

The **Community Action Partnership (CAP)-Riverside County**, a County Department, is the County's Anti-Poverty Community Action Agency. They assist low-income residents in their efforts to become self-sufficient and have demonstrated their commitment to the principle of community self-help. Through well-planned programs, low-income people attain the assistance, skills, knowledge, and motivation necessary to achieve self-sufficiency.

The goal of the CAP Riverside is to end poverty by offering opportunities for the poor through:

- Education and Wealth Building
- Advocacy
- Community Organizing
- Capacity Building

Another effort, also coordinated by the County's Department of Public Social Services (DPSS), is the CalWORKs GAIN program which is designed to move welfare recipients from dependency to self-sufficiency through employment, and to divert potential recipients from dependency.

EDD is also a key collaborator in the provision of job search readiness assistance and identification of local labor market trends. The Employment Development Department (EDD) implements and maintains CalJobs to provide job identification assistance throughout the County.

To the extent possible, the County plans to reduce the number of households with incomes below the Federal poverty level (extremely low-income households earning less than thirty percent (30%) of the AMI) through a combination of direct assistance and indirect benefit from neighborhood improvement activities. The County's Five-Year Consolidated Plan will support anti-poverty activities through the following:

- Rehabilitate substandard existing single-family or multi-family housing for income qualified owners or to owners who rent to income-qualified tenants.
- Provide increased affordable homeownership opportunities for low- and moderate - income households, including seniors and disabled.
- Rehabilitate or provide new affordable housing units that include handicap accessibility for seniors or the disabled.
- Encourage economic development in low- and moderate-income areas.
- Provide comprehensive homeless prevention housing programs
- Provide Childhood Development, Child Care, and Youth Programs
- Encourage Substance Abuse Recovery and Counseling Programs
- Provide Job Training & Skills Development
- Provide Health Programs

The County will continue to strive to increase affordable housing collaborative efforts with public and private sector entities, numerous advisory agencies, Community Housing Development Organizations ("CHDOs"), lending institutions, as well as other service providers including Catholic Charities, Office on Aging, and Code Enforcement. Efforts to increase the participation of the CDBG, HOME, Low-income Tax Credit, Federal, State and other local housing program sources will be directed at:

- Strengthening the housing service delivery system by working more closely with the Housing Authority and by collaborating with non-profit organizations;
- Integrating community development block grant housing programs;
- Increasing the involvement of the Community Council, Housing Review Committee, and the Municipal Advisory Council (MAC); and
- Working more closely with identified Community Housing Development Organizations ("CHDOs") as well as local city governments.

The following Riverside County EDA Housing Programs coordinate with other programs and services to produce and preserve affordable housing and meet the goals and objectives of the County's Consolidated Plan:

- Mortgage Credit Certificate (MCC) - The MCC entitles qualified home buyers to reduce the amount of their federal income tax liability. This tax credit effectively increases the homebuyer's purchasing power, which helps them qualify for a mortgage.
- First-Time Home Buyer (FTHB) Program - FTHB is available to homebuyers who have not had an ownership interest in improved-upon residential real property in the last three years, have an annual income that is not greater than 80% of the area median income as published by HUD and is purchasing a home in an unincorporated area of Riverside County or within a participating city limit. FTHB provides down payment assistance as a silent second loan in an amount up to 20% of the home's purchase price, not to exceed \$75,000. FTHB assistance is secured by a deed of trust recorded in second position. The primary mortgage loan must be a fully amortized, fixed rate, thirty year mortgage. Future funding allocations for this program will be reduced due to budget constraints.

The MCC and FTHB programs may be combined with other homebuyer programs that are offered by participating cities, participating lenders, and homeownership counseling services by HUD approved providers.

- Mobile Home Tenant Loan (MHTL) Assistance Program - Loans for qualified mobile home/coach owners that are tenants of unpermitted mobile home parks.

Home Repair – Improving Conditions of Substandard Housing

- Home Repair Loan Program (HRLP) -The HRLP Program provides one-time assistance of up to \$10,000 to qualified low income homeowners to repair or improve their homes, to address health and safety issues in both interior and exterior areas of the home, and to address housing quality standards (HQS). HRLP is provided in the form of a silent mortgage loan secured by a Deed of Trust and Covenant Agreement with a 10 year affordability period. Eligible properties must be owner occupied and built in 1978 or after.
- Senior Home Repair Grant (SHRG) Program - The SHRG Program provides one-time grants of up to \$6,000 to qualified extremely-low and very-low income senior homeowner's age 62 or older or extremely-low and very-low income disabled homeowners of any age, to repair or improve their homes. Eligible improvements include health and safety related electrical, roof, plumbing, HVAC or handicap accessibility repairs. Eligible properties must be owner occupied and built in 1978 or after.
- Enhanced Home Repair (EHR) Program - The SHRG Program provides one-time grants of up to \$6,000 to qualified extremely-low and very-low income senior homeowner's age 62 or older or extremely-low and very-low income disabled homeowners of any age, to repair or improve their homes. Eligible

improvements include health and safety related electrical, roof, plumbing, HVAC or handicap accessibility repairs. Eligible properties must be owner occupied and built in 1978 or after.

The County will collect a fee of seventy-five dollars (\$75) for furnishing a beneficiary statement or payoff demand statement as provided by section 2943 of the Civil Code of California. For subordination of debt secured by a deed of trust or agreement containing covenants where EDA is the beneficiary, the County will collect a fee of three hundred dollars (\$300) for processing.

Recapture Provisions of Home Repair Programs

Short sale, notice of default, deed in lieu of foreclosure and requests to release Covenant scenarios are considered on a case by case basis with a goal of obtaining the best recovery of funds feasible. Factors taken into consideration are market value of the home as compared with total dollar amount of lien against the property, closing costs and the actual value of any documented capital improvements. The County shall act with due diligence in obtaining an estimate of these figures. If it is then determined that exercising the right of first refusal is not economically feasible, the County shall take necessary action to recover funds to the greatest extent possible. Should net proceeds be equal to zero or less than zero, approval shall be issued to proceed with a short sale or deed in lieu of foreclosure.

Housing Development – New Construction, Acquisition, and Rehabilitation

- Home Investment Partnerships Act (HOME) Program - Intended for builders and developers, the HOME Program is designed to provide development of affordable housing for lower-income households, to expand the capacity of non-profit community housing development organizations (CHDOs), and to strengthen the ability of state and local governments to develop and implement affordable housing strategies towards local needs and priorities.

Rental Assistance

- Section 8 Housing Choice Voucher Program – The Section 8 rental voucher program provides rental assistance to help low and moderate income families afford decent, safe, and sanitary rental housing.
- Affordable Public Housing – low-income family rental housing in Riverside County.

INSTITUTIONAL STRUCTURE

County Agencies

The County of Riverside will implement the 2009-2014 Consolidated Plan and FY 2013/2014 Action Plan through the following agencies and organizations:

Riverside County Economic Development Agency (EDA)

EDA serves as the lead agency in coordinating and monitoring the use of Federal funds and is responsible for the administration of all HUD CPD programs for Riverside County. CPD program administration is structured by dividing the County into Supervisorial Districts (1st, 2nd, 3rd, 4th, and 5th). Individual staff members have been assigned to work in each of these areas and participate in a variety of activities at the local level.

On December 29, 2011, the California Supreme Court (the Court) issued its opinion regarding the constitutionality of AB1X 26 & 27. In their opinion, the Court upheld the provisions of AB1X 26, effectively eliminating redevelopment agencies statewide therefore, the County of Riverside Redevelopment Agency was officially dissolved as of February 1, 2012. As a result of that action, only obligated redevelopment funds will be available as leverage for use with Home Investment Partnership (HOME) funds.

The Housing Authority of the County of Riverside (HACR) is empowered under the State Housing Authority Laws to provide safe and sanitary housing for low-income persons. HACR provides the following programs: Section 8 Rent Subsidy Program (8,561 vouchers), Public Housing Program (469 units), a Family Self-Sufficiency (FSS) program (Section 8 participants), Housing Opportunities for Persons With Aids (HOPWA), the Shelter Plus Care program in partnership with Mental Health Department, and also works with the Child Protective Services Division of the Department of Public Services assisting 227 families with children. In addition, the Housing Authority of the County of Riverside (HACR) was designated as the Successor Agency of the redevelopment housing functions. As of February 1, 2012, all RDA housing projects and activities were transferred to HACR.

