

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

840



FROM: Community Action Partnership of Riverside County

SUBMITTAL DATE:
September 5, 2013

SUBJECT: Resolution #2013-238 for the 2013 Department of Energy Weatherization Assistance Program

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt the attached Resolution #2013-238 for the 2013 Department of Energy Weatherization Assistance Program (DOE WAP);
2. Approve and direct the Auditor Controller to adjust the budget as identified in the attached Schedule A.

BACKGROUND:

Summary

On August 30, 2013, The State of California, Department of Community Services and Development (CSD) advised weatherization service providers that their 2013 DOE WAP contract would be mailed by September 10, 2013 and expects the agreement to be returned prior to September 30, 2013. In order to meet CSD's deadline, Community Action Partnership of Riverside County (CAP Riverside) requests the Board to adopt Resolution #2013-238. Failure to return the agreement by the deadline could result in loss of funding. The anticipated funding for this agreement is \$66,380 for the term September 30, 2013 through June 30, 2014.

FISCAL PROCEEDURES APPROVED
PAUL ANSELMI, CPA, AUDITOR-CONTROLLER
BY: Justine Rose 9/11/13
Justine Rose

[Signature]
Name: Maria Y. Juarez, CCAP
Title: Executive Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 66,380	\$ 0	\$ 66,380	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
SOURCE OF FUNDS: 100% Federal				Budget Adjustment: Yes	
				For Fiscal Year: 13/14	

C.E.O. RECOMMENDATION:

APPROVE

BY: Donna Shaw
Donna Shaw

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: September 24, 2013
xc: [unclear] CAP, Purchasing, Auditor, EO

Kecia Harper-Ihem
Clerk of the Board
By: [Signature]
Deputy

Prev. Agn. Ref.:

District: All

Agenda Number:

3-17

FORM APPROVED COUNTY COUNSEL
 BY: [Signature] 9/11/13
 DATE: 9/11/13
 PURCHASING: [Signature]
 DATE: 9/11/13
 NEAL R. KIPNIS
 Departmental Concurrence

A-30
 4/5 Vote
 Positions Added
 Change Order

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

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Impact on Citizens and Businesses

Since 1979, CAP Riverside has administered weatherization contracts for CSD. The DOE-WAP provides funding to install energy conservation measures in homes, at no cost to low-income residents of Riverside County. Home weatherization reduces energy consumption, resulting in lower utility bills for low-income residents. CAP Riverside utilizes experienced subcontractors to install allowable energy conservation measures.

SUPPLEMENTAL:

Additional Fiscal Information

No County General Funds are required.

ATTACHMENTS (if needed, in this order):

A. BUDGET ADJUSTMENT

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

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SCHEDULE A

Community Action Partnership of Riverside County
Budget Adjustment
Fiscal Year 2013/2014

INCREASE IN EST. REVENUE:

CAARC-21050-5200200000-767140	Fed – Misc Reimbursement	\$ 66,380
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INCREASE IN APPROPRIATIONS:

CAARC-21050-5200200000-510040	Regular Salaries	\$ 9,945
CAARC-21050-5200200000-518100	Budgeted Benefits	\$ 5,269
CAARC-21050-5200200000-517000	Workers Comp Insurance	\$ 500
CAARC-21050-5200200000-520260	Computer Lines	\$ 1,500
CAARC-21050-5200200000-526700	Rent-Lease Bldgs	\$ 2,700
CAARC-21050-5200200000-536240	Other Contract Agencies	\$ <u>46,466</u>

Total		\$ 66,380
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RESOLUTION 2013-238
for the
2013 Department of Energy
Weatherization Assistance Program

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BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on **September 24, 2013**, that the Board of Supervisors accepts the 2013 Department of Energy Weatherization Assistance Program (DOE WAP) anticipated allocation of \$66,380 from the State of California, Department of Community Services and Development (CSD), and authorizes:

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1. The Chair of the Board or designee to sign the 2013 DOE WAP Agreement between CSD and Community Action Partnership of Riverside County (CAP Riverside), not to exceed \$66,380, for the term September 30, 2013 through June 30, 2014.
 2. The Riverside County Purchasing Agent to sign ministerial amendments made under the 2013 DOE WAP Agreement, not to exceed the authorized amount of \$66,380; and
 3. The Executive Director of Community Action Partnership of Riverside County to administer the program and sign all certifications, assurances, exhibits, and reports made under the 2013 DOE WAP Agreement.

ROLL CALL:

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM Clerk of said Board

By _____ Deputy

FORM APPROVED COUNTY COUNSEL
BY:  DATE: 9/24/13
NEAL R. KIPNIS