

254



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: DEPARTMENT OF PUBLIC SOCIAL SERVICES

SUBMITTAL DATE:
July 16, 2013

SUBJECT: Extend agreements for Domestic Violence Shelter Services with Alternatives to Domestic Violence and Shelter from the Storm.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Chairman of the Board to sign the attached three (3) amendments for Domestic Violence Shelter Services with Alternatives to Domestic Violence and Shelter from the Storm for an aggregate amount not to exceed \$ 330,000 annually, for a term of August 1, 2013 to June 30, 2014, with four (4) one-year renewal options.
2. Authorize the Director of the Department of Public Social Services (DPSS) to administer the contract.
3. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to exercise renewal options, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual CPI rates.

Susan Loew

Susan Loew, Director

FINANCIAL DATA

Current F.Y. Total Cost: \$ 330,000
 Current F.Y. Net County Cost: \$ 0
 Annual Net County Cost: \$ 0

In Current Year Budget: Yes
 Budget Adjustment: No
 For Fiscal Year: 13/14

SOURCE OF FUNDS:

Federal Funding: 0% State Funding: 0%; County Funding: 0%; Realignment
 Funding: 0%; Other Funding: 100%

Positions To Be Deleted Per A-30

Requires 4/5 Vote

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*
 Debra Cournoyer

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: July 16, 2013
 xc: DPSS, Purchasing

Kecia Harper-Ihem
 Clerk of the Board
 By: *[Signature]*
 Deputy

Prev. Agn. Ref.: 05/18/10, Item # 3.60 District: ALL Agenda Number:

3-46

ATTACHMENTS FILED
 WITH THE CLERK OF THE BOARD

FORM APPROVED COUNTY COUNSEL
 BY: *[Signature]*
 DATE: 7-5-13
 ELENA BOEVA

Departmental Concurrence
 Purchasing: *[Signature]*
 Mark Selter, Assistant Director

Policy Policy
 Consent Consent

Dept's Recomm.:
 Per Exec. Ofc.:

TO: BOARD OF SUPERVISORS

DATE: July 16, 2013

**SUBJECT: Agreements for Domestic Violence Shelter Services with
Alternatives to Domestic Violence and Shelter from the Storm**

Page: 2

BACKGROUND:

Welfare and Institutions Code (WIC) 18291 establishes the following requirements for domestic violence shelters: (1) Provide shelter in an undisclosed and secure location. (2) Staff must meet qualifications set forth in Section 1037.1 in the Evidence Code. (3) Provide services as set forth in Section 18294 of the Welfare and Institutions Code.

As a result of DPARC-131 in May 2009, Alternatives to Domestic Violence and Shelter from the Storm were qualified as the only domestic violence shelters within the county that meet the criteria mandated in the WIC 18291. For this reason, the Department of Social Services entered into contract with Alternatives to Domestic Violence (Western Riverside County) and Shelter from the Storm (Eastern Riverside County).

Welfare and Institutions Code 18294 - 18298 allow a surcharge on marriage license fees in the amount of \$23.00 to be collected and allocated to organizations assisting victims of domestic violence. They are commonly referred to as Presley Funds and generate approximately \$220,000 annually. Additionally, conditions of probation for domestic violence crimes include a \$200 fee of which \$66.67 is collected by the County and deposited into a trust fund for domestic violence programs. This trust fund is separate from the Presley Fund and generates approximately \$110,000 annually.

Current contracts with these organizations will expire on July 31, 2013. For this reason, DPSS would like to request the Board approve the attached amendments to extend the term for an additional five (5) years.

PRICE REASONABLENESS:

FINANCIAL: No County General Funds are required. The agreements will be funded by Presley Fund and the Domestic Violence Trust Fund.