The Department of Public Social Services (DPSS) is the "umbrella" anti-poverty agency for the County of Riverside. The goal is self-sufficiency accomplished by moving poor families out of poverty. DPSS interacts with people on many levels, thereby impacting their daily lives through child care, education, employment, training, health and human services, homelessness, and housing. EDA works closely with DPSS in serving the needs of the homeless.

The Continuum of Care (CoC) Program administered by DPSS resulted from the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH), which consolidated the three separate McKinney-Vento homeless assistance programs (Supportive Housing Program, Shelter Plus Care Program, and Section 8 moderate Rehabilitation SRO Program) into a single grant program. The CoC program is designed to promote community-wide planning and strategic use of resources to address homelessness; improve coordination and integration with mainstream resources and other programs targeted to people experiencing homelessness; improve data collection and performance measurement; and allow each community to tailor its program to the particular strengths and challenges within the community.

The program provides assistance to non-profit sponsors to develop transitional and permanent housing to provide supportive services to homeless persons. The initial goal is to reduce homelessness within the county by 50% during the first five years of implementation of the developed strategy. This initial goal will be promoted throughout the county in order to encourage support from a wide-range of community stakeholders including businesses, community service groups, corporations, faith-based agencies, for-profit agencies, local government, neighborhood groups, non-profit organizations, and private foundations. Planning to end homelessness approach involves focusing new and existing tools and resources on three sub-populations of homeless persons that encompasses all homeless and at-risk of becoming homeless person within the County. The three sub-populations of focus by DPSS will include:

- Chronic Homeless Persons;
- Episodic Homeless Persons; and
- Person at-risk of becoming Homeless

EDA will continue to consult with the Continuum of Care where necessary to address the needs of the homeless populations. This joint effort has worked successfully in the past and EDA pledges its continuing support of the endeavor.

The Neighborhood Enhancement Unit (NEU)

In July 2011, the NEU was placed under the umbrella of the Economic Development Agency – Community Services Division. The County is continuing its commitment of CDBG funds for this *Special Neighborhood Clean-Up Campaign*.

The NEU helps residents create a safer living environment, remove blight, and take an active role in the improvement of their community. The NEU works with communities and their leaders in their respective districts to provide educational materials and resources to residents including: community cleanups, Spanish/English workshops, school assemblies, and community information fairs. They attend community meetings and participate with other County departments in answering questions and providing information on health and safety issues, community sustainability programs, and slum and blight eradication services.

Code Enforcement

The County continues to provide various Housing Code Enforcement/Rehabilitation Programs through the Code Enforcement Division, under the umbrella of the Transportation and Land Management Agency. This Division is responsible for enforcing over fifteen (15) County ordinances relating to public nuisances, zoning violations, and other issues relevant to the needs of the unincorporated communities. Code Enforcement currently uses CDBG funds to pay for costs associated with the enforcement of local codes.

Urban County Program Participants

The following cities participate in the County's CPD program and are responsible for delivering specific programs and activities in their communities:

a. City of Banning	District 5
b. City of Beaumont	District 5
c. City of Blythe	District 4
d. Canyon Lake	District 1
e. City of Coachella	District 4
f. City of Desert Hot Springs	District 4
g. City of Eastvale	District 2
h. City of Indian Wells	District 4
i. City of La Quinta	District 4
j. City of Lake Elsinore (Metro City)	District 1
k. City of Murrieta	District 3
l. City of Norco	District 2
m. City of San Jacinto	District 3
n. City of Wildomar	District 1

Major Nonprofit Organizations

This section provides a sampling of the many non-profit organizations that provide viable and essential services to low-income residents.

Senior Services

Family Service Association of Western Riverside County
Wildomar Senior Leisure Community

Youth Services

Boys & Girls Club of San Gorgonio Pass
Eastvale Community Foundation

Homeless Services

Operation Safe House, Inc.
Path of Life Ministries
Coachella Valley Rescue Mission

Handicapped Services

Include Me, Inc.
ACT for Multiple Sclerosis (MS)

Domestic Violence

Alternatives to Domestic Violence
Safe Alternatives for Everyone

Health Services

Michelle's Place, Breast Cancer Resource Center
Martha's Village and Kitchen

Community Development Housing Organizations (CHDO)

A Community Housing Development Organization (CHDO) is a private nonprofit, community-based service organization that has obtained or intends to obtain staff with the capacity to develop affordable housing for the community it serves. As a Participating Jurisdiction (PJ), the County of Riverside must set-aside at least fifteen percent (15%) of HOME allocations for housing development activities in which qualified CHDOs are the owners, developers, and/or sponsors of the housing. CHDOs must meet certain criteria requirements pertaining to their: (1) legal status; (2) organizational structure; and (3) capacity and experience. Certification is only good for one (1) year from the date of certification and for each HOME project application CHDOs are recertified. To date, the County has exceeded the 15% CHDO reservation requirement.

COORDINATION

The County continues to expand its relationships with a variety of groups and agencies in an effort to better meet the needs of the community. Addressing the community, social, and economic development needs of low- and moderate- income people throughout Riverside County is a comprehensive and sometimes daunting undertaking. No one agency or organization alone can successfully accomplish this task. The formation of sustainable partnerships and collaboration is essential. These efforts bring more than just leveraged financial resources to a project; they provide additional experience, knowledge, information, facilities, strategies, and other valuable resources.

These efforts have been instrumental in meeting the wide-range of community development needs in the County. The County has taken the initiative to develop more opportunities and will continue to encourage and support the formation of these joint efforts for projects and activities that will create viable, self-sufficient communities; decent, affordable housing; a suitable living environment; and expanded economic development opportunities for low-income persons.

II. PROGRAM SPECIFIC REQUIREMENTS

CDBG 91.220(I)(1)

1. *Identify program income expected to be received during the program year, including:*
 - a. *amount expected to be generated by and deposited to revolving loan funds;*
 - b. *total amount expected to be received from each new float-funded activity included in this plan; and*
 - c. *amount expected to be received during the current program year from a float-funded activity described in a prior statement or plan.*
2. *Program income received in the preceding program year that has not been included in a statement or plan.*
3. *Proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in its strategic plan.*
4. *Surplus funds from any urban renewal settlement for community development and housing activities.*
5. *Any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.*
6. *Income from float-funded activities.*
7. *Urgent need activities, only if the jurisdiction certifies.*
8. *Estimated amount of CDBG funds that will be used for activities that benefit persons of low- and moderate income.*

Funding Available

Riverside County's CDBG allocation for Fiscal Year 2013-2014 is \$6,152,471. This is a reduction of more than 5% from FY 2012-13 funding levels. These funds will be leveraged to assist in the development of viable urban communities, provide decent housing, to encourage a suitable living environment, and to expand economic opportunities, primarily for persons of low- and moderate - income. The funds are distributed between the five Supervisorial Districts and thirteen (13) cooperating cities using a "fair-share" formula, which is based on a formula that accounts for population levels, overcrowding, and poverty. (See Exhibit 1 for allocation details). Additionally, the County anticipates receiving \$46,573 in CDBG program income.

In addition, the County's CDBG allocation will be augmented by the City of Lake Elsinore's 2012-2013 "Metro City" allocation of \$342,280.

