

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

118



**FROM:** DEPARTMENT OF PUBLIC SOCIAL SERVICES

**SUBMITTAL DATE:**  
September 24, 2013

**SUBJECT:** AMENDMENTS WITH HOMELESS SHELTERS FOR REVISED FUNDING ALLOCATION

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to sign the attached amendments to the agreements listed on Attachment B for the period of July 1, 2013 – June 30, 2014, with a total aggregate amount not to exceed \$540,000.
2. Approve and direct the Auditor-Controller to make the budget adjustments shown on Schedule A, attached.
3. Authorize the Director of the Department of Public Social Services (DPSS) to administer the contract.
4. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to exercise renewal options, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual CPI rates.

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER

BY: Lisette Rose 9/24/13  
Lisette Rose

Susan Loew

Susan Loew  
Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
<b>COST</b>	\$ 150,000	\$ 0.00	\$ 150,000	\$ 0.00	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
<b>NET COUNTY COST</b>	\$ 150,000	\$ 0.00	\$ 150,000	\$ 0.00	
<b>SOURCE OF FUNDS:</b> County Funding: 100%				<b>Budget Adjustment:</b> YES	
				For Fiscal Year: FY 13-14	

**C.E.O. RECOMMENDATION:**

**APPROVE**

BY: Debra Cournoyer  
Debra Cournoyer

**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Stone, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

**Ayes:** Jeffries, Tavaglione, Stone, Benoit and Ashley  
**Nays:** None  
**Absent:** None  
**Date:** October 8, 2013  
**xc:** DPSS, Purchasing, EO, Auditor

Kecia Harper-Ihem  
Clerk of the Board

By: [Signature]  
Deputy

**Prev. Agn. Ref.:** (10/16/2012, #3.36)  
(06/26/12, #3.26) (07/26/11, #3.58) (09/27/11, #3.21) (06/26/12, #3.25)

**District:**  
2,3,4

**Agenda Number:**

**3-11**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

FORM APPROVED COUNTY COUNSEL  
BY: [Signature] 9-23-13  
DATE: \_\_\_\_\_  
Purchasing: \_\_\_\_\_  
Department Assistant Director

- A-30
- 4/5 Vote
- Positions Added
- Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: AMENDMENTS WITH HOMELESS SHELTERS FOR REVISED FUNDING ALLOCATION**

**DATE:** September 24, 2013

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**BACKGROUND:**

**Summary**

DPSS has developed and maintained an effective county-wide Continuum of Care for homeless persons in Riverside County by organizing and delivering supportive social services, including housing options to meet the specific needs of homeless individuals and families through contracts with local homeless shelter providers. DPSS currently holds contracts with Coachella Valley Association of Governments (CVAG), Coachella Valley Rescue Mission (CVRM), Path of Life Ministries (POLM), and Valley Restart Shelter (VRS) for emergency shelter services.

**PATH OF LIFE MINISTRIES (POLM)**

POLM is a faith-based community non-profit organization that under this contract operates an emergency year round shelter to provide up to fifty (50) beds to men, women and children who are homeless. On July 26, 2011, Agenda Item 3.58, the Board authorized DPSS to contract with POLM to provide short-term transitional shelter services, for the period of July 23, 2011 through June 30, 2012, with two (2) one-year renewal options, in the amount of \$400,000. In FY 12/13, budget limitations resulted in a decrease in available county funding to support the shelter. Supervisor Tavaglione committed \$20,000 in Community Improvement Designation Funds and the City of Riverside provided \$80,000 to maintain existing service levels. For FY 13/14, we are continuing to dialogue with the City regarding an ongoing funding commitment to sustain the shelter operations. In the meantime, we are amending the contract with POLM to provide the full funding required to sustain services throughout the year. DPSS has identified one-time funding to ensure continuity of services in the event that the City isn't able to continue to provide funding.

**VALLEY RESTART SHELTER**

Valley Restart Shelter provides emergency shelter and supportive services to homeless individuals and families in the Hemet/San Jacinto valley. DPSS contracts with VRS to provide services to up to thirty-five (35) homeless persons. In recognition of the consistent demand for emergency shelter service and that VRS is the only designated emergency shelter serving the southwest region of the county, DPSS recommends that the contract with VRS be amended to provide \$140,000 in funding. DPSS has identified funding to support this request and has included a budget adjustment as Attachment B.

DPSS is asking for the following recommendations:

Shelter	FY 13/14 Approved Budget	FY 13/14 Proposed Maximum Reimbursable Amount
Path of Life Ministries	\$300,000	\$400,000
Valley Restart Shelter	\$90,000	\$140,000
Total	\$390,000	\$540,000

**FINANCIAL:**

DPSS is requesting a budget adjustment increasing appropriations for shelter services. The total for both agreements is \$ \$540,000 and is partially included in the FY 13/14 DPSS budget. The balance of the funds are being requested as a budget adjustment with this Form 11.

