

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

666



SUBMITTAL DATE:  
August 28, 2013

FROM: Economic Development Agency

SUBJECT: Wildomar Fire Station Improvement Project – In-Principle

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve In-Principle the Wildomar Fire Station Improvement Project;
2. Approve \$175,000 for project development; and
3. Delegate project management authority for the project to the Assistant County Executive Officer/EDA in accordance with applicable Board policies.

BACKGROUND: (Commences on Page 2)

REVIEWED BY CIP

Christopher Hans

Robert Field

Assistant County Executive Officer/EDA

FINANCIAL  
DATA

Current F.Y. Total Cost: \$ 154,000  
Current F.Y. Net County Cost: \$ 0  
Annual Net County Cost: \$ 0

In Current Year Budget: Yes  
Budget Adjustment: No  
For Fiscal Year: 2013/14

COMPANION ITEM ON BOARD AGENDA: No

SOURCE OF FUNDS: Capital Improvement Program to be repaid by  
Development Impact Fees

Positions To Be  
Deleted Per A-30 ☐

Requires 4/5 Vote ☐

C.E.O. RECOMMENDATION:

APPROVE

BY: Serena Chow  
Serena Chow

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Tavaglione and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone and Benoit  
Nays: None  
Absent: Ashley  
Date: September 10, 2013  
xc: EDA, Fire, CIP, Auditor

Kecia Harper-Ihem  
Clerk of the Board

BY: [Signature]  
Deputy

Prev. Agn. Ref.: N/A

District: 1/1

Agenda Number:

3-22

**RECOMMENDED MOTION:** (Continued)

4. Approve the use of Capital Improvement Program funds to be repaid by Development Impact Fees.

**BACKGROUND:**

The Wildomar Fire Station, located at 32637 Gruwell Street in the City of Wildomar, currently consists of two bedrooms and one bathroom and is operated by a three-person crew. The Wildomar Fire Station Improvement project will convert a portion of the existing apparatus bay into a third bedroom, remodel the existing bathroom to meet current Americans with Disabilities Act (ADA) standards and upgrade the building's Heating, Ventilation and Air Conditioning (HVAC) system to accommodate the additional space.

Pursuant to Ordinance 659.6, the Development Impact Fees program (DIF) allows for the use of DIF funds for facilities within specific areas. The proposed Wildomar Fire Station Improvement project has been identified as a priority project necessary to serve the greater Wildomar area. The Wildomar Fire Station Improvement project is listed on the new 2020 DIF Nexus Study Public Facilities Needs List and is yet to be approved by the Board.

Once the project has been properly described and an architect selection process completed, the Economic Development Agency (EDA) will return to the Board to execute any project related agreements in accordance with applicable Board policies as required for the project.

The approximate allocation of the project budget is as follows:

Construction	110,000
Project Management	10,000
Inspection and miscellaneous costs	9,000
Architectural and Engineering Services Design Fees	20,000
Fixed Furniture and Equipment	15,000
Project Contingency	11,000
<b>Total</b>	<b>\$ 175,000</b>

**FINANCIAL IMPACT:**

The project budget cost is estimated not-to-exceed \$175,000. Expenditures for FY 2013/14 are estimated at \$154,000 and expenditures for FY 2014/15 are estimated at \$21,000. All costs associated with this project will be fully funded by DIF, thus no net county costs will be incurred.