Summary of 2013-14 Proposed CDBG Projects to be Funded

Program Type	Dollars	% of Total	Number of Proposed Projects	Number of Proposed Persons
CDBG Funds				
CDBG Administration / Metro City Admin Fair Housing Administration (\$111,150)	\$1,298,950	20.00%	4	
Micro-Enterprise Development	\$12,500	.19%	1	12
Public Services	\$973,812	*14.99%	55	126,359
Public Facilities and Infrastructure Improvements	\$3,481,749	53.61%	21	95,862
Code Enforcement	\$627,740	9.67%	4	118,444
Interim Assistance	\$100,000	1.54%	1	47,181
TOTAL (Includes Metro City)	\$6,494,751	100%	86	387,858

Summary of 2013-14 CDBG-Funded Activities by National Objective

National Objective	CDBG Regulation	Total 13/14 CDBG Allocations	13/14 Number of Projects Funded
LMA	570.208(a)(1)	\$1,431,700	18
LMC – Income Certification	570.208(a)(2)(i)(B)	\$2,299,467	37
LMCMC – Micro Enterprise Assistance	570.208(a)(2)(iii)	\$12,500	1
LMC - Presumed	570.208(a)(2)(i)(A)	\$1,452,134	26
TOTAL (Includes Metro City)		\$5,195,801	82

For the 2013-2014 One Year Action Plan, the County has allocated **100%** of the funding to low/moderate-income persons.

Application Process

The County's annual CPD cycle starts in the late summer-early fall. A general funding availability notice is published county-wide. On-line Application notices are sent to all current recipients, previous applicants, and any and all organizations submitting a request. All Cooperating Cities are also sent a notice stating when they should have a similar application available on their individual web-sites. The on-line application provides applicants with application due dates, anticipated funding amounts, application submittal procedures, and any programmatic changes.

Upon receipt, an application is reviewed and thoroughly evaluated for completeness, eligibility, national objective, and the projects ability to reach and serve the areas and

persons with the greatest need. Other criteria include project readiness, innovation, leveraging, and cost-benefit analysis.

The application is then rated using criteria such as: quality of program design; % leveraging; % benefit to Low/Mod persons; and priority community development need.

The County is committed to allocating funds that serve the needs of the lowest-income and most disadvantaged residents. Households with less than fifty-percent (50%) percent of the area median income, particularly those with extremely low incomes (less than thirty-percent (30%) percent of area median income), are priorities.

The County has established priorities for allocating CPD funds based on a number of criteria, including: the established need; urgency of the need; cost efficiency; eligibility of activities/programs; funding program limitations; capacity and authority for implementing actions; consistency with countywide goals policies, and efforts; identified gaps in service; availability of other funding sources to address specific needs; comments and correspondence from interested agencies and organizations; and feedback from the general public.

Based on a comprehensive needs assessment, priority ranking was assigned to each category of housing and community development needs according to the following HUD criteria:

High Priority: Activities to address this need are expected to be funded with CPD funds during the five-year period.

Medium Priority: If CPD funds are available, activities to address this need may be funded during the five-year period.

Low Priority: The County will not directly fund activities using CPD funds to address this need during the next five-years

No Such Need: The County finds there is no such need for activities or the need is already substantially addressed.

The Cooperating Cities follow a similar process and submit their final funding allocations to EDA for review and incorporation into the proposed One Year Action Plan.

The proposed One-Year Action Plan is then prepared and a public hearing is held.

Monitoring

The County has identified two separate yet related components of effective CPD Program monitoring: internal (EDA) and external (Sub-recipients). Internal monitoring

encompasses the actions, procedures, and performance of EDA staff - the CSD staff assigned to CDBG and ESG as well as staff assigned to the Housing Ownership and Rehabilitation Division. External or sub-recipient monitoring is directed at those organizations or entities receiving CDBG or ESG funding. These include the cooperating cities/metropolitan cities and their sub-recipients, Sponsors (non-profits), and County Agencies. Monitoring can take a number of forms and can include review of progress reports, telephone consultation, and performance of on-site assessments.

In accordance with HUD CPD program regulations, the County continually monitors all CPD-funded sub-recipients and their activities. The County's CPD Program Monitoring Policies were developed and adopted in April, 2006, through Administrative Program Notice 2006.01, to ensure compliance with 24 CFR 570.502 (CDBG), 24 CFR 576.61 (ESG), and 24 CFR Part 85.40 (a).

HUD regulation 24 CFR Part 85.40 (a) provides for the general program monitoring responsibilities of the County in the administration of the HUD-funded CPD programs. Grantees are responsible for managing the day-to-day operations of grant and sub grant supported activities. Grantees must monitor grant and sub grant supported activities to assure compliance with applicable Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function, or activity.

Monitoring activities of sub-recipients are carried out through the following methods:

- Federal Regulatory Compliance – Staff ensures that all CPD funded activities comply with applicable Federal regulations including environmental clearance, labor compliance, procurement procedures, affirmative action, equal opportunity, and fair housing.
- CPD-Funded Project Review – Adherence to community priority needs as set forth in the Five-Year Consolidated Plan. Staff reviews and analyzes all proposed CPD projects.
- Contracts and Agreements – As contracts are written, strict controls are placed on the use of funds. County Counsel and staff ensure that all contracts between the County and CPD sub-recipients and sub-tier contracts contain the necessary language detailing HUD and County requirements.
- Project Reporting – Performance measures are established as part of the agreement. CPD sub-recipients are required to submit a report on the programs ability to meet an “overall benefit” requirement on a monthly, quarterly, and annual basis. This enables staff to monitor the effectiveness of the funded projects.
- On-site Visits – EDA staff conducts on-site monitoring visits annually for technical and financial oversight, including progress of the sub-recipient’s work plan, performance schedule, and budget. Maintaining a staff liaison with the

recipient eliminates potential problems and resolves performance problems before they become major issues. Site visits include, but are not limited to: monitoring recipients for compliance with the terms and conditions of the executed contract; assuring that recipients account for proper use and accounting of program income; assuring that recipients submit required organizational audits; assuring recipient's requests for reimbursement are submitted in a timely manner and in the proper format; and assuring recipients are maintaining current files and records. A *site visit/monitoring sheet*, with findings, is completed by staff, and placed in the project file. If a recipient is found in violation, written notification of findings is provided to the sub-recipient. A follow-up monitoring visit(s) is conducted, if necessary.

The County's performance as it is related to the Consolidated Plan is discussed in detail in the Consolidated Annual Performance Evaluation Report (CAPER). The limited resources of the Consolidated Plan/Action Plan are not sufficient to address all of the needs of low- and moderate-income and special needs residents in the Urban County. However, the Urban County overall has been successful in implementing its public improvement, housing, and community services projects to meet the objectives established in the 2009-2014 Five Year CP. The County will continue to proceed in meeting these needs through the 2009-14 Consolidated Plan and Annual Action Plans.

HOME 91.220(I)(1)

1. *Describe other forms of investment. (See Section 92.205)
If grantee (PJ) plans to use HOME funds for homebuyers, did they state the guidelines of resale or recapture, as required in 92.254.*

2. *If grantee (PJ) plans to use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds, state its refinancing guidelines required under 24 CFR 92.206(b).*

3. *Resale Provisions -- For homeownership activities, describe its resale or recapture guidelines that ensure the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4).*

4. *HOME Tenant-Based Rental Assistance -- Describe the local market conditions that led to the use of HOME funds for tenant based rental assistance program.*

If the tenant based rental assistance program is targeted to or provides a preference for a special needs group, that group must be identified in the Consolidated Plan as having an unmet need and show the preference is needed to narrow the gap in benefits and services received by this population.

5. *If a participating jurisdiction intends to use forms of investment other than those*

described in 24 CFR 92.205(b), describe these forms of investment.

6. *Describe the policy and procedures it will follow to affirmatively market housing containing five or more HOME-assisted units.*

7. *Describe actions taken to establish and oversee a minority outreach program within its jurisdiction to ensure inclusion, to the maximum extent possible, of minority and women, and entities owned by minorities and women, including without limitation, real estate firms, construction firms, appraisal firms, management firms, financial institutions, investment banking firms, underwriters, accountants, and providers of legal services, in all contracts, entered into by the participating jurisdiction with such persons or entities, public and private, in order to facilitate the activities of the participating jurisdiction to provide affordable housing under the HOME program or any other Federal housing law applicable to such jurisdiction.*

8. *If a jurisdiction intends to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds, state its financing guidelines required under 24 CFR 92.206(b).*

Funding Available

Riverside County's anticipated HOME allocation for Fiscal Year 2013-2014 is \$1,570,994. The proposed allocation of HOME funds is as follows: \$589,123 new Construction, \$589,123 for direct homeownership, \$235,649 for CHDO set-aside, and \$157,099 for administration costs. The County will not be receiving American Dream Down payment Initiative (ADDI) program funds for this program year. Additionally, the County anticipates receiving \$67,437 in HOME program income the upcoming year.

