

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

827



**FROM:** Department of Environmental Health

**SUBMITTAL DATE:**  
May 13, 2013

**SUBJECT:** Extension of Decade Software Company LLC Contract

**RECOMMENDED MOTION:**

1. Approve the 13<sup>th</sup> Amendment to the Decade Software Company, LLC contract;
2. Authorize the Purchasing Agent, in accordance with Ordinance 459, to, in accordance with Ordinance 459, to exercise renewal options based on the availability of fiscal funding and to sign the attached thirteen amendment and all future amendments that do not change the substantive terms of the original agreement and prior amendments.

**BACKGROUND:** On May 17, 2005, item #3.4, the Board of Supervisors approved a contract with Decade Software Company, LLC to consolidate and computerize the Department of Environmental Health's (DEH) existing systems for inspections, permit tracking, to reduce paper intensive processes and provide a portable computing system for field staff.

(Continued on page 2)

*Steve Van Stockum*

Steve Van Stockum, Director

**FINANCIAL DATA**

Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 13-14

**SOURCE OF FUNDS:** Department operating budget

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE  
*Steven C. Horn*  
BY: Steven C. Horn, MPA

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Benoit, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: June 18, 2013  
xc: Environmental Health, Purchasing, Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
Deputy

Prev. Agn. Ref.: 5/17/05 #3.4;  
1/10/12 #3.17

District: All

Agenda Number:

3-33

FORM APPROVED COUNTY OF RIVERSIDE  
 BY: MEAL R. KIPNIS  
 DATE: 5/13/13  
 Purchasing: Mark Seiler, Assistant Director

Policy  Policy  
 Consent  Consent  
 Dep't Recomm.:  
 Per Exec. Ofc.:

RE: Extension of Decade software Company LLC Contract

Date: May 13, 2013

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**BACKGROUND (Continued):**

In 2011, with the passage of AB 2286, the State mandated electronic data reporting. On January 10, 2012, the Board approved item #3.17 which amended the Decade contract to develop and implement the mandatory electronic reporting through a web based portal system. The portal system will allow participating cities and businesses to submit their data and have it transmitted to the State. The State set a completion date of January 1, 2013. However, because of numerous delays by the State the completion date has been revised to January 1, 2014.

To insure continued progress toward compliance with the State requirement DEH is requesting that the Decade contract be extended one additional year to allow for the completion of the portal system project.

DEH will proceed with a Request for Proposal to be completed in conjunction with the termination of this amendment.

**FINANCIAL:**

There is no impact to the General Fund. Funding for the portal system project (\$45,000) is provided through a State grant. Funding for Decade license/support (\$274,318) is included in DEH's FY 13-14 operating budget.

**COUNTY OF RIVERSIDE  
AMENDMENT NO. 13 TO THE AGREEMENT  
WITH  
DECADE SOFTWARE COMPANY, LLC  
(REIMS)**

<b>CONTRACTOR:</b>	Decade Software Company, LLC
Contract Term:	July 1, 2013 through June 30, 2014
Effective Date of Amendment:	July 1, 2013
Annual Maximum Contract Amount:	\$ 319,318

The Agreement between the County of Riverside (COUNTY) and Decade Software Company, LLC (CONTRACTOR), is amended as follow:

The Agreement is amended for the thirteenth time on July 1, 2013 as follows:

1. To extend the contract for one (1) year from July 1, 2013 to June 30, 2014
2. All references to the period of performance from July 1, 2012 through June 30, 2013 are changed to reflect a period of performance from July 1, 2013 to June 30, 2014.
3. The total amount of compensation for Fiscal Year 2013/2014 is three hundred nineteen thousand three hundred eighteen dollars (\$319,318), inclusive of the following: Envision/EnvisionConnect License/Support fees, one hundred twenty thousand dollars (\$120,000); Field Inspection System (FIS)/EnvisionConnect Remote (ECR) License/Support fees, sixty thousand dollars (\$60,000); onsite ECR Training including Per Diem, nine thousand six hundred dollars (\$9,600); additional onsite ECR Training including Per Diem (County option to execute), nine thousand nine hundred sixty-eight dollars (\$9,968); EnvisionConnect Portal (Portal) Set-up and Configuration fees, forty-five thousand dollars (\$45,000); Portal License/Support fees, forty thousand dollars (\$40,000); and Data Remediation Services fees, thirty-four thousand seven hundred fifty dollars (\$34,750).
4. All other terms and conditions of the Agreement are to remain unchanged.

