

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

818



FORM APPROVED BY COUNTY COUNSEL 1/13
DATE: 3/1/13
BY: NEAL R. KIPNIS

FROM: Riverside County Regional Medical Center (RCRMC)

SUBMITTAL DATE:
February 28, 2013

SUBJECT: Professional Services Agreement with P2P Staffing Corporation dba MedPartners HIM

RECOMMENDED MOTION: Move that the Board of Supervisors:

- 1) Ratify and authorize the Chairman of the Board to execute the First Amendment to the contract agreement with P2P Staffing Corporation dba MedPartners HIM effective February 1, 2013, for an aggregate amount of \$114,000 annually; and
- 2) Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to exercise the renewal option, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, and allow the Purchasing Agent to increase the total compensation not more than ten percent should the need for services exceed the estimated volume.

(continued on page 2)

Douglas D. Bagley

Douglas D. Bagley, Hospital Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$114,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2012/2013

SOURCE OF FUNDS: 100% Hospital Enterprise Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Benoit and Ashley
Nays: Stone
Absent: None
Date: March 26, 2013
xc: RCRMC, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref.:

District: All

Agenda Number:

3-18

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

Dep't Recomm.: Consent Policy
Per Exec. Ofc.: Consent Policy

Purchasing: *Mark Seiler*
Mark Seiler, Assistant Director

Departmental Concurrence

BACKGROUND (Continued):

The California Health and Safety Code, Sections 103875 - 103885, it requires all hospitals to conduct a program epidemiological assessment of the incidence of cancer. The program shall encompass all areas of the state for which cancer incidence data are available. The program shall include the monitoring of cancers associated with suspected carcinogens encountered by the general public both in occupational locations and in the environment generally.

On behalf of RCRMC, County Purchasing released a Request for Quote (RFQ #MCARC191), to secure certified tumor registrar services for the hospital. Solicitations were sent to four prospective vendors who provide these services and advertised on the County's Internet/Website. The evaluation team reviewed and scored the proposal based on the bidder's overall responsiveness to the RFQ requirements, their experience, the ability to perform the services and the overall cost to the County. After a review and evaluation of the bid by hospital personnel familiar with the service, it was determined P2P Staffing Corporation dba MedPartners HIM to be the most responsible/responsive bidder.

On November 8, 2012, the Purchasing Agent approved and executed the contract agreement between RCRMC and MedPartners for an aggregate amount not to exceed \$25,000. Due to a backlog of abstracting and to ensure hospital maintains compliance with CCR standards, additional contracted hours are needed.

PRICE REASONABLENESS:

MedPartners is the only vendor who submitted a bid as a result of RFQ MCARC191 and this vendor offered the best value for the cost. They were the only vendor amenable to charge on a per hour basis; results of the RFQ identified vendors charging up to \$250 per chart. MedPartners offers an hourly rate for Cancer Registry Service for \$68/hour for local on-site and an alternative rate of \$105/hour for all-inclusive traveler on-site.

FINANCIAL IMPACT:

Funding for this service is 100% Hospital Enterprise funded and does not require additional County funds.

REVIEW/APPROVAL:

County Purchasing
County Counsel

DB:ns

FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT

WITH

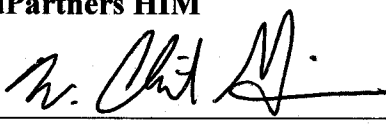
P2P STAFFING CORPORATION DBA MEDPARTNERS HIM
(Certified Tumor Registrar Services)

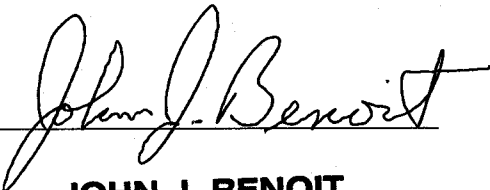
That certain Agreement between Riverside County Regional Medical Center ("COUNTY") and **P2P Staffing Corporation dba MedPartners HIM**, ("CONTRACTOR"), initially approved by the Purchasing Agent November 8, 2012, is hereby amended as follows:

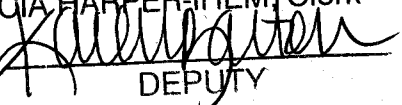
1. Amend the language of Section 5. Payment; Default, beginning with the second sentence, to read as follows:

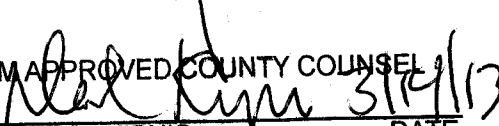
"Maximum payments by COUNTY to CONTRACTOR shall not exceed one hundred fourteen thousand dollars (\$114,000) annually including all expenses."
2. All other terms and conditions of this Agreement are to remain unchanged.