HOME Match Requirements

The HOME regulations require a 25% match for all HOME funds used. The match requirement is applicable only to those HOME funds expended for eligible activities associated with specific projects. HOME funds used for administrative and planning costs, Community Housing Development Organizations (CHDOs) operating expenses, and capacity building of CHDOs is exempt from the match requirement.

The 25% match requirement for HOME projects is met either by contractual obligation of the project sponsor or by Riverside County's accumulated match funds. The County will also encourage contributions from various entities with non-federal funds that are earmarked for affordable housing activities.

Recapture Provisions

For acquisition of existing housing, the County has elected to employ the recapture of funds option described in the HOME Regulations at 24 CFR 92.254(a)(5)(ii).

If a HOME assisted housing unit is sold or otherwise transferred during the required affordability period, the County will recapture HOME funds from the net proceeds of

the sale of the property. The net proceeds of the sale shall be determined as the sales price minus the senior loan repayment and closing costs. Recaptured funds will be recycled through the County's HOME Investment Partnership fund in order to assist other HOME eligible activities.

HOME Program Specific Requirements

The County of Riverside will only use the forms of investment described in 24 CFR 92.205(b). Also, the County has no plans to use HOME funds to refinance existing debt secured by multifamily housing that is to be rehabilitated with HOME funds as described in 24 CFR 92.206(b).

The County of Riverside has incorporated into its HOME agreements the requirement that all developers adopt affirmative marketing procedures and requirements. The County encourages the use of different forms of media to solicit applicants and to inform the public of Federal fair housing laws; these include local newspapers, local radio stations, community contacts, written communication to fair housing, and other groups.

In order to ensure inclusion of minority business enterprises and women business enterprises, the County's HOME agreements require that an acceptable minority outreach program be established. Also, as part of a pre-construction conference, the County will strongly emphasize to the developers and contractors the importance of hiring and utilizing minority business enterprises and women business enterprises to the maximum extent possible.

First-Time Home Buyers (FTHB) Program

The First-Time Home Buyer (FTHB) Program provides HOME funds for down-payment assistance to low and very low-income households that have not had an ownership interest in improved-upon residential real property within the most recent three-year period. The program is available for households with an annual income that is no greater than 80% of the area median income as published by HUD. The FTHB Program provides up to 20% of the purchase price, not to exceed \$75,000, with a 15-year affordability period as a "silent second" loan.

Recapture Provisions of Homebuyer Assistance

For acquisition of existing housing by homebuyers, the County has elected to employ the recapture of funds options described in the HOME Regulations at 24 CFR 92.254(a)(5)(ii).

Assistance to homebuyers will be structured as silent second loans, with all payments of principal and interest deferred until sale, transfer or refinancing. If the housing is sold or otherwise transferred during the required affordability period, or if the property is no longer the assisted household's primary residence, the County will recapture HOME funds from the net proceeds of the sale of the property. The net proceeds of the sale shall be determined as the sales price minus senior loan repayment, closing costs and the actual value of any documented capital improvements. Recaptured funds will be recycled through the County's HOME Investment Partnership fund in

order to assist other HOME eligible activities.

The County will collect a fee of seventy-five dollars (\$75) for furnishing a beneficiary statement or payoff demand statement as provided by section 2943 of the Civil Code of California. For subordination of debt secured by a deed of trust or agreement containing covenants where EDA is the beneficiary, the County will collect a fee of three hundred dollars (\$300) for processing.

Short sale, notice of default and deed in lieu of foreclosure scenarios are considered on a case by case basis with a goal of obtaining the best recovery of HOME funds feasible. Factors taken into consideration are market value of the home as compared with total dollar amount of lien against the property, closing costs and the actual value of any documented capital improvements. The County shall act with due diligence in obtaining an estimate of these figures. If it is then determined that exercising the right of first refusal is not economically feasible, the County shall take necessary action to recover HOME funds to the greatest extent possible. Should net proceeds be equal to zero or less than zero, approval shall be issued to proceed with a short sale or deed in lieu of foreclosure.

First-Time Homebuyer Counseling

In order to be eligible for participation in the First-Time Home Buyer Program, prospective purchasers must complete the minimum requirement of an eight (8) hour Community Homebuyer's Education Seminar, approved by any HUD authorized homebuyer counseling agency. Homebuyers are required to complete this prior to receiving assistance. Online Homebuyer Education is not accepted.

HOME Project Monitoring:

Each agreement for the use of HOME funds for an affordable housing project is approved by the Riverside County Board of Supervisors and is governed by the HOME agreement which sets forth the guidelines for each project. The majority of HOME agreements require the delivery of HOME project compliance reports on an annual basis. These reports are reviewed on a semi-annual basis for compliance using the HOME agreement requirements and HOME regulations.

In addition to the review of annual compliance reports, compliance staff also conducts yearly site visits. The level of a site visit is based upon program requirements, regulatory agreements, and the use of a risk assessment tool. Staff also facilitates annual Monitoring Technical Assistance Workshops, which are geared towards property owners and property management company personnel to address monitoring requirements and compliance concerns.

ESG 91.220(I)(4)

1. *Identify the written standards for providing ESG assistance in accordance with 24 CFR 576.400(e)(1) and (e)(3).*
2. *If the Continuum of Care for the jurisdiction's area has established a centralized or coordinated assessment system that meets HUD requirements, describe the centralized or coordinated assessment system and the requirements for using the system, including the exception for victim service providers, as set forth under 24 CFR 576.400(d).*
3. *Identify the process for making awards and how the jurisdiction intends to make its allocation available to nonprofit organizations, and in the case of urban counties, funding to participating units of local government.*
4. *If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), specify the plan for reaching out to and consulting with homeless or formerly homeless individuals in considering and making policies and decisions regarding any facilities or services that receive funding under ESG.*
5. *Describe the performance standards for evaluating ESG activities.*
6. *Describe the consultation with each Continuum of Care that serves the jurisdiction in determining how to allocate ESG funds, develop performance standards, evaluate outcomes of activities assisted by ESG funds, and develop funding policies, and procedures for the administration and operation HMIS.*

The ESG Program, formerly the "Emergency Shelter Grant", is linked to the *Continuum of Care* plan of assistance developed to prevent homelessness and enable homeless individuals and families to move toward independent living. The *Homeless Emergency Assistance and Rapid Transition to Housing Act* (HEARTH Act), enacted into law in May 2009, consolidated three separate homeless assistance programs into a single grant program, and revised the Emergency Shelter Grants program and renamed it the Emergency Solutions Grant (ESG) program.

The ESG program builds upon the existing Emergency Shelter Grants program, but places a much greater emphasis on helping people quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. The key changes to the program reflect a shift in focus from addressing the needs of homeless people in emergency or transitional shelters to the expansion of the homelessness prevention component of the program and the addition of a new rapid re-housing assistance component.

Emergency Solutions Grant Standards

Overview of Hearth Act

- The Homeless Emergency and Rapid Transition to Housing (HEARTH) Act on May 20, 2009 amends the McKinney-Vento Homeless Assistance Act
- Changes allow for increased flexibility in who may be served and what activities may be carried out
- The HEARTH Act consolidates three of the separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program and creates the Emergency Solutions Grant Program and the Rural Housing Stability Program.
- Focus change from Homeless Shelter to Homeless Prevention

Agreements

The County enters into one or two year agreements with each sub-Recipient of ESG funding. Recipients of 2013-2014 funds will enter into a one-year grant unless notified. In general, these agreements define:

- Key program components or activities (including benchmarks for success);
- The level of ESG funding;
- The anticipated source and amount of matching funds (24CFR 576.201) contributed by the agency/organization; and
- Documentation or reporting requirements. Receipt of Agreement and Terms

Expenditure Limits

The County of Riverside, EDA will maintain expenditure limits for combined street outreach and emergency shelter expenditures from each fiscal year's ESG grant cannot exceed the greater of:

- 60% of that federal fiscal year's total ESG grant award
- The amount of FY 2010 grants funds committed to homeless

Matching Funds Requirements

- The recipient must make matching contributions to supplement the recipient's ESG program in an amount that equals the amount of ESG funds provided by HUD.
- Matching contributions may be obtained from any eligible source, including any Federal source other than the ESG program, as well as state, local, and private sources. Additional requirements apply to matching contributions from a Federal source of funds.

