

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

411



FROM: Department of Animal Services

SUBMITTAL DATE:
July 29, 2013

SUBJECT: Approval to increase the funding amount for the list of established veterinary service providers, for Pet Sterilization Veterinary Services for the Department of Animal Services (DAS)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the increase of \$150,000 to the list of established veterinary service providers listed in Attachment A, on an as-needed basis for an aggregate total not to exceed \$450,000 annually, which contains an option to renew the agreement for two additional one-year periods; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to move funds amongst the vendors, exercise the renewal option, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual CPI rates.

444 Departmental Concurrence

BACKGROUND:

(Continued on page 2)

Allen Drusys for RM

Robert P. Miller, Director Allan Drusys
Department of Animal Services Chief Veterinarian

Director
Assistant Director
PM;lcb

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 300,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 450,000	Budget Adjustment:	No
	Annual Net County Cost:	\$ 450,000	For Fiscal Year:	13/14

SOURCE OF FUNDS: 100% General Fund	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: August 20, 2013
xc: Animal Services, Purchasing

Kecia Harper-Ihem
Clerk of the Board
BY: *Kecia Harper-Ihem*
Deputy

2013 AUG 13 6:53:52

DEPARTMENT OF ANIMAL SERVICES
COUNTY OF RIVERSIDE, CALIFORNIA

Prev. Agn. Ref.: 3.5 4/5/11, 3.7 9/11/12	District: All	Agenda Number: 3-16
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Consent Policy
 Consent Policy
 Dept's Recomm.:
 Per Exec. Ofc.:

Form 11

Subject: Approval to increase the funding amount for the list of established veterinary service providers, for Pet Sterilization Veterinary Services for the Department of Animal Services (DAS)

Page 2

BACKGROUND (Continued):

Riverside County Ordinance No. 560 was approved by the voters on November 2, 1976 and became effective on November 12, 1976. The Ordinance authorizes low cost pet spay and neuter services for Riverside County residents. Currently, qualified staff and contracted veterinarians provide these services. However, the demand for services far exceeds the allocated funding. The Department requests approval to increase the annual aggregate from \$300,000 to \$450,000. Sufficient funds have been budgeted and the department will work with the Auditor-Controller to make the appropriate adjustments.

On April 5, 2011, item 3.5, the Board of Supervisors approved the selected list of contractors for the pet sterilization services for DAS to include Lisa Foshay, DVM and Jennifer Weisgerber, DVM for an annual aggregate total of \$200,000.

On September 11, 2012, item 3.7, the Board of Supervisors approved Victoria Valdez, DVM and Sasha Henderson, DVM to be added to the list of contractors for the pet sterilization services for DAS for an annual aggregate total of \$300,000.

On April 16, 2013 the authorized Purchasing Agent contracted with Kelli S. Barnett, DVM, MS, MBA and then added to the list of contractors for the pet sterilization services for DAS, and is in the process of contracting with Downtown Spay Neuter Foundation to be added to the list, not to exceed the aggregate total of \$300,000.

Due to service demands DAS desires to increase the annual aggregate total to \$450,000 for Fiscal Year 2013/2014 with the option to renew for two additional one-year periods.

PRICE REASONABLENESS:

Purchasing released a Request for Qualification (RFQ# HSARC-149) in 2011, mailing solicitations to fourteen companies/individuals, and advertised on the County's Internet; with two responses received.

The proposals were reviewed by an evaluation team consisting of personnel from Purchasing and the DAS. The evaluation team reviewed and scored each proposal based on the bidder's overall responsiveness and general understanding to the requirements of the scope of service, license and certifications, the experience and ability to perform, financial status, references and the overall cost. The contractors receive \$750.00 per full day worked. If contracted veterinarian works less than a full day, the County will pay Contractor at a rate of \$85.00 per hour for the hours worked.

The contractor's fee will be paid for out of the department's budget which will be offset by fees charged for pet sterilization services. The County will charge \$40.00 per cat and \$85.00 per dog or rate approved through County Ordinance 560.

REVIEW/APPROVAL: Purchasing and County Counsel concurs with this request.

FINANCIAL IMPACT:

The department budgets the funding accordingly in their budget. No additional County funds are required.

(Continued on Page 3)

Attachment A
Riverside County Department of Animal Services
List of Established Veterinary Service Providers
(RFQ# HSARC-149)

Contractors:

1. Lisa Foshay, DVM
2035 N. Silverwood Street
Orange, CA 92865
(406) 212-0974

2. Jennifer Weisgerber, DMV
34 Passaflora Lane
Ladera Ranch, CA 92694
(949) 813-6026

3. Victoria Valdez, DVM
10538 Wolfe Avenue
Riverside, CA 92505
(714) 313-5830

4. Sasha Henderson, DVM
17585 Sunwest Circle
Yorba Linda, CA 92886
(714) 875-9993

5. Kelli S. Barnett, DVM, MS, MBA
1037 2nd Street, #7
Santa Monica, CA 90403
(582) 439-2344

6. Downtown Spay Neuter Foundation – Alexander Taub, DVM
1719 N. Orange Grove Avenue
Los Angeles, CA 90046
(323) 896-2791