

**SUBMITTAL TO THE FLOOD CONTROL AND
WATER CONSERVATION DISTRICT BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

804B



FROM: General Manager-Chief Engineer

SUBMITTAL DATE:
September 24, 2013

SUBJECT: Renew the Annual Maintenance and Support for Trimble Software, Extend the Product Warranty on Existing Trimble Equipment and Obtain Approval for Procurement of Additional Trimble Related Products and Services from Allen Instruments & Supplies (Total Cost \$165,0000, 3-years at \$55,000 per fiscal year)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the sole source procurement to renew the annual maintenance and support for Trimble software and extend the product warranty for Trimble Equipment from Allen Instruments & Supplies, coverage dates July 1, 2013 to June 30, 2014, with a 2-year optional renewal plan;
2. Approve the sole source procurement of additional Trimble related products and services from Allen Instruments & Supplies not to exceed \$44,000 per fiscal year, for three (3) one year periods effective fiscal year 2013-14;
3. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to issue the purchase orders for fiscal year 2013-14 and exercise the renewal options for two (2) additional one year periods, based on the availability of fiscal funding, provided cost increases do not exceed the annual CPI rate.

BACKGROUND:

Summary
Continued...

WARREN D. WILLIAMS
General Manager-Chief Engineer

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 55,000	\$ 55,000	\$ 165,000	\$ 0	Consent <input type="checkbox"/> Policy <input type="checkbox"/>
NET DISTRICT COST	\$ 55,000	\$ 55,000	\$ 165,000	\$ 0	
SOURCE OF FUNDS: 15100-947200-546240 General Fund Equipment Survey and Mapping; 15100-947200-526960 General Fund Small Tools and Instruments; 15100-947200-523840 General Fund Computer Equipment/Software				Budget Adjustment: NO	
				For Fiscal Year: 13/14, 14/15, 15/16	

C.E.O. RECOMMENDATION:

APPROVE
BY:
Steven C. Horn, MPA

County Executive Office Signature

MINUTES OF THE FLOOD CONTROL AND WATER CONSERVATION DISTRICT

On motion of Supervisor Stone, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: September 24, 2013
xc: Flood, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By:
Deputy

Prev. Agn. Ref.: | **District:** | **Agenda Number:**

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

11-2

Departmental Concurrence

- A-30
- Positions Added
- 4/5 Vote
- Change Order

**SUBMITTAL TO THE FLOOD CONTROL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FORM 11: Renew the Annual Maintenance and Support for Trimble Software, Extend the Product Warranty on Existing Trimble Equipment and Obtain Approval for Procurement of Additional Trimble Related Products and Services from Allen Instruments & Supplies (Total Cost \$165,0000, 3-years at \$55,000 per fiscal year)

DATE: September 24, 2013

PAGE: Page 2 of 2

BACKGROUND:

Summary (continued)

The District's Surveying and Mapping Division utilizes the Trimble R8 Global Navigation Satellite System (GNSS) with 5700 series receivers to download and record data from GPS satellites which supports the design and construction of District facilities. The Trimble R8 GNSS is the industry leader in satellite tracking supporting signals from all existing and planned GNSS constellations and augmentation systems. The Trimble R8 GNSS technology makes it possible for surveyors to expand the reach of their GNSS rovers into areas that may have been potentially too obscure to access such as dense urban areas or over rough terrain.

Technical support is needed to resolve software problems and system malfunctions as well as to provide support during major software upgrades. Software maintenance services provided by Allen Instruments & Supplies will make periodic software patches and updates available to the District for the Trimble Business Center software, Trimble Real Works software and Trimble Access Software.

Impact on Citizens and Businesses

This is a sole source purchase from Allen Instruments & Supplies since Trimble Software is proprietary to Trimble and Allen Instruments & Supplies is the only Trimble distributor and service repair facility in Southern California authorized to sell and repair the full line of Trimble Survey products including extended product warranties, maintenance services and support services.