- Matching contributions must be provided after the date that HUD signs the grant agreement.

General Accounting System

Sub-recipients are required to maintain a general accounting system. Accepted general accounting system includes:

- Cost Principals for State and Local Governments (Circular A – 87)
- Cost Principals for Non – Profit Organization (Circular A – 122)
- Independent Single Audits (Circular A – 133 - Recipients of individual or multiple Federal Awards that expend more than \$500,000 of federal funds with a one year period
- Records to be maintained for a minimum of four years.

Financial Management

Grantees and recipients in the ESG program must ensure compliance with regulations and requirements pertaining to the following key areas of financial management outlined in Financial Management Systems (24CFR 85.20 and 24CFR 84.20-28) for the following areas:

- | | |
|---|---|
| <input type="checkbox"/> Usage of funds | <input type="checkbox"/> Required funding match |
| <input type="checkbox"/> Internal controls | <input type="checkbox"/> Budget controls |
| <input type="checkbox"/> Cash management | <input type="checkbox"/> Accounting controls |
| <input type="checkbox"/> Procurement Property | <input type="checkbox"/> Asset controls |
| <input type="checkbox"/> Audits | |

Documentation of Homelessness

ESG sub-recipients are required to maintain adequate documentation of homelessness status to determine eligibility of persons served by the ESG program.

- A copy of this documentation must be maintained by the sub-recipient in the client's or participant's file.

Qualifications of Homelessness

A person is considered homeless only when he/she resides in one of the following places:

- In places not meant for human habitation such as a car, park, sidewalk, an abandon building, or on the street;
- In an emergency shelter;
- In transitional or supportive housing for homeless persons who originally came from the streets or emergency shelter; or

- In any of the above but is spending a short time (up to 30 consecutive days) in a hospital or other institution

Monitoring and Site Visits

Monitoring can take a number of forms and can include review of progress reports, telephone consultation, and performance of on-site assessments. The three basic goals for oversight and monitoring of the progress and performance of ESG grantees/recipients include:

- Ensure that ESG funds are used effectively to assist homeless individuals and families and that the basic ESG program goals are met;
- Ensure compliance with ESG regulations and program requirements in the usage of funds and in carrying out program activities; and
- Enhance and develop the management capacity of grantees or recipients.

Participation of Homeless Persons in Policy-Making and Operations

ESG regulation [24 CFR 576.405] require that recipients of Emergency Solutions Grant funds must provide for the participation of not less than one homeless or formerly homeless persons in a policy-making function within the sub-recipient's organization. If the recipient is unable to meet this requirement it must instead develop and implement a plan to consult with homeless or formerly homeless persons in a policy-making function regarding any facilities, services, or other assistance that received funding under ESG. All sub-recipients of ESG funds are required to involve or encourage involvement of participants in the operation of an ESG-funded program or facility. ESG sub-recipients will be required to provide documentation during EDA monitoring visits of their efforts to seek the participation of the homeless or formerly homeless.

Termination of Participation and Grievance Procedures

The County and sub-recipients may terminate Assistance provided through ESG-funded activities to participants that violate program requirements. Written procedures must describe the specific program requirements and the termination process or the grievance or appeal process; this should include the procedures for a participant to request a hearing regarding the termination of their assistance. The federal regulation at 24 CFR 576.402 describes the termination provision:

Termination of Assistance 24 CFR 576.402: Grantees and recipients may, in accordance with **42 U.S.C. 11375 (e)**, terminate assistance provided under this part to an individual or family who violates program requirements.

(a) In general. If a program participant violates program requirements, the recipient or subrecipient may terminate the assistance in accordance with a formal process established by the recipient or subrecipient that recognizes the rights of individuals affected. The recipient or subrecipient must exercise judgment and examine all extenuating circumstances in determining when violations warrant termination so that a program participant's assistance is terminated only in the most severe cases.

(b) Program participants receiving rental assistance or housing relocation and stabilization services. To terminate rental assistance or housing relocation and stabilization services to a program participant, the required formal process, at a minimum, must consist of:

- (1)** Written notice to the program participant containing a clear statement of the reasons for termination;
- (2)** A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision; and
- (3)** Prompt written notice of the final decision to the program participant.

(c) Ability to provide further assistance. Termination under this section does not bar the recipient or subrecipient from providing further assistance at a later date to the same family or individual.

Reimbursement Responsibilities

Sub-recipients will be responsible to submit on a monthly basis a reimbursement request for qualified expenditures. The following must be included in the request as follows:

- Cover page of request and summary page
- Cancel check or Bank statement
- Invoice or Bill
- Late Charges are **not** eligible
- HMIS reporting

Final reimbursement request must be submitted no later than the date specified on ESG agreement.

Five ESG Components

The chart below reflects eligible clients and which of the five ESG funding components each group of clients is eligible for:

Component	Those who are Homeless	Those who are at risk of Homelessness
1. Street Outreach	X	
2. Emergency Shelter	X	
3. Homelessness Prevention		X
4. Rapid Re-housing	X	
5. Homeless Management Information System (HMIS)	X	X

Standards for Programs Components

1. Street Outreach

Eligible Participants: Unsheltered individuals and families, meaning those who qualify under paragraph (1)(i) of the definition of "homeless."

Eligible Activities: Essential services to eligible participants provided on the street or in parks, abandoned buildings, bus stations, campgrounds, and in other such settings where unsheltered persons are staying. Staff salaries related to carrying out street outreach activities is also eligible.

Eligible Costs:

- **Engagement**

Activities to locate, identify, and build relationships with unsheltered homeless people for the purpose of providing immediate support, intervention, and connections with homeless assistance programs and/or mainstream social services and housing programs.

- **Case Management**

Assessing housing needs, and arranging/coordinating/monitoring the delivery of individualized services.

- **Emergency Health Services**

Outpatient treatment of urgent medical conditions by licensed medical professionals in community-based settings (e.g., streets, parks, and campgrounds) to those eligible participants unwilling or unable to access emergency shelter or health care facility.

- **Emergency Mental Health Services**

Outpatient treatment of urgent mental health conditions by licensed professionals in community-based settings (e.g., streets, parks, and campgrounds)

- **Transportation**

Travel by outreach workers, social workers, medical professionals or other service providers during the provision of eligible street outreach services.

- **Services to Special Populations**

Address the special needs of homeless youth, victims of domestic violence and related crimes/threats, and/or people living with HIV/AIDS who are literally homeless.

2. Emergency Shelter

Eligible Participants are individuals and families who are homeless. Essential services apply to persons in emergency shelters, renovating buildings to be used as emergency shelters, and operating emergency shelters. Staff costs related to carrying out emergency shelter activities is also eligible.

Eligible Costs Overview includes:

- ♦ Essential Services

- ◆ Renovation
- ◆ Shelter Operations

A. Essential Services

Eligible cost for services provided to individuals and families who are in an emergency shelter are as follows:

- Services provided to individuals and families who are in an emergency shelter
- Case Management
- Life Skills
- Child Care
- Education Services
- Employment Assistance and Job Training
- Outpatient Health Services
- Legal Services
- Mental Health Services
- Substance Abuse Treatment Services
- Transportation
- Services for Special Populations

B. Rehabilitation and Renovation

There is a 10-year requirement for all rehabilitation and renovation funding. Eligible cost includes the cost of labor, materials, tools, other costs for renovation including soft cost, major rehabilitation of an emergency shelter, and renovating buildings to be used as emergency shelter for homeless families and individuals. The maximum funding allowed is \$5,000.

C. Operations

Funding will cover the costs to operate and maintain emergency shelters and also provide other emergency lodging when appropriate. Hotel or motel vouchers are only eligible when no appropriate emergency shelter is available.

