

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

132



FROM: Riverside County Regional Medical Center

SUBMITTAL DATE:

April 02, 2013

SUBJECT: Amendment to the Contract Agreement with General Security Services, Inc. – RCRMC

RECOMMENDED MOTION: Move that the Board of Supervisors:

- 1) Ratify and amend the Third Amendment with General Security Services, Inc. effective January 1, 2013 through February 28, 2014, to increase from \$443,000 to \$770,500 to combine the two contracts for RCRMC and the Inpatient Treatment Facility (ITF); and,
- 2) Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to exercise the renewal option, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual CPI rates.

(Continued on page 2)

Douglas D. Bagley

Douglas D. Bagley, Hospital Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 770,500	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2012/2013

SOURCE OF FUNDS: 100% - Hospital Enterprise Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: April 23, 2013
 xc: RCRMC, Purchasing

Kecia Harper-Ihem
 Clerk of the Board
 By: *[Signature]*
 Deputy

Prev. Agn. Ref.: 03/02/10; 3.18

District: ALL

Agenda Number:

3-51

ATTACHMENTS FILED
 WITH THE CLERK OF THE BOARD

FORM APPROVED COUNTY COUNSEL
 BY: *[Signature]* DATE
 NEAL R. KIPNIS
 Departmental Concurrence
 Purchasing: *[Signature]* Mark Seiler, Assistant Director
 Policy Consent
 Policy Consent
 Dept's Recomm.: Per Exec. Ofc.:

BOARD OF SUPERVISORS

Page 2

SUBJECT: Amendment to the Contract Agreement with General Security Services, Inc. – RCRMC

BACKGROUND:

Riverside County Regional Medical Center (RCRMC) has two main facilities which require unarmed security guard services. One is located at the main hospital in the city of Moreno Valley, CA and the other is located at the Inpatient Treatment Facility (ITF) in the city of Riverside, CA. The security guard service for both facilities is required to ensure a safe, calm, secure, peaceful environment for employees and patients. Buildings and contents should be protected against theft, pilferage and vandalism. More specifically at the ITF campus, security personnel present a level of visible deterrent to prevent clients from becoming violent, belligerent and unruly. These unarmed security guard services are provided with a minimum of three security guard officers, twenty-four (24) hours a day, seven (7) days per week, and three hundred sixty-five days a year.

Formerly, each facility conducted separate Request for Proposals (RFPs) and maintained its own separate contract agreements. General Security Services, Inc. was the awarded vendor for each facility. RCRMC is requesting to amend the current contract with General Security at the RCRMC campus for the following reasons: (1) to combine (include) the unarmed security guard services with the ITF campus; (2) the current contract with General Security for ITF campus expired as of December 31, 2012; and (3) the RFP for the ITF campus which was conducted by County Purchasing has been closed and canceled with "no award". Therefore, the hospital Director request for the Board to approve the above mentioned motions.

PRICE REASONABLENESS:

The contract rate will remain the same as awarded through the most recent RFP conducted March 2010 for RCRMC. By combining the contracts will result in more efficient contract administration..

FINANCIAL IMPACT:

100% Hospital Enterprise Funds

REVIEW/APPROVAL:

County Purchasing and County Counsel

DB:ns

THIRD AMENDMENT TO THE AGREEMENT

WITH

GENERAL SECURITY SERVICES, INC.

(Unarmed Security Guard Services)

That certain Agreement between County of Riverside ("COUNTY") and General Security Services, Inc., ("CONTRACTOR"), initially approved by the Board of Supervisors March 2, 2010, Agenda Item #3.18. first amendment executed March 2, 2011, and second amendment executed May 11, 2012, is hereby amended effective January 1, 2013 as follows:

1. Amend the language of **Section 3.0 Period of Performance** to include the following:

"This Amendment extends the period of the Agreement effective January 1, 2013 through February 28, 2014, unless terminated as otherwise provided herein."

2. Amend the language of **Section 4.0 Compensation, subsection 4.1**, to state as follows:

"Maximum payments by COUNTY to CONTRACTOR shall not exceed seven hundred seventy thousand five hundred dollars (\$770,500) annually including all expenses. The COUNTY is not responsible for any fees or costs incurred above or beyond the contracted amount and shall have no obligation to purchase any specified amount of services."

3. Amend the language of **Exhibit A. Scope of Work** to include the following:

"Contractor shall provide COUNTY with a minimum of two (2) uniformed guards twenty-four (24) hours per day, seven (7) days per week, and three hundred sixty-five (365) days per year for the Inpatient Treatment Facility Mental Health Unit."

"CONTRACTOR shall perform the following at the Inpatient Treatment Facility (ITF) only:

- a. Scan every patient at the time of entry to the building/facility and when a patient is admitted to the inpatient unit; and whenever requested by Nursing Supervisor and/or hospital administration.

- b. Officers shall in no way touch, put their hands, handle any patients, unless; through self defense, engaging in physical contact with a violent patient in order to prevent themselves from being physically attacked. Any contracted officers found touching a patient without prior written or verbal approval from a hospital administrator, Nursing Supervisor, or designee shall immediately be dismissed from duty. In the event an Officer finds COUNTY staff requiring assistance from a violent patient, the Officer shall immediately alert a Code Green.

APR 23 2013 3-51

c. In the event the COUNTY determines a CONTRACTOR staff is violation of the above provision, COUNTY shall notify the CONTRACTOR in writing setting forth the reasons for the dismissal. CONTRACTOR shall provide a suitable replacement to cover the shift(s)/position of the previous Officer.

d. For Officers safety, Officers shall also be restricted to "no touching" visitors unless; through self defense, engaging in physical contact with a violent visitor in order to prevent another person or themselves from being physically attacked.

e. CONTRACTOR shall, at their expense, have all assigned Officers complete the COUNTY sponsored Management of Assaultive Behavior (MAB) class prior to assignment to the COUNTY, to be renewed each year thereafter. Although subject to change throughout the contract period the current cost of the MAB class is in the amount of seventy-five dollars (\$75.00) per participant."

4. Amend the language in **Exhibit B. Payment Provisions** to include the following:

"Second facility location address: RCRMC Mental Health Inpatient Treatment Facility (ITF) 9990 County Farm Road, Suite 2, Riverside, CA 92503"

5. All other terms and conditions of the Agreement are to remain unchanged.

IN WITNESS WHEREOF, the parties have executed this Amendment.

CONTRACTOR
General Security Services, Inc.
By: [Signature]
BRIAN WILSON
Type or Print Name

CEO
Type or Print Title

Date: 04/03/13

COUNTY OF RIVERSIDE
By: [Signature]
JOHN J. BENOIT
Type or Print Name

Chairman
Type or Print Title

Date: APR 23 2013

ATTEST:
KECIA HARPER-IHEM, Clerk
By: [Signature]
DEPUTY

FORM APPROVED COUNTY COUNSEL
BY: [Signature] DATE 4/23/13
NEAL R. KIPNIS