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SUBMITTAL DATE:
June 10, 2013

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve the initiation of an amendment to Riverside County Ordinance No. 640, which establishes environmental health service fees.
- 2) Direct the Department of Environmental Health to prepare and process the amendment to Riverside County Ordinance No. 640.

BACKGROUND: Riverside County Ordinance No. 640 establishes fees for inspections and permits of retail food facilities, water wells, public swimming pools, body art facilities, hazardous material operations, medical waste facilities, onsite sewage systems, water systems, mobile home parks, poultry ranches, organized camps, retail tobacco facilities and others.

(CONTINUED)


Steve Van Stockum, Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	0
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	0
	Annual Net County Cost:	\$ 0	For Fiscal Year:	13-14

SOURCE OF FUNDS: N/A

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: Steven C. Horn, MPA

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley

Nays: None

Absent: None

Date: July 2, 2013

xc: **Environmental Health, Auditor, Co.Co.**

Kecia Harper-Ihem
Clerk of the Board
By: [Signature]
Deputy

Prev. Agn. Ref.:

District: ALL

Agenda Number:

3-15

FORM APPROVED COUNTY COUNSEL
BY: [Signature] DATE 6/18/13
ERIC STOPHER

Dep't Recomm.:	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Policy
Per Exec. Ofc.:	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Policy

BACKGROUND (CONTINUED):

The fees established through Ordinance No. 640 were last reviewed and adjusted in Fiscal Year 2008/09. Since that time State laws instituting new programs and changing inspection frequencies for various programs have been enacted. In addition, costs associated with a number of permit programs have increased. These events require adjustments to the Ordinance No. 640 fee structure. The Department of Environmental Health depends upon these fees to cover operational expense in the regulation of environmental Health related activities. This fee structure allows minimal general fund support.

The Department of Environmental Health is conducting an analysis of the fee structure and will return with revisions to Ordinance No. 640 based on the analysis.

FISCAL

The approval of this ordinance amendment will result in no cost to the County; implementation expenses will be paid through fees.