Eligible costs include the following:

- Maintenance (including minor or routine repairs)
- Food
- Insurance
- Rent
- Furnishings
- Security
- Supplies necessary for the operation of the emergency shelter
- Fuel
- Utilities
- Equipment
- Hotel or motel voucher for family or individual when an emergency shelter is not available

3. Rapid- Rehousing

The purpose of Rapid Re-housing is to serve Individuals and families who are *literally homeless*, meaning those who qualify under paragraph (1) of the definition of homeless. Sub-recipients must maintain standards to help homeless persons living on the streets or in an emergency shelter transition as quickly as possible into permanent housing, and then, to help such persons achieve stability in that housing.

Eligible participants are individuals and families literally homeless currently living in an emergency shelter or place not meant for human habitation. Eligible activities include the following services:

- Housing Relocation and Stabilization Services
- Short- and Medium-Term Rental Assistance

4. Homelessness Prevention

The purpose of Homelessness Prevention is to prevent persons from becoming homeless in a shelter or an unsheltered situation. Funding may also be used to help such persons regain stability in their current housing or other permanent housing. Eligibility for services applies to individuals and families who are *at imminent risk, or at risk, of homelessness*, meaning those who qualify under paragraph (2) and (3) of the homeless definition or those who qualify as at risk of homelessness. Individuals and families must have an income at, or below, 30% of AMI. Eligible activities include the following:

- Housing Relocation and Stabilization Services
- Short- and Medium-Term Rental Assistance

Housing Relocation and Stabilization Services

The following guidelines apply to both Rapid-Rehousing and Homelessness Prevention.

FINANCIAL ASSISTANCE	SERVICES
Moving costs	Housing search & placement
Rent application fees	Housing Stability Case Management
Last month's rent	Mediation
Utility payments –up to 24 mos. pts. or 6 mos. arrears	Credit repair
Security deposit –equal to no more than 2 mos. rent	Legal Services
Utility Deposits	

Short- and Medium-Term Rental Assistance: Rapid Re-housing/Homelessness Prevention

Types of Rental Assistance

Length of Assistance

- | | |
|---|----------------|
| 1. Short Term Rental Assistance | up to 3 Months |
| 2. Medium Term Rental Assistance | 4 to 24 Months |
| 3. Payment of Rental Arrears
(One-time payment up to 6 on
the arrears months, including any late fees.) | |

Performance Standards

- *The recipient must describe the performance standards for evaluating ESG activities which must be developed in consultation with the Continuum of Care*

Based on standards and goals of the local Continuum of Care, Riverside County is proposing the following performance standards for the Emergency Solutions Grant:

Performance Measures for Homelessness Prevention

- A reduction in the number of homeless individuals and families seeking emergency shelter services.
- Expected Outcome: At least 35% of participants assisted will remain in permanent housing six (6) months after the last assistance provided under ESG.

Performance Measures for Homeless Rapid Re-Housing

- A reduction in the reoccurrence of homelessness for individuals and families who exit the shelter system.
 - Expected Outcome: At least 35% of participants assisted will remain in permanent housing six (6) months after the last assistance provided under ESG.
- Standard Policies and Procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant (ESG).*

Building on Established HPRP Policies and Procedures

To the greatest extent possible, the policies and procedures established for the provision of HPRP assistance will be adopted. These policies will be employed

initially for the provision of ESG assistance, but are will be refined as the new ESG program is implemented.

Centralized Pre-Screening and Assessment Available at Multiple Locations

Individuals and families applying for ESG assistance must complete an eligibility pre-screening form. Pre-screening may be completed via phone, online, or at established locations which will include emergency shelter locations. Individuals and families who meet established pre-screening requirements will be scheduled an appointment with a case manager for assessment and eligibility documentation.

Basic Eligibility Requirements

- **Initial Consultation & Eligibility Determination:** The household must receive at least an initial consultation and eligibility assessment with a case manager or other authorized representative who can determine eligibility and the appropriate type of assistance needed. ESG clients must meet one of the following definitions of homelessness:
 1. Literally homeless
 2. At imminent risk of homelessness
 3. Homeless under federal status
 4. Fleeing/attempting to flee domestic violence
- **Income:** The household's total income must be below 30 percent of Area Median Income (AMI)
- **Housing Status:** Case files must document the current housing status of the household at application. Housing status will be verified through third party verification whenever possible. Self-certification of housing status will be considered on a case by case basis.
- **Riverside County Residency:** All households receiving prevention or rapid re-housing assistance under ESG must be residents of Riverside County at time of application.
- **Lack of identifiable financial resources and/or support networks:** In order to receive ESG rental financial assistance, applicants must also demonstrate the following:
 1. No appropriate subsequent housing options have been identified;
 2. The household lacks the financial resources to obtain immediate housing or remain in its existing housing; and
 3. The household lacks support networks needed to obtain immediate housing or remain in its existing housing.

- b. *Policies and Procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.*

The ESG program requires coordination among participating agencies. All ESG subrecipients in Riverside County are experienced homeless providers with a demonstrated track record in fiscal management and the provision of housing and supportive services targeted to homeless households. Additionally, the project administration agreement with ESG subrecipients will require coordination among agencies receiving ESG funds to administer emergency shelter, essential services, homelessness prevention, re-housing services, and related assistance, and access to mainstream services and housing providers for clients.

Participation in the Continuum of Care

ESG funded agencies have easy access to membership in the Continuum of Care. The Continuum of Care has over 100 member organizations including homeless service providers, veteran service representatives, churches and government organizations. The Continuum of Care meets on a regular basis and shares information about services among participating agencies.

Required Client Information and Referrals

To further facilitate collaboration and information sharing, ESG funded agencies will be required to provide the following information and referrals to ESG program participants:

- 2-1-1 hotline for social services
- Social security benefits
- Cal-Works and other income security programs provided by DPSS
- Cal-Fresh (formerly known as Food Stamps) assistance
- Low Income Energy Assistance Programs
- Affordable housing information
- Employment assistance and job training programs
- Health care and mental health services
- Services for victims of domestic violence
- Veteran services

- Specialized services such as legal services, credit counseling
- c. *Policies and Procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals that will receive re-housing assistance.*

Once it is determined that the household meets the basic eligibility guidelines noted above the household will be assessed for the appropriate form(s), level, and duration of financial assistance. The results of this assessment will be formalized in a Housing/Financial Assistance Plan that is signed by both the applicant and the case manager.

Homeless Prevention Assistance

Homeless prevention assistance will be targeted to households who are at risk of losing their present housing and becoming homeless. While there are many people who are housed and have a great need for rental assistance, not everyone will become homeless without assistance. A risk assessment will be used to assess the household's level of crisis and prioritize those who are at greatest risk of becoming homeless. The assessment tool will include vulnerability criteria including but not limited to; income, housing history, food security, childcare, health care, life skills, and other special needs. Due to the limited amount of funding, assistance will be provided on a first come, first served basis, if the applicant meets the eligibility and risk assessment criteria.

Rapid Re-Housing Assistance

Homeless re-housing assistance is intended for individuals or families who meet the homeless definition described in Section 103, 42 USC 11302 of the McKinney Vento Act, as amended by the HEARTH Act. While there are many homeless individuals and families in Riverside County at any given night, the re-housing assistance will be prioritized for households who are residing in emergency shelters and on the streets.

- d. *Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance.*

Limitations on Assistance – Homeless Prevention

Riverside County's ESG rental assistance is intended to stabilize individuals and families who have recently endured difficult financial circumstances that have led them into homelessness or who are at imminent risk of becoming homeless. For homeless prevention assistance, the rental assistance consists of short term rental assistance (3 months); extended under certain circumstances to medium term rental assistance (for an additional 3 months). The total maximum length of assistance is 6 months. Not every individual or family in need of rental assistance is a candidate for ESG homelessness prevention or rapid re-housing assistance.

ESG rental assistance is not a substitute for Section 8 rental assistance or a permanent rental subsidy, but a tool to help stabilize families or individuals who are at imminent risk of becoming homeless and lack any other resources to help them stabilize their housing situation.