ATTACHMENT(S):

Agreement AA-01623-04 with Alternatives to Domestic Violence
Agreement AA-01624-04 with Alternatives to Domestic Violence
Agreement AA-01625-04 with Shelter from the Storm
Sole Source Justification

CONCUR/EXECUTE: County Purchasing

SL:eps

Date: May 15, 2013
From: Susan Loew, Director of the Department of Public Social Services
To: Board of Supervisors/Purchasing Agent
Via: Purchasing Agent
Subject: Request for a Sole Source Procurement for Domestic Violence Shelter Services

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for a sole source.

1. **Supply/Service being requested:** Domestic Violence Shelter Services
2. **Supplier being requested:** Alternatives to Domestic Violence (ADV) and Shelter From the Storm (SS)
3. **Alternative suppliers that can or might be able to provide supply/service:** None
4. **Extent of market search conducted:** Internet Search and past bids
5. **Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:**

ADV and SS are the only domestic violence shelters in Riverside County. ADV is located in Western Riverside County and SS is located in Eastern Riverside County.

6. **Reasons why my department requires these unique features and what benefit will accrue to the county:**

ADV and SS are the sole providers of domestic violence shelter services to victims of domestic violence. Government Codes 26840.7 and 26840.8 provide for the funding of county domestic violence programs by authorizing a portion of the marriage license fees collected by the County Clerk to be deposited into the County's Domestic Violence Special fund. Payment of funds by DPSS relative to conducting services shall not exceed the Domestic Violence Special Fund.

7. **Price Reasonableness including purchase price and any ongoing maintenance or ancillary costs from the supplier:**

On October 28, 2009, County Purchasing and Fleet Services released on its website RFP #DPARC-141 seeking proposals from public, private, and nonprofit organizations to provide domestic violence shelter services.

Only two proposals were received by Alternatives to Domestic Violence and Shelter from the Storm. Both proposals were thoroughly reviewed and evaluated by an Evaluation Committee and deemed responsible and responsive. As a result, the Evaluation Committee approved the recommendation to award two agreements. Alternatives to Domestic Violence will provide services in the western part of the county and Shelter from the Storm will provide services to the eastern part of the county.

8. Does moving forward on this product or service further obligate the county to future similar contractual arrangements or any ongoing costs affiliated with this sole source? (Maintenance, support, or upgrades, if so, please explain).

No

9. Period of Performance:

August 1, 2013-June 30, 2014, with four (4) one-year renewal options

(Provide a defined period of performance. Please note multi-year terms require Board approval, unless renewable in one year increments and the Purchasing Agent approves the terms.)

Susan Toew 6/4/13
Department Head Signature Date

Purchasing Department Comments:

Approve Approve with Condition/s Disapprove
Not to exceed: \$ 330,000 ^{in aggregate} One time Annual Amount through 6-30-2018
[Signature] 6-6-13 14 010
Purchasing Agent Date Approval Number
(Reference on Purchasing Documents)

FORM APPROVED COUNTY COUNSEL

BY: [Signature] 6-17-13
ELENA M. BOEVA DATE

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 4
PROFESSIONAL SERVICES AGREEMENT WITH

Shelter from the Storm
Domestic Violence Shelter Services (Presley)

WHEN DOCUMENT IS FULLY EXECUTED RETURN
CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

PROFESSIONAL SERVICES CONTRACT: AA-01625-04

CONTRACT TERM: August 1, 2013 through June 30, 2014

EFFECTIVE DATE OF AMENDMENT: August 1, 2013

MAXIMUM AMOUNT: \$97,790

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Shelter from the Storm, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: AA-01625-04
2. On the Recitals Page under Contract Term, amend dates to read:
"August 1, 2013 through June 30, 2014"
3. Amend Section III."CONTRACTOR RESPONSIBILITIES", subsection C. "FISCAL", 1. "MAXIMUM REIMBURSABLE AMOUNT," to read:
"Total payment under this Contract shall not exceed \$97,790.00 for FY 13/14. Annual renewals for FY14/15-17/18 shall not exceed \$110,000 per year."
4. Amend Section IV. "GENERAL", subsection A. "EFFECTIVE PERIOD", to read:
"This Agreement is effective August 1, 2013 through June 30, 2014, with four (4) one-year renewal options."