IN WITNESS WHEREOF, the parties have executed this Amendment.

CONTRACTOR
**P2P Staffing Corporation dba
MedPartners HIM**
By: 
W. Clint Grissom
Type or Print Name
Director
Type or Print Title
Date: 2/8/13

COUNTY OF RIVERSIDE
By: 
JOHN J. BENOIT
Type or Print Name
CHAIRMAN, BOARD OF SUPERVISORS
Type or Print Title
Date: MAR 26 2013

ATTEST:
KEGIA HARPER-IHEM, Clerk
By: 
DEPUTY

FORM APPROVED COUNTY COUNSEL
BY:  3/9/13
NEAL R. KIPNIS DATE

Date: January 31, 2013

From: Douglas Bagley, Hospital Director Department/Agency: RCRMC

To: Board of Supervisors/Purchasing Agent

Via: Purchasing Agent

Subject: Single Source Procurement; Request for (P2P Staffing Corporation dba MedPartners HIM

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

1. Supply/Service being requested:

Certified tumor registrar to abstract cancer cases and report data to contracted reporting agency

2. Supplier being requested:

P2P Staffing Corporation dba MedPartners HIM (MedPartners)

3. Alternative suppliers that can or might be able to provide supply/service:

Possible alternative suppliers that might be able to provide the service are Maxim Healthcare Services, Inc., Precyse Services, and KForce. The prospective vendors were sent an invitation to bid on this service; however, none of the above provider responded to the bid. Inquiries were made to the vendors subsequently after the bid closed in which they indicated they could not provide the service specified in the scope of work, not able to charge per hour, or were not interested.

4. Extent of market search conducted:

Through continued internet research, solicitations were sent to four (4) prospective vendors mentioned above and advertised on the County's Internet/Website.

5. Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

MedPartners is the only vendor who submitted a bid as a result of RFQ MCARC191 and was identified by hospital professional staff as a qualified vendor to provide certified tumor registrar capable and most of all, available when other vendors could not locate a suitable candidate for the time frame being requested.

6. Reasons why my department requires these unique features and what benefit will accrue to the county:

Cancer reporting is required in the State of California. Certified tumor registrar are difficult to recruit or obtain from vendors. MedPartners has proven they can do the work and is very informed regarding Cancer Care Center certification. In addition, MedPartners meet the standard set by CCR of 97% of cases sent to the regional registry within six months of admission and 100% received within twelve months of admission. Lastly, they work closely with Desert Sierra Cancer Surveillance Program to ensure regulatory compliance and are very familiar with CR reporting requirements which helps better prepare the hospital for the CoC accreditation process.

7. Price Reasonableness including purchase price and any ongoing maintenance or ancillary costs from the supplier:

Medpartners is the only vendor who submitted a bid as a result of RFQ MCARC191 and this vendor offered the best value for the cost. They were the only vendor amenable to charge on a per hour basis; results of the RFQ identified vendors wanting to charge up to \$250 per chart. MedPartners

offered an hourly rate for Cancer Registry Service for \$68/hour for local on-site and an alternative rate of \$105/hour for all-inclusive traveler on-site. As a result of RFQ MCAARC191, a contract was established with MedPartners with a max amount of less than \$25,000. Due to a backlog of abstracting and preparing for CoC accreditation process, additional services are needed.

8. Does moving forward on this product or service further obligate the county to future similar contractual arrangements or any ongoing costs affiliated with this sole source?

No.

9. Period of Performance:

November 1, 2012 through June 30, 2013 with the option to renew for four (4) additional fiscal years.

N. Bailey 3/4/13
Department Head Signature Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Not to exceed: \$ 114,000 One time Annual Amount through 11-1-2017

M. [Signature] 3/7/2013 13-363
Purchasing Agent Date Approval Number
(Reference on Purchasing Documents)