

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

827



**FROM:** Probation Department

**SUBMITTAL DATE:**  
December 20, 2013

**SUBJECT:** In Principle Approval for Leased Space in Banning, Palm Springs, and Desert areas for the Probation Department to address immediate space needs as a result of AB 109/117 & 118 Criminal Justice Alignment – Districts IV & V [Banning: GF 87%; CCPIA 6.5%; AB109 6.5%. Palm Springs: CCPIA 36%; GF 64%. Desert: AB109 100%.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Locate approximately 15,000 square feet of office space in Banning and negotiate a full service, seven (7) year lease for the Probation Department's (Probation) Adult/Juvenile Services Division;
2. Locate approximately 10,000 square feet of office space in Palm Springs and negotiate a full service, seven (7) year lease for Probation's Adult/Juvenile Services Division; and
3. Locate approximately 8,000 square feet of office space in Desert areas and negotiate a full service, seven (7) year lease for Day Reporting Centers.

**BACKGROUND:**

**Summary**

(Continued on Page 2)

*Mark A. Hake*  
Mark A. Hake  
Chief Probation Officer

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$	\$	\$	\$	Consent <input type="checkbox"/> Policy <input type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	

<b>SOURCE OF FUNDS:</b> Banning: GF 87%; CCPIA 6.5%; AB109 6.5%. Palm Springs: CCPIA 36%; GF 64%. Desert: AB109 100%	<b>Budget Adjustment:</b> No
	<b>For Fiscal Year:</b> 2013/14

**C.E.O. RECOMMENDATION:**

**County Executive Office Signature**

*[Signature]*

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Ashley, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: January 7, 2014  
xc: Probation

Kecia Harper-Ihem  
Clerk of the Board

By: *[Signature]*  
Deputy

**Prev. Agn. Ref.:** 3.56 of 07/26/2011 | **District:** 4,5 | **Agenda Number:**

**3-26**

Departmental Concurrence

Positions Added ☐ Change Order ☐  
A-30 ☐ 4/5 Vote ☐

Alex Ham  
Reviewed by  
CIP TEAM

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11: In Principle Approval for Leased Space in Banning, Palm Springs, and Desert areas for**  
**the Probation Department to address immediate space needs as a result of AB 109/117 & 118**  
**Criminal Justice Alignment – Districts IV & V [Banning: GF 87%; CCPIA 6.5%; AB109 6.5%. Palm**  
**Springs: CCPIA 36%; GF 64%. Desert: AB109 100%.**  
**DATE: December 20, 2013**  
**PAGE: 2 of 2**

**BACKGROUND:**

**Summary (continued)**

Probation must relocate several divisions located in the above stated areas to accommodate growing needs. The current moves and expansion will provide office space for additional staff, training, interview rooms and client drug testing rooms to fully implement the Realignment Legislation AB109/117 & 118. Each location will also need secured parking for county vehicles.

There are sufficient funds in the Probation budget to pay for the annual lease costs. No additional General Funds are needed.

**Impact on Citizens and Businesses**

Realignment is a countywide challenge that requires a countywide response. Since implementation, county agencies have been working collaboratively to address the issues and challenges of the realignment populations. The county agencies and partners in the community such as police and the courts are committed to providing a high level of involvement and cooperation. The policy initiatives and intervention strategies articulated in the CCP Public Safety Realignment and PRCS Implementation Plan Update report are intended to improve success rates of offenders under supervision, resulting in less victimization and increased community safety. Accomplishing this in the most cost efficient manner and employing proven correctional and justice system practices are the primary strategic goal of the initiative.




## ENDORSEMENT

### Probation Department Leased Space in the Banning Area

The Economic Development Agency concurs with this request from the Riverside County Probation Department for 15,000 square feet of leased office space in the Banning Area. There is no County owned space available meeting this requirement. The request meets County space Standards.

The information listed below summarizes the requirements provided by the Riverside County Probation Department.

Lead Time:	Six – Nine Months
Square Footage:	15,000 Square Feet
Term:	Five – Seven Years
Utilities:	Provided by Landlord
Custodial:	Provided by Landlord
Maintenance:	Provided by Landlord
Tenant Improvements:	Cost to be determined and negotiated
RCIT Costs:	Cost to be determined
Services:	County pays for telephone service, Lessor to provide all other services.

By:   
Robert Field  
Assistant County Executive Officer/EDA

CE:ra/121713/001PR/16.573