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #4 to the Contract.

Riverside County

Shelter from the Storm

John J. Benoit,
Chair, Board of Supervisors

Angelina Coe
Executive Director

JUL 16 2013

Date

Date

FORM APPROVED COUNTY COUNSEL

Sheepova 6-27-13
ENNA M. BOEVA DATE

JUL 16 2013 346

ATTEST:
KECIA MAPPER, JHEM Clerk
By *[Signature]*
DEPUTY

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 4
PROFESSIONAL SERVICES AGREEMENT WITH

Alternatives to Domestic Violence
Domestic Violence Shelter Services (Superior Court)

WHEN DOCUMENT IS FULLY EXECUTED RETURN

CLERK'S COPY

PROFESSIONAL
SERVICES CONTRACT: AA-01624-04

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

CONTRACT TERM: August 1, 2013 through June 30, 2014

EFFECTIVE DATE
OF AMENDMENT: August 1, 2013

MAXIMUM AMOUNT: \$100,833

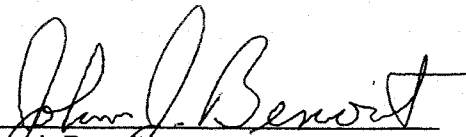
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1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: AA-01624-04
2. On the Recitals Page under Contract Term, amend dates to read:
"August 1, 2013 through June 30, 2014"
3. Amend Section III."CONTRACTOR RESPONSIBILITIES", subsection C. "FISCAL", 1. "MAXIMUM REIMBURSABLE AMOUNT," to read:
"Total payment under this Contract shall not exceed \$100,833.00 for FY 13/14. Annual renewals for FY14/15-17/18 shall not exceed \$110,000 per year."
4. Amend Section IV. "GENERAL", subsection A. "EFFECTIVE PERIOD", to read:
"This Agreement is effective August 1, 2013 through June 30, 2014, with four (4) one-year renewal options."

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Riverside County

Alternatives to Domestic Violence


John J. Benoit,
Chair, Board of Supervisors

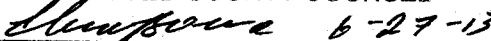
Eliza Daniely Woolfolk
Executive Director

JUL 16 2013

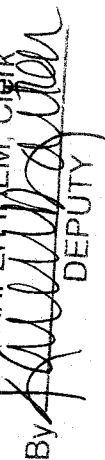
Date

Date

FORM APPROVED COUNTY COUNSEL

BY: 
ELENA M. BOEVA DATE

JUL 16 2013 3-46

KECIA HARPER-HEM, Clerk
By: 
DEPUTY

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 4
PROFESSIONAL SERVICES AGREEMENT WITH

Alternatives to Domestic Violence
Domestic Violence Shelter Services (Presley)

WHEN DOCUMENT IS FULLY EXECUTED RETURN

CLERK'S COPY

PROFESSIONAL SERVICES CONTRACT: AA-01623-04

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

CONTRACT TERM: August 1, 2013 through June 30, 2014

EFFECTIVE DATE OF AMENDMENT: August 1, 2013

MAXIMUM AMOUNT: \$100,833.00

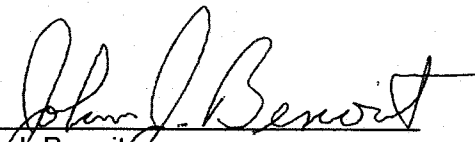
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Riverside County

Alternatives to Domestic Violence



John J. Benoit
Chair, Board of Supervisors


Eliza Daniely Woolfolk
Executive Director


Date JUL 16 2013

Date _____

FORM APPROVED COUNTY COUNSEL

BY  6-27-13
ELSNÁ M. BOEVA DATE

JUL 16 2013 

ATTEST:
KECIA HARPER-JHEM, Clerk
By 
DEPUTY