

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

201



**FROM:** County Counsel

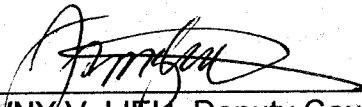
**SUBMITTAL DATE:**  
December 26, 2012

**SUBJECT:** Approval of the Conflict of Interest Code of the Hemet Unified School District

**RECOMMENDED MOTION:** That the Board of Supervisors approves the Conflict of Interest Code submitted by Hemet Unified School District.

**BACKGROUND:** Government Code section 87306.5 requires that all local agencies review their Conflict of Interest Code, and the listings of designated positions for employees who must disclose along with the types of disclosure required, and make appropriate amendments to each as required.

(Continued)

  
TAWNY V. LIEU, Deputy County Counsel  
for PAMELA J. WALLS, County Counsel

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD  
Departmental Concurrence

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	N/A

<b>SOURCE OF FUNDS:</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

County Executive Office Signature

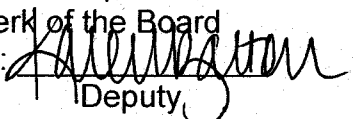
BY:   
Denise C. Harden

- Consent
- Policy
- Consent
- Policy

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: January 15, 2013  
xc: Co.Co., COB

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

Dept's Recomm.:  
Per Exec. Ofc.:

Government Code Section 82011 identifies the code reviewing body as the Board of Supervisors for the County, within which a local government agency (as defined by Government Code Section 82041) is located. A local government agency, as defined by Government Code Section 82041, includes a school district.

The Hemet Unified School District recently revised the appendix to its Conflict of Interest Code and has submitted it for approval by the Board of Supervisors as the code reviewing body.

This office has reviewed the revised appendix and has found that it complies with statutory requirements. It is recommended that the Board of Supervisors approve Hemet Unified School District's Appendix to its Conflict of Interest Code as revised and that the Clerk of the Board notify the Agency of the action taken.

**Hemet Unified School District  
Conflict of Interest Code**

**APPENDIX A**

**DESIGNATED POSITIONS**

Persons occupying the following positions are designated employees and must disclose financial interests in Category 1, Appendix B:

Members of the Governing Board  
Superintendent  
Assistant Superintendent, Educational Services  
Assistant Superintendent, Business Services  
Deputy Superintendent, Human Resources  
Director, Fiscal Services  
Assistant Director, Fiscal Services  
Director, Facilities  
Director of Purchasing  
Members of the Western Center Academy Governing Council  
Consultants filling any of the above positions.

Persons occupying the following positions are designated employees and must disclose financial interests defined in Category 2, Appendix B:

Director, Child Nutrition Services  
Director, Maintenance and Operations  
Director, Transportation, Internal and External  
Assistant Director, Facilities  
Facilities Planner  
Director, Safety, Benefits and Risk Management  
Consultants filling any of the above positions

Adopted: 12/15/92  
Amended: 7/19/94  
Amended: 10/15/96  
Amended: 7/21/98  
Amended: 4/20/04  
Amended: 2/26/08  
Amended: 8/17/10  
Amended: 9/4/12

**Hemet Unified School District  
Conflict of Interest Code**

**APPENDIX B**

**DISCLOSURE CATEGORIES**

**Category 1**

- a) All investments and business positions in, and sources of income from, all business entities that do business or own real property in the District, plan to do business or own real property in the district within the next year, or have done business or owned real property in the District within the past two (2) years
- b) Interests in real property which are located in whole or in part either (1) within the boundaries of the District, or (2) within two miles of the boundaries of the district, including any leasehold, beneficial, or ownership interest or option to acquire such interest, if the fair market value of the interest is greater than \$1,000.

**Category 2**

- a) All investments and business positions in, and sources of income from, all business entities that provide services, supplies, materials, machinery, or equipment of a type used or administered by the designated employee or consultant's department.
- b) All investments and business positions in, and sources of income from, all business entities that are contractors or subcontractors engaged in the performance of work or services of the type used by the department for which the designated employee works.

FORM APPROVED COUNTY COUNSEL  
BY:  12-26-12  
TAWNY V. LIEU DATE