SUPPLEMENTAL:

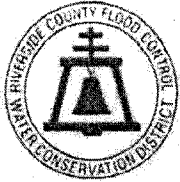
Additional Fiscal Information

Funds for the requested procurement of maintenance and support services, extended product warranty and additional Trimble products and services are included in the District's budget for FY2013-14 and will be included in future year budgets for FY2014-15 and FY2015-16.

Contract History and Price Reasonableness

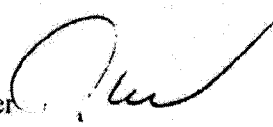
The District has received sole source approval #14-133 from the County Purchasing Department for the annual maintenance, support and extended product warranty for Trimble software and equipment for fiscal year 2013-14 with a 2-year optional renewal plan and is seeking additional sole source approval in an amount not to exceed \$44, 000 per fiscal year, for three (3) one year periods effective fiscal year 2013-14 for procurement of future Trimble related products and services that may be required. The District receives a ten percent (10%) discount off the retail price list from Allen Instruments & Supplies and the vendor certifies that the prices are the lowest offered to any comparable government agency.

SJ:mc
P8/155720



M E M O R A N D U M
RIVERSIDE COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT

DATE: September 11, 2013

TO: County Purchasing Department
ATTN: Purchasing Agent
FROM: Warren D. Williams, General Manager-Chief Engineer 
RE: Sole Source Procurement – Allen Instruments & Supplies
Request for (1) Software Maintenance and (2) Extended Warranty for 13 Pieces of Trimble Equipment

The information provided below is in support of the District requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

1. **Supply/Service being requested:** (1) Software Maintenance Renewal and (2) Extended Warranty for 13 pieces of Trimble Equipment
2. **Supplier being requested:** Allen Instruments & Supplies
3. **Alternative suppliers that can or might be able to provide supply/service:** None; warranty and software is proprietary to Allen Instruments & Supplies. No other supplier provides software upgrades, license renewals, and technical support due to its proprietary nature.
4. **Extent of market search conducted:** None.
5. **Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:** The District is renewing the software maintenance with Allen Instruments for the (1A) Trimble Business Center software, (1B) Trimble Real Works, and (1C) Trimble Access Software, as well as (2) extending the product warranty for 13 pieces of Trimble Equipment (S/N SS29C01105, SS13A07513, SS57C16665, SS60C18205, SS1C19199, SS60C18287, 4838158645, 4849161121, 492117353, 4918170211, 5026435094, 5238496738, 5244499684).
6. **Reasons why my department requires these unique features and what benefit will accrue to the county:** Continued maintenance is needed for software that works with our Trimble Surveying equipment and will provide technical support and software updates for the (1A) Trimble Business Center software, (1B) Trimble Real Works, and (1C) Trimble Access Software. The software and warranty extensions for the 13 pieces of equipment listed above are needed by our surveyors as they perform their land surveying duties to support the construction of District facilities.


TO: County Purchasing Department

RE: Sole Source Procurement – Allen Instruments & Supplies
Request for (1) Software Maintenance and (2) Extended Warranty for 13 Pieces of Trimble Equipment


7. **Price Reasonableness including purchase price and any ongoing maintenance or ancillary costs from the supplier:** Fiscal Year 13/14 (1A-C) \$8,746.42, (2) \$1,429.07 = Grand total of \$10,175.49, compared to FY 12/13 grand total of \$10,347.24. The District is receiving a ten percent (10%) discount off the retail price list. The vendor certifies that the prices are the lowest offered to any comparable government agency.

8. **Does moving forward on this product or service further obligate the county to future similar contractual arrangements or any ongoing costs affiliated with this sole source? (Maintenance, support, or upgrades, if so, please explain).** No

9. **Period of Performance:** FY13/14

 9/12/13
Department Head Signature Date

Purchasing Department Comments:

<u>Approve</u>	Approve with Condition(s)	Disapprove
Not to exceed: \$ <u>55,000</u>	One time	Annual Amount through <u>6-30-2016</u>
	<u>9-12-13</u>	<u>14-133</u>
Purchasing Agent	Date	Approval Number <i>(Reference on Purchasing Documents)</i>

AO:mc
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