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**Impact on Citizens and Businesses**

These programs provide much needed assistance to individuals or families who are experiencing or in danger of becoming homeless.

**SUPPLEMENTAL:.**

**Additional Fiscal Information**

Attachment B – FY 13/14 Amendments Table

**Contract History and Price Reasonableness**

N/A

**ATTACHMENTS (if needed, in this order):**

- A. BUDGET ADJUSTMENT**  
Attachment A – FY 13/14 Budget Adjustment
- B.** Amendment # 4 with Path of Life Ministries (HO-01996-04)
- C.** Amendment # 9 with Valley Restart Shelter (HO-01647-09)

SL:cg

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FORM 11: AMENDMENTS WITH HOMELESS SHELTERS FOR REVISED FUNDING ALLOCATION**

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**ATTACHMENT A – FY 13/14 Budget Adjustments**

**Increase Appropriations**

DPARC-21300-5100600000-530360 (Home/Shelter Services) - \$150,000

**Anticipated use of fund balance**

DPARC-21300-5100600000-321101 (Restricted Program Money) - \$150,000

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**ATTACHMENT B – FY 13/14 Amendments**

Shelter	FY 13/14 Approved Budget
Path of Life Ministries	\$400,000
Valley Restart Shelter	\$140,000
Total	\$540,000

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
AMENDMENT # 4  
PROFESSIONAL SERVICES AGREEMENT WITH

Path of Life Ministries  
Family Homeless Shelter

PROFESSIONAL  
SERVICES CONTRACT: HO-01996-04

CONTRACT TERM: July 1, 2013 through June 30, 2014

EFFECTIVE DATE  
OF AMENDMENT: July 1, 2013

MAXIMUM AMOUNT: \$400,000.

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Path of Life Ministries, hereinafter referred to as Contractor, is amended in the following particulars and no others:

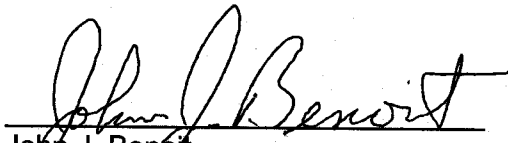
1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: HO-01996-04
2. On the Recitals Page, change the Maximum Amount to read:  
"400,000."
3. On Page 7 of 19, Section IV. Fiscal Provisions, revise Paragraph A. Maximum Amount to read as follows:

"Total payment under this Contract shall not exceed \$400,000."

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #4 to the Contract.

Riverside County

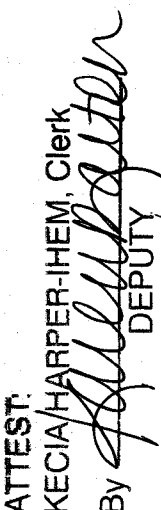
Path of Life Ministries

  
John J. Benoit  
Chair, Board of Supervisors

  
Raul Diaz  
Executive Director

Date OCT 08 2013

Date 7-25-13

ATTEST:  
KECIA HARPER-IHEM, Clerk  
By   
DEPUTY

FORM APPROVED COUNTY COUNSEL  
BY:  9-23-13  
ELENA M. BOEVA DATE

OCT 08 2013 3-11

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
AMENDMENT # 9  
PROFESSIONAL SERVICES AGREEMENT WITH

Valley Restart Shelter  
Shelter services for the Homeless

PROFESSIONAL SERVICES CONTRACT: HO-01647-09  
CONTRACT TERM: July 1, 2013 through June 30, 2014  
EFFECTIVE DATE OF AMENDMENT: July 1, 2013  
MAXIMUM AMOUNT: \$140,000.

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Valley Restart Shelter, hereinafter referred to as Contractor, is amended in the following particulars and no others:

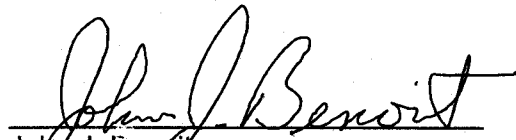
1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: HO-01647-09
2. On the Recitals Page, change the Maximum Amount to read:  
"140,000."
3. On Page 7 of 18, Section IV. Fiscal Provisions, revise Paragraph A. Maximum Amount to read as follows:


"Total payment under this Contract shall not exceed \$140,000."

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #9 to the Contract.

Riverside County

Valley Restart Shelter

  
John J. Benoit,  
Chair, Board of Supervisors

  
Linda Rogers  
Executive Director

OCT 08 2013

Date

9/24/2013

Date

FORM APPROVED COUNTY COUNSEL

BY:   
ELENA M. BOEVA DATE

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