

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

831



FROM: Department of Public Social Services

SUBMITTAL DATE:
June 18, 2013

SUBJECT: Approve the amendments to agreements with Catholic Charities of San Bernardino Riverside and MFI Recovery Center, Inc.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to sign the attached amendments to the agreements with Catholic Charities of San Bernardino Riverside (CS-02390-03) and MFI Recovery Center, Inc. (CS-02399-03), with the option to renew for four additional one-year periods, with an aggregate amount not to exceed \$1,351,678.40
2. Authorize the Director of the Department of Public Social Services (DPSS) to administer the contract.
3. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to exercise the renewal options, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual CPI rates.

Susan Loew

Susan Loew, Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$1,351,678.40	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$0.00	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0.00	For Fiscal Year:	12-13

SOURCE OF FUNDS: 100% State and Federal Funding	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Benoit, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: June 18, 2013
 xc: DPSS, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: *[Signature]*
Deputy

JUN 18 11 04 AM '13

Prev. Agn. Ref.: 3.21 (5/1/12); 3.15 (6/12/12); 3.48 (2/26/13)

District: All

Agenda Number:

3-50

PURCHASING: *[Signature]*
 Mark Seiler, Assistant Director
 DEPARTMENTAL CONCURRENCE
 ELEN M. BOEVA
 FORM APPROVED COUNTY COUNSEL
 BY: *[Signature]*
 5-20-13

Dept's Recomm.:
 Per Exec. Ofc.:
 Policy
 Policy
 Consent
 Consent

RE: Approve the amendments to agreements with Catholic Charities of San Bernardino Riverside and MFI Recovery Center, Inc.

Date June 18, 2013

Page 2

BACKGROUND (Continued):

On June 12, 2012 (Agenda #3.15), the Board of Supervisors approved the agreements with Catholic Charities of San Bernardino/Riverside and MFI Recovery Center, Inc. to provide Core Services (Anger Management, Counseling, Domestic Violence, In-Home Parenting, Parenting Education and Substance Abuse).

On February 26, 2013 (Agenda #3.48), the Board of Supervisors approved Amendment #1 to the agreements with Catholic Charities of San Bernardino/Riverside and MFI Recovery Center, Inc. increasing their Maximum Reimbursable Amount's by \$66,650.00 and \$33,349.08, respectively, in order to address increased service demands. Since that amendment, both agencies have continued to experience greater service demands, and as a result, we are recommending another amendment to the agreements with Catholic Charities of San Bernardino Riverside and MFI Recovery Center, Inc.

DPSS has identified savings through other contracts to apply towards these amendments. However, even with these shifts, none of the agencies that are contributing savings will have less than the original base funding allocated. As a result, we are able to meet the increased needs in specific areas and ensure that service levels are also sustained in all areas of the county. We have allocated the savings to the Catholic Charities and MFI contracts as follows:

Catholic Charities

- \$31,558 in PSSF funding from the JFK Safecare contract
- \$9,100.20 in PSSF funding from a cancelled contract with Parent's Anonymous

MFI Recovery Center, Inc.

- \$1,442 in PSSF funding from the JFK Safecare contract
- \$15,000 in CBCAP funding from the JFK Safecare contract
- \$14,000 from the FSA Safecare contract
- \$62,823.43 from CWSOIP funding – additional funding not previously allocated.

FINANCIAL:

Funding for these contracts is 100% State and Federal funds and was budgeted through the normal County budget process.

ATTACHMENT(S):

- A- CS-02390-03 Amendment #3 with Catholic Charities San Bernardino Riverside
- B- CS-02399-03 Amendment #3 with MFI Recovery Center, Inc.

CONCUR/EXECUTE –

County Purchasing

SL:mh

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
 AMENDMENT # 3
 PROFESSIONAL SERVICES AGREEMENT WITH

MFI Recovery Center Inc
 Multi-Service

PROFESSIONAL SERVICES CONTRACT: CS-02399-03

CONTRACT TERM: July 1, 2012 through June 30, 2013

EFFECTIVE DATE OF AMENDMENT: December 1, 2012

MAXIMUM REIMBURSABLE AMOUNT: \$413,862.53

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and MFI Recovery Center Inc, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: CS-02399-03
2. On the Recitals Page, and every page thereafter, amend all references to the Maximum Reimbursable Amount to read:
 "\$413,862.53"
3. Amend Section III. CONTRACTOR RESPONSIBILITIES, subsection J. FISCAL, paragraph 1. MAXIMUM REIMBURSABLE AMOUNT to read:

	Zone	Billing Cost per Unit of Service as defined in Section III., paragraph I. "Fiscal", subsection 2.g. of this contract		Maximum Amount
		# of Clients in group	Prorated Group Amount	
Anger Management	2	6+	\$176.00	\$25,344.00
		5	\$146.67	
		4	\$117.33	
		3	\$88.00	
		2	\$58.67	
		1	\$29.33	
Individual/Conjoint/Family Counseling	2	\$70.00		\$ 220,220.00
Group Counseling	2	6+	\$150.00	\$00.00
		5	\$125.00	
		4	\$100.00	
		3	\$75.00	
		2	\$50.00	
		1	\$25.00	

