

FORM APPROVED COUNTY COUNSEL
DATE 6/11/13
BY: MARSHAL VICTOR

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

825



FROM: TLMA - Planning Department

SUBMITTAL DATE:
June 11, 2013

SUBJECT: Amendment #2 to the Professional Services Agreement between the Riverside County Transportation & Land Management Agency and MIG Hogle-Ireland.

RECOMMENDED MOTION:

- 1) Approve Amendment #2 to the Professional Services Agreement (PSA) for Contract Planner Services between the Riverside County Transportation & Land Management Agency, Planning Department, and MIG Hogle-Ireland for a period of six (6) months (Attachment A) and;
- 2) Authorize the Chairman to execute the Agreements on behalf of the County and;
- 3) Direct the Planning Director to administer the contract.

Carolyn Syms Luna
Carolyn Syms Luna, Director

CSL:ph
(Continued On Attached Page)

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 349,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2012/13-2013/14

SOURCE OF FUNDS: 100% Deposit Based Fees	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE
BY: *Tina Grande*
Tina Grande

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Benoit, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: June 18, 2013
xc: Planning, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref. 3.24 on 5/1/12

District: All

Agenda Number:

3-58

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Amendment #2 to the Professional Services Agreement between the Riverside County
Transportation & Land Management Agency and MIG Hogle-Ireland

DATE: June 11, 2013

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BACKGROUND: In January 2013, in an effort to maintain a competitive procurement process, and without prejudice to the current consultant, the Planning Department issued a new Request for Proposal (RFP) for Contact Planner Services. RFP # TLARC 364 was issued in conjunction with County Purchasing. Four (4) responses were received and are being carefully reviewed by the evaluation team consisting of representatives from the Planning Department, a Planning Commissioner, and an outside consultant who has provided services to many county departments. County Counsel is also reviewing and updating TLMA contracts to make sure that they comply with the latest legal requirements.

The evaluation committee is still in the negotiation phase of the procurement process. The current agreement is scheduled to expire on June 30, 2013. The proposed amendment will extend the current agreement for up to six (6) months through December 31, 2013 with an estimated compensation amount of \$590,000. This will not prevent the current RFP process from continuing.

The Board's action today will also add estimated compensation of \$349,000 for the current fiscal year bringing the total to \$939,000 for FY 12/13. The department has experienced an increase in development contracting activity, coupled with staff reductions over the last few years, which is driving the need to increase the number of contract staff to complete pending development projects; therefore limiting any negative impact on current case processing.

The current workload is project based and is entirely supported by the Deposit Based Development Fee process.

Staff is requesting that the Board grant an extension and approve Amendment #2 to the agreement between the County of Riverside Transportation & Land Management Agency and MIG Hogle-Ireland.

The agreement has been approved as to form by County Counsel. Purchasing has concurred with this action.

1 **2nd AMENDMENT TO AGREEMENT BETWEEN THE COUNTY OF RIVERSIDE**
2 **AND MIG HOGLE-IRELAND INC. FOR CONTRACT PLANNER SERVICES**

3 THIS AMENDMENT (hereinafter the "Amendment") to an agreement is made and entered into as this
4 18th day of June, 2013, by and between the County of Riverside, a political subdivision
5 of the State of California (hereinafter the "COUNTY"), and MIG Hogle-Ireland, Inc. (hereinafter
6 "CONSULTANT").

7 **RECITALS**

- 8 A. COUNTY and CONSULTANT have entered into an agreement entitled "Professional Service
9 Agreement" dated April 1, 2007 and the 1st Amendment to the agreement dated May 1, 2012,
10 (hereinafter the "Agreement"). This Agreement provides the terms and conditions, scope of
11 work, schedule and budget for the performance of professional services necessary to perform
12 Contract Planner Services.
13 B. The parties desire to amend the current Agreement to extend the expiration date; and add
14 estimated compensation for the six (6) month extension for fiscal years, 2013 and 2014.

15 **AGREEMENT**

16 NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree
17 as follows:

- 18 1. Article V, Performance, Section A.2, Period of Performance is amended by changing the contract
19 expiration date from June 30, 2013 to December 31, 2013.
20 2. Article VI, Compensation, Section B.1, Basis of Compensation is amended by changing the
21 estimated compensation for July 1, 2012 through June 30, 2013 to \$939,000 and \$590,000 for
22 the six month extension through December 31, 2013.
23 3. Appendix B, Article BII, Project Budget is amended by changing the compensation for the
24 services under this contract service budget amount not to exceed \$939,000 for fiscal year 2013
25 and \$590,000 for fiscal year 2014.
26 4. Appendix B, Article BIV, Not to Exceed Value is amended by changing the total amount of the
27 contract through December 31, 2013 without prior Board of Supervisors approval as a formal
28 amendment to the contract.

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5. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the Agreement shall remain in full force and effect between the parties hereto.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Agreement to be duly executed this day and year first written above.

APPROVALS

COUNTY Approvals:

Planning Department

Carolyn Syms Luna
Carolyn Syms Luna, Director

6/4/13
Dated

MIG Hogle-Ireland Approvals:

Pamela Steele
Signature

Pamela Steele
Printed Name

May 30, 2013
Dated

FORM APPROVED COUNTY COUNSEL

BY: Marshall Victor 6/4/13
MARSHAL L. VICTOR DATE

Dated

Dated

COUNTY OF RIVERSIDE

APPROVAL BY THE BOARD OF SUPERVISORS

John Benoit
John Benoit, Chairman
Riverside County Board of Supervisors

JUN 18 2013

Dated

ATTEST:

ATTEST:
KECIA HARPER-IHEM, Clerk
By Kecia Harper-Ihem
DEPUTY