

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Supervisor Kevin Jeffries

SUBMITTAL DATE: December 27, 2012

SUBJECT: COMMITTEES, COMMISSIONS AND BOARDS ACTION

RECOMMENDED MOTION: The Board of Supervisors Appoint member to:

Committee, Commission, or Board: PLANNING COMMISSION

Type of Nomination: 1st District

Member: Name: Charissa Leach
Address: 2560 Monroe Street
Riverside, CA 92504
Telephone: 951-789-7080

Replaces: John Roth

Date Posted or Expired: Jan 7, 2013

Term of Appointment: Partial Term commencing immediately and expiring on June 30th, 2013

BACKGROUND/APPOINTEE INFORMATION:

Charissa has been working in the planning and civil engineering field for almost 25 years, now serving as Executive Vice-President/Principal of Adkan Engineers, in the City of Riverside. She is also a Board Member of the Arlington Division of the Riverside Chamber of Commerce, a member of the Riverside Unified School District Budget Advisory Committee, and has served as Vice-Chair of the city of Riverside Cultural Heritage Board.

Kevin Jeffries
Supervisor, 1st District

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: January 8, 2013
xc: Supvr. Jeffries, Commission, Appointee, COB

Kecia Harper-Ihem
Clerk of the Board
By
Deputy

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