

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

511



FROM: Larry W. Ward, Assessor-County Clerk-Recorder
Susan D. Harrington, Director, Department of Public Health

SUBMITTAL DATE:
11/12/2013

SUBJECT: Amendment of Riverside County Ordinances 729 and 734 related to establishing fees of the Assessor-County Clerk-Recorder and Department of Public Health

RECOMMENDED MOTION: That the Board of Supervisors:

1. Waive Board Policy A-67 concerning the initiation of ordinance amendments;
2. Introduce and adopt on successive weeks, Riverside County Ordinance No. 729.7, amending Ordinance No. 729.6 to amend the statutory fees set by the State; and
3. Introduce and adopt on successive weeks, Riverside County Ordinance No. 734.14, amending Ordinance No. 734.13 to amend the statutory fees set by the State.

BACKGROUND:

Summary

In 2011, the State Assembly passed Assembly Bill 1053, which increased the base fees for certified copies of birth, death, and fetal death record. These increases were effective January 1, 2012, January 1, 2013 and another increase is effective January 1, 2014.

Larry Ward
Name LARRY WARD
Title ACR

Susan Harrington
Name Susan Harrington Harrington
Title Director Public Health

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ NA	\$	\$	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ NA	\$	\$	\$	

SOURCE OF FUNDS: General Fund
Budget Adjustment:
For Fiscal Year:

C.E.O. RECOMMENDATION:

APPROVE

BY: *Karen L. Johnson*
Karen L. Johnson

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended and that the ordinances are approved as introduced with waiver of reading.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: December 3, 2013
xc: ACR, Public Health, COB

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref.: | District: ALL | Agenda Number:

3-51

FISCAL PROCEDURES APPROVED
BY: PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY: RUSSELL S. DOMINSKI 11-26-13

FORM APPROVED COUNTY COUNSEL
DATE: 11/12/13
BY: L. ALEXANDRA FONG

Departmental Concurrence

- A-30
- 4/5 Vote
- Positions Added
- Change Order

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FORM 11: Amendment to Ordinances 729 and 734

DATE: 11/12/2013

PAGE: 2 of 2

BACKGROUND:

Summary (continued)

In 2013, the State Assembly passed Assembly Bill 110, which authorized an annual fee adjustment to the base fee for certified copies of birth, death, fetal death, and still birth certificates, public marriage licenses, permits for disposition of human remains, and the vital and health statistics trust fund. Both of these assembly bills also increased the state's portion of the fees for these certificates. The State will require their increase effective January 1, 2014 even if the locals do not increase the fees.

Riverside County Ordinance Nos. 729 and 734 are only being amended to reflect these state-mandated increases. No other fees are being adjusted in these amendments. County of Riverside is only charging the state-mandated fees, which are uniform throughout the State of California.

The ministerial fees required by *Health and Safety Code* Section 103625 are listed below.

Ordinance No. 729

Copy and Certification of Vital Records

New Fees effective 1/1/14 pursuant to State-mandated increases

Birth Certificate, copy or search	28.00
Birth Certificate, Government Agency fee for copy or search	19.00
Death Certificate, copy or search	21.00
Death Certificate, Government Agency fee for copy of search	21.00
Marriage Certificate, copy or search	15.00
Marriage Certificate, Government Agency fee for copy or search	11.00

Ordinance No. 734

Copy and Certification of Vital Records

New Fees effective 1/1/14 pursuant to State-mandated increases

Birth Certificate, copy or search	28.00
Birth Certificate, Government Agency fee for copy or search	19.00
Death Certificate, copy or search	21.00
Death Certificate, Government Agency fee for copy of search	21.00
Fetal Death Certificate	18.00
Permit for Disposition of Remains	12.00

Impact on Citizens and Businesses

The main impact to citizens and businesses is an increase of not more than \$5 for obtaining certified copies of birth, death, fetal death, and still birth certificates, public marriage licenses, permits for disposition of human remains, and the vital and health statistics trust fund.

SUPPLEMENTAL:

Additional Fiscal Information

Riverside County currently processes certified copies for customers upon request. There is no new or additional cost associated with this fee increase.