

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

537



FROM: Waste Management Department

SUBMITTAL DATE:
January 28, 2013

SUBJECT: Sole Source Payment for Operational Permit Fees

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the sole source payments of all operational permit fees for a period of five (5) years with an annual estimated aggregate amount of \$590,815, unless otherwise approved by the Board of Supervisors through the Waste Management Department's annual budget process; and
2. Authorize the Purchasing Agent to issue Purchase Orders for permit fees as invoiced.

BACKGROUND: The Waste Management Department is required to pay permit fees to the South Coast Air Quality Management District and the California State Water Resource Control Board as regulatory governing agencies to continue its daily operations. Permit fees include Water Discharge Requirements (WDR), National Pollutant Discharge Elimination System (NPDES), Title V, Air Toxics Program, Operations of Landfill Gas, Condensate, Leachate, and Flare systems, emission control and any modifications to existing permits. Permit fees may increase annually based on agency requirements. Permit fees are exempted from competitive bidding process under Purchasing Policy 3.2.16 Specific Exemptions via the Board of Supervisors.

Hans W. Kernkamp, General Manager-Chief Engineer

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 590,815.00	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	No
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	12/13

SOURCE OF FUNDS: Waste Management Annual Budget Amount	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE
BY:
Alex Gann

County Executive Office Signature

- Consent
- Policy
- Consent
- Policy

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: February 26, 2013
 xc: Waste, Purchasing

Kecia Harper-Ihem
 Clerk of the Board
 By:
 Deputy

Prev. Agn. Ref.: | **District:** All | **Agenda Number:** 12-1 C



Riverside County
Waste Management Department

Hans W. Kernkamp, General Manager-Chief Engineer

Date: January 28, 2013

From: Hans W. Kernkamp, General Manager-Chief Engineer
Waste Management Department

To: Board of Supervisors

Via: Melissa Etter, Buyer I

Subject: **Sole Source Procurement; Request for Sole Source Payments for Operating Permit Fees**

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

1. **Supply/Service being requested:** Sole Source payments for all regulatory required permit fees associated with landfill operations, including but not limited to Waste Discharge Requirements (WDR), National Pollutant Discharge Elimination System (NPDES), groundwater pump and treatment system, soil vapor extraction system, and landfill gas and flare system related fees.
2. **Supplier being requested:** State Water Resources Control Board, vendor code #10531 and South Coast Air Quality Management District, vendor code #32771.
3. **Alternative suppliers that can or might be able to provide supply/service:** None. These are regulatory governing agencies for applicable landfill operating permits.
4. **Extent of market search conducted:** Not applicable. Permit fees are exempted from competitive bidding process under Purchasing Policy 3.2.16 Specific Exemptions via the Board of Supervisors.
5. **Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:** Permits and the resulting fees are required for continuing department landfill operations.
6. **Reasons why my department requires these unique features and what benefit will accrue to the county:** To continue operating in accordance with regulations.
7. **Price Reasonableness including purchase price and any ongoing maintenance or ancillary costs from the supplier:** Not applicable. Fees are assessed and billed annually.
8. **Does moving forward on this product or service further obligate the county to future similar contractual arrangements or any ongoing costs affiliated with this sole source? (Maintenance, support, or upgrades, if so, please explain).** No
9. **Period of Performance:** Five (5) years from date of approval with an annual estimated aggregate amount of \$590,815, unless otherwise approved by the Board of Supervisors through the Waste Management Department's annual budget process. Cost will be paid as invoiced per location and specific permit content.

(Provide a defined period of performance. Please note multi-year terms require Board approval, unless renewable in one year increments and the Purchasing Agent approves the terms.)


Department Head Signature

4/31/13
Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Not to exceed: \$

590815

One time

~~Annual~~ ^{TOTAL Annual/Aggregate} Amount through

6-30-2018


Purchasing Agent

Date

2-5-13

Approval Number

13-308

(Reference on Purchasing Documents)