	Zone	Billing Cost per Unit of Service as defined in Section III., paragraph I. "Fiscal", subsection 2.g. of this contract		Maximum Amount
Domestic Batterers Group	2	# of Clients in group	Prorated Group Amount	\$00.00
		6+	\$205.00	
		5	\$171.67	
		4	\$137.33	
		3	\$103.00	
		2	\$68.67	
		1	\$34.33	
In-Home Parenting	2	\$140.00		\$29,960.00
Parenting Education Groups	2	# of Clients in group	Prorated Group Amount	\$31,392.00
		6+	\$150.00	
		5	\$125.00	
		4	\$100.00	
		3	\$75.00	
		2	\$50.00	
		1	\$25.00	
Substance Abuse Counseling Groups	2	\$76.00		\$69,844.00
Substance Abuse Group Outpatient Counseling	2	# of Clients in group	Prorated Group Amount	\$37,102.53
		6+	\$146.00	
		5	\$121.67	
		4	\$97.33	
		3	\$73.00	
		2	\$48.67	
		1	\$24.33	

4. Amend Section I. DEFINITION, subsection Y. MAKE-UP CLASS to read: "Make-up Class refers to a class in which a participant in a Group Session or Class who is registered in one course and attends a different course to make up a session missed in their registered course."
5. Amend Section III. CONTRACTOR RESPONSIBILITIES, subsection B. COUNTY REFERRAL PROCESS, line 1. to read:
"Contractor must contact or attempt to contact the client within two (2) business days of receipt of referral."
6. Amend Section III. CONTRACTOR RESPONSIBILITIES, subsection B. COUNTY REFERRAL PROCESS, line 3. to read:
"If after five (5) business days from initial referral, the Contractor has not made contact with the client, the Contractor must notify the referring social worker via DPSS liaison. After this point, the Contractor will not be required to make additional attempts to contact the client."
7. Amend Section III. CONTRACTOR RESPONSIBILITIES, subsection C. ANGER MANAGEMENT GROUPS SCOPE OF SERVICES, line 6.; subsection D. COUNSELING SCOPE OF WORK, line

3.; subsection E. DOMESTIC VIOLENCE BATTERES GROUP SCOPE OF WORK, LINE 5.; subsection G. PARENTING EDUCATION SCOPE OF WORK, line 3.; and, subsection H. SUBSTANCE ABUSE SCOPE OF WORK, line 2.a., to read:

"Groups must have a minimum of six (6) clients and a maximum of fifteen (15) clients to one (1) facilitator. Groups with more than fifteen (15) clients require a co-facilitator, except in cases whereas client(s) are requiring a make-up class; make-up classes are expected to be a one-time exception for clients to complete the program. Exceptions will be reviewed and evaluated on a case-by-case basis by the provider, who will note all justifications for any exceptions 1) on the sign-in sheets; and, 2) in the case file Groups with less than six (6) clients will be prorated per Section III. Contractor Responsibilities, subsection J. Fiscal."

8. Amend Section III. CONTRACTOR RESPONSIBILITIES, subsection I. REPORTING, line b. to read:

"Client Mid-Service Measure – For clients receiving services with a Mid-Service Measure, the Contractor must complete and enter the Client Mid-Service Measure within thirty (30) calendar days."

9. Amend Section III. CONTRACTOR RESPONSIBILITIES, subsection I. REPORTING, line c. to read:

Client Exit Measure – Client exit measures must be completed and entered into RCEDB for each client completing or exiting the program within thirty (30) calendar days. If a client, with the exception of detox clients, does not complete the Exit Outcome, the Contractor must complete the Exit Measure on behalf of the client and submit it to the RCEDB.

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
 AMENDMENT # 3
 PROFESSIONAL SERVICES AGREEMENT WITH

Catholic Charities San Bernardino Riverside
 Multi-Service

PROFESSIONAL SERVICES CONTRACT: CS-02390-03
 CONTRACT TERM: July 1, 2012 through June 30, 2013
 EFFECTIVE DATE OF AMENDMENT: December 1, 2012
 MAXIMUM REIMBURSABLE AMOUNT: \$937,816.00

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Catholic Charities San Bernardino Riverside, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: CS-02390-03
2. On the Recitals Page, and every page thereafter, amend all references to the Maximum Reimbursable Amount to read:
 "\$937,816.00"
3. Amend Section III. CONTRACTOR RESPONSIBILITIES, subsection J. FISCAL, paragraph 1. MAXIMUM REIMBURSABLE AMOUNT to read:

	Zone	Billing Cost per Unit of Service as defined in Section III., paragraph I. "Fiscal", subsection 2.g. of this contract	Maximum Amount														
Anger Management Groups	1	<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th># of Clients in group</th> <th>Prorated Group Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">6+</td> <td style="text-align: center;">\$150.00</td> </tr> <tr> <td style="text-align: center;">5</td> <td style="text-align: center;">\$125.00</td> </tr> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">\$100.00</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">\$75.00</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">\$50.00</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">\$25.00</td> </tr> </tbody> </table>	# of Clients in group	Prorated Group Amount	6+	\$150.00	5	\$125.00	4	\$100.00	3	\$75.00	2	\$50.00	1	\$25.00	\$45,600.00
# of Clients in group	Prorated Group Amount																
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	Zone	Billing Cost per Unit of Service as defined in Section III., paragraph I. "Fiscal", subsection 2.g. of this contract		Maximum Amount													
Anger Management Groups	3	<table border="1"> <thead> <tr> <th># of Clients in group</th> <th>Prorated Group Amount</th> </tr> </thead> <tbody> <tr> <td>6+</td> <td>\$150.00</td> </tr> <tr> <td>5</td> <td>\$125.00</td> </tr> <tr> <td>4</td> <td>\$100.00</td> </tr> <tr> <td>3</td> <td>\$75.00</td> </tr> <tr> <td>2</td> <td>\$50.00</td> </tr> <tr> <td>1</td> <td>\$25.00</td> </tr> </tbody> </table>	# of Clients in group	Prorated Group Amount	6+	\$150.00	5	\$125.00	4	\$100.00	3	\$75.00	2	\$50.00	1	\$25.00	\$ 31,900.00
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Individual/Conjoint/Family Counseling	3	\$70.00		\$125,305.00													
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# of Clients in group	Prorated Group Amount																
6+	\$175.00																
5	\$145.83																
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2	\$58.33																
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	Zone	Billing Cost per Unit of Service as defined in Section III., paragraph I. "Fiscal", subsection 2.g. of this contract		Maximum Amount
Domestic Batterers Group	3	# of Clients in group	Prorated Group Amount	\$4,400.00
		6+	\$175.00	
		5	\$145.83	
		4	\$116.67	
		3	\$87.50	
		2	\$58.33	
		1	\$29.17	
In-Home Parenting	1	\$225.00		\$27,900.00
In-Home Parenting	3	\$225.00		\$69,300.00
Parenting Education Groups	1	# of Clients in group	Prorated Group Amount	\$49,950.00
		6+	\$150.00	
		5	\$125.00	
		4	\$100.00	
		3	\$75.00	
		2	\$50.00	
		1	\$25.00	
Parenting Education Groups	3	# of Clients in group	Prorated Group Amount	\$31,400.00
		6+	\$150.00	
		5	\$125.00	
		4	\$100.00	
		3	\$75.00	
		2	\$50.00	
		1	\$25.00	
Substance Abuse Individual Outpatient Counseling	1	\$70.00		\$48,200.00
Substance Abuse Individual Outpatient Counseling	3	\$75.00		\$2,475.00
Substance Abuse Group Outpatient Counseling	1	# of Clients in group	Prorated Group Amount	\$28,000.00
		6+	\$150.00	
		5	\$125.00	
		4	\$100.00	
		3	\$75.00	
		2	\$50.00	
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Substance Abuse Group Outpatient Counseling	3	6+	\$150.00	\$1,372.00
		5	\$125.00	
		4	\$100.00	
		3	\$75.00	
		2	\$50.00	
		1	\$25.00	
Substance Abuse Medical Detoxification	1	\$105.00		\$43,410.00
Substance Abuse Medical Detoxification	3	\$00.00		\$00.00
Substance Abuse Residential Services	1	\$65.00		\$78,230.00
Substance Abuse Residential Services	3	\$65.00		\$33,535.00
Substance Abuse Drug Testing	1	\$25.00		\$1,775.00
Substance Abuse Drug Testing	3	\$25.00		\$75.00

4. Amend Section I. DEFINITIONS, subsection Y. MAKE-UP CLASS to read: "Make-up Class refers to a class in which a participant in a Group Session or Class who is registered in one course and attends a different course to make up a session missed in their registered course."
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The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #3 to the Contract.

Riverside County

~~MFI Recovery Center Inc~~ *Catholic Charities*

John J. Benoit,
Chair, Board of Supervisors

Ken F. Sawa

~~Craig Lambdin~~ *Ken F. SAWA, MSW, LCSW*
Executive Director *CEO/Executive Vice-President*

Date

June 3, 2013


Date

FORM APPROVED COUNTY COUNSEL

BY: *Elena M. Boeva* *5-20-13*
ELENA M. BOEVA DATE

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #3 to the Contract.

Riverside County



John J. Bendit,
Chair, Board of Supervisors

6/18/13
Date

MFI Recovery Center Inc



Craig Lambdin
Executive Director

5/29/13
Date

ATTEST:

KECIA HARPER-IHEM, Clerk

By 
DEPUTY

FORM APPROVED COUNTY COUNSEL

BY: Simpson 5-20-13
ELENA M BOEVA DATE