

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

115



**FROM:** TLMA/Code Enforcement Department

**SUBMITTAL DATE:**  
April 9, 2013

**SUBJECT:** Amendment No.1 to Agreement for Code Enforcement Services between the County of Riverside and the City of Perris

**RECOMMENDED MOTION:** That the Board of Supervisors ratify, approve and authorize the Chairman to execute the attached Amendment to Services Contract with the City of Perris for Code Enforcement services to be provided by the County of Riverside.

**BACKGROUND:** The County has been providing contract code services to the City of Perris for approximately one year. Pursuant to this Amendment, the Code Enforcement Department of the County of Riverside proposes to continue to provide such services to the City of Perris through the end of the fiscal year. Such inter-agency cooperation can provide for sustained service levels and still generate either overall savings, or at least a neutral cost state, due to economies of scale. This has been a mutually beneficial arrangement.

(Continued on Page 2)

Juan C. Perez, TLMA Director

FORM APPROVED COUNTY COUNSEL  
BY: Karin L. Watts-Bazany 4/2/13  
DATE: 4/2/13  
KARIN L. WATTS-BAZANY

Departmental Concurrence

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2012/13

<b>SOURCE OF FUNDS:</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE. By Tina Grande

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Ashley, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

**Ayes:** Jeffries, Tavaglione, Stone, Benoit and Ashley  
**Nays:** None  
**Absent:** None  
**Date:** April 23, 2013  
**xc:** TLMA-Code Enforce., Purchasing

Kecia Harper-Ihem  
 Clerk of the Board  
 By: Deputy

Prev. Agn. Ref.: 02/28/12 Item 3.69 District 5/5 Agenda Number **3-57**

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

Policy  Policy  
 Consent  Consent  
 Dept's Recomm.:  Per Exec. Ofc.:

Form 11 – Amendment No. 1 to Agreement for Code Enforcement Services between the County of Riverside and the City of Perris

April 9, 2013

Page 2

The terms of Amendment No. 1 will modify the original Agreement adding one (1) Code Enforcement Officer II to the existing contract. The added position will increase the current contracted team to 4.5 full-time equivalent positions: one-half (1/2) of a Code Enforcement Supervisor; one (1) Senior Code Enforcement Officer; two (2) Code Enforcement Officer II's; and one (1) Code Enforcement Technician. Amendment No. 1 will also add vehicle costs for providing one (1) vehicle in the amount of \$650 per month and add Saturday service for one (1) Code Officer to the list of services provided. The agreement shall also be extended to June 30, 2013. The Agreement can be terminated by the City with a sixty (60) day written notice to the County, and can be terminated by the County with a one hundred and eighty (180) day written notice to the City.

The cost of providing such services is billed to the City in monthly installments, with payment due within thirty (30) days of receipt. Amendment No. 1 will increase the total contract budget by \$120,000 per year. It is estimated Code Enforcement will receive an additional \$31,667.00 for the remainder of the Agreement based on a February 1, 2013 start date.

The Perris City Council executed Amendment No. 1 to the Agreement for Code Enforcement Services between the County and the City. The innovative nature of this inter-agency cooperation has multiple benefits to both parties; therefore, the department requests the approval of the attached Amendment.

1                                   **AMENDMENT NO. 1 TO AGREEMENT**  
2                                   **FOR CODE ENFORCEMENT SERVICES**  
3                                   **BETWEEN THE COUNTY OF RIVERSIDE AND THE CITY OF PERRIS**  
4

5 THIS AMENDMENT (hereinafter the "Amendment") to an Agreement for Code Enforcement Services is  
6 made and entered into as of this 23<sup>rd</sup> day of April, 2013, by and between the County of Riverside  
7 (hereinafter "COUNTY") and the City of Perris (hereinafter "CITY").

8                                   **RECITALS**

- 9                                   A. COUNTY and CITY have previously entered into an agreement entitled "Agreement for Code  
10 Enforcement Services Between the County of Riverside and the City of Perris" that is dated  
11 February 28<sup>th</sup>, 2012 (hereinafter the "Agreement"). The Agreement includes the terms and  
12 conditions, scope of work, schedule and budget for the performance of Code Enforcement  
13 Services for the CITY by the COUNTY.  
14                                   B. The parties desire to amend the Agreement to modify the scope of services to be provided by  
15 COUNTY, increase the budget, and extend the term of this Agreement.  
16  
17

18                                   **AGREEMENT**

19 NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as  
20 follows:

- 21                                   1. The term of the Agreement shall be extended to June 30, 2013.  
22                                   2. Exhibit "A" (1) is amended by increasing Code Enforcement Staff by one (1) Code Enforcement  
23 Officer II and adding \$95,000.00 per year to the total contract budget. This amount is currently  
24 estimated to be \$31,667.00 for the remainder of the term of this Agreement with a February 1,  
25 2013 start date.  
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27  
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1 3. Exhibit "A" (2) is amended by adding vehicle costs for one (1) vehicle in the amount of \$650.00  
2 per month to the list of services to be provided.

3 4. Exhibit "A" (2) is amended to add Saturday service for one (1) Code Enforcement Officer to the  
4 list of services to be provided.

5 5. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and  
6 conditions of the Agreement shall remain in full force and effect between the parties hereto.  
7

8 IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Agreement to be duly  
9 executed this day, month and year first written above.

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20

1 APPROVALS

2 COUNTY Approvals

3 APPROVED BY BOARD OF SUPERVISORS:

4  
5  
6 John J. Benoit Dated: APR 23 2013  
7 John J. Benoit, Chairman

8 Riverside County Board of Supervisors

9  
10 APPROVED AS TO FORM:

11  
12  
13 Karen Walls Bayler Dated: 4/2/13

14 Pamela Walls

15 County Counsel

16  
17  
18 ATTEST:

19  
20  
21 Kecia Harper-Ihem Dated: APR 23 2013

22 Kecia Harper-Ihem

23 Clerk of the Board, Riverside County

CITY Approvals

APPROVED BY CITY COUNCIL:

Daryl Busch Dated: 3/6/13  
Daryl Busch, Mayor

City of Perris

APPROVED AS TO FORM:

Eric Dunn Dated: 3/6/13

Eric Dunn

City Attorney, City of Perris

ATTEST:

Judy L. Haughney Dated: 3/6/13

Judy L. Haughney, C.M.C.

City Clerk, City of Perris