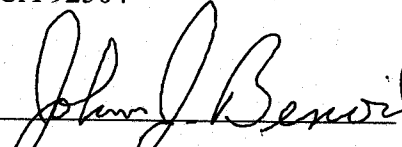
IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

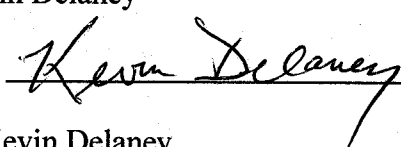
**COUNTY OF RIVERSIDE**

Purchasing and Fleet Services  
2980 Washington Street  
Riverside, CA 92504

**CONTRACTOR**

Decade Software Company, LLC  
1195 West Shaw Avenue  
Fresno, CA 93711  
Attn: Kevin Delaney

Signature:   
Name: JOHN J. BENOIT

Signature:   
Name: Kevin Delaney

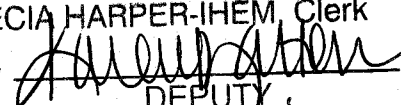
Title: Procurement Contract Specialist

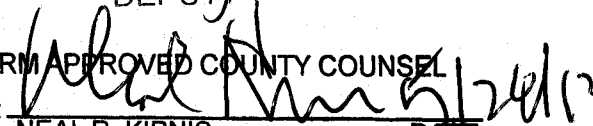
Title: Chief Executive Officer

Date: JUN 18 2013

Date: 05/07/2013

ATTEST:

KECIA HARPER-IHEM, Clerk  
By   
DEPUTY

FORM APPROVED COUNTY COUNSEL  
BY:   
NEAL R. KIPNIS DATE 5/24/13



PR 2013-00151

**RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM**  
 To be completed for all departmental purchases of IT systems, services or renewals

<b>REQUESTED PURCHASE:</b> CONTRACT EXTENSION FOR DECADE ENVISION	
<b>DEPARTMENT/AGENCY:</b> ENVIRONMENTAL HEALTH	
<b>CONTACT NAME/PHONE:</b> DAVID VILLEGAS 85009	
<b>PURCHASE REQUEST:</b> <input type="checkbox"/> NEW EQUIPMENT/SERVICES <input type="checkbox"/> UPGRADE <input type="checkbox"/> REPLACEMENT	
<b>PURCHASE TYPE:</b> <input checked="" type="checkbox"/> PROFESSIONAL SERVICES <input checked="" type="checkbox"/> SOFTWARE <input type="checkbox"/> HARDWARE <input checked="" type="checkbox"/> RENEWAL	
<b>DESCRIBE REQUESTED PURCHASE</b>	The Department of Environmental Health would like to extend their current contract with Decade which expires on June 30 <sup>th</sup> 2013. The immediate goal is to extend the existing contract an additional year with minor revisions to the payment and milestones schedule to complete the web based portal system. We are estimating the maximum contract amount to be \$319,318.00 for fiscal year 13/14.  <p style="text-align: center;">NOT APPROVED</p>
<b>BUSINESS NEEDS ADDRESSED</b>	Decade provides maintenance and support for Environmental Health's Envision Connect system. We currently are underway with a web portal system that was required with the passage of AB 2286 State mandated electronic data reporting. The Board approved item #3.17 on January 10 <sup>th</sup> , 2012 which amended the Decade contract to develop and implement the mandatory electronic reporting through a web based portal. This extension will allow us to continue the implementation of the portal and provide maintenance and support for the entire system.
<b>ARE THERE ANY OTHER COUNTY SYSTEMS THAT PROVIDE THE SAME FUNCTIONALITY?</b>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> UNKNOWN
<b>BUSINESS CRITICALITY</b> <input checked="" type="checkbox"/> Run the business <input checked="" type="checkbox"/> Grow the business <input checked="" type="checkbox"/> Transform the business	<b>BUSINESS IMPACT (SELECT ALL THAT APPLY)</b> <input checked="" type="checkbox"/> Support current operations <input type="checkbox"/> Reduce Expenses <input checked="" type="checkbox"/> Improve Customer Service <input checked="" type="checkbox"/> Improve Operational Efficiencies
<b>BUSINESS RISKS</b>	Financial: Operational: Customer:
<b>ALTERNATIVE SOLUTIONS</b>	1. [Solution] 2. [Solution] 3. [Solution]
<b>TRANSACTION</b>	<input checked="" type="checkbox"/> Cash Purchase <input type="checkbox"/> Lease Purchase Lease Years: _____
<b>PURCHASE COSTS</b> Hardware: \$	<b>COST BENEFIT ANALYSIS</b>

TSOC explanation for denied requests:

TSOC Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Recommended:  Yes  No (in no, provide explanation below)

**TSOC RECOMMENDATION: for purchases and renewals over \$100,000 and RCIT non-recommended purchases or renewals**

RCIT explanation for non-recommended requests:

Chief Information Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: 5/14

Recommended:  Yes  No (Non-recommended requests submit to TSOC)

**RCIT - APPROVED**

**RCIT RECOMMENDATION - for purchases and renewals under \$100,000**

Department Head Signature: *[Signature]* Date: 5-6-13

Software: \$319,318	Current Annual Cost	ALTERNATIVE	ALTERNATIVE	ALTERNATIVE
Labor: \$	Ongoing Annual Cost	STATUS QVO	ALTERNATIVE	ALTERNATIVE
TOTAL COST: \$319,319	Net Annual Savings			
	Annual Cost Savings			
	Project Implementation Cost			
	Project Payback Period? YRS			

RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM  
To be completed for all departmental purchases of IT systems, services or renewals