As a general rule, an individual or household should pay approximately 30% of their income towards rent. This requirement may be waived on a case-by-case basis for extreme circumstances. The ESG assistance will consist of the remaining portion of the rent, up to \$1,000 (excluding the clients' contribution towards the rent).

Clients are required to be reassessed at regular intervals to monitor progress and levels of self-sufficiency. If a client requires assistance beyond the three month mark, the ESG rental subsidy will be reduced and the client will be required to pay a larger portion of the rent. There is a maximum cap of prevention assistance per client, per twelve month period of \$5,000.

Limitations on Assistance – Rapid Re-Housing

Under re-housing assistance, a client's share of rent should be based on a client's ability to pay during their path to housing stabilization, with a minimum \$25 client contribution. Clients receiving re-housing assistance must be re-assessed regular intervals. The maximum length of re-housing assistance will be 6 months* and the total maximum ESG assistance. The assistance should not exceed \$1,000 per month per client, except for the first month of assistance if client requires assistance with other re-housing expenses such as rent deposits or utility deposits.

Limitations on Assistance – All Clients

Due to the limited amount of funds available, the ESG assistance will not exceed \$1,000 per client per month in combined ESG assistance, including rent and utility payments.* Generally, clients should be responsible for paying for their own utility costs while provided rental assistance with ESG, unless they are experiencing acute financial hardship, or are at risk of losing their housing due to utility shut off. Clients seeking utility only assistance may be eligible for ESG assistance if it can be documented that they will lose their housing and become literally homeless if utility assistance is not provided; however, the household must meet other ESG eligibility requirements.

- e. *Standards for determining how long a particular participant will be provided with rental assistance and whether the amount of that assistance will be adjusted over time.*

ESG assistance consists of short term (up to 3 months) to medium term (up to 6 months) rental assistance to allow individuals or families who have recently

encountered a financial crisis that has led them into homelessness or at imminent risk of homelessness, to gain housing stabilization. Since the program consists of temporary assistance aiming at rapid stabilization of households, clients are required to contribute a portion of their income towards rent. Clients with no potential to earn income may not be suitable candidates for this type of assistance, unless other subsidies can be accessed after the ESG assistance expires.

Clients assisted under ESG Prevention Assistance are eligible to receive the rental assistance for up to 3 months if they meet income eligibility during the 3 month period and comply with the case management requirements of the program. At the end of the third month, clients must be re-assessed to determine if the client's rental assistance needs to be extended for an additional 3 month period. If the ESG rental assistance is extended for an additional three (3) months, the ESG assistance will be reduced and/or adjusted over the remaining time.

Clients assisted under ESG Re-housing Assistance are eligible to receive rental and utility assistance for up to 6 months if they meet income eligibility during the 6 month period. Re-housing clients must be evaluated at regular intervals during the ESG assistance period. Monthly case management is highly recommended. The ESG rental assistance should be reduced gradually and the client's portion of the rent should be increased during the 6 month assistance period.

- f. *Standards for determining the type, amount, and duration of housing stabilization and /or relocation services to provide a program participant, including the limits, if any, on homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance; maximum number of months the program participant receives assistance; or the maximum number of times the program participant may receive assistance.*

*Reasonableness Determination

EDA will set the maximum amount of assistance to be provided to homelessness prevention and rapid rehousing clients on an annual basis. EDA will also determine if the total benefit amount to be awarded to any one client is both reasonable and necessary.

Reporting – Centralized/Coordinated Assessment System

- The HEARTH Act makes HMIS participation a statutory requirement for ESG recipients and sub-recipients. EDA and the subrecipients work with the Continuum of Care to ensure the screening, assessment, and referral of Program participants are consistent with the written standards.
- The recipient will ensure that data on all persons served and all activities assisted under ESG are entered into a community-wide HMIS in the area in which those persons and activities are located.
- Victim service providers cannot, and Legal Services Organizations may choose to not participate in HMIS. Providers that do not participate in HMIS must use a comparable database that produces unduplicated, aggregate reports instead.

- Eligible Cost include, but not limited to the following:
 - *Hardware, Equipment and Software Costs*
 - *Staffing: Paying salaries for operating HMIS*
 - *Training and Overhead- Technical support, leasing space, and utilities for space used by HMIS staff*

Comparable Database for Victim Services

If the sub-recipient is a victim services or a legal services provider that use a comparable database, it may use ESG funds to establish and operate a comparable database that collects client-level data over time and generates unduplicated aggregate reports based on the data. Information entered into a comparable database must not be entered directly into or provided to an HMIS.

ESG Homeless Definitions

Refer to reference information located at the following:

http://www.hudhre.info/documents/HEARTH_HomelessDefinition_finalRule.pdf

Consultation Process

The County of Riverside, EDA, the ESG recipient, consulted with the Continuum of Care to discuss the FY2013-14 allocation in ways that:

- Coordinate across regional entitlement jurisdictions by developing and utilizing standardized eligibility and assessment tools;
- Support federal and local goals for priority populations;
- Allow for variations in the program design that responds to the needs and resources of the jurisdiction
- Comply with eligibility and verification requirements (HMIS, housing status, homeless definitions, etc.)

The ESG program requires coordination among participating agencies. All ESG subrecipients in Riverside County are experienced homeless providers with a demonstrated track record in fiscal management and the provision of housing and supportive services targeted to homeless households. ESG funded agencies have easy access to membership in the Continuum of Care. The Continuum of Care has over 100 member organizations including homeless service providers, veteran service representatives, churches and government organizations. The Continuum of Care meets on a regular basis and shares information about services among participating agencies.

The County of Riverside also consulted with the Continuum of Care on the Ten Year Plan to End Homelessness to ensure the alignment of proposed ESG activities as they

relate to the goals and strategies outlined in the plan. This joint effort has worked successfully in the past and EDA will continue to work closely with DPSS, the "umbrella" anti-poverty agency for the County of Riverside, in servicing the needs of homeless. Through this collaborative process service providers, agencies, and departments that provide facilities and services to Urban County residents were allowed the opportunity to provide input for the FY 2013/2014 Action Plan.

Funding Available

The County has allocated the \$613,067 of the 2013-2014 "estimated" ESG funds to seventeen (17) organizations/projects for emergency shelters, outreach, homeless prevention, rapid re-housing, and EDA staff administration costs. Eligible recipients include nonprofit and public agencies. The County's ESG grant funds are matched far in excess of the required 100% match amount.

ESG - Compliance with Funding Caps

Agency	*Emergency Shelter	*Outreach	Homeless Prevention	Rapid Re-housing	HMIS/ Data Collection	Admin	Total
EDA Administration						\$45,980	\$45,980
Whiteside Manor	\$50,000						\$50,000
Shelter From the Storm	\$20,000						\$20,000
Martha's Village & Kitchen	\$50,000						\$50,000
Path of Life Ministries	\$40,000						\$40,000
Operation SafeHouse, Inc.- Thousand Palms (Desert)	\$20,000						\$20,000
Operation SafeHouse, Inc.- Riverside	\$20,000						\$20,000
Valley Restart Shelter, Inc.	\$20,000						\$20,000
Catholic Charities Riverside		\$10,000					\$10,000
Emergency Fund	\$66,840						\$66,840

Homeless Prevention			\$85,247				\$85,247
Rapid Re-housing				\$95,000			\$95,000
Coachella Valley Rescue Mission	\$40,000						\$40,000
Foothill AIDS Project			\$10,000				\$10,000
Luthern Social Services-Gensis			\$7,500	\$7,500			\$15,000
Luthern Social Services-Ameila			\$7,500	\$7,500			\$15,000
Alternatives to Domestic Violence	\$10,000						\$10,000
Total	\$336,840	\$10,000	\$110,247	\$110,000	\$0	\$45,980	\$613,067
% of Total	54.95%	1.63%	17.98%	17.94%	0%	7.5%	100%

Geographic Distribution: Refer to the map (Appendix) District & Minority Concentration

*The total amount that may be used for street outreach and emergency shelter activities cannot exceed the greater of 60% of the current FY grant (\$367,840) or the amount of FY 2010 grant funds that were committed for homeless assistance activities (\$370,003).

Actions to End Chronic Homelessness

The County of Riverside has determined that chronically-homeless persons are the highest need category within the homeless population. To ensure that the Continuum of Care has adequate resources to effectively engage chronically homeless individuals, the 10 Year Strategy has called for the following activities: expanded homeless street outreach teams to identify and engage individuals who are persistently homeless; additional emergency shelter beds which are linked to intensive case management for the chronically-homeless persons; and 500 additional units of permanent supportive housing. The County is committed to provide a range of services to address homelessness which will enable the homeless population to move steadily toward independent living. The best approach for alleviating homelessness will be through a community-based process that provides a comprehensive response to the diverse needs of homeless persons.

Discharge Coordination Policy

EDA, together with the ESG and CDBG sub-recipients, will continue to cooperate and collaborate with other organizations to develop and implement a comprehensive and uniform *Discharge Coordination Policy and Practices (DCPP)*. The DCPP is developed for the purpose of connecting the homeless and those persons threatened with homelessness with supported housing and community-based resources. The overall objective of the DCPP is to reduce the number of persons being released and discharged into homeless shelters, unsuitable accommodations, or homelessness.

objective of the DCPD is to reduce the number of persons being released and discharged into homeless shelters, unsuitable accommodations, or homelessness.

III. OTHER NARRATIVES AND ATTACHMENTS

Include any action plan information that was not covered by a narrative in any other section. If optional tables are not used, provide comparable information that is required by consolidated plan regulations.

APPENDIX A
CERTIFICATIONS

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

May 7, 2013

Date

Assistant County Executive Officer/EDA
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) _____ , _____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

May 7, 2013
Date

Assistant County Executive Officer/EDA
Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

May 7, 2013
Date

Assistant County Executive Officer/EDA
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

May 7, 2013

Date

Assistant County Executive Officer/EDA
Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature/Authorized Official

May 7, 2013
Date

Assistant County Executive Officer/EDA
Title

APPENDIX B
SF 424 FORMS

APPLICATION FOR FEDERAL ASSISTANCE

OMB Approved No. 3076-0006

Version 7/03

1. TYPE OF SUBMISSION: Application <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED May 7, 2013	Applicant Identifier S-13-UC-06-0506
		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name: County of Riverside	Organizational Unit: Department: Economic Development Agency
Organizational DUNS: 064772721	Division: Community Services Division
Address: Street: 3403 Tenth Street, Suite 500	Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Mr. First Name: John
City: Riverside	Middle Name
County: Riverside	Last Name Thurman
State: CA	Zip Code 92501
Country: United States of America	Email: jthurman@rivcoeda.org

6. EMPLOYER IDENTIFICATION NUMBER (EIN): 95-6000930	Phone Number (give area code) (951) 955-6693	Fax Number (give area code) (951) 955-9505
---	--	--

8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.)	7. TYPE OF APPLICANT: (See back of form for Application Types) County Other (specify)
Other (specify)	9. NAME OF FEDERAL AGENCY:

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Emergency Solutions Grant 14-231	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Projected use of Emergency Solutions Grant Funds.
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12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Riverside County
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13. PROPOSED PROJECT Start Date: 07/01/2013 Ending Date: 06/30/2014	14. CONGRESSIONAL DISTRICTS OF: a. Applicant: 41st, 44th, 45th, 49th b. Project: 41st, 44th, 45th, 49th
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15. ESTIMATED FUNDING:	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
a. Federal \$ 613,067.00 b. Applicant \$.00 c. State \$.00 d. Local \$.00 e. Other \$.00 f. Program Income \$.00 g. TOTAL \$ 613,067.00	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative		
Prefix: Mr.	First Name: Robert	Middle Name
Last Name: Field	Suffix	
b. Title: Assistant County Executive Officer/EDA	c. Telephone Number (give area code): (951) 955-4860	
d. Signature of Authorized Representative	e. Date Signed: May 7, 2013	

**APPLICATION FOR
FEDERAL ASSISTANCE**

OMB Approved No. 3076-0006

Version 7/03

1. TYPE OF SUBMISSION: Application <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		2. DATE SUBMITTED May 7, 2013	Applicant Identifier B-13-UC-06-0506
<input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name: County of Riverside		Organizational Unit: Department: Economic Development Agency	
Organizational DUNS: 064772721		Division: Community Services Division	
Address: Street: 3403 Tenth Street, Suite 500		Name and telephone number of person to be contacted on matters involving this application (give area code)	
City: Riverside		Prefix: Mr.	First Name: John
County: Riverside		Middle Name	
State: CA		Last Name Thurman	
Zip Code 92501		Suffix:	
Country: United States of America		Email: jthurman@rivcoeda.org	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 9 5 - 6 0 0 0 9 3 0		Phone Number (give area code) (951) 955-6693	Fax Number (give area code) (951) 955-9505
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.)		7. TYPE OF APPLICANT: (See back of form for Application Types) County Other (specify)	
Other (specify)		9. NAME OF FEDERAL AGENCY:	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Community Development Block Grant 1 4 - 2 1 8		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Projected use of Community Development Block Grant Funds.	
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Riverside County			
13. PROPOSED PROJECT Start Date: 07/01/2013		14. CONGRESSIONAL DISTRICTS OF: a. Applicant 41st, 44th, 45th, 49th	
Ending Date: 06/30/2014		b. Project 41st, 44th, 45th, 49th	
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$ 6,152,471 ⁰⁰	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:	
b. Applicant	\$ ⁰⁰	b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372	
c. State	\$ ⁰⁰	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
d. Local	\$ ⁰⁰	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
e. Other Lake Elsinore (Metro City)	\$ 342,280 ⁰⁰	<input type="checkbox"/> Yes If "Yes" attach an explanation.	
f. Program Income	\$ ⁰⁰	<input checked="" type="checkbox"/> No	
g. TOTAL	\$ 6,494,751 ⁰⁰		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.			
a. Authorized Representative			
Prefix Mr.	First Name Robert	Middle Name	
Last Name Field		Suffix	
b. Title Assistant County Executive Officer/EDA		c. Telephone Number (give area code) (951) 955-4860	
d. Signature of Authorized Representative		e. Date Signed May 7, 2013	

**APPLICATION FOR
FEDERAL ASSISTANCE**

OMB Approved No. 3076-0006

Version 7/03

1. TYPE OF SUBMISSION: Application <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED May 7, 2013	Applicant Identifier M-13-UC-06-0506
		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name: County of Riverside	Organizational Unit: Department: Economic Development Agency
Organizational DUNS: 064772721	Division: Community Services Division
Address: Street: 3403 Tenth Street, Suite 500	Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Mr. First Name: John
City: Riverside	Middle Name
County: Riverside	Last Name: Thurman
State: CA Zip Code: 92501	Suffix:
Country: United States of America	Email: jthurman@rivcoeda.org

6. EMPLOYER IDENTIFICATION NUMBER (EIN): 95-6000930	Phone Number (give area code) (951) 955-6693	Fax Number (give area code) (951) 955-9505
---	--	--

8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)	7. TYPE OF APPLICANT: (See back of form for Application Types) County Other (specify)
9. NAME OF FEDERAL AGENCY:	

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): HOME 14-239	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Projected use of HOME Funds.
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12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Riverside County
--

13. PROPOSED PROJECT Start Date: 07/01/2013 Ending Date: 06/30/2014	14. CONGRESSIONAL DISTRICTS OF: a. Applicant: 41st, 44th, 45th, 49th b. Project: 41st, 44th, 45th, 49th
--	--

15. ESTIMATED FUNDING:	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
a. Federal \$ 1,570,994. ⁰⁰ b. Applicant \$. ⁰⁰ c. State \$. ⁰⁰ d. Local \$. ⁰⁰ e. Other \$. ⁰⁰ f. Program Income \$. ⁰⁰ g. TOTAL \$ 1,570,994. ⁰⁰	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No	

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative		
Prefix: Mr. First Name: Robert	Middle Name	
Last Name: Field	Suffix	
b. Title: Assistant County Executive Officer/EDA	c. Telephone Number (give area code): (951) 955-4860	
d. Signature of Authorized Representative	e. Date Signed: May 7, 2013	

APPENDIX C
HUD TABLE 3C'S