

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

633



FROM: Department of Environmental Health

SUBMITTAL DATE:
February 26, 2013

SUBJECT: Approve the Purchase Order with Fisher HealthCare for replacing ultra-low temperature freezer.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize the Department of Environmental Health to issue a purchase order in the amount of \$11,650. for an ultra-low temperature freezer (model no. -86C REVCO EXF 240BX 115V); and
2. Approve and direct the Auditor-Controller to make the budget adjustment as specified on the attached Schedule A.

FISCAL PROCEDURES APPROVED
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: Samuel Wong 2/27/13
 DATE:

FORM APPROVED COUNTY COUNSEL
 2-27-13
 DATE: ANITA C. WILLIS

(continued)

Steve Van Stockum, Director

SVS:KJ

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 11,650	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13

SOURCE OF FUNDS: Department budget	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY:
Steven C. Horn, MPA

County Executive Office Signature

Policy
 Policy
 Consent
 Consent

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: March 12, 2013
 xc: Environmental Health, Auditor

Kecia Harper-Ihem
 Clerk of the Board
 By:
 Deputy

Prev. Agn. Ref.: _____ District: All Agenda Number: **3-24**

Dep't Recomm.:
 Per Exec. Ofc.:

RE: Form 11 Approve the Purchase Order with Fisher HealthCare for replacing ultra-low temperature freezer.

Date: February 26, 2013

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BACKGROUND:

The Department's vector control program requires this equipment to conduct product and specimen processing/storage for vector-borne disease surveillance activities. The replacement of this unit was not included in the FY 12/13 budget and it was recently determined by a qualified service technician that replacement is more fiscally prudent than costly repair.

FISCAL:

The Department has found this vendor to offer the lowest price. This purchase will be made with revenue received through program enforcement cost recovery methods.

**Schedule A
Environmental Health**

**Budget Adjustment
Fiscal Year 2012/13**

Increase in Appropriation:

10000 - 4200400000 - 546160	Equipment - Other	<u>11,650</u>
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Increase in Estimated Revenue:

10000 - 4200400000 - 731100	Code Enforcement	<u>11